

**A. Student Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Middlesex College ID Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**B. Family Information**

List the people you consider to be in your household. If you need more space, attach a separate page. Include:

- Yourself and your parent(s) (including a stepparent) even if you do not live with your parents.
- If your parents are currently unmarried, separated or divorced, but still live together then list both parents.
- Your parent who is on active duty in the U.S. Armed Forces apart from the family.
- Dependent children under the age of 24, even if they do not live with your parent(s), **if (a) your parents will provide more than half of their support from July 1, 2025 through June 30, 2026**, or (b) the children would be required to provide parental information on their FAFSA.
- Other people if they now live with your parent(s), and your parents' provided **more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026**.
- If your parent (s) have other children over the age of 23 or other family members who are providing **more than half of their support**, you can also include them as part of the household. However, your parent (s) must **provide a written statement explaining how they are providing more than half of their support\***. *\*Failure to provide a statement will result in the removal of these members from the household size and number in college if required\**

Write in the college name for any household member, **excluding your parent(s)** who will be attending college at least half-time between July 1, 2025 and June 30, 2026 and will be enrolled in a degree or certificate program.

**Please Note:** The provided criteria for “dependent children” or “other persons” mirror the requirement that family size align with those the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2025-2026 FAFSA. As a result, the parent should not include any unborn children in the family size.

Full Name of Family Member	Age	Relationship	College
		Self	Middlesex College

Name: \_\_\_\_\_ Middlesex College ID Number: \_\_\_\_\_

**For Office Use Only FAC25DVW**

## C. 2023 Income Tax Return Filing Status

*Important Instructions for Tax Filers (In order to complete verification, you have two options from which to choose to provide tax filing information.)*

### Option 1: Complete Verification Electronically

As part of federal student aid eligibility, student and parents (as appropriate), will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and parents filed separate **2023** IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify **2023** income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

### Option 2: Complete Verification by Paper

If **2023** income tax return information for the student and parents was not available or could not be used, the student and parents should provide the institution with a **2023 IRS Tax Return Transcript(s)** or a **signed copy of the 2023 income tax return and applicable schedules**.

Student	Parent	Other Parent	Check Any That Apply
			<b>Already filed</b> – Check if you and/or your parent have already filed a <b>2023</b> U.S. Income Tax Return or a foreign tax return.
			<b>Option 1</b> – Check here if you used the FUTURE Act Direct Data Exchange (FA-DDX) Tool on the FAFSA and will not submit <b>2023</b> IRS Tax Return Transcript(s).
			<b>Option 2</b> – Check here if you and/or your parent are submitting the 2023 tax transcripts to our office with this verification worksheet form.
			<b>Filed a 2023 Foreign Tax Return</b> – You must submit a copy and an English translation to our office.

## D. Did Not File a Tax Return in 2023

Student	Parent	Other Parent	Check Any That Apply
			<b>Will Not File and Did Not Work</b> – Check here if you and/or your parent are not required to file a 2023 income tax return, and you had no income earned from work in <b>2023</b> .
			<b>Will Not File but Did Work</b> – Check here if you and/or your parent did work in 2023, but are not required to file a tax return. (If you will not file a tax return but did work, then you must complete the table below, attach all W2's and/or 1099's received from all employers. If you have misplaced your W-2 or never received one then you must obtain a "Wage and Income Transcript" from the IRS. If the "Wage and Income Transcript" does not reflect your wages, submit a signed/dated written statement explaining how much you earned in 2023. If you are unable to obtain a wage and income statement, submit a signed written statement explaining the reason(s) for missing W-2's and submit to our office.

Names of 2023 Employers	Student Earned - 2023	Parent Earned - 2023

## E. Sign This Worksheet

*By signing this worksheet, you certify that all information reported on this worksheet is complete and accurate. If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Other Parent Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_