MIDDLESEX COLLEGE

Spring/Summer 2027

# Workforce Development and Lifelong Learning

Looking to **CONTINUE YOUR EDUCATION**, **ADVANCE YOUR CAREER**, **CHANGE CAREERS** or are you a **LIFELONG LEARNER**?













Visit **middlesexcollege.edu/workforce-development** or scan the QR Code.



## CAMP MIDDLESEX SUMMER 2027

### Youth Programs for Ages 5-13 (Edison, NJ Campus)

### June 21-August 13, 2027

**middlesexcollege.edu/youth-programs/camp-middlesex**

**Arts and Crafts and Design ■ Black Rocket Computer Tech**
**Mad Science ■ Performing Arts ■ Super Science for Kids**
**Magic Camp ■ Sports Camp and More!**

For details (dates, times) and to register, please see class information-to be posted on website Early March 2027.

**Save the date and come to our OPEN HOUSE on March 7, 2027, 1-3 p.m.**

***We can't wait to see you!***



## JUNIOR CHEF 2027

### *A Culinary Experience for Youth and Teens*

### June 28-August 6, Monday-Friday, 9 a.m.-12:30 p.m.

Campers will have the opportunity to cook a variety of meals and bake a variety of treats.

**Ages 10-13 (five one-week sessions)**
**Ages 14-17 (one one-week session)**

***Registration posted on Middlesex College website in Early March 2027.***

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# County Career Initiatives Department at Middlesex College

## Workforce Innovation Opportunity Act ("WIOA") Programs
## Education and job training resources for Middlesex County residents

Are you an out of school youth, adult, or dislocated worker looking for guidance on your next steps? We're here to help with education, job training, and career opportunities! Connect with us today and start your journey toward success.

### Adult and Dislocated Workers (ADW)

**Services Include:**

- Paid training for in-demand labor occupations
- Job search and placement assistance
- Resume writing and interview preparation
- Work readiness/customer service skills
- Supportive services

**Requirements:**

- Ages 18 and older
- Must reside in Middlesex County
- Must meet additional eligibility criteria

**Contact: Tatiana Sava**
Assistant Director of Adult Career Initiatives
countycareerinitiatives@middlesexcollege.edu

### Opportunity Youth Program (OYP)

**Services Include:**

- High school equivalency test preparation
- Paid training In labor-demand occupations
- Career pathways/exploration
- Basic skills remediation
- Supportive services
- Work experience

**Requirements:**

- Ages 18 and older
- Must reside in Middlesex County
- Must meet additional eligibility criteria

**Contact: Louis Henderson IV**
Assistant Director of Youth Career Initiatives
opportunityyouthprogram@middlesexcollege.edu

**FOR MORE INFORMATION, PLEASE CALL**
**732.745.3426**

**INQUIRE TODAY**
Scan the QR Code to fill out our Client Interest Application.

## Workforce Development and Lifelong Learning Courses Offered at the Middlesex College Centers

### NEW BRUNSWICK CENTER

| | | | | |
|---|---|---|---|---|
| BASK 001-10 | ESL I Level: Low-Beginner | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 002-10 | ESL II Level: High-Beginner | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 003-10 | ESL III Level: Low-Intermediate | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 001-11 | ESL I Level: Low-Beginner | TTh | 2/2-3/18 | 6-9 p.m. |
| BASK 002-11 | ESL II Level: High-Beginner | TTh | 2/2-3/18 | 6-9 p.m. |
| BASK 003-11 | ESL III Level: Low Intermediate | TTh | 2/2-3/18 | 6-9 p.m. |
| BASK 003-12 | ESL III Level: Low Intermediate | TTh | 3/23-5/6 | 6-9 p.m. |

### PERTH AMBOY CENTER

| | | | | |
|---|---|---|---|---|
| BASK 001-20 | ESL I Level: Low-Beginner | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 002-20 | ESL II Level: High-Beginner | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 003-20 | ESL III Level: Low Intermediate | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 001-21 | ESL I Level: Low-Beginner | MW | 2/17-3/24 | 6-9 p.m. |
| BASK 002-21 | ESL II Level: High-Beginner | TTh | 2/2-3/18 | 6-9 p.m. |
| BASK 003-21 | ESL III Level: Low Intermediate | MW | 2/17-3/24 (No class 2/15) | 6-9 p.m. |
| BASK 017-20 | ESL IV: High-Intermediate | MW | 2/17-3/24 (No class 2/15) | 6-9 p.m. |
| BASK 001-22 | ESL I Level: Low-Beginner | MW | 3/29-5/12 | 6-9 p.m. |
| BASK 002-22 | ESL II Level: High-Beginner | TTh | 3/30-5/13 | 6-9 p.m. |
| BASK 003-22 | ESL III Level: Low Intermediate | MW | 3/29-5/12 | 6-9 p.m. |

# Workforce Development

(Now located in East Hall on Edison campus)

## WORKFORCE DEVELOPMENT TRAINING DEPARTMENT

### In Need of Training? Looking for Employment?

The **Middlesex College Workforce Development Training Department** offers condensed training programs that assist and prepare you for a new career or enhance your career. We provide supportive services that help you re-enter the workforce as well as individual assistance for you to explore future career pathways. Healthcare careers, computer, technology and trade courses are offered along with English as a Second Language and GED Preparation.

**Call 732.906.4231 for additional information and to register for courses.**

***Funding is available for students who qualify.***

*All class details, including dates and prices, are subject to change. For the most up to date information, please visit our website.*

## WORKFORCE DEVELOPMENT TRAINING – AT-A-GLANCE

**For information on our offerings, call 732.906.4231**

### Microsoft Office Applications Specialist (184 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 268-14 | Microsoft Office Applications Specialist | M-F | 2/16-4/22 | 9 a.m.-1 p.m. |
| CSTC 268-15 | Microsoft Office Applications Specialist | M-F | 7/6-9/23 | 9 a.m.-1 p.m. |
| CSTC 601-14 | Microsoft Office Applications Specialist – Online | M-F | 2/16-4/22 | 9 a.m.-1 p.m. |
| CSTC 601-15 | Microsoft Office Applications Specialist – Online | M-F | 7/6-9/23 | 9 a.m.-1 p.m. |

### Computerized Accounting Program with QuickBooks and Microsoft Office (368 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 269-21 | Computerized Accounting Program with QuickBooks and Microsoft Office | M-F | 2/16-7/2 | 9 a.m.-1 p.m. |
| CSTC 269-22 | Computerized Accounting Program with QuickBooks and Microsoft Office | M-F | 3/22-8/6 | 9 a.m.-1 p.m. |
| CSTC 269-23 | Computerized Accounting Program with QuickBooks and Microsoft Office | M-F | 4/26-9/23 | 9 a.m.-1 p.m. |
| CSTC 269-24 | Computerized Accounting Program with QuickBooks and Microsoft Office | M-F | 7/6-12/6 | 9 a.m.-1 p.m. |
| CSTC 269-25 | Computerized Accounting Program with QuickBooks and Microsoft Office | M-F | 8/9/27-1/19/28 | 9 a.m.-1 p.m. |

### Computerized Accounting Program with QuickBooks and Microsoft Office (368 hours) (ONLINE)

| | | | | |
|---|---|---|---|---|
| CSTC 602-21 | Computerized Accounting Program with QuickBooks and Microsoft Office – Online | M-F | 2/16-7/2 | 9 a.m.-1 p.m. |
| CSTC 602-22 | Computerized Accounting Program with QuickBooks and Microsoft Office – Online | M-F | 3/22-8/6 | 9 a.m.-1 p.m. |
| CSTC 602-23 | Computerized Accounting Program with QuickBooks and Microsoft Office – Online | M-F | 4/26-9/23 | 9 a.m.-1 p.m. |
| CSTC 602-24 | Computerized Accounting Program with QuickBooks and Microsoft Office – Online | M-F | 7/6-12/6 | 9 a.m.-1 p.m. |
| CSTC 602-25 | Computerized Accounting Program with QuickBooks and Microsoft Office – Online | M-F | 8/9/27-1/19/28 | 9 a.m.-1 p.m. |

## Computerized Accounting Program with QuickBooks (184 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 270-10 | Computerized Accounting Program with QuickBooks | M-F | 4/26-7/2 | 9 a.m.-1 p.m. |
| CSTC 603-10 | Computerized Accounting Program with QuickBooks - Online | M-F | 4/26-7/2 | 9 a.m.-1 p.m. |

## QuickBooks with Microsoft (276 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 271-09 | QuickBooks with Microsoft | M-F | 1/12-4/22 | 9 a.m.-1 p.m. |
| CSTC 271-10 | QuickBooks with Microsoft | M-F | 6/1-9/23 | 9 a.m.-1 p.m. |
| CSTC 604-09 | QuickBooks with Microsoft – Online | M-F | 1/12-4/22 | 9 a.m.-1 p.m. |
| CSTC 604-10 | QuickBooks with Microsoft – Online | M-F | 6/1-9/23 | 9 a.m.-1 p.m. |

## QuickBooks Application (92 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 272-09 | QuickBooks Application | M-F | 1/12-2/12 | 9 a.m.-1 p.m. |
| CSTC 272-10 | QuickBooks Application | M-F | 4/26-5/26 | 9 a.m.-1 p.m. |
| CSTC 605-09 | QuickBooks Application – Online | M-F | 1/12-2/12 | 9 a.m.-1 p.m. |
| CSTC 605-10 | QuickBooks Application – Online | M-F | 4/26-5/26 | 9a.m.-1 p.m. |

## Supply Chain Management Principles Module (24 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 256-18 | Supply Chain Management Principles Module – Online | MWTh | 2/1-2/18 | 6-9 p.m. |
| CSTC 256-19 | Supply Chain Management Principles Module – Online | MWTh | 6/7-6/23 | 6- 9 p.m. |

## Warehousing Operations Module (24 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 257-17 | Warehousing Operations Module – Online | MWTh | 3/1-3/17 | 6-9 p.m. |
| CSTC 257-18 | Warehousing Operations Module – Online | MWTh | 7/12-7/28 | 6-9 p.m. |

## Customer Service Operations Module (10 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 258-17 | Customer Service Operations Module – Online | MWTh | 4/5-4/12 | 6-8:30 p.m. |
| CSTC 258-18 | Customer Service Operations Module – Online | MWTh | 8/9-8/16 | 6-8:30 p.m. |

## Telecommunications Technologies Program (44 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 265-9 | Telecommunications Technologies Program | M-F | 3/1-3/15 | 9 a.m.-1 p.m. |
| CSTC 265-10 | Telecommunications Technologies Program | M-Th | 5/17-6/1 | 9 a.m.-2:30 p.m. |

## Network Copper Cabling Program (44 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 266-9 | Network Copper Cabling Program | M-F | 3/22-4/6 | 9 a.m.-1 p.m. |
| CSTC 266-10 | Network Copper Cabling Program | M-Th | 6/7-6/21 | 9 a.m.-2:30 p.m. |

## Network Fiber Optic Cabling Program (34 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 267-9 | Network Fiber Optic Cabling Program | M-F | 4/12-4/22 | 9 a.m.-1 p.m. |
| CSTC 267-10 | Network Fiber Optic Cabling Program | M-Th | 6/28-7/8 | 9 a.m.-2:30 p.m. |

## AWS MIG Welding (100 hours)

| | | | | |
|---|---|---|---|---|
| CSTC 259-17 | AWS MIG Welding | MTW | 1/25-4/12 | 6-9 p.m. |
| CSTC 259-18 | AWS MIG Welding | MTW | 5/3-7/20 | 6-9 p.m. |
| CSTC 259-19 | AWS MIG Welding | MTW | 8/16-11/2 | 6-9 p.m. |

## Microsoft Office Applications Specialist (184 hours)

Master the complete Microsoft Office Suite 2019 (Word, Excel, and PowerPoint) beginning with basic concepts. Learn: MS Word: create and enhance documents; process mail merge; insert bookmarks and hyperlinks; create table of contents and a master document with subdocuments inserted. MS Excel: spreadsheet layout, basic to advanced formulas including IF and nested IF statements, payment functions, VLOOKUP, what IF analysis and Macros. MS PowerPoint: customize and animate presentations. MS Outlook: maintain schedules, navigate emails and organize contact lists. Textbooks included.

**Microsoft Word:** create and enhance documents; process mail merge; insert bookmarks and hyperlinks; create table of contents and a master document with subdocuments inserted.

**Microsoft Excel:** spreadsheet layout, basic to advanced formulas including IF and nested IF statements, payment functions, VLOOKUP, what IF analysis and Macros.

**Microsoft PowerPoint:** customize and animate presentations.

**Microsoft Outlook:** maintain schedules, navigate emails and organize contact lists.

**HTML:** develop, design, and publish a webpage. Textbooks included.

$2,300 (Tuition $1,200 + general fee $250 + lab fee $700 + materials fee $150)

Classes meet 9 a.m.-1 p.m. **Course is offered in-person or online.**

### In Person Classes:

| | | | | |
|---|---|---|---|---|
| CSTC 268-14 | Microsoft Office Applications Specialist | M-F | 2/16-4/22 | 9 a.m.-1 p.m. |
| CSTC 268-15 | Microsoft Office Applications Specialist | M-F | 7/6-9/23 | 9 a.m.-1 p.m. |

### Online Classes:

| | | | | |
|---|---|---|---|---|
| CSTC 601-14 | Microsoft Office Applications Specialist – Online | M-F | 2/16-4/22 | 9a.m.-1 p.m. |
| CSTC 601-15 | Microsoft Office Applications Specialist – Online | M-F | 7/6-9/23 | 9 a.m.-1 p.m. |

## Computerized Accounting Program with QuickBooks and Microsoft Office (368 hours)

Topics include accounting terminology, accounts receivable/payable, transaction analysis, general journal and ledger postings, financial statements, payroll and recording transactions. Gain comprehensive skills in computerized accounting procedures with QuickBooks 2019. Prepare for workforce demands and become proficient with Microsoft Office 2019 (Word, Excel, PowerPoint and Outlook). Training includes webpage design using HTML and career development. Learn:

**Microsoft Word:** create and enhance documents; process mail merge; insert bookmarks and hyperlinks; create table of contents and a master document with subdocuments inserted.

**Microsoft Excel:** spreadsheet layout, basic to advanced formulas including IF and nested IF statements, payment functions, VLOOKUP, what IF analysis and Macros.

**Microsoft PowerPoint:** customize and animate presentations.

**Microsoft Outlook:** maintain schedules, navigate emails and organize contact lists.

**HTML:** develop, design, and publish a webpage. Textbooks included.

$4,000 (Tuition $2,600 + general fee $250 + lab fee $800 + materials fee $350)

Classes meet 9 a.m.-1 p.m. **Course is offered in-person or online**.

### In Person Classes

| | | |
|---|---|---|
| CSTC 269-21 | M-F | 2/16-7/2 |
| CSTC 269-22 | M-F | 3/22-8/6 |
| CSTC 269-3 | M-F | 4/26-9/23 |
| CSTC 269-24 | M-F | 7/6-11/30 |
| CSTC 269-25 | M-F | 8/9/27-1/19/28 |

### Online Classes

| | | |
|---|---|---|
| CSTC 602-21 | M-F | 2/16-7/2 |
| CSTC 602-22 | M-F | 3/22-8/6 |
| CSTC 602-23 | M-F | 4/26-9/23 |
| CSTC 602-24 | M-F | 7/6-11/30 |
| CSTC 602-25 | M-F | 8/9/27-1/19/28 |

## Computerized Accounting with QuickBooks (184 hours)

Topics include accounting terminology, accounts receivable/payable, transaction analysis, general journal and ledger postings, financial statements, payroll and recording transactions. Gain comprehensive skills in computerized accounting procedures with QuickBooks 2019. Textbooks included.

$2,300 (Tuition $1,200 + general fee $250 + lab fee $600 + materials fee $250)

Classes meet 9 a.m.-1 p.m. **Course is offered in-person or online.**

### In Person Classes:

| | | |
|---|---|---|
| CSTC 270-10 | M-F | 4/26-7/2 |

### Online Classes:

| | | |
|---|---|---|
| CSTC 603-10 | M-F | 4/26-7/2 |

## QuickBooks with Microsoft Office (276 hours)

Gain skills in computerized accounting procedures with QuickBooks 2019, including creating a company, generating accounting reports, reconciling accounts, posting transactions and information, managing accounts receivable/payable, maintaining payroll information and processing checks, preparing and analyzing financial reports. Prepare for workforce demands and become proficient with Microsoft Office 2019 (Word, Excel, PowerPoint and Outlook).

**Prerequisite:** Knowledge of accounting principles.

$3,000 (Tuition $1,900 + general fee $200 + lab fee $600 + materials fee $300)

Classes meet 9 a.m.-1 p.m. **Course is offered in-person or online.**

**In Person Classes:**

| | | |
|---|---|---|
| CSTC 271-10 | M-F | 1/12-4/22 |
| CSTC 271-11 | M-F | 6/1-9/23 |

**Online Classes:**

| | | |
|---|---|---|
| CSTC 604-09 | M-F | 1/12-4/22 |
| CSTC 604-10 | M-F | 6/1-9/23 |

## QuickBooks Application (92 hours)

Gain skills in computerized accounting procedures with QuickBooks 2019, including creating a company, generating accounting reports, reconciling accounts, posting transactions and information, managing accounts receivable/payable, maintaining payroll information and processing checks, preparing and analyzing financial reports. Textbooks included.

**Prerequisite:** Knowledge of accounting principles.

$1,000 (Tuition $500 + general fee $100 + lab fee $200 + materials fee $200)

Classes meet 9 a.m.-1 p.m. **Course is offered in-person or online.**

**In Person Classes:**

| | | |
|---|---|---|
| CSTC 272-09 | M-F | 1/12-2/12 |
| CSTC 272-10 | M-F | 4/26-5/26 |

**Online Classes:**

| | | |
|---|---|---|
| CSTC 605-09 | M-F | 1/12-2/12 |
| CSTC 605-10 | M-F | 4/26-5/26 |

## Supply Chain Management Principles Module (24 hours)

The Supply Chain Management Principles certification track is a great place to start and is considered to be a 'launching pad' to begin your supply chain educational and certification process. It provides a high-level overview of each of the functions in a supply chain.

$1,300 (Tuition $1,000 + general fee $150 + materials $150)

| | | | | |
|---|---|---|---|---|
| CSTC 256-18 | MWTh | 2/1-2/18 | 6-9 p.m. | Remote Classes |
| CSTC 256-19 | MWTh | 6/7-6/23 | 6-9 p.m. | Remote Classes |

## Warehousing Operations Module (24 hours)

The Warehousing Operations certification track provides the basics of warehousing operations, including distribution centers and fulfillment centers.

**Prerequisite:** Supply Chain Management Principles Module

$1,300 (Tuition $1,000 + general fee $150 + materials $150)

| | | | | |
|---|---|---|---|---|
| CSTC 257-18 | MWTh | 3/1-3/17 | 6-9 p.m. | Remote Classes |
| CSTC 257-19 | MWTh | 7/12-7/28 | 6-9 p.m. | Remote Classes |

## Customer Service Module (10 hours)

Customer service is woven into every aspect of the supply chain; therefore, customer satisfaction and customer retention are of paramount importance for every company. This certification track discusses the basics of customer service; sound communications; advice for dealing with challenging customers; the customer order and return processes (reverse logistics); jobs in customer service; and legal concerns.

**Prerequisite:** Supply Chain Management Principles Module

$600 (Tuition $350 + general fee $100 + materials $150) **This is an online course.**

| | | | | |
|---|---|---|---|---|
| CSTC 258-18 | MWTh | 4/5-4/12 | 6-8:30 p.m. | Remote Classes |
| CSTC 258-19 | MWTh | 8/9-8/16 | 6-8:30 p.m. | Remote Classes |

## Telecommunications Technologies Program (44 hours)

Throughout this program, you will gain a comprehensive understanding of the different connectivity methods used in modern communication systems. From the history and theory behind broadband communications to hands-on practice with authentic devices, you will learn how these systems function in real-world applications, such as Smart Homes or industry 4.0 environments.

In addition to technical knowledge, this program will also focus on developing important soft skills, such as safety protocols, effective communication techniques, and customer service practices. These skills are essential for success in the field of connectivity, as they ensure that you can effectively troubleshoot issues, communicate with clients, and provide high-quality service. Upon completing this course, you can take the Telecommunications Technologies industry-recognized exam.

$1,000 (Tuition $700 + general fee $150 + materials $150)

| | | | |
|---|---|---|---|
| CSTC 265-9 | M-F | 3/1-3/15 | 9 a.m.-1 p.m. |
| CSTC 265-10 | M-Th | 5/17-6/1 | 9 a.m.-2:30 p.m. |

## Network Copper Cabling Program (44 hours)

By completing this course, you will gain a thorough understanding of copper cabling and be equipped with the knowledge and practical skills needed to succeed in the field. Some of the key topics covered in this course include: installation techniques for various types of copper cabling, construction principles, troubleshooting strategies, Power over Ethernet (PoE) technology, and hands-on practice with interactive workstations and trainers to simulate real-world scenarios.

Upon completion of the course, you are eligible to take the industry-recognized certification exam: Network Cabling Specialist Copper Systems. Do not miss this opportunity to master the basics of copper cabling and take your networking career to the next level.

**Prerequisite:** Telecommunications Technologies Program

$1,000 (Tuition $700 + general fee $150 + materials $150)

| | | | |
|---|---|---|---|
| CSTC 266-9 | M-F | 3/22-4/6 | 9 a.m.-1 p.m. |
| CSTC 266-10 | M-Th | 6/7-6/21 | 9 a.m.-2:30 p.m. |

## Network Fiber Optic Cabling Program (34 hours)

This course covers all aspects of fiber optics cabling as well as its advantages. Fiber optics cabling is a method of transmitting data using light signals sent through thin, flexible glass or plastic fibers. A comprehensive understanding of fiber optics cabling, including cabling standards, optic loss budgets, cable routing, and placement, as well as testing and troubleshooting techniques is essential for successfully designing, installing, and maintaining fiber optic cabling systems. Upon completing this course, you can sit for the Network Cabling Specialist Fiber Optic Systems certification exam.

**Prerequisites:** Telecommunications Technologies Program and Network Copper Cabling Program

| | | | |
|---|---|---|---|
| CSTC 267-9 | M-F | 4/12-4/22 | 9 a.m.-1 p.m. |
| CSTC 267-10 | M-Th | 6/28-7/8 | 9 a.m.-2:30 p.m. |

## AWS MIG Welding

The concepts and fundamentals and best education practice methods to teach atomic structure, grain structure, heat flow, phase transformations, welding metallurgy, and the weldability of ferrous commercial alloys are taught. The course provides the basics and principles of major joining and cutting process and the concepts of fundamentals of the weld quality and inspection methods, welding codes, specifications and safety.

$3,300 (Tuition $2,300 + general fees $250 + supplies and tools $250 + $500 credential)

| | | | |
|---|---|---|---|
| CSTC 259-16 | MTW | 1/25-4/12 | 6-9 p.m. |
| CSTC 259-17 | MTW | 5/3-7/20 | 6-9 p.m. |
| CSTC 259-18 | MTW | 8/16-11/2 | 6-9 p.m. |

## HEALTHCARE CAREERS AT-A-GLANCE

### 911 Dispatcher Certification

| | | | | |
|---|---|---|---|---|
| DISP 001-12 | 911- Dispatcher/ Telecommunicator – Online | MW | 2/8-3/22 | 6-10 p.m. |
| DISP 001-13 | 911- Dispatcher/ Telecommunicator – Online | MW | 6/7-7/19 | 6-10 p.m. |
| DISP 002-13 | Emergency Medical Dispatcher – Online | MW | 4/5-4/28 | 6-10 p.m. |
| DISP 002-14 | Emergency Medical Dispatcher – Online | MW | 7/26-8/18 | 6-10 p.m. |

### ECG/EKG Technician Certificate

| | | | | |
|---|---|---|---|---|
| AHEK 002-02 | ECG/EKG Technician | M-F | 3/10-3/30 | 9 a.m.-2:30 p.m. |
| AHEK 002-03 | ECG/EKG Technician | M-Th | 7/6-7/26 | 9 a.m.-3:30 p.m. |

### Mental Health Technician Certificate

| | | | | |
|---|---|---|---|---|
| AHMH 001-11 | Mental Health Technician (Hybrid) | TWTh | 2/2-5/4 | 6-9 p.m. |

### Patient Care Technician Certificate

| | | | | |
|---|---|---|---|---|
| AHPC 104-02 | Patient Care Technician | M-F | 3/8-5/12 | 9 a.m.-2:30 p.m. |
| AHPC 104-03 | Patient Care Technician | M-Th | 7/6-9/9 | 9 a.m.-3:30 p.m. |

### Phlebotomy Technician Certificate

| | | | | |
|---|---|---|---|---|
| AHPH 100-30 | Phlebotomy Technician | M-F | 3/31-4/27 | 9 a.m.-2:30 p.m. |
| AHPH 100-31 | Phlebotomy Technician | MTh | 4/26-8/26 | 6:30-9:30 p.m. |
| AHPH 100-32 | Phlebotomy Technician | M-Th | 7/28-8/24 | 9 a.m.-3:30 p.m. |
| AHPH 101-27 | Phlebotomy Externship | | 4/26-7/31 | |
| AHPH 101-28 | Phlebotomy Externship | | 7/22-10/30 | |

### Medical Assistant Certificate

| | | | | |
|---|---|---|---|---|
| AHMA 200-4 | Medical Assistant | M-F | 2/16-8/11 | 9 a.m.-2:30 p.m. |

**Healthcare Program Requirements:**

- Must be a minimum of 18 years of age.
- Must have a HS diploma or equivalent.
- Textbooks/workbooks required the first day of class.
- Scrubs required for Phlebotomy, Patient Care Technician, Medical Assistant

Programs with externships require personal health insurance or other health care coverage, background checks, physical exams and possibly drug testing at additional expense.

## 911 DISPATCHER CERTIFICATION

### 911-Dispatcher/Telecommunicator (46 hours) 4.6 CEU (ONLINE)

Prepare for the 40-hour 9-1-1 Officer Basic Dispatcher National Certification in this course, which covers the skills and knowledge needed to work as a basic 911 Dispatcher. Receive overviews of Police, Fire, and EMS functions. Hone your interpersonal communications skills and telephone techniques. Learn about the telecommunicator role in public safety, radio broadcasting rules and procedures, and enhanced 9-1-1 systems and operating procedures. Gain an understanding of public safety telecommunications and records systems, as well as telecommunicator legal issues. Course includes role-play and simulations involving 911 calls. Hours for pre-requisite FEMA courses included in total CEUs.

**Note:** Attendance at all sessions is mandatory and participants must successfully pass a written and practical exam in order to receive certification.

**Prerequisites:** High school diploma or GED, and a Copy of your Certificate of Completion for no-cost online FEMA courses, IS-100.c Introduction to Incident Command System, ICS 100 (2 hours) and IS 200.c, Basic Incident Command System for Initial Response, ICS 200 (4 hours). https://training.fema.gov/is/

$573 (Tuition $248 + general fee $325) includes textbook

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|---|---|---|---|
| DISP 001-12 | MW | 2/8-3/22 | 6-10 p.m. |
| DISP 001-13 | MW | 6/7-7/19 | 6-10 p.m. |

## EMERGENCY MEDICAL DISPATCHER CERTIFICATION

### Emergency Medical Dispatcher (32 hours) 3.2 CEU (ONLINE)

Gain the skills and knowledge needed to be an Emergency Medical Dispatcher (EMD). Prepare for the secondary level of certification required for any officer or dispatcher who will answer 9-1-1 medical calls. Topics include EMD responsibilities, legal/liability issues, interpersonal communications, providing proper medical instructions by phone, and use of emergency medical guide cards. This course includes role-play and simulations involving 911 calls.

**Note:** Attendance at all sessions is mandatory and participants must successfully pass a written exam and practical exam in order to receive certification.

**Prerequisite:** Current Healthcare Provider Level CPR certification and successful completion of approved 40-hour 911- Dispatcher/Telecommunicator Program

$434 (Tuition $159 + general fee $275) includes text book

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|---|---|---|---|
| DISP 002-12 | MW | 4/5-4/28 | 6-10 p.m. |
| DISP 002-13 | MW | 7/26-8/18 | 6-10 p.m. |

## ECG/EKG TECHNICIAN CERTIFICATE

**Entrance Requirements:**

- Proficiency in spoken and written English

**Program Requirements:**

- Wear a complete set of blue scrubs and closed-toe shoes daily
- Purchase textbook and EKG calipers for first day of class, available at College Bookstore.
- Be certified in BLS CPR prior to EKG course completion.
- Attendance rate of 90% and final grade of 80% or higher is required to pass the course.
- Students are required to practice setting up and performing EKGs on each other. The ECG/ EKG will be performed behind a screened area on an exam table similar to a physician's office. Performing an ECG/ EKG is necessary for both practice and grading. All tracings will be destroyed to assure confidentially and compliance with the Federal HIPAA Law (Health Insurance Portability and Accountability Act).

### ECG/EKG Technician (70 hours) CEU 6.0 (IN-PERSON)

This comprehensive EKG/ECG Technician course prepares students to function as an EKG/ ECG Technician. This course will include important practice and background information on anatomy of the heart and physiology, medical disease processes, medical terminology, medical ethics, legal aspects of patient contact, the Holter monitor, electrocardiography and echocardiography.

Additionally, students will practice with equipment and perform hands-on labs including introduction to the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, lead placement and other clinical practices. EKG Technicians also analyze printed readings of EKG tests, measuring various "cardiac intervals and complexes" and determining normal vs. abnormal EKG.

Topics include anatomy and physiology of the heart, set-up and operation of the ECG/EKG machine, identification and description of basic waveforms and placement of electrodes.

**Required:** EKG calipers and textbook needed for FIRST class available at College Bookstore. (middlesexcollege.bncollege.com)

$999 (Tuition $495 + general fee $75 + lab fee $429)

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|---|---|---|---|
| AHEK 002-02 | M-F | 3/10-3/30 | 9 a.m.-2:30 p.m. |
| AHEK 002-03 | M-Th | 7/6-7/26 | 9 a.m.-3:30 p.m. |

## MENTAL HEALTH TECHNICIAN CERTIFICATE

### Mental Health Technician CEU 12.0 (HYBRID)

Mental health technicians, also often referred to as psychiatric technicians, are entry-level mental health workers who care for patients with mental illness or developmental disabilities. These technicians play an important role in outpatient and inpatient clinics.

This Mental Health Technician Certification course will take you from no experience to being qualified for an entry-level mental health technician position. The course, which includes medical terminology, focuses on objectives that include the role and responsibilities of the technician, as well as important need-to-know processes and procedures, and how to identify and approach patients with common psychosocial needs. Real-world scenario assignments provide you opportunities to receive direct feedback from your instructor, so you can be ready to deliver proper assistance and tools when providing support and interventions for patients with mental health disorders.

**Topics include:** patient hygiene, patients' pulse, temperature and respiration, maintain accurate patient records, issuing medication from a dispensary, lead individual and group therapy session and assist patients with daily living activities. At the completion of this course, participants will be prepared to take the Mental Health Technician exam offered by the American medical Certification Association.

$1,500 (Tuition $1,075 + general fee $425)

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|---|---|---|---|
| AHMH 001-11 | TWTh | 2/2-5/4 | 6-9 p.m. |

## PATIENT CARE TECHNICIAN CERTIFICATE

### Patient Care Technician (220 hours)

The Patient Care Technician (PCT) program provides training in multiple skills utilized in healthcare. The role of the PCT is taking and recording vital signs, lifting and transferring patients, and responding to patients' requests. The PCT also draws blood specimens for laboratory testing as well as performs EKG's (electrocardiograms), preserves privacy and confidentiality under HIPAA, follows infection control guidelines, and performs other clinical tasks under the guidance of a professional nurse. As a PCT, you will provide hands-on assistance to serve the basic needs of patients as well as work alongside other healthcare professionals.

In our PCT program, students will earn four nationally and industry-recognized credentials valued by employers. This program is intended for individuals who wish to enter the healthcare field or current workers who wish to upgrade present skills to enhance employment marketability in an acute care hospital or other specialized patient care setting.

**Topics covered in the PCT program include:**

- Phlebotomy Technician
- ECG/EKG Technician
- Basic Life Support
- Patient Care Technician

$3,825 (Tuition $2,745 + general fee $1,080)

| | | | |
|---|---|---|---|
| AHPC 104-02 | M-F | 3/8-5/12 | 9 a.m.-2:30 p.m. |
| AHPC 104-03 | M-Th | 7/6-9/9 | 9 a.m.-3:30 p.m. |

## PHLEBOTOMY TECHNICIAN CERTIFICATE

### Phlebotomy CEU 10.0

Phlebotomists draw blood for tests, transfusions, research, or blood donations. Phlebotomists work mainly in hospitals, medical and diagnostic laboratories, blood donor centers, and doctors' offices. Almost all employers look for phlebotomists who have earned professional certification.

Through this course you will receive an introduction to the phlebotomy profession, infection control, patient care and professional ethics. Topics include proper techniques and methods to safely handle samples. Students will train to perform a variety of blood collection methods using proper techniques & precautions, initially practicing venipuncture and finger-sticks on an artificial arm. Once proficiency is achieved, students will practice venipuncture and finger-stick on each other under supervision of instructor.

**Required:** Textbook and workbook needed for FIRST class available at College Bookstore. (middlesexcollege.bncollege.com). Students must complete 30 in-class venipunctures to qualify for NHA certification. Optional Externships are available ONLY during daytime work hours. Externships would qualify a student for ASCP certification.

$1,662 (Tuition $1,250 + general fee $376 + liability insurance $36)

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|---|---|---|---|
| AHPH 100-30 | M-F | 3/31-4/27 | 9 a.m.-2:30 p.m. |
| AHPH 100-31 | MTh | 4/26-8/26 | 6:30-9:30 p.m. |
| AHPH 100-32 | M-Th | 7/7-8/24 | 9 a.m.-3:30 p.m. |

### Phlebotomy Externship (Optional 100-hour externship)

At a hospital or other facility, collect samples and perform other duties associated with phlebotomy.

**Prerequisites:** Successful completion of Phlebotomy and BLS/CPR certification, criminal background check and physical examination with current immunizations and personal health insurance coverage.

**Note:** Externships are only available during the day. Externship hours must be completed within one year of finishing the Phlebotomy course.

$1,036 (Tuition $799 + general fee $237)

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|---|---|---|
| AHPH 101-27 | – | 4/26-7/31 |
| AHPH 101-28 | – | 7/22-10/30 |

## MEDICAL ASSISTANT CERTIFICATE

**Program Requirements:**

- Wear a complete set of blue scrubs and closed-toe shoes daily
- White lab coat is required for Clinical Procedures and Phlebotomy.
- Purchase textbook(s) for first day of class & required EKG calipers for EKG. (Available for purchase at College Bookstore.)
- Successfully complete a criminal background check prior to entering the MA Externship. Information provided on the first day of class.
- Provide immunization records and personal health Insurance card prior to entering MA Externship.

### Medical Assistant (617 hours)

Medical Assistants perform a wide range of both clinical and administrative procedures, typically in an out-patient environment. The required skills are encompassed in our comprehensive Medical Assistant Program. This multi-module program includes Phlebotomy, EKG, Clinical Procedures, Pharmacology, and a strong foundation in Anatomy, Physiology and Medical Terminology. The program is culminated with a 150-hour externship in a real-world clinical environment where you gain the experience so beneficial in obtaining employment.

**Required:** EKG calipers and textbook needed for FIRST class available at College Bookstore. (middlesexcollege.bncollege.com)

$6,926 (Tuition $4,967 + general fee $1,959)

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|---|---|---|---|
| AHMA 200-4 | M-F | 2/16-8/11 | 9 a.m.-2:30 p.m. |



## CORPORATE EDUCATION AND TRAINING

**Customized course offerings to address the specific needs of your company.**
**Classes delivered at your workplace or on our nearby campus.**
**Mobile computer lab available for training at your site.**

- Artificial Intelligence (AI)
- Basic Written Communications
- Improved Customer Service
- Basic Mathematics
- Basic Measurement
- MS Office Windows
- MS Word, Excel, PowerPoint, Access
- MS Outlook
- Workplace Spanish
- ESL
- Six Sigma
- Electromechanical Maintenance
- CNC/Metal Fabricating
- Quality and Inspection
- Lean Manufacturing
- Problem Solving
- Supervisory Skills
- Team Building and Team Leadership
- Executive Coaching
- Certified Production Technician
- Business Etiquette
- Critical Incident Management - Surviving an Active Shooter Incident
- Time Management

### TRANSPORTATION, LOGISTICS AND DISTRIBUTION

- Supply Chain Management
- Warehouse Operations
- Inventory Management
- Transportation Operations
- Procurement and Demand Planning
- Manufacturing/Service Operations
- Certified Logistics Associate/Technician (CLA/CLT)

**We also Offer Needs Assessments and Apprenticeship Training Opportunities**

*Developing the Skills of your Workforce to Succeed in the 21st Century*

**Call or email today - 732.906.4681 - AVega@middlesexcollege.edu**

*Ask us about potential grant programs to support your training needs!*



# Introducing the WDLL Senior Academy!

## Empower Yourself With New Skills in a Friendly Environment

Join us at WDLL's Senior Academy, for those 60 and over, where learning meets fun and community! Our programs are specially designed for seniors who want to embrace new opportunities, connect with others, and enjoy life to the fullest.

**Basic Computer Skills:**

- Master email, video calls, and social media.
- Learn how to browse the internet safely and confidently.
- Explore how technology can simplify your everyday life.

**Making Healthy Food Choices on a Budget:**

- Learn to prepare nutritious, budget-friendly meals with ease.
- Explore affordable ingredients and easy-to-make recipes.
- Get tips for smart shopping and meal planning.

*Classes are for Middlesex County residents only.*

**Basic Computer Skills:**
3/23-4/29, Tue., Thu., 9:30 a.m.-Noon
7/7-8/16, Mon., Wed., 9:30 a.m.-Noon

**Making Healthy Food Choices on a Budget:**
3/3, Wed., 10 a.m.-1 p.m.
4/7, Wed., 10 a.m.-1 p.m.
5/5, Wed., 10 a.m.-1 p.m.

Scan the QR Code by opening up your smart phone camera to register for a class.

**FOR MORE INFORMATION, PLEASE CONTACT**

**WDLL@middlesexcollege.edu**

**732.906.2556**

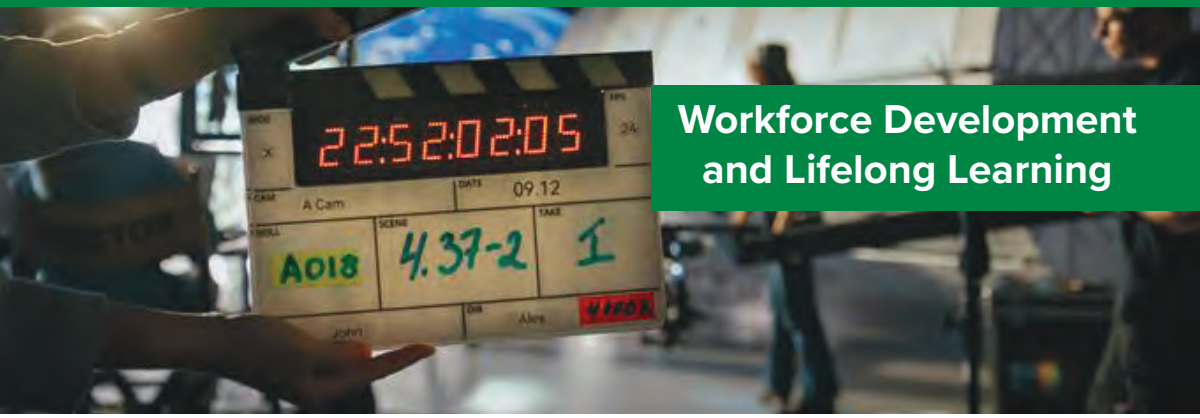
# Lifelong Learning

The **Lifelong Learning Department** provides opportunities to enhance your skills, learn a new skill or to just have fun. With a variety of certificate programs, culinary courses, English as a Second Language courses, and so much more, there is something for the Lifelong Learner in each of us.

For more information on any of the courses offered by the **Lifelong Learning Department**, please visit our website at:
**https://mcinfo.co/LifelongLearningPrograms**

**Call 732.906.2556 to register today.**

*All class details, including dates and prices, are subject to change. For the most up to date information, please visit our website.*






# New Jersey Film Academy

**Launch your career in film production, editing, or storytelling—right here in one of the fastest-growing entertainment hubs in the nation. New Jersey will soon be home to blockbuster movies, hit TV shows, and world-class studios. Launch your career where creativity and opportunity are taking center stage!**

Gain hands-on experience, insider knowledge, and professional skills. Whether you dream of working behind the camera, in the editing suite, or on set, this program will give you the tools and confidence to turn your passion into a profession.

### Introduction to the Entertainment Industry: Script to Screen

This course introduces students to the fundamentals of the film and television industry – from concept to screen. With a focus on industry standards, on-set safety, and professional expectations, students will gain both the knowledge and practical skills needed to pursue entry-level opportunities and confidently take their first steps toward a successful career in film and television.

| | | |
|---|---|---|
| 1/12-3/2 | TF | 6-9 p.m. |

### Introduction to Production Office: Production Coordinating and Management

This course introduces students to the vital role of the production office – the hub that keeps film and television projects running smoothly. By the end of the course, they'll understand how each role contributes to a successful production and be prepared to pursue entry-level opportunities in production management.

| | | |
|---|---|---|
| 3/23-5/14 | TF | 6-9 p.m. |

**APPLY TODAY**
Scan the QR Code for more information.

**QUESTIONS? PLEASE CONTACT**
WDLL@middlesexcc.edu
732.906.2556

NJ CCC New Jersey Council of County Colleges

NJ PATHWAYS TO CAREER OPPORTUNITIES
Aligning Education to Build an Innovative Workforce

NJ EDA ECONOMIC DEVELOPMENT AUTHORITY

New Jersey Film Academy
Where the best in the biz begin

middlesexcollege.edu/lifelong-learning

## NEW JERSEY FILM ACADEMY

The NJ Film Academy curriculum offers various programs and courses focused on different aspects of film production, including onset production, production office and accounting, and hair, makeup, and wardrobe. These programs are designed to prepare individuals for careers in the film and television industry, with a focus on practical, hands-on experience.

All certificate tracks require successful completion of **Script to Screen: Introduction to the Entertainment Industry** and at least one other course.

Additional courses will be added for the spring semester. Please contact our office for more information about this series at 732.906.2556

### Introduction to the Entertainment Industry: Script to Screen

This course provides foundational knowledge about the different stages of production, job opportunities, and professional expectations in film and television. Students will acquire the knowledge and skills necessary to pursue entry-level positions in the industry, including how to obtain employment and the training required to succeed. Through a blend of theoretical understanding and practical assignments, students will be prepared to navigate the realities of the job market and embark on their careers in the entertainment industry with confidence and professionalism.

Upon completion of this course, students will have gained a comprehensive understanding of the entertainment industry, from script to screen, including its various stages of production, job opportunities, and professional expectations in film and television.

This course is a prerequisite for all other courses in the NJ Film Academy curriculum.

$375 (Tuition $125 + general fee $250)

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|---|---|---|---|---|
| FILM 301-06 | TF | 1/12-3/2 | 6-9 p.m. | (15 sessions) |

### Introduction to Production Office: Production Coordinating and Management

This course explores the essential functions of a production office and the responsibilities of the team members that make it up. Film or TV Production Managers and Coordinators are members of the production team who provide logistical support and help manage administrative tasks to ensure the production runs smoothly, finish on time, and on budget.

Upon completion of this course, students will have a clear understanding of the team's roles and responsibilities inside the production office, and how each member plays a part in the studio filmmaking process. Students will be able to recognize and interpret various documents used throughout production and confidently navigate the production office environment with a path toward pursuing employment.

**Prerequisite:** Script to Screen: Intro to the Entertainment Industry

$799 (Tuition $549 + general fee $250)

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| FILM 302-05 | TF | 3/23-5/14<br>(No class 3/26) | 6-9 p.m. | (15 sessions) |

## BUSINESS AND MANAGEMENT – AT-A-GLANCE

### Grant Writing Certificate Program

| | | | | |
|---|---|---|---|---|
| COWR 016-07 | Introduction to Grants | Sa | 4/10 | 9 a.m.-Noon |
| COWR 017-07 | Overview of Different Grant Types | Sa | 4/10 | 1-3:30 p.m. |
| COWR 018-07 | Creating the Grant Proposal | Sa | 4/17 | 9 a.m.-Noon |
| COWR 019-07 | Grant Proposal Evaluation | Sa | 4/17 | 1-3:30 p.m. |
| COWR 020-07 | Grant Review | Sa | 4/24 | 9 a.m.-1 p.m. |

### Human Resources Management Certificate

| | | | | |
|---|---|---|---|---|
| CBHR 735-68 | Human Resources Management | Sa | 3/6 | 9 a.m.-4 p.m. |
| CBHR 726-06 | Employment Relations | Sa | 3/13 | 9 a.m.-12:30 p.m. |
| CBHR 727-06 | Compensation: Salary and Benefits | Sa | 3/13 | 1:30-5 p.m. |
| CBHR 725-06 | Recruiting and Selecting: Hire Right the First Time | Sa | 3/20 | 9 a.m.-12:30 p.m. |
| CBHR 728-06 | Training and Development | Sa | 3/20 | 1:30-5 p.m. |
| CBEL 761-05 | Employment Law (Online) | Sa | 4/3 | 9 a.m.-4:30 p.m. |
| CBEL 762-04 | A Toolbox to Retain Valuable Employees | Sa | 4/10 | 9 a.m.-4 p.m. |
| CBEL 759-06 | Managing Difficult People and Situations | Sa | 4/17 | 9 a.m.-12:30 p.m. |

### Journalism (ONLINE)

| | | | | |
|---|---|---|---|---|
| JOUR 101-06 | Community Journalism Certificate (No class 3/11, 4/22, 5/6) | Th | 1/28-5/13 | 2-3:20 p.m. |
| JOUR 102-03 | Oral History and Digitization Certificate | | 1/25-5/11 | |

### Medical Cannabis Dispensaries Certificate (ONLINE)

| | | | | |
|---|---|---|---|---|
| CBGE 009-12 | Medical Cannabis Dispensaries Training Certificate | M | 3/1-3/29 | 6-9 p.m. |
| CBGE 009-13 | Medical Cannabis Dispensaries Training Certificate | M | 7/12-8/9 | 6-9 p.m. |

### Meeting and Event Planning Certificate (ONLINE)

| | | | | |
|---|---|---|---|---|
| COEV 006-18 | Event Planning Primer | M | 4/12 | 6-9 p.m. |
| COEV 007-18 | Program Development | W | 4/14 | 6-9 p.m. |
| COEV 008-18 | Marketing the Event | M | 4/19 | 6-9 p.m. |
| COEV 009-18 | Developing the Event | W | 4/21 | 6-9 p.m. |

## Non-Profit Management Certificate

| | | | | |
|---|---|---|---|---|
| CBMA 200-05 | The Structure of a Non-Profit Organization | Sa | 2/6 | 9 a.m.-3 p.m. |
| CBMA 201-05 | Leadership and Management in a Non-Profit Organization | Sa | 2/13 | 9 a.m.-3 p.m. |
| CBMA 202-05 | Program Planning and Evaluation for a Non-Profit Organization | Sa | 2/20 | 9 a.m.-12:30 p.m. |
| CBMA 203-05 | Planning and Managing Events for a Non-Profit Organization | Sa | 2/20 | 1-3 p.m. |
| CBMA 204-05 | Non-Profit Financial Management | Sa | 2/27 | 9 a.m.-3 p.m. |

## Project Management (ONLINE)

| | | | | |
|---|---|---|---|---|
| BSPM 101-02 | Essentials of Project Management | W | 1/27-2/24 | 6-9 p.m. |
| BSPM 102-02 | Advanced Project Management | W | 3/3-4/7 (No class 3/10) | 6-9 p.m. |
| BSPM 103-02 | PMP/CAPM Examination Prep | W | 4/17-4/21 | 6-9 p.m. |

## GRANT WRITING CERTIFICATE

Do you want to learn more about the Grant Writing process? Each course is a complete learning experience; you can enroll in an individual course and receive a certificate of completion for that course. To qualify for the Middlesex College Grant Writing Certificate, you must take all five (5) classes.

The total cost of the program for all five courses is $450.

**Discount Cost:** $375 (save $75) for students who enroll with payment for all five Grant Writing Certificate courses. This discount will automatically be applied to your cart when registering for all classes in this series in our online portal. If you experience any issues, please call us for assistance at 732.906.2556 for our staff to manually apply the pricing discount.

### Introduction to Grants

Writing grants is often a critical part of gaining funding for any nonprofit organization's mission. This introductory-level course offers an outline of the grant process.

$90 (Tuition $65 + general fee $25)

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|---|---|---|---|
| COWR 016-07 | Sa | 4/10 | 9 a.m.-Noon |

### Overview of Different Grant Types

There are over 86,000 different grantmaking entities in the United States, and each manages their funds differently. This course will teach you how to identify various types of grants and what kind of application you should expect.

$90 (Tuition $65 + general fee $25)

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|---|---|---|---|
| COWR 017-07 | Sa | 4/10 | 1-3:30 p.m. |

### Creating the Grant Proposal

This class will walk you through the initial stages of the grant writing process. You will develop the skills to write a compelling grant proposal.

$90 (Tuition $65 + general fee $25)

| | | | |
|---|---|---|---|
| COWR 018-07 | Sa | 4/17 | 9 a.m.-Noon |

### Grant Proposal Evaluation

This course will explore the process of reviewing grant applications and develop methods to improve your grant proposal.

$90 (Tuition $65 + general fee $25)

| | | | |
|---|---|---|---|
| COWR 019-07 | Sa | 4/17 | 1-3:30 p.m. |

### Grant Review

Learn to critically review a grant proposal through the lens of different types of funders, and provide constructive feedback on evaluation criteria.

$90 (Tuition $65 + general fee $25)

| | | | |
|---|---|---|---|
| COWR 020-07 | Sa | 4/24/27 | 9 a.m.-1 p.m. |

## HUMAN RESOURCES CERTIFICATE

Gain valuable skills to advance your career, benefit your organization and enhance your chances for promotion. If you have less than two years' experience in human resources, perform various human resource functions within your organization but have no formal training, this certificate program may help you meet your goals. Each course is a complete learning experience and may be taken individually.

To qualify for the Middlesex College Human Resources Certificate of Completion, you must complete the Eight (8) required courses over Five (5) days. The total for all eight courses is: $1,100.

**Discount Cost:** $925 (save $175) for students who enroll with payment for all eight courses.

To take advantage of this discount please call us at 732.906.2556

## HUMAN RESOURCE COURSES

### Human Resources Management CEU 0.6

Learn how current issues affect the human resources manager role in hiring, training, development, employment relations, and compensation practices.

$175 (Tuition $150 + general fee $25)

CBHR 735-68 Sa 3/6 9 a.m.-4 p.m.

### Employment Relations CEU 0.35

Create a positive working environment to maximize productivity and remain competitive!

$125 (Tuition $100 + general fee $25)

CBHR 726-06 Sa 3/13 9 a.m.-12:30 p.m.

### Compensation: Salary and Benefits CEU 0.35

Become familiar with cost containment strategies, federal/state laws governing compensation, compensation techniques, anti-discrimination laws, unemployment, worker compensation issues, and changing trends in benefits and laws, i.e. COBRA and Family Leave.

$125 (Tuition $100 + general fee $25)

CBHR 727-06 Sa 3/13 1:30-5 p.m.

### Recruiting and Selecting: Hire Right the First Time CEU 0.35

Learn and practice good interviewing and recruiting techniques to get the best candidate for a position. Bring sample job descriptions for a workshop exercise.

$125 (Tuition $100 + general fee $25)

CBHR 725-06 Sa 3/20 9 a.m.-12:30 p.m.

### Training and Development CEU 0.35

Learn basics of a sound training and development plan, principles of adult learning, the trainer role and how to assess training needs, define objectives, and create and evaluate programs.

$125 (Tuition $100 + general fee $25)

CBHR 728-06 Sa 3/20 1:30-5 p.m.

### Employment Law CEU 0.6 (ONLINE)

Learn about legal rights and responsibilities of employers and employees and how to deal with issues concerning discrimination, sexual harassment, day-to-day implications of the Americans with Disabilities Act (ADA), Family and Medical Leave Act (FMLA), NJ Conscientious Employee Protection Act (CEPA) and federal as well as NJ wage and hour laws.

$175 (Tuition $150 + general fee $25)

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|---|---|---|---|
| CBEL 761-05 | Sa | 4/3 | 9 a.m.-4:30 p.m. |

### A Toolbox to Retain Valuable Employees CEU 0.6

Become familiar with the why and how of employee attrition to retain valuable employees.

$125 (Tuition $100 + general fee $25)

| | | | |
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| CBEL 762-04 | Sa | 4/10 | 9 a.m.-4 p.m. |

### Managing Difficult People and Situations CEU 0.35

Learn to build trust and confidence with difficult people, whether it is a boss, co-worker, employee, or customer, and manage difficulty by changing conflict into a constructive force.

$125 (Tuition $100 + general fee $25)

| | | | |
|---|---|---|---|
| CBEL 759-06 | Sa | 4/17 | 9 a.m.-12:30 p.m. |



### Community Journalism Certificate (FREE)

Do you have something to report or say about your community? Our new community journalism certificate will help you become an active contributor to local news in Middlesex County.

Through this free, 13-week course, students will learn to produce compelling content based on the issues that shape their communities. Participants will learn essential tools, practices and values involved in producing journalism and their practical application in creating content for different platforms: including social media, print media, and more. Moreover, they will learn about the history of Middlesex County and how to engage with local government institutions.

The course format is primarily remote-live but will include a couple of live sessions. Students will complete one journalistic project and develop skills that will prepare them to continue their education in journalism or pursue related careers in communications, media, education, the nonprofit sector, advertising, business, and more. For additional information contact Melissa Edwards MEdwards@middlesexcollege.edu

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| JOUR 101-08 | Th | 1/28-5/13<br>(No class 3/11, 4/22, 5/6) | 2-3:20 p.m. | (Online) |

## Oral History and Digitization Certificate (FREE)

This micro-credential aims at training history and genealogy enthusiasts on the basic skills needed to identify relevant oral content, obtain background information, organize a story, develop a questionnaire, and create a record for the Middlesex County Oral History Archive.

Course content will be available online for participants to complete asynchronously through Google Classroom. Individual meetings will be scheduled between participants and faculty to work on the record and its digitalization.

For additional information contact Cristóbal Espinoza-Wulach: CEspinoza@middlesexcollege.edu

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| JOUR 102-03 | Self Guided | 1/25-5/11 | (Online) |

## Medical Cannabis Dispensaries Training Certificate CEU 1.5 (ONLINE)

The medical cannabis industry is growing fast in New Jersey and this premier certification provides you with the necessary training to obtain employment in this highly-regulated industry. This course-led by attorney Sarah Trent, CEO and Founder of Valley Wellness – introduces you to subject matter experts from industry and academia to explore the different elements of the NJ Medical Cannabis market, including:

- Registering patients
- The regulatory provisions relating to medical cannabis
- The basics of the plant cycle and available products
- Handling of medical cannabis products
- The Endocannabinoid system
- Counseling patients in the medical cannabis program
- And much more!

This course is for individuals looking to enter the Medical Cannabis labor market or for those simply curious about the industry.

**Requirements:** You must have the ability to download and access Zoom with an internet-connected device if you want to attend the class live, however student can also fulfill the requirements of the class by watching the recordings of the lectures. Certificates will be issued upon completion by watching all lectures and passing a final test. Information on accessing the modules will be sent upon registration. For additional information call 732.806.7740

$525 (Tuition $225 + general fee $300)

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| CBGE 009-12 | M | 3/1-3/29 | 6-9 p.m. | (5 sessions) |
| CBGE 009-13 | M | 7/12-8/9 | 6-9 p.m. | (5 sessions) |

## MEETING AND EVENT PLANNING CERTIFICATE

Looking for a new career or a way to supplement your income while working from home? Successfully complete the four courses listed below to qualify for the certificate. However, each course is a complete learning experience; you may enroll in an individual course and receive a certificate of completion for that course.

To qualify for the Middlesex College Meeting and Event Planning Certificate, you must complete all Four (4) classes in the program. The total cost of the program is: $360.

**Discount Cost:** $300 (save $60) for students who enroll with payment for the four courses.

To take advantage of this discount please call us at 732.906.2556

### Event Planning Primer CEU 0.3 (ONLINE)

Follow a systematic guide to planning, organizing, and implementing an event.

$90 (Tuition $65 + general fee $25)

COEV 006-19 M 4/12 6-9 p.m.

### Program Development CEU 0.3 (ONLINE))

Topics include developing the appropriate event, keys to financial success and how to wow the attendees! Learn about locations, date selection, room set-ups, technology, hospitality, and on-site management.

$90 (Tuition $65 + general fee $25)

COEV 007-19 W 4/14 6-9 p.m.

### Marketing the Event CEU 0.3(ONLINE)

Become familiar with event marketing strategies.

$90 (Tuition $65 + general fee $25)

COEV 008-19 M 4/19 6-9 p.m.

### Developing the Event CEU 0.3 (ONLINE)

Using a hypothetical event, create a compelling program, recruit engaging speakers, find alternate funding sources, market the event and plan to implement it.

**Prerequisite:** Event Planning Primer, Program Development, and Marketing the Event

$90 (Tuition $65 + general fee $25)

COEV 009-19 W 4/21 6-9 p.m.

## NON-PROFIT MANAGEMENT CERTIFICATE

Do you want to gain a better understanding of how non-profit organizations work?

Join us for the Middlesex College Non-Profit Certificate program. If you are new to the non-profit world or have years of experience, this certificate program will provide you with insight into everything from how non-profits are formed, how they operate, creating programming and fiscal operations.

To qualify for the Middlesex College Non-Profit Management Certificate of Completion, you must complete all five (5) required courses. The total for the five (5) courses is: $897.

**Discount cost:** $800 (save $97) for students who enroll with payment for all five Non-Profit Management Certificate courses. This discount will automatically be applied to your cart when registering for all classes in this series in our online portal. If you experience any issues, please call us for assistance at 732.906.2556 for our staff to manually apply the pricing discount.

### The Structure of a Non-Profit Organization

This class provides an overview of the foundation of a non-profit organization and the benefits versus pitfalls of this business model. All non-profits must operate with three core elements, governance, administration, and programs. Although organizations operate with a similar framework, a well-designed structure aligned with strategic objectives will make or break a new agency.

$199 (Tuition $150 + general fee $49)

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| CBMA 200-05 | Sa | 2/6 | 9 a.m.-3 p.m. |

### Leadership and Management in a Non-Profit Organization

There is a difference between a leader and manager, but can you be both? Learn ways to develop both competencies and when to apply them for maximum impact. Discover how successful nonprofit leaders remain focused on building programs and services that accomplish their overall mission.

$199 (Tuition $150 + general fee $49)

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| CBMA 201-05 | Sa | 2/13 | 9 a.m.-3 p.m. |

### Program Planning and Evaluation for a Non-Profit Organization

Designing effective non-profit programs includes embedding an evaluation strategy to gauge its success. Learning how to assess the need is a step that is often overlooked. Today's leaders must know how to move initiatives from transactional to transformational.

$150 (Tuition $125 + general fee $25)

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| CBMA 202-05 | Sa | 2/20 | 9 a.m.-12:30 p.m. |

### Planning and Managing Events for a Non-Profit Organization

Explore the elements needed to manage and execute a successful non-profit event. It is essential to learn how to align the event with well laid-out objectives leading to positive mission impact. Adhering to a detailed timeline will help staff achieve the goals.

$150 (Tuition $125 + general fee $25)

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| CBMA 203-05 | Sa | 2/20 | 1-3 p.m. |

### Non-Profit Financial Management

Understanding how to read and interpret non-profit financial statements is critical to assessing the health of an agency. Having this skill is critical for developing a strategic plan to move the agency forward. The best non-profit leaders know how to diversify funding.

$199 (Tuition $150 + general fee $49)

| | | | |
|---|---|---|---|
| CBMA 204-05 | Sa | 2/27 | 9 a.m.-3 p.m. |

## PROJECT MANAGEMENT (ONLINE) *NEW*

A virtual 3-course program for the professional at any level. Hone your project management skills by covering the most important components leading to positive outcomes. Completion of the three courses provides a significant boost to potential success on the PMP/CAPM exam.

### Essentials of Project Management

This 14-hour module is the foundational course of the Project Management series. Essentials provides the framework needed for the courses that follows while strengthening your ability to lead teams, deliver successful projects, and build habits that accelerate your career by covering the core topics, such as managing different personality types, applying estimating techniques, and setting measurable project objectives.

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| BSPM 101-02 | W | 1/27-2/24 | 6-9 p.m. |

### Advanced Project Management

This 14-hour Masterclass is a combination of theory and practical lessons-learned, packaged in a fast-paced, highly interactive session designed to go beyond surface-level information into real-life, complex situations.

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| BSPM 102-02 | W | 3/3-4/7<br>(No class 3/10) | 6-9 p.m. |

### PMP/CAPM Examination Prep

This 7-hour component guides you through the final steps before you take the PMP or CAPM certification exam. Gaining a project management credential can be an important milestone in the development of your career.

| | | | |
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| BSPM 103-02 | W | 4/17-4/21 | 6-9 p.m. |

## COMPUTERS

### Computer Confidence CEU 1.5

Gain an understanding of what you need to know to be computer confident. Learn about Microsoft applications such as Word, Excel, PowerPoint, and Access, how to search the internet, and create, save and print documents.

$218 (Tuition $118 + general fee $31 + lab fee $69)

JCSC 365-108 TTh 2/23-3/9 6:30-9:30 p.m. (6 sessions)

### Transferable Skills in the AI Era: Pivot, Position, Prosper

This course equips learners with the ability to identify, translate, and apply transferable skills in a rapidly evolving workforce shaped by artificial intelligence. Participants will explore how human-centered skills such as communication, problem-solving, and adaptability remain critical in the AI era, while also gaining hands-on experience using AI tools to enhance productivity, job search strategies, and career advancement.

Through a combination of interactive discussions and practical lab work, students will develop a personalized career toolkit that integrates their transferable skills with AI-driven solutions.

$200 (Tuition $140 + general fee $35 + lab fee $25)

JCSC 463-02 Sa 1/23-3/20 9:30 am-Noon (9 Sessions)

## MICROSOFT OFFICE 2021

### Word 2021: Level I CEU 1.2

Master basics of Microsoft Word and beginning-level skills. Topics include Ribbon interface, working with text, printing, using proofreading tools, creating bulleted and numbered lists, tables, forms and more.

**Prerequisite:** Familiarity with computers or successful completion of Computer Confidence.

$175 (Tuition $125 + general fee $30 + lab fee $20)

JCSC 453-27 TTh 3/16-3/25 6:30-9:30 p.m. (4 sessions)

### Word 2021: Level II CEU 1.2

Topics include newsletter columns, WordArt and clip art, document themes, styles, picture editing, mail merge, footnotes and endnotes, headers and footers, templates, tables of contents, indexes and more.

**Prerequisite:** Successful completion of Word 2016: Level I or equivalent knowledge.

$175 (Tuition $125 + general fee $30 + lab fee $20)

JCSC 454-26 TTh 3/30-4/8 6:30-9:30 p.m. (4 sessions)

## EXCEL 2021

### Excel 2021: Level I CEU 1.2

Become familiar with visualization tools of Excel 2016 and gain an understanding of beginning-level skills. Topics include the improved Ribbon interface, entering and editing data, selecting cells and ranges, creating formulas/functions, formatting cell contents, and inserting and deleting columns, charts, rows and cells.

**Prerequisite:** Familiarity with computers or successful completion of Computer Confidence.

$175 (Tuition $125 + general fee $30 + lab fee $20)

JCSC 455-25 TTh 4/20-4/29 6:30-9:30 p.m. (4 sessions)

### Excel 2021: Level II CEU 1.2

Learn about large worksheets and workbooks, tables, outlines, inserting clip art, pictures and SmartArt; templates, digital signatures and adding graphics to worksheets.

**Prerequisite:** Successful completion of Excel 2016: Level I, or equivalent knowledge.

$175 (Tuition $125 + general fee $30 + lab fee $20)

JCSC 456-27 TTh 5/4-5/13 6:30-9:30 p.m. (4 session)



### DRONE OPERATOR! *Coming Fall 2027*

The Drone Operator program is a hands-on, project-based course that prepares participants to fly drones safely, confidently, and in compliance with FAA regulations. Participants progress through drone fundamentals, FAA Part 107 and TRUST requirements, core aviation knowledge, and simulator-based flight operations, culminating in graded flight projects.

# THE CULINARY LAB

## We have New Chefs and Many New Recipes!

## DEMONSTRATION CLASSES AND HANDS-ON CLASSES

Whether you are a seasoned cook who'd like to add exciting new dishes to your repertoire or you're a beginner just getting started in the kitchen we can't wait to share our favorite recipes with you.

Demonstration Classes include a generous tasting of food and a copy of the recipes. All menus are subject to change due to market availability.

To ensure that all students have the best experience in our classes, on behalf of our chef we kindly ask that you arrive 10 minutes prior to class so that we can begin on time.

New Culinary Lab classes may be added throughout the year - please keep an eye on our website for new additions!

**Note:** Students must be 18 years or older

**Important Considerations for Participants with Food Allergies:** We cannot accommodate participants' food allergies or other restrictions as the menus are set in advance. Please contact us if you have any questions regarding ingredients used in a class prior to registering.

**Most Hands-On cooking classes are $75 each, check with our staff for details.**

**Culinary Discount Option:** Choose any three Demonstration classes, and pay only $150. (Only $50 per class, and save $15)

*This discount will automatically be applied to your cart when registering for all classes in this series in our online portal. If you experience any issues, please call us for assistance at 732.906.2556 for our staff to manually apply the pricing discount.*

*Gift Certificates Available for Demonstration Cooking Classes.*

*Specialty classes are not eligible for the culinary discount option.*

## DEMONSTRATION CLASSES AT-A-GLANCE

| | | | | |
|---|---|---|---|---|
| GCUL 837-01 | Rest, Reset and Revive! | Th | 1/7 | 6-8:30 p.m. |
| GCUL 838-01 | Easy Home Butchering w/ Master Butcher Sonny | Th | 1/28 | 6-8:30 p.m. |
| GCUL 839-01 | Cheese and Wine Pairing | Th | 2/11 | Time |
| GCUL 840-01 | Deep Southern Traditions | Th | 2/25 | Time |
| GCUL 841-01 | Great Grains | Th | 3/4 | 6-8:30 p.m. |
| GCUL 842-01 | Creating Flavor with Chef Pearl Thompson | Th | 4/1 | 6-9 p.m. |
| GCUL 843-01 | Spring Brunch with Chef Pamela Johnson | Th | 4/22 | 6-9 p.m. |
| GCUL 844-01 | Women Winners from Fairs and Sweepstakes | Th | | 6-9 p.m. |
| GCUL 865-01 | When Men Cook | Th | 6/10 | 6-9 p.m. |
| GCUL 837-01 | Summer Dessert Ideas | Th | 7/15 | 6-9 p.m. |
| GCUL 845-01 | Cool Foods for Hot Days | Th | 7/29 | 6-9 p.m. |
| GCUL 846-01 | Frozen Desserts | Th | 8/19 | 6-9 p.m. |
| GCUL 847-01 | It's A 50's Retro Party | Th | 8/26 | 6-9 p.m. |

## Rest, Reset and Revive!

Broths, Teas and Herb Preparation for optimum health! Hosted by Herbalist, Tea Specialist, Farmer, and Survivalist, Otha Caldwell.

**Menu:** We will prepare Red Zinger ■ Everything Mint ■ Nettle 101 ■ Herbal Seasoning Blends

GCUL 837-01 Th 1/7 6-8:30 p.m.

## Easy Home Butchering w/ Master Butcher Sonny

Learn easy butchering techniques w/ Master Butcher Sonny of Sonny's Meat Market and Chef Wendy Johnson. Perfect for the home cook who wants to buy larger cuts to save money.

**Menu:** Chicken Fabrication: Chicken Stock ■ Whole Herb Roast Chicken ■ Sheet Pan Chicken ■ Pork Loin Fabrication: Greek Style Kebobs ■ Vietnamese Pork Stew ■ Crispy Parmesan Pork Cutlets

GCUL 838-01 Th 1/28 6-8:30 p.m.

## Cheese and Wine Pairing (Specialty Class)

Cheese and Wine Pairing with Cheese monger, Robin Williams and Sommelier Burley Tuggle. Learn what factors to consider when making wine and cheese choices that are mutually enhancing. Lite bites will be served.

**Menu:** Pairings of French, Spanish and American cheese flights with complementary wines of those same regions.

GCUL 839-01 Th 2/11 Time

## Deep Southern Traditions

How Folks Survived and made waste taste great with Chef Pam Johnson.

**Menu:** Experience Deep Fried Chitterlings over a Southern Mess O' Mixed Greens ■ Spicy Hush Puppies ■ Sweet Potato Soufflé with Maple Caramel Sauce

GCUL 840-01 Th 2/25 Time

## Great Grains

"So many grains, so little time". A deep dive into a few of the available grains that you'll want in your rotation.

**Menu:** Spelt (No, we didn't spell that wrong!) and Chickpea Tabbouleh Salad ■ Smoky Amaranth and Black Bean Burgers with Roasted Red Pepper Sauce ■ Teff Flour Chocolate Cake with Peanut Butter Icing

GCUL 841-01 Th 3/4 6-8:30 p.m.

## Creating Flavor with Chef Pearl Thompson

What is flavor? How does it develop? Flavoring agents and the uses will be discussed and demonstrated.

**Menu:** Steamed scallops with Ginger ■ Basil and Orange ■ Saffron Vegetable Risotto ■ Turmeric and Cardamon Spiced Flan.

GCUL 842-01 Th 4/1 6-9 p.m.

## Spring Brunch with Chef Pamela Johnson

Join us as we prepare an easy yet elegant brunch.

**Menu:** Overnight Orange French Toast ■ Shrimp Cakes Benedict with Sundried and Chili Remoulade Sauce ■ Grilled Fruit Kebobs with Honey Yogurt dip.

GCUL 843-01 Th 4/22 6-9 p.m.

## Women Winners from Fairs and Sweepstakes

Explore some treats from famous fairs and races.

**Menu:** Scandinavian Almond Bars from the Iowa State Fair ■ Persian Love Cake from the 2026 Kentucky State Fair.

GCUL 844-01 Th 5/6 6-9 p.m.

## When Men Cook

Our Second Season of "When Men Cook – Our Fathers, Uncles, Brothers and all the men we love". How do they cook? Let us count the ways... A Demonstration with Shawn Pressley, the Director of County Career Initiatives, Workforce Development and Lifelong Learning (WDLL). Shawn is an avid home baker and savory cooking enthusiast, as well as a great example of a man who cooks with passion for those he loves.

**Menu:** Early green salad ■ Herb-roasted fingerling potatoes ■ Grilled Bourbon chicken ■ Fresh Strawberry tart

GCUL 865-01 Th 6/10 6-9 p.m.

## Summer Dessert Ideas

Some unique Summer treats that will make you want to skip dinner and go right for the desserts!

**Menu:** East Fresh Berry Tart ■ Grilled peaches with Key Lime Crème ■ Chocolate-kissed Madeleines

GCUL 748-01 Th 7/15 6-9 p.m.

## Cool Foods for Hot Days

A spicy, savory taste of Summer to cool you down during hot days!

**Menu:** Summer Savory Cold Fruit Soup ■ Spicy shrimp tacos with Cilantro Lime sauce ■ Elote (Mexican style corn on the cob).

GCUL 845-01 Th 7/29 6-9 p.m.

## Frozen Desserts

Create refreshing frozen desserts to help get you through the hot days of August!

**Menu:** Prepare Apricot and Nectarine Terrine ■ Frozen Peaches and Cream Cheesecake.

GCUL 846-01 Th 8/19 6-9 p.m.

## It's A 50's Retro Party

Come in wearing your after 5 O'Clock 50's Look and enjoy Retro-Cocktails, Retro hors'deurves and Ole' Blue Eyes on the record player! We will celebrate the era of "After Five" cocktails with Judith Krall Russo and Chef Pearl Thompson as those who came before us did.

**Menu:** Retro Cocktails ■ Deviled eggs ■ Stuffed celery ■ Swedish meatballs ■ Jell-O ■ Baked Alaska

GCUL 847-01 Th 8/26 6-9 p.m.

## HANDS-ON COOKING CLASSES

**Most Hands-On cooking classes are $75 each, check with our staff for details.**

**Culinary Discount Option:** If two people sign up for the Hands-On Classes together, Pay only $140 (Save $10).

**To take advantage of this discount please call us at 732.906.2556**

*Specialty classes are not eligible for the culinary discount option.*

Our hands-on cooking classes are for all skill levels join us with friend, partner or loved one. In our classes, you will work together in groups of two in a fun environment led by a professional chef instructor. Each group will prepare every dish on the menu.

To ensure that all students have the best experience in our classes, on behalf of chef we ask that you arrive 10 minutes prior to the class so we can get started on time.

**Note:** Students must be 18 years or older, menus are subject to change due to market availability without notice.

**Important Considerations for Participants with Food Allergies:** We cannot accommodate participants' food allergies or other restrictions as the menus are set in advance. Please contact us if you have any questions regarding ingredients used in a class prior to registering.

***Each class is limited to 12 students.***

## HANDS-ON CLASSES AT-A-GLANCE

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|---|---|---|---|---|
| GCUL 848-01 | Basic Knife Skills | Sa | 1/16 | 10 a.m.-1 p.m. |
| GCUL 849-01 | Classic Biscuits, Scones and Quick Breads! | Sa | 2/4 | 10 a.m.-1:30 p.m. |
| GCUL 836-01 | Vegan Baking Basics - Cakes and Essential Egg Replacements | Sa | 3/13 | 10 a.m.-2 p.m. |
| GCUL 835-01 | Women Who Influenced the Culinary Industry | Th | 3/25 | 6-8:30 p.m. |
| GCUL 878-01 | Cookies, Brownies and Bars-Sweet Vegan Favorites! | Sa | 4/10 | 9:30 a.m.-2 p.m. |
| GCUL 871-01 | Vegan Muffins, Scones and Quick Breads | Day | Date | 9:30 a.m.-2 p.m. |
| GCUL 872-01 | Celebrating the Season of Berries - Strawberries! | Sa | 6/5 | 10 a.m.-2 p.m. |
| GCUL 872-02 | Celebrating the Season of Berries - Blueberries! | Sa | 7/10 | 10 a.m.-2 p.m. |
| GCUL 872-03 | Celebrating the Season of Berries - Blackberries! | Sa | 8/7 | 10 a.m.-2 p.m. |

## Basic Knife Skills

How to buy, use and care for knives. Learn how to select the proper knife for the task, use it safely, and care for it to last a lifetime. All while making some delicious treats.

**Menu:** Mini Crudité Platters ■ Vegetable Gratin ■ Spiced Chicken Skewers

GCUL 848-01 Sa 1/7 6-8:30 p.m.

## Classic Biscuits, Scones and Quick Breads!

Hot baked treats for cold winter days! Great with a hot drink.

**Menu:** Easy to bake biscuits ■ scones and quick breads fresh out of the oven.

GCUL 849-01 Sa 2/4 10 a.m.-1:30 p.m.

## VEGAN BAKING SERIES

A Three-Part Vegan Baking Series to learn the science behind delicious vegan baking while progressively building your skills.

Special Price for the series: $200.00!

**Class One: Vegan Baking Basics - Cakes and Essential Egg Replacements**

Perfect for beginners, this hands-on class introduces the foundational ingredients and techniques every Vegan baker should know. Students will learn broad spectrum of the basics: Understanding Vegan baking ingredients; Using aquafaba, flax eggs, chia eggs, and commercial egg replacers; choosing the best Vegan butters; working with oat, soy, almond, coconut and other plant milks; measuring and mixing techniques; baking a moist vanilla cake and rich chocolate cake; making a simple dairy-free buttercream frosting; and tips for troubleshooting common baking problems. Students will take home recipes, tasting samples and baking tips.

GCUL 836-01 Sa 3/13 10 a.m.-2 p.m.

**Class Two: Cookies, Brownies and Bars - Sweet Vegan Favorites!**

Master bakery-styles treats that everyone will love! This class focuses on creating chewy, soft, crisp and fudgy desserts while you learn the secrets behind perfect texture. Soft vs Crispy cookie techniques, Chocolate chip cookies, Double-chocolate brownies, Lemon bars, Oatmeal raisin cookies, Gluten-free substitutions, and Decorating and presentation tips. Students will take home assorted baked treats and recipes.

GCUL 878-01 Sa 4/10 10 a.m.-2 p.m.

**Class Three: Vegan Muffins, Scones and Quick Breads**

Discover delicious baked goods perfect for breakfast, lunch or afternoon tea... baked the Vegan way. Learn how simple ingredients create flavorful homemade favorites. Topics include flavor variations, moisture control, whole grain options; and freezing and storage tips. You will learn how to bake Blueberry muffins, Banana bread, Lemon Poppy seed loaf, Cranberry-Orange scones, Seasonal quick breads, and Streusel toppings and glazes.

GCUL 871-01 Sa 5/15 10 a.m.-2 p.m.

## Women Who Influenced the Culinary Industry

Explore the favorites of World-famous women who over the years influenced what we cook and the way we cook it.

**Menu:** Silky Potato and Turnip Soup (Edna Lewis) ■ Beef Bourguignon over Creamy Mashed Potatoes (Julia Child) ■ Shaker Lemon Tart (Alice Waters)

GCUL 835-01 Th 3/25 6-9 p.m.

## Celebrating the Season of Berries

A three-part series exploring the history of summer berries in New Jersey with Food Historian Judith Krall Russo, to learn about Jams, Jellies and Preserves while they grace us with their presence.

**Celebrating the Season of Berries - Strawberries!**

Explore the history of Strawberries in New Jersey with Food Historian Judith Krall Russo, and Strawberry Jams, Jellies and Preserves with Chef Pearl Thompson.

GCUL 872-01 Sa 6/5 10 a.m.-2 p.m.

**Celebrating the Season of Berries - Blueberries!**

Explore the history of Blueberries in New Jersey with Food Historian Judith Krall Russo, and Blueberry Jams, Jellies and Preserves with Chef Pearl Thompson.

GCUL 872-02 Sa 7/10 10 a.m.-2 p.m.

**Celebrating the Season of Berries - Blackberries!**

Explore the history of Blackberries in New Jersey with Food Historian Judith Krall Russo, and Blackberry Jams, Jellies and Preserves with Chef Pearl Thompson.

GCUL 872-03 Sa 8/7 10 a.m.-2 p.m.



## CORPORATE CULINARY TEAM BUILDING EVENTS AT MIDDLESEX COLLEGE

### Have you ever thought about a cooking experience as a team building activity?

A team building cooking activity is an effective and fun way to bond with colleagues and improve your team's skills and communication. This experience can be tailored to the needs of your team.

The team is greeted with a cheese board and beverages in our state-of-the-art culinary lab. We explain the flow of activities to you, divide you into teams and you start cooking in our fully prepared kitchen. Each team has its own work station, recipes and chef assistant to help guide them through the cooking activities. After cooking, everyone dines together on their creations.

If you are interested in having a corporate culinary team building event, please contact: Pearl Thompson 732.906.6000 ext 3250 or email PThompson@middlesexcollege.edu

## PRIVATE EVENTS

### Are you looking for a way to celebrate a special occasion in your life in a unique way? How about a one-of-a-kind cooking experience?

We offer hands-on and demonstration cooking classes for your next special occasion in our state-of the-art culinary lab. We work with you to create a memorable experience by developing a fully customized menu. We will work with you to bring some of your favorite foods to your special occasion. Cooks from beginners to experts will enjoy the opportunity to either watch a cooking demonstration or participate in the hands-on cooking experience.

Come celebrate your one-of-a-kind birthday party, bridal shower, grooms' event, social event or any special occasion with us.
If you are interested in having a corporate culinary team building event, please contact: Pearl Thompson 732.906.6000 ext 3250 or email PThompson@middlesexcollege.edu

# ED2GO ONLINE COURSES

**Please visit the Ed2go website to learn more about these and all their other course offerings.**
**ed2go.com/middlesex**

## ED2Go (ONLINE COURSES)

Our Ed2Go instructor-facilitated online courses are informative, fun, convenient and highly interactive. Complete any course entirely from your home or office, any time of day or night.

Find a wide variety of online, interactive courses which are led by expert instructors. Most courses run for 6 weeks, and are composed of 12 lessons, representing 24 or more hours of instruction. Go to the Ed2go.com/Middlesex to find courses in the following areas:

**Arts and Design ■ Business ■ Computer Applications ■ Computer Science ■ Hospitality ■ Language ■ Math and Science ■ Teacher Professional Development ■ Test Prep ■ Writing**

and so much more!



# ENGLISH AS A SECOND LANGUAGE (ESL)

## ENGLISH AS A SECOND LANGUAGE (ESL) – AT-A-GLANCE

Before registering for these courses, you must first take a placement test or contact our office to confirm completion of a previous level.

**Placement Test Information:** Students may take a placement test at one of three locations

- Edison Campus, Crabiel Hall, Room 110;
- The New Brunswick Center (140 New Street, New Brunswick) or
- The Perth Amboy Center (60 Washington Street, Perth Amboy).

To register for an ESL course, please call: 732.906.2556

## EDISON CAMPUS

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|---|---|---|---|---|
| BASK 001-62 | ESL I Level: Low-Beginner | MW | 1/25-3/15 (No class 2/15) | 6-9 p.m. |
| BASK 001-63 | ESL I Level: Low-Beginner | TTh | 1/26-3/11 | 6-9 p.m. |
| BASK 001-64 | ESL I Level: Low-Beginner | TTh | 3/18-5/4 | 6-9 p.m. |
| BASK 001-65 | ESL I Level: Low-Beginner | MW | 3/22-5/5 | 6-9 p.m. |
| BASK 001-66 | ESL I Level: Low-Beginner | MW | 5/17-7/7 (No class 5/31, 7/14) | 6-9 p.m. |
| BASK 001-67 | ESL I Level: High-Beginner | TTh | 5/18-7/1 | 6-9 p.m. |
| BASK 002-69 | ESL II Level: High-Beginner | MW | 1/25-3/15 (No class 2/15) | 6-9 p.m. |
| BASK 002-70 | ESL II Level: High-Beginner | TTh | 1/26-3/11 | 6-9 p.m. |
| BASK 002-71 | ESL II Level: High-Beginner | TTh | 3/18-5/4 | 6-9 p.m. |
| BASK 002-72 | ESL II Level: High-Beginner | MW | 3/22-5/5 | 6-9 p.m. |
| BASK 002-73 | ESL II Level: High-Beginner | MW | 5/17-7/7 (No class 5/31, 7/14) | 6-9 p.m. |
| BASK 002-74 | ESL II Level: High-Beginner | TTh | 5/18-7/1 | 6-9 p.m. |
| BASK 003-67 | ESL III Level: Low Intermediate | MW | 1/25-3/15 (No class 2/15) | 6-9 p.m. |
| BASK 003-68 | ESL III Level: Low Intermediate | TTh | 1/26-3/11 | 6-9 p.m. |
| BASK 003-69 | ESL III Level: Low Intermediate | TTh | 3/18-5/4 | 6-9 p.m. |
| BASK 003-70 | ESL III Level: Low Intermediate | MW | 3/22-5/5 | 6-9 p.m. |
| BASK 003-71 | ESL III Level: Low Intermediate | MW | 5/17-7/7 (No class 5/31, 7/14) | 6-9 p.m. |
| BASK 003-72 | ESL III Level: Low Intermediate | TTh | 5/18-7/1 | 6-9 p.m. |
| BASK 017-47 | ESL IV: High-Intermediate | MW | 1/25-3/15 (No class 2/15) | 6-9 p.m. |
| BASK 017-48 | ESL IV: High-Intermediate | TTh | 3/18-5/4 | 6-9 p.m. |
| BASK 012-09 | Conversational English for ESL | MW | 1/25-3/15 (No class 2/15) | 6-9 p.m. |
| BASK 012-10 | Conversational English for ESL | MW | 3/22-5/5 | 6-9 p.m. |
| BASK 019-11 | Reading and Writing for ESL | MW | 1/25-3/15 (No class 2/15) | 6-9 p.m. |
| BASK 019-12 | Reading and Writing for ESL | MW | 3/22-5/5 | 6-9 p.m. |

# ENGLISH AS A SECOND LANGUAGE (ESL)

## NEW BRUNSWICK CENTER

| | | | | |
|---|---|---|---|---|
| BASK 001-10 | ESL I Level: Low-Beginner | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 002-10 | ESL II Level: High-Beginner | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 003-10 | ESL III Level: Low-Intermediate | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 001-11 | ESL I Level: Low-Beginner | TTh | 2/2-3/18 | 6-9 p.m. |
| BASK 002-11 | ESL II Level: High-Beginner | TTh | 2/2-3/18 | 6-9 p.m. |
| BASK 003-11 | ESL III Level: Low Intermediate | TTh | 2/2-3/18 | 6-9 p.m. |
| BASK 003-12 | ESL III Level: Low Intermediate | TTh | 3/23-5/6 | 6-9 p.m. |

## PERTH AMBOY CENTER

| | | | | |
|---|---|---|---|---|
| BASK 001-20 | ESL I Level: Low-Beginner | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 002-20 | ESL II Level: High-Beginner | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 003-20 | ESL III Level: Low Intermediate | Sa | 1/30-4/24 (No class 3/27) | 9 a.m.-12:30 p.m. |
| BASK 001-21 | ESL I Level: Low-Beginner | MW | 2/17-3/24 (No class 2/15) | 6-9 p.m. |
| BASK 002-21 | ESL II Level: High-Beginner | MW | 2/17-3/24 (No class 2/15) | 6-9 p.m. |
| BASK 003-21 | ESL III Level: Low Intermediate | MW | 2/17-3/24 (No class 2/15) | 6-9 p.m. |
| BASK 017-20 | ESL IV: High-Intermediate | MW | 2/17-3/24 (No class 2/15) | 6-9 p.m. |
| BASK 001-22 | ESL I Level: Low-Beginner | MW | 3/29-5/12 | 6-9 p.m. |
| BASK 002-22 | ESL II Level: High-Beginner | MW | 3/29-5/12 | 6-9 p.m. |
| BASK 003-22 | ESL III Level: Low Intermediate | MW | 3/29-5/12 | 6-9 p.m. |

# ENGLISH AS A SECOND LANGUAGE (ESL)

## ESL I Level: Low-Beginner CEU 4.2 (IN-PERSON)

For adults with little or no exposure to English, topics include workplace and life skills, language for social interaction, grammar, civics, and American culture.

$196 (Tuition $97 + general fee $99)

| | | | | |
|---|---|---|---|---|
| BASK 001-62 | MW | 1/25-3/15<br>(No class 2/15) | 6-9 p.m. | Edison |
| BASK 001-63 | TTh | 1/26-3/11 | 6-9 p.m. | Edison |
| BASK 001-20 | Sa | 1/30-4/24<br>(No class 3/27) | 9 a.m.-12:30 p.m. | Perth Amboy |
| BASK 001-10 | Sa | 1/30-4/24<br>(No class 3/27) | 9 a.m.-12:30 p.m. | New Brunswick |
| BASK 001-21 | MW | 2/17-3/24<br>(No class 2/15) | 6-9 p.m. | Perth Amboy |
| BASK 001-11 | TTh | 2/2-3/18 | 6-9 p.m. | New Brunswick |
| BASK 001-64 | TTh | 3/18-5/4 | 6-9 p.m. | Edison |
| BASK 001-65 | MW | 3/22-5/5 | 6-9 p.m. | Edison |
| BASK 001-22 | MW | 3/29-5/12 | 6-9 p.m. | Perth Amboy |
| BASK 001-66 | MW | 5/17-7/7<br>(No class 5/31, 7/14) | 6-9 p.m. | Edison |
| BASK 001-67 | TTh | 5/18-7/1 | 6-9 p.m. | Edison |

## ESL II Level: High-Beginner CEU 4.2 (IN-PERSON)

Learn to communicate in your own words in English through written and spoken language. Emphasis is on English grammar, culture, behavioral expectations at work and in the community, and practical math skills.

$196 (Tuition $97 + general fee $99)

| | | | | |
|---|---|---|---|---|
| BASK 002-69 | MW | 1/25-3/15<br>(No class 2/15) | 6-9 p.m. | Edison |
| BASK 002-70 | TTh | 1/26-3/11 | 6-9 p.m. | Edison |
| BASK 002-20 | Sa | 1/30-4/24<br>(No class 3/27) | 9 a.m.-12:30 p.m. | Perth Amboy |
| BASK 002-10 | Sa | 1/30-4/24<br>(No class 3/27) | 9 a.m.-12:30 p.m. | New Brunswick |
| BASK 002-21 | MW | 2/17-3/24<br>(No class 2/15) | 6-9 p.m. | Perth Amboy |
| BASK 002-11 | TTh | 2/2-3/18 | 6-9 p.m. | New Brunswick |
| BASK 002-71 | TTh | 3/18-5/4 | 6-9 p.m. | Edison |
| BASK 002-72 | MW | 3/22-5/5 | 6-9 p.m. | Edison |
| BASK 002-22 | MW | 3/29-5/12 | 6-9 p.m. | Perth Amboy |
| BASK 002-73 | MW | 5/17-7/7<br>(No class 5/31, 7/14) | 6-9 p.m. | Edison |
| BASK 002-74 | TTh | 5/18-7/1 | 6-9 p.m. | Edison |

## ESL III Level: Low-Intermediate CEU 4.2 (IN-PERSON)

Topics include listening, speaking, reading and writing skills as well as life and math skills, civic concepts and practice with authentic documents encountered in daily life.

$196 (Tuition $97 + general fee $99)

| | | | | |
|---|---|---|---|---|
| BASK 003-67 | MW | 1/25-3/15<br>(No class 2/15) | 6-9 p.m. | Edison |
| BASK 003-68 | TTh | 1/26-3/11 | 6-9 p.m. | Edison |
| BASK 003-20 | Sa | 1/30-4/24<br>(No class 3/27) | 9 a.m.-12:30 p.m. | Perth Amboy |
| BASK 003-10 | Sa | 1/30-4/24<br>(No class 3/27) | 9 a.m.-12:30 p.m. | New Brunswick |
| BASK 003-21 | MW | 2/17-3/24<br>(No class 2/15) | 6-9 p.m. | Perth Amboy |
| BASK 003-11 | TTh | 2/2-3/18 | 6-9 p.m. | New Brunswick |
| BASK 003-69 | TTh | 3/18-5/4 | 6-9 p.m. | Edison |
| BASK 003-70 | MW | 3/22-5/5 | 6-9 p.m. | Edison |
| BASK 003-12 | TTh | 3/23-5/6 | 6-9 p.m. | New Brunswick |
| BASK 003-22 | MW | 3/29-5/12 | 6-9 p.m. | Perth Amboy |
| BASK 003-71 | MW | 5/17-7/7<br>(No class 5/31, 7/14) | 6-9 p.m. | Edison |
| BASK 003-72 | TTh | 5/18-7/1 | 6-9 p.m. | Edison |

## ESL IV Level: High Intermediate CEU 4.2 (IN-PERSON)

For students who have successfully completed, ESL Level III. Emphasis will be on pronunciation, listening, reading and writing skills. This course replaces these former courses: American English Pronunciation and ESL/Vocabulary and Word Building.

$196 (Tuition $97 + general fee $99)

| | | | | |
|---|---|---|---|---|
| BASK 017-47 | MW | 1/25-3/15<br>(No class 2/15) | 6-9 p.m. | Edison |
| BASK 017-20 | MW | 2/17-3/24<br>(No class 2/15) | 6-9 p.m. | Perth Amboy |
| BASK 017-48 | TTh | 3/18-5/4 | 6-9 p.m. | Edison |

# ENGLISH AS A SECOND LANGUAGE (ESL)

## Conversational English for ESL CEU 4.2 (IN-PERSON)

Advanced level ESL students, develop and practice your speaking and listening skills. Vocabulary and grammar associated with each topic is reviewed before discussion begins.

$196 (Tuition $97 + general fee $99)

| | | | |
|---|---|---|---|
| BASK 012-09 | MW | 1/25-3/15<br>(No class 2/15) | 6-9 p.m. |
| BASK 012-10 | MW | 3/22-5/5 | 6-9 p.m. |

## Reading and Writing for ESL CEU 4.2 (IN-PERSON)

Advanced level ESL students, develop and practice your reading and writings skills.

$196 (Tuition $97 + general fee $99)

| | | | |
|---|---|---|---|
| BASK 019-11 | MW | 1/25-3/15<br>(No class 2/15) | 6-9 p.m. |
| BASK 019-12 | MW | 3/22-5/5 | 6-9 p.m. |

## DENTAL CAREERS AT-A-GLANCE

### Dental

| | | | | |
|---|---|---|---|---|
| ADEN 012-04 | Dental Radiology | TTh | 1/12-4/22 | 4:30-6:30 p.m. |
| ADEN 012-05 | Dental Radiology | TTh | 7/6-10/7 | 4:30-6:30 p.m. |
| ADEN 004-29 | Admin of Local Anesthesia for the Dental Hygienist: Clinical Refresher | Th | 5/27 | 6-10 p.m. |
| ADEN 005-30 | Admin of Local Anesthesia for the Dental Hygienist: Didactic Refresher | T | 5/25 | 6-10 p.m. |
| ADEN 042-01 | Ethics in Dentistry, Infection Prevention for the Dental Professional and Opioids (Online) | Th | 5/6 | 6-9 p.m. |

## DENTAL

### Dental Radiology

This course is provisionally approved by New Jersey Radiological Technology Board of Examiners and is designed to prepare students to expose radiographs as part of patient dental treatment. It is also designed to prepare students to take the DANB Radiation Health and Safety exam. Topics include the fundamentals of dental radiology including the characteristics, production and utilization of x-rays in producing diagnostic radiographic images, biologic effects of radiation, radiation safety and protection, intra- and extra-oral exposure techniques, patient management and radiograph interpretation. The laboratory component includes all aspects of exposure, processing, interpretation and mounting of intra-oral dental radiographs. All radiographic exposures are made using manikins. Students will complete didactic, laboratory, and clinical requirements.

Your tuition cost includes purchase of e-textbook (Iannucci, Joen M., and Howerton, Laura Jansen. *Dental Radiography: Principles and Techniques, 6th edition*. Philadelphia: W.B. Saunders Company, 2021.) along with your name tag and dosimetry badge.

This class utilizes Canvas, an online Learning Management System, use of which is required.

**Requirements for Admission:**

- Read and acknowledge The Dental Radiology Technology Program Course Information and Policy Manual
- Has successfully completed a four-year course of study in a secondary school (high school)
- Candidates will need to supply official high school transcript or equivalent such as GED or evaluated foreign education diploma.
- Candidates must complete the following prior to beginning the course:
  - Register with Castlebranch – registration information will be provided
  - Candidates will complete criminal background check through CastleBranch and provide answer to a moral character question.
  - Immunizations proof of Hep B vaccination or positive Hep B titer – uploaded to CastleBranch
  - Students must follow all Middlesex College School Policies

$1,300 (Tuition $700 + general fee $600)

| | | | |
|---|---|---|---|
| ADEN 012-04 | TTh | 1/12-4/22 | 4:30-6:30 p.m. |
| ADEN 012-05 | TTh | 7/6-10/7 | 4:30-6:30 p.m. |

## Administration of Local Anesthesia for the Dental Hygienist: Clinical Refresher NJ DENTAL CEUs 4

This is for dental hygienists who have taken the local anesthesia course, but may not be comfortable in administering all types of local anesthetic blocks. Refresh your knowledge and meet NJ State Board of Dentistry requirements for administration of additional nerve blocks that were not mandated when the course was first offered. Receive a brief review of head and neck anatomy, patient pre-evaluation including medical and dental history considerations, recognition of adverse events, and selection of appropriate anesthetic agents and techniques for administering local anesthesia. Clinical training component includes monitored administration of local anesthesia on laboratory partners and will include both supraperiosteal (infiltration) injections and nerve block anesthesia (with the exception of the maxillary second division V2 nerve block). Course consists of one hour of didactic training and three hours of clinical training.

**Note:** Students must submit to the instructor proof of Dental Hygiene license and successful completion of state required Administration of Local Anesthesia course (32-hour course) and an up-to date certificate in Basic Life Support (BLS) or CPR for the Healthcare Provider.

$209 (Tuition $128 + general fee $20 + material fee $25 + liability insurance $36)

ADEN 004-29 Th 5/27 6-10 p.m.

## Administration of Local Anesthesia for the Dental Hygienist: Didactic Refresher NJ DENTAL CEUs 4

Review information including the fundamental knowledge of the anatomy of head and neck, pharmacology of anesthetic and analgesic agents, patient pre-evaluation including medical and dental history considerations, recognition of adverse events, management of emergency procedures and basic life support, selection of appropriate anesthetic agents and techniques for administering local anesthesia and the administration of local anesthetic reversal agents.

Course consists of four hours of didactic training and is designed to meet NJ State Board of Dentistry requirements for renewal of trained and licensed dental hygienists who administer local anesthesia to patients for pain management during the course of dental treatment.

**Note:** Students must submit to the instructor proof of Dental Hygiene license and successful completion of state required Administration of Local Anesthesia course (32-hour course)

$209 (Tuition $110 + general fee $99)

ADEN 005-30 T 5/25 6-10 p.m.

## PERSONAL ENRICHMENT – AT-A-GLANCE

### Art

| | | | | |
|---|---|---|---|---|
| GHOB 366-18 | Ceramics: Hand Building | Sa | 3/13-5/22<br>(No class 3/27) | 9:30 a.m.-12:30 p.m. |
| GHOB 366-19 | Ceramics: Hand Building | MW | 6/2-7/7<br>(No class 7/7) | 6-9 p.m. |
| GENI 406-11 | Sewing for Beginners | Th | 1/13-2/17 | 6-8:30 p.m. |
| GENI 406-12 | Sewing for Beginners | Th | 3/3-4/7 | 6-8:30 p.m. |
| COVO 002-35 | Voices for All:<br>One-on-One Class | (Day and time of your preference) | | |

### Civics

| | | |
|---|---|---|
| GENI 400-01 | Leadership and No Blame<br>Problem Solving Certificate | Self-Paced |

### Language

| | | | | |
|---|---|---|---|---|
| LSPA 032-15 | Beginning Spanish | MW | 2/8-3/15 | 6-9 p.m. |
| LSPA 033-11 | Intermediate Spanish | MW | 3/22-4/26 | 6-9 p.m. |

### Finances

| | | | | |
|---|---|---|---|---|
| GFIN 003-07 | Retirement Planning Today | T | 4/20-4/27 | 6-9 p.m. |
| GFIN 003-08 | Retirement Planning Today | Th | 4/22-4/29 | 6-9 p.m. |

## ART

### Ceramics: Hand Building

Be ready to enter a freeing, relaxing and rewarding creative experience. Bring your imagination and enthusiasm. We'll provide the materials, tools and all the technical assistance you'll need whether you've had experience with clay before or are a true beginner. You will learn all the quintessential hand-building techniques and processes you need to know in order to create your own functional and artistic ceramics pieces. This course does not provide students access to open studio hours in the ceramics studio.

$382 (Tuition $232 + general fee $100 + lab fee $50)

| | | | |
|---|---|---|---|
| GHOB 366-18 | Sa | 3/13-5/22<br>(No class 3/27) | 9:30 a.m.-12:30 p.m. |
| GHOB 366-19 | MW | 6/2-7/7<br>(No class 7/7) | 6-9 p.m. |

### Sewing for Beginners

In this class you will enjoy learning basic sewing techniques done on a sewing machine. You will learn how to thread a machine, use it for alterations, and complete easy to sew projects. Do not purchase fabric and patterns prior to the first class. Information and suggestions will be shared to avoid having complicated projects for beginners.

$200 (Tuition $150 + general fee $50)

| | | | | |
|---|---|---|---|---|
| GENI 406-11 | Th | 1/13-2/17 | 6-8:30 p.m. | (6 Sessions) |
| GENI 406-12 | Th | 3/3-4/7 | 6-8:30 p.m. | (6 Sessions) |

### Voices for All: One-on-One Class (ONLINE)

Explore the voiceover industry! Discover current trends, opportunities, and tools you need to find success. Read a script and receive coaching from your instructor, a professional voice actor, to improve your delivery. Onetime, 90 minutes, one-on-one, video-chat class! Learn more www.voicesforall.com. Class is scheduled for a day and time of your preference. Must be 18 years and older.

$55 (Tuition $30 + general fee $25)

| | |
|---|---|
| 002-35 | Day and time of your preference |

## CIVICS

### Leadership and No Blame Problem Solving – A Free Certificate Course

This course will teach you the ten steps of No-Blame practical problem-solving, proven successful in the venue of local government. This method has been applauded by respected government and business leaders alike for its applicability in all venues. You will also learn how to get in the game of government decision-making. Learn the rules of the game, the positions you can take, and how to score with proven solutions. And while you're at it, earn a Certificate in Leadership and No-Blame Problem-Solving

GENI 400-01 Self-Paced Online Power Civic Course

**Note:** Link to online course provided once you register.

## LANGUAGE

### Beginning Spanish CEUs 3.0

Learn basic reading, writing and speaking Spanish.

Course is appropriate for students with no or very little knowledge of Spanish.

**Required:** Textbook available at College Bookstore. (middlesexcc.bncollege.com/shop/middlesex-cc/home)

$329 (Tuition $230 + general fee $99)

| | | | | |
|---|---|---|---|---|
| LSPA 032-15 | MW | 2/8-3/15 | 6-9 p.m. | (10 sessions) |

### Intermediate Spanish CEUs 3.0

Further develop your reading, writing and speaking Spanish.

**Prerequisite:** Beginning Spanish

**Required:** Textbook available at College Bookstore. (middlesexcc.bncollege.com/shop/middlesex-cc/home)

$329 (Tuition $230 + general fee $99)

| | | | | |
|---|---|---|---|---|
| LSPA 033-11 | MW | 3/22-4/26 | 6-9 p.m. | (10 sessions) |

## FINANCES

### Retirement Planning Today

Unlike financial seminars that focus on a specific topic, this comprehensive course helps you see the "big picture." It examines many aspects of personal finance and how they can work together to create an integrated retirement plan. This course is educational and non-commercial. No specific financial products are discussed or sold.

$59 (Tuition $45 + general fee $14)

| | | | |
|---|---|---|---|
| GFIN 003-07 | T | 4/20-4/27 | 6-9 p.m. |
| GFIN 003-08 | Th | 4/22-4/29 | 6-9 p.m. |

## TRADE – AT-A-GLANCE

### Construction Management Certificate

| | | | | |
|---|---|---|---|---|
| CNMC 935-70 | Construction Project Management | Sa | 4/24-5/1 | 9 a.m.-4 p.m. |
| CNMC 937-70 | Construction Methods and Materials | Sa | 5/8-5/15 | 9 a.m.-4 p.m. |
| CNMC 938-70 | Cost Estimating and Administration | Sa | 5/22-6/5 | 9 a.m.-4 p.m. |
| CNMC 939-70 | Construction Site Safety | Sa | 6/12-6/26 | 8:30 a.m.-1:30 p.m. |
| CNMC 936-71 | Construction Contracts | MW | 6/28-7/14 | 6-9 p.m. |

### Additional Construction Management Courses

| | | | | |
|---|---|---|---|---|
| CNMC 941-02 | Blueprint Reading | Sa | 3/6-3/20 | 8:30 a.m.-1:30 p.m. |
| CNMC 942-02 | Construction Document Interpretation | Sa | 4/3-4/17 | 8:30 a.m.-1:30 p.m. |

### New Jersey Uniform Construction Code

| | | | | |
|---|---|---|---|---|
| JCDE 940-61 | Subcode Official (Online) | MW | 1/4-3/1 | 6-9 p.m. |
| JCDE 946-31 | Fire Inspector HHS (Online) | TTh | 1/7-2/25 | 6-10 p.m. |
| JCDE 949-37 | Plumbing Inspector HHS (Online) | TTh | 4/6-5/25 | 6-10 p.m. |
| JCDE 948-41 | Plumbing Inspector ICS (Online) | TTh | 6/22-9/30 | 6-10 p.m. |
| JCDE 941-56 | Construction Official (Online) | TTh | 3/9-4/22 | 6:30-9:30 p.m. |
| JCDE 943-62 | Building Inspector ICS (Online) | MW | 1/11-4/12 (No class 1/18, 2/15) | 6-9 p.m. |
| JCDE 944-45 | Building Inspector HHS (Online) | TTh | 4/14-6/23 (No class 5/31) | 6:30-9:30 p.m. |

# CONSTRUCTION MANAGEMENT CERTIFICATE

If you are a construction worker, contractor, subcontractor, building owner, facility manager or architect who would like to learn to manage construction projects in a more professional way, this program is for you. Enroll in the courses on an individual basis or qualify for the Construction Management Certificate of Completion by successfully completing the five required courses below.

**Discount cost:** $956 (save $372) for students who enroll with payment for all five Construction Management Certificate courses.

This discount will automatically be applied to your cart when registering for all classes in this series in our online portal. If you experience any issues, please call us for assistance at 732.906.2556 for our staff to manually apply the pricing discount.

## Construction Project Management CEU 1.2

Learn to successfully manage a small-or medium-sized construction project, including site survey and engineering, building design, budget analysis, bid procedures and scheduling.

**Prerequisite:** Basic knowledge of small construction projects.

$253 (Tuition $233 + general fee $20)

| | | | | |
|---|---|---|---|---|
| CNMC 935-70 | Sa | 4/24-5/1 | 9 a.m.-4 p.m. | 2 sessions |

## Construction Methods and Materials CEU 1.2

Topics include footings and foundations; concrete, wood and steel framing; pre-cast concrete, masonry and roofing; solar and conventional heating systems; fire protection and suppression; radon mitigation and construction codes.

**Prerequisite:** Construction Project Management

$253 (Tuition $233 + general fee $20)

| | | | | |
|---|---|---|---|---|
| CNMC 937-70 | Sa | 5/8-5/15 | 9 a.m.-4 p.m. | 2 sessions |

## Cost Estimating and Administration CEU 1.2

Learn to prepare cost estimates by evaluating labor, material, equipment and other direct and indirect costs.

**Prerequisite:** Construction Project Management or equivalent knowledge.

$253 (Tuition $233 + general fee $20)

| | | | | |
|---|---|---|---|---|
| CNMC 938-70 | Sa | 5/22-6/5 | 9 a.m.-4 p.m. | 2 sessions |

## Construction Site Safety CEU 1.5

Topics include uniform construction and fire codes, safety regulations and enforcement procedures, techniques to reduce risk, safety in confined spaces and hazardous areas, delegating responsibility, right to know and hazard communication standards.

$316 (Tuition $241 + general fee $75)

| | | | | |
|---|---|---|---|---|
| CNMC 939-70 | Sa | 6/12-6/26 | 8:30 a.m.-1:30 p.m. | 3 sessions |

## Construction Contracts CEU 1.2

Topics include legal issues that may arise on a construction project, including public and private contract requirements; bonding and obligations; commonly used contract provisions; presentation and defense of contract; and claims, liens and dispute resolution.

$253 (Tuition $233 + general fee $20)

| | | | | |
|---|---|---|---|---|
| CNMC 936-71 | MW | 6/28-7/14 | 6-9 p.m. | 4 sessions |

## ADDITIONAL CONSTRUCTION MANAGEMENT COURSES

### Blueprint Reading *New*

Reading blueprint courses teach students how to interpret technical drawings used in construction, engineering, and design. In this course, students learn to understand and interpret symbols, scales, and dimensions, turning them into buildable objects. They also learn about the different types of views, such as floor plans, sections, and elevations. The course often includes hands-on practice, allowing students to analyze real-life blueprints from already built projects and develop the skills needed to visualize structures before they are constructed. After these prints are studied and analyzed, a trip to the project site may be arranged to see the drawings come to life. By the end of the class, students gain the confidence to read and apply blueprint information in practical settings, preparing them for careers in project estimating, project management, project takeoff, architecture, and construction.

$253 (Tuition $233 + general fee $20)

| | | | | |
|---|---|---|---|---|
| CNMC 941-02 | Sa | 3/6-3/20 | 8:30 a.m.-1:30 p.m. | 3 sessions |

### Construction Document Interpretation *New*

Construction project managers need to be able to read construction drawings and plans accurately. This course covers plans, specifications, and construction/working drawings, with topics including floor plans, elevations, sections, details, symbols, schedules, specifications, and abbreviations used in architectural and engineering drawings. By the end of the course, students will be able to read, analyze, and apply the full range of documents used throughout the design and construction process, including drawings, specifications, schedules, contracts, and other project-related materials. Students will gain a comprehensive understanding of the role of construction documents. In addition, students will develop skills in specifications analysis.

$253 (Tuition $233 + general fee $20)

| | | | | |
|---|---|---|---|---|
| CNMC 942-02 | Sa | 4/3-4/17 | 8:30 a.m.-1:30 p.m. | 3 sessions |

## NEW JERSEY UNIFORM CONSTRUCTION CODE

The N.J. Uniform Construction Code requires candidates for licensure to complete specified educational programs. Licensing is based on a combination of education, experience and testing. Call Department of Community Affairs at 609.984.7834 for information on specific licensing requirements. Students must follow established prerequisites. Up to 100% of student tuition may be refunded (subject to availability of State funding) provided students adhere to NJ state guidelines.

**Required:** Book for first night of class in all CC courses: The Uniform Construction Code Act and Regulations: visit www.state.nj.us/dca/divisions/codes and click on publications.

### Subcode Official CEU 4.5 (ONLINE)

Become familiar with the role of a municipal Subcode Official as it relates to designers, contractors and homeowners.

**Prerequisite:** For licensing, students must have a license in at least one technical course.

$446 (Tuition $389 + general fee $57)

| | | | | |
|---|---|---|---|---|
| JCDE 940-61 | MW | 1/4-3/1 | 6-9 p.m. | 15 sessions |

### Fire Inspector HHS CEU 12.0 (ONLINE)

Study advanced construction code requirements unique to special use buildings and structures such as high-rise and high hazard buildings.

| | | | | |
|---|---|---|---|---|
| JCDE 946-31 | TTh | 1/7-2/25 | 6-10 p.m. | 30 sessions |

### Plumbing Inspector HHS CEU 6.0 (ONLINE)

Advanced plumbing system design. Develop a working knowledge of advanced plumbing and drainage systems including highrise building and industrial installations.

**Prerequisite:** Plumbing Inspector ICS, and at least 7 years of work experience under a master plumber

$550 (Tuition $468 + general fee $82)

| | | | | |
|---|---|---|---|---|
| JCDE 949-37 | TTh | 4/6-5/25 | 6-10 p.m. | 15 sessions |

### Plumbing Inspector ICS CEU 12.0 (ONLINE)

Covers systems design, Inspection methods and public health requirements pursuant to the Uniform Construction Code.

**Prerequisite:** Students must have at least 5 years' work experience under a master plumber.

$1049 (Tuition $650 + general fee $399)

| | | | | |
|---|---|---|---|---|
| JCDE 948-41 | TTh | 6/22-9/30 | 6-10 p.m. | 30 sessions |

### Building Inspector ICS CEU 7.5 (ONLINE)

Covers a review and instruction of technology, structural systems, fire protection systems and mechanical systems, together with field inspection techniques pursuant to the Uniform Construction Code.

| | | | | |
|---|---|---|---|---|
| JCDE 943-62 | MW | 1/11-4/12 | 6-9 p.m. | 25 sessions |



# SEND YOUR CHILD TO COLLEGE

## Programs for Toddlers, Preschoolers and Pre-K

Our **Early Learning Center** is available for children of Middlesex college students, staff and for the community at large.

### We're Flexible

- 3,4,5 day programs are available

### Facilities

- Developmentally appropriate classrooms
- A Spacious playground
- Newly installed safety surface for outside play area

### Program

- Lesson plan posted in parent portal
- State-approved curriculum
- Small learning groups
- Classroom for children, age 2 (diapers ok) and 3-5 years old
- Breakfast, lunch, and snack included

**The Early Learning Center is open year round.**

Monday through Friday,
7:30 a.m. to 5:00 p.m.

**Located in the**
Edison Campus
Edison Hall Building
Room 185
2600 Woodbridge Ave.,
Edison, NJ 08818-3050

**For registration, more information or to schedule a tour, Please contact:**

**Mary Jo Mackintosh M.Ed.**
Director, Early Learning Center
732.906.2542

**Middlesex College Student and Employee Discount Available**

**middlesexcollege.edu/youth-programs**



## YOUTH ENRICHMENT EVENTS

### Looking for an activity for your brownie troop, girl scouts, cub or boy scouts, a club or social group?

Let us help you plan a phenomenal event with fun and engaging activity for ages 5-17 year-olds, such as a magic, science, sports, or art. It could be a one-time 2½-3-hour class or a Science Show. Maybe you would prefer a cooking outing for ages 10-17 in our Culinary Lab or a hands-on art class.

Contact us to find out more and let us know your needs and we will do our best to accommodate you and your group. There will be a per person fee (to be determined based on activity) and a minimum of 10 students.

Contact Deb Stoler at 732.906.4172 to explore and discuss youth enrichment special event programing on our Edison Campus.



BLACK ROCKET
Launch Your Creativity

### After School and Saturday On-line Black Rocket Classes

We partner with Black Rocket to offer after-school and Saturday classes. There are cutting-edge courses in coding, game design, eSports, virtual reality, and more. Go directly to the link below for details and to register
www.blackrocket.com/online/Middlesex

**NOTE:** Workforce Development and Lifelong Learning courses are limited to students 18 years and older unless otherwise noted.

## HOW TO REGISTER FOR COURSES

### Online
Register online for courses. Visit middlesexcollege.edu/workforce-development.

### Mail
Workforce Development and Lifelong Learning, Crabiel Hall 110, Middlesex College, 2600 Woodbridge Ave., Edison, NJ 08818-3050

### Payment Method
Check, Money Order, Visa, MasterCard, Discover or Purchase Order.

### Payment Procedure
Full payment is due at the time of registration.

### Telephone
Call 732.906.2556. Use Visa, MasterCard, Discover.

### In-Person
Workforce Development and Lifelong Learning, Crabiel Hall 110, Middlesex College, 2600 Woodbridge Ave., Edison, NJ 08818-3050. Call 732.906.2556 for hours.

### Prerequisites
It is the student's responsibility to comply with established prerequisites. Failure to comply will not qualify you for a refund.

### Course Confirmation and Location
Confirmation emails will be generated once your registration is processed. Classes meet at the main College campus or other community sites. Registrations are processed daily, but in the event that you have not received your confirmation within five days of the start date, call the department at 732.906.2556.
**There will be no refunds because you did not receive a confirmation letter.**

### Certificates
Workforce Development and Lifelong Learning awards a Certificate of Completion to students who fulfill the basic requirements of most courses that carry CEU's.

### Credit Courses
For information please call 732.906.4240.

# TUITION WAIVER INFORMATION

## College Employees

Middlesex College employees should contact Human Resources for information regarding course waivers.

## Senior Citizen

Middlesex County residents 65 years of age or older are eligible for a course waiver, which covers tuition only, and is on a space-available basis, to a maximum of $125. Student must pay all fees at the time of registration. Registration can be processed in person or over the phone. Proof of age must be provided. Call us at 732.906.2556 for more information. This offer cannot be combined with other discounts

**Note:** Reimbursements may not be retroactively applied. Please contact our office to apply the waiver prior to registering.

## Unemployment

Certain courses may be available for unemployment tuition waivers. If you are unemployed and planning to enroll in a course with an unemployment tuition waiver, you are required to submit an application for financial aid and receive a decision prior to submitting the waiver. Submit documentation to Workforce Development and Lifelong Learning in Crabiel Hall, Room 110, from the NJ Department of Labor as proof of eligibility. Documentation must be dated no earlier than 30 days prior to the first day of class. In addition, complete the appropriate Middlesex College Registration Form and include payment for all fees. We will accept your registration 24 hours before the course begins, if space is available.

**Note:** Reimbursements may not be retroactively applied. Please contact our office to apply the waiver prior to registering.

## Volunteer

Volunteer firefighters, first aid and rescue squad members and their spouse or dependent children may qualify for a tuition waiver. The volunteer shall agree to serve as a member volunteer for a minimum of four years. Following each year of volunteer service performed, the person or family member is entitled to receive a maximum of $600 per academic year of tuition credit. The cumulative maximum tuition credit is $2,400. The student must complete a waiver form available in the Student Accounts Office each semester. All remaining expenses must be paid by the regular due date.

**Note:** Reimbursements may not be retroactively applied. Please contact our office to apply the waiver prior to registering.

## Veteran and Military Benefits

Middlesex College is approved by the NJ Department of Military and Veterans Affairs State Approving Agency, under Title 38, U.S. Code Section 1775, for veterans' training. GI Bill benefits may be used for certain programs. Questions concerning eligibility and certification may be directed to The Veterans Services Center by calling 732.906.7770 or by emailing Vets@middlesexcollege.edu.

## Refund and Cancellation Policy

We are pleased to offer you a refund or credit for a class from which you withdraw if you notify us at least five working days before the start of class. No refunds will be issued thereafter. Refunds and credits are processed upon the receipt of an official Withdrawal Form. Call 732.906.2556 to request the form. A $25 processing fee will be deducted from your refund. The College reserves the right to limit registration for courses, to cancel courses where there is insufficient enrollment, to combine or divide sections and to change time, day and instructor. In these situations, students are eligible for a complete refund.

## Workforce Development Training Department

The Workforce Development Training Department Refund and Cancellation Policy may significantly differ from the above; contact the Workforce Development Training office at 732.906.4231 for this information.

## Late Registration Fee

Register before the first day of the course in order to avoid a late fee of $25.

## Change Fee

We will accept your course change with a $25 fee.

## Student Rights: FERPA

Middlesex College complies fully with the Family Educational Rights and Privacy Act of 1974. This act is intended to protect the privacy of your educational records. For more information visit middlesexcollege.edu/privacy/ferpa

## Student Rights and Responsibilities: Code of Student Conduct

In order to provide for the maximum safety and well-being of the College community, including guests, certain standards of behavior have been established at the College. These standards of conduct apply to students engaging in College sponsored activities both on-and off-campus.

For more information, see Code of Student Conduct section under Students' Rights and Responsibilities in the most recent Middlesex College e-Catalog: course-catalog.com/mcc/C.

## Emergency Closings

The College is in full operation every scheduled class day. In certain cases, the interest of all concerned is best served by cancellation or delayed openings of classes. Announcements are made on the College website, middlesexcollege.edu. You may also call the Middlesex College Information Line at 732.906.2555.

All announcements should be noted carefully. On certain occasions, morning, afternoon, or evening classes only may be delayed or canceled.

## Parking

Free parking is available to students who register for courses located on the Edison campus. Visit middlesexcollege.edu/visit/parking/ for more information.

## Students with Disabilities

Middlesex College provides reasonable accommodation for qualified individuals with disabilities. However, all students must meet the essential functions of the program. Students are advised to consult the College's Disability Services Policies and Procedures. For more information, call 732.906.2546.

## College Bookstore

The College Bookstore carries required books as indicated in course descriptions. For current operating hours and general information, call 732.906.2539. To purchase books online, visit the Bookstore at middlesexcc.bncollege.com/shop/middlesexcc/home.

# GENERAL INFORMATION

**DATE** | **BIRTH DATE** | **SOCIAL SECURITY NO.** | **GENDER**

❑ Male ❑ Female

Last Name | First Name | Middle Initial

Street Address | Apt. #

City | State | Zip | County

Home Phone | Cell Phone | Business Phone | E-mail

**EDUCATION:**

❑ HS diploma/GED ❑ Some College ❑ Associate degree
❑ Bachelor's degree ❑ Master's degree or higher

**ARE YOU HISPANIC/LATINO?**

❑ Yes ❑ No

**SELECT ONE OR MORE:**

❑ American/Alaska Native ❑ Asian ❑ Black or African American ❑ Hawaiian/Pacific Islander ❑ White

**HOW DID YOU HEAR ABOUT THESE COURSES?**

❑ Bulletin ❑ Email Announcement ❑ Postcard ❑ Middlesex College Web Page ❑ Flyer

❑ Other (describe)_____

| COURSE NUMBER | COURSE TITLE | START DATE | COURSE TOTAL |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | TOTAL $ | |

**SEND YOUR REGISTRATION FORM WITH PAYMENT TO:**
**Workforce Development and Lifelong Learning - Crabiel Hall**
Middlesex College, 2600 Woodbridge Avenue, Edison, NJ 08818-3050

**METHOD OF PAYMENT:**

❑ I am enclosing a check/money order payable to **Middlesex College - Workforce Development and Lifelong Learning** in the amount of $_____

❑ Purchase Order (please include registration form) ❑ Tuition Waiver

❑ Check or P.O. Number_____

**If paying by Discover, MasterCard, or Visa, please provide the credit card information below:**

Cardholder's Name (please print)

Street Address

City | State | Zip | County

❑ VISA ❑ MasterCard ❑ DISCOVER

Credit Card Number | Expiration Date

X_____ $_____

Authorized Signature | Date | Amount

**Workforce Development and Lifelong Learning Registration Questions? Call 732.906.2556**

MIDDLESEX COLLEGE

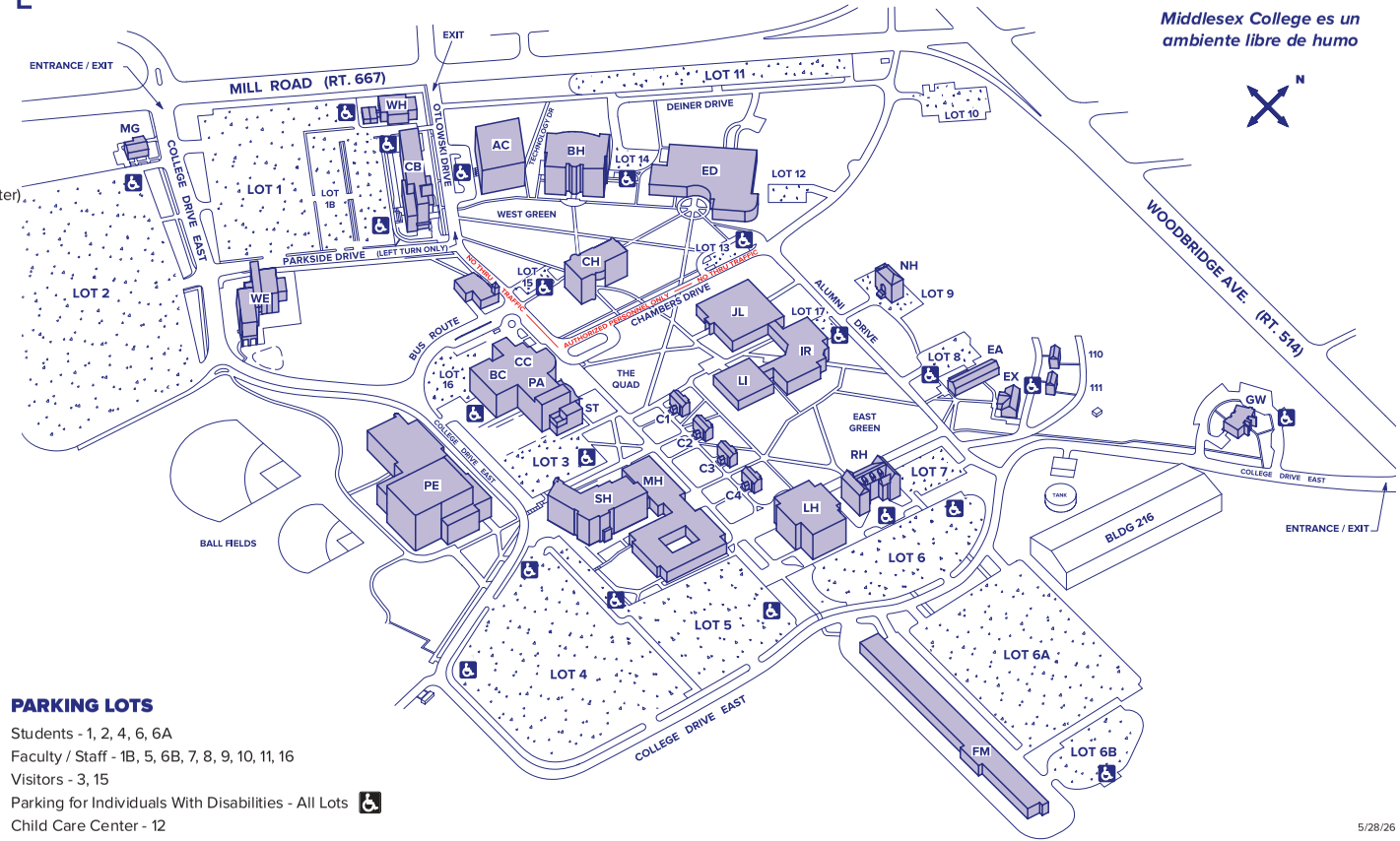
# EDISON CAMPUS MAP

*Middlesex College is a Smoke-Free Environment*

*Middlesex College es un ambiente libre de humo*

## BUILDING KEY

| | |
|---|---|
| **AC** | Academy for Science, Mathematics and Engineering Technologies |
| **BH** | Billy Johnson Hall |
| **BC** | Bookstore (located in College Center) |
| **C1** | Center 1 |
| **C2** | Center 2 |
| **C3** | Center 3 |
| **C4** | Center 4 |
| **CH** | Chambers Hall |
| **CB** | Crabiel Hall |
| **CC** | College Center |
| **EA** | East Hall |
| **EX** | East Hall Annex |
| **ED** | Edison Hall |
| **FM** | Facilities Management |
| **GW** | Gateway - Police / Information |
| **IR** | Instructional Resource Center |
| **JL** | Johnson Learning Center |
| **LH** | L'Hommedieu Hall |
| **LI** | Library |
| **MG** | Mill Gate |
| **MH** | Main Hall |
| **NH** | North Hall |
| **PA** | Performing Arts Center |
| **PE** | Physical Education Center |
| **RH** | Raritan Hall |
| **SH** | South Hall |
| **ST** | Studio Theatre |
| **WE** | West Hall |
| **WH** | West Hall Annex |
| **111** | Middlesex College Foundation |




## PARKING LOTS

Students - 1, 2, 4, 6, 6A

Faculty / Staff - 1B, 5, 6B, 7, 8, 9, 10, 11, 16

Visitors - 3, 15

Parking for Individuals With Disabilities - All Lots

Child Care Center - 12

5/28/26

*Explore*

# OUR SCHOLARSHIPS



**Middlesex College** wants to ensure that everyone has access to education, and offers several scholarships for students in Workforce Development and Lifelong Learning programs.

Applicants are required to have a High School diploma or G.E.D./H.S.E., and meet other course prerequisites and requirements. Upon receiving an award letter for one of the scholarships, we will enroll you in the designated program. Submit one application per person. These scholarships are intended for individuals who are not already receiving Middlesex College scholarships.

## Needs-Based Scholarship Program

*Program made possible by the Middlesex College Foundation*

Healthcare Careers ▪ Management ▪ Trade ▪ Workforce Development

## Certificate Programs

Grant Writing Certificate Program ▪ Human Resources Certificate
Dental Radiography ▪ ECG/EKG Technician Certificate ▪ Patient Care Technician
Mental Health Technician ▪ New Jersey Film Academy
Phlebotomy Technician Certificate ▪ Construction Management Certificate

Learn more information about our noncredit scholarships by contacting our staff or following the QR link to the right.

MIDDLESEX COLLEGE

For more information, visit

**middlesexcollege.edu/workforce-development/**

or scan the QR Code

## Edison Campus

2600 Woodbridge Ave., Edison, NJ 08818-3050

P: 732.906.2556

E: WDLL@middlesexcollege.edu

## New Brunswick Center

140 New St., New Brunswick, NJ 08901

P: 732.745.8866

F: 732.249.7306

E: infoNB@middlesexcollege.edu

## Perth Amboy Center

60 Washington St., Perth Amboy, NJ 08861

P: 732.906.7755

F: 732.442.7811

E: Perth_Amboy_Center@middlesexcollege.edu

The mission of Middlesex College is to provide access to a quality, affordable education for a diverse population, to support student success for lifelong learning, and to strengthen the economic, social and cultural life of the community.

10/30/26