

Graduation Application Replacement Diploma Request

Graduation Application

Each prospective candidate for an Associate degree or Certificate must complete a Graduation Application for each program for which they intend to graduate. Completed forms and payment should be submitted to Enrollment Services in West Hall. Students who fail to follow this procedure may not be eligible for graduation.

Please adhere to the following deadlines: Failure to comply with the applicable deadline may result in your name not appearing in the Commencement Program and also may cause a delay in receipt of diploma. Note: Rutgers joint program students should also consult Rutgers policy on filing for a replacement or duplicate diploma. Failure to comply with both schools' policies may delay diploma order.

	December 1 – Ja	nuary Graduation	April 1 – May Gradı	uation July	1 – August Graduation	
1.	Check the month and fill in the y	ear of your anticipate	ed graduation:			
	O January:	O May:		August:		
2.	ndicate exactly how you wish your name to appear on the diploma and in the graduation program. Note: Name changes require proper documentation and must be in accordance with name on academic record).					
Dip	loma Name:					
	(Please print clearly)	First	Middle		Last	
3.	Middlesex College ID Number: _			Program:		
	Personal Email Address:	ersonal Email Address:		Phone Number:		
4.	Current Address:					
		Street		City	State	Zip
5.	Student Signature:			Date:		
1.	Name:	First	Middle	dance with nan	Last ne on academic record).	
2.	Middlesex College ID Number: _			Program:		
	Personal Email Address:			Phone Numb	er:	
3.	Current Address:	Street		City	State	Zip
Stu	dent Signature:			Date:		
Ple	ase complete the information be	low in print:				
O (Do not mail) I will Pick Up my diploma at the Enrollment Services Center when it arrives.						
	O Please <i>mail</i> my diploma to m (Diplomas are mailed via US Po	ny current address. stal Service. The Colleg	ge is not responsible for a	any loss/ damage	e of mailed diplomas).	
Cor	mments:					