

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Regular Meeting of January 21, 2026

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Dorothy K. Power Boardroom located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Delgado, Roman and Ruiz, and Messrs. Anderson, Finkelstein, Oras, Paluri, Raja, Sica and Taffet. Ms. Madhukar was absent. Also present were President McCormick, General Counsel Mr. Hoffman, Vice Presidents Ms. Coffaro, Dr. Herron, Dr. Laureano, Dr. Miller, Chief Financial Officer Mr. Maltino, Human Resources Executive Director Ms. Stephen, Facilities Management Executive Director Mr. Deak, Information Technology Executive Director Mr. Mattaliano and Assistant Secretary Ms. Roa.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2025, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 17, 2025, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 17, 2025, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 17, 2025, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Oras moved, seconded by Mr. Paluri, to adopt the minutes of the December 17, 2025 Board of Trustees regular meeting.

After discussion, the motion was approved.

PRESENTATION

Ms. Zulema Cheek, Director of Student Life provided a brief overview about Student Life. She shared that the Department’s goal is to continue to provide meaningful engagement opportunities for students by creating inclusive, accessible, and purpose-driven opportunities that foster a strong sense of belonging. She shared that the department does this with the many services and clubs that they offer, as well as their leadership workshops.

COMMENTS AND QUESTIONS FROM THE TRUSTEES

Trustee Roman asked if the leadership workshops were occurring within club operations. Ms. Cheek reported that invitations are sent out to all club members but the workshops are open to all students.

Ms. Buteas commented that in addition to athletics, it's important to offer a robust offering of different clubs. She asked if surveys are given to students to gauge interest. Ms. Cheek reported that the department continues to increase assessment initiatives by providing surveys via social media. There are various polls on their social media and students can also utilize the QR Codes that will link them directly.

Ms. Buteas also commented that she would like to discuss further Student Life's social media presence at the next Marketing and Public Relations committee meeting.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Miller reported that this month includes three resolutions and provided a supporting rationale.

Mr. Anderson moved, seconded by Ms. Delgado, for adoption of Resolutions 1 through 3.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and NJ Office of the Secretary of Higher Education (hereinafter referred to as "OSHE") have entered into a contract for the operation of a project entitled COUNTY COLLEGE- BASE CENTERS FOR ADULT TRANSITION for the period commencing July 1, 2025 and concluding June 30, 2026; and

WHEREAS, a proposal COUNTY COLLEGE- BASE CENTERS FOR ADULT TRANSITION has been submitted by the College administration and agreed to by the OSHE in the amount of \$117,882.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled COUNTY COLLEGE- BASE CENTERS FOR ADULT TRANSITION is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled COUNTY COLLEGE- BASE CENTERS FOR ADULT TRANSITION as submitted by

the administration of Middlesex College to the OSHE for the period commencing July 1, 2025 and concluding June 30, 2026 in the total amount of \$117,882.00.

- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

2. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and NJ Council of Community Colleges (hereinafter referred to as "NJCCC") have entered into a contract for the operation of a project entitled COLLEGE READINESS NOW XII for the period commencing July 1, 2025 and concluding June 30, 2026; and

WHEREAS, a proposal COLLEGE READINESS NOW XII has been submitted by the College administration and agreed to by the NJCCC in the amount of \$49,972.50; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled COLLEGE READINESS NOW XII is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled COLLEGE READINESS NOW XII as submitted by the administration of Middlesex College to the NJCCC for the period commencing July 1, 2025 and concluding June 30, 2026 in the total amount of \$49,972.50.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

3. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and NJ Office of the Secretary of Higher Education (hereinafter referred to as "OSHE") have entered into a contract for the operation of a project entitled HUNGER FREE CAMPUS ACT GRANT for the period commencing July 1, 2025 and concluding June 30, 2026; and

WHEREAS, a proposal HUNGER FREE CAMPUS ACT GRANT has been submitted by the College administration and agreed to by the OSHE in the amount of \$27,500.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled HUNGER FREE CAMPUS ACT GRANT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled HUNGER FREE CAMPUS ACT GRANT as submitted by the administration of Middlesex College to the OSHE for the period commencing July 1, 2025 and concluding June 30, 2026 in the total amount of \$27,500.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Scott Clelland, partner at PKF O'Connor Davies, LLP, the College's auditing firm, presented the audit for Middlesex College for the fiscal year ended June 30, 2025. He noted the audit was unqualified, with no findings.

Mr. Maltino reported that the Finance Committee met on January 15, 2026 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommends approval of the following nine resolutions.

Mr. Taffet moved, except for Resolutions 2.d. and 8.a. He abstained on those resolutions. Mr. Oras moved Resolutions 2.d. and 8.a. Seconded by Mr. Paluri, for adoption of Resolutions 1 through 9.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 25.11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$8,980.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
HCESC	CAT-23-10	F.W. Webb Company	Equipment and parts for the Facilities Management heater replacement project	\$25,988.00

HCESC	CAT-23-10	F.W. Webb Company	Pipes, valves, and fittings for Facilities Management heater replacement project	\$10,033.90
HCESC	CAT-25-06R	B&H Photo Video	Visual, Performing, and Media Arts equipment and supplies funded by the Carl D. Perkins grant	\$47,747.46
JPC	FY25NG-32	Bio-Rad Laboratories	Benchtop gel imaging system for Biology funded by the Carl D. Perkins grant	\$9,988.45
NJ Edge	269-EMCPS-21-001	SHI International Inc.	Licensing and maintenance for access management software	\$16,889.92
OMNIA	23-6692-03	Insight Public Sector	VMware subscription	\$19,690.56

- (1) HCESC – Hunterdon County Educational Services Commission
- (2) JPC – New Jersey Council of County Colleges Joint Purchasing Consortium
- (3) NJ Edge – New Jersey Edge Consortium
- (4) OMNIA – OMNIA Partners Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid 26-9 for the digital signage replacement at the main entrance of the Edison Campus project from a total of four (4) bids:

Redmont Sign LLC dba Stewart Signs, Sarasota, FL for the not-to-exceed amount of \$62,000.00.

- b. Bid 26-10 for a contract for HVAC maintenance services from a total of one (1) bid:

Industrial Cooling Corporation, Metuchen, NJ for the not-to-exceed amount of \$95,942.00 for the period of February 1, 2026 through January 31, 2027 with two additional one-year optional renewals.

- c. RFP 10894 for professional engineering consulting services for evaluation, design,

and construction document development for the Edison Hall roofing replacement project:

Roof Maintenance Systems, Freehold, NJ for the not-to-exceed amount of \$33,315.00.

- d. RFP 10944 for professional legal services for labor matters from a total of six (6) proposals:

Weiner Law Group, LLP, Parsippany, NJ for the not-to-exceed amount of \$50,000.00 for the period of February 1, 2026 through January 31, 2027 with an optional one-year renewal.

3. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director of Purchasing has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendor will complete and submit Business Entity and Political Contribution Disclosures certifying that the vendor has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and the Chief Financial Officer, a contract be authorized to the following vendor, contingent upon receipt of the completed disclosures for the period of July 1, 2025 through June 30, 2026, unless otherwise stated:

- a. Environmental Connection, Inc., Trenton, NJ for professional environmental engineering services for the removal of underground propane/gasoline storage tanks, including sampling, analysis, and requisite reporting for the not-to-exceed amount of \$31,396.00, which includes \$19,656.00 for a subcontractor to physically excavate, remove, and dispose of the tanks.

4. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director of Purchasing has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendors are non-profit organizations with the designation of 501(c)(3) from the Internal Revenue Service, and per P.L. 2004, c. 19, non-profit organizations are therefore exempt from the Political Contribution and Business Entity disclosure requirements;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and the Chief Financial Officer, contracts be authorized to the following vendors:

- a. Engage NJ, Jersey City, NJ for three years of full-time membership in the VISTA program promoting campus-community engagement projects for the not-to-exceed amount of \$34,000.00.
- b. Lyrasis, Atlanta, GA for a software subscription for access to various library databases for the not-to-exceed amount of \$9,694.72 for the first year, \$9,924.59 for the second year, and \$10,160.20 for the third year for the total not-to-exceed amount of \$29,779.51 for the period of January 1, 2026 through December 31, 2028, subject to the availability and appropriation annually of sufficient funds necessary to meet the extended obligation.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made for the period of July 1, 2025 through June 30, 2026:

- a. Lindenmeyr Munroe, Teterboro, NJ for additional specialty paper for Printing and Communications Support, in accordance with JPC contract B-1516:

Previous Contract Amount	\$15,000.00
Amendment #1	<u>5,000.00</u>
New Contract Amount	<u>\$20,000.00</u>

- b. W.W. Grainger, Inc., Lake Forest, IL for additional maintenance, repair, and operations equipment, parts, and supplies needed for Facilities Management projects:

Previous Contract Amount	\$18,000.00
Amendment #1	<u>7,000.00</u>
New Contract Amount	<u>\$25,000.00</u>

6. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of 12 pallets of miscellaneous IT equipment; and

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorizes the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

7. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

a. Design Resource Group Architects, Somerset, NJ for design development architectural services in conjunction with the Performing Arts Center exterior & lobby renovations project in the amount of \$69,895.00.

Contract Amount	\$199,700.00
Previous Payments	69,895.00
Payment #2	<u>69,895.00</u>
Balance	<u>\$ 59,910.00</u>

b. Design Resource Group Architects, Somerset, NJ for construction document architectural services in conjunction with the Performing Arts Center theatre lighting and rigging replacement project in the amount of \$7,650.00.

Contract Amount	\$60,000.00
Previous Payments	43,350.00
Payment #2	<u>7,650.00</u>
Balance	<u>\$ 9,000.00</u>

c. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$8,754.00.

Contract Amount	\$8,754.00
Payment #1 (FINAL)	<u>8,754.00</u>
Balance	<u>\$ 0.00</u>

d. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following four (4) projects; Physical Education Center Renovations, Physical Education Center HVAC, Billy Johnson Hall RTU

Replacement and Chambers Hall Renovations in the amount of \$20,265.00.

Contract Amount	\$243,180.00
Previous Payments	222,915.00
Payment #41	<u>20,265.00</u>
Balance	<u>\$ 0.00</u>

- e. Spiezle Architects, Hamilton, NJ for construction document architectural services in conjunction with the Johnson Learning Center, Edison Hall & Raritan Hall Restroom Renovation project in the amount of \$1,345.00.

Contract Amount	\$13,450.00
Previous Payments	10,760.00
Payment #9	<u>1,345.00</u>
Balance	<u>\$ 1,345.00</u>

8. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of November 2025 in the amount of \$87.50.

9. WHEREAS, PKF O'Connor Davies, LLP has submitted an audit of the books and records of Middlesex College for the year ended June 30, 2025, including the supplementary information on expenditures of Federal and State awards and Report and Schedule required by the Uniform Guidance; and

WHEREAS, Management has responded to the reports as submitted by PKF O'Connor Davies, LLP and has presented the reports to the Finance Committee on January 15, 2026;

WHEREAS, Scott Clelland of PKF O'Connor Davies, LLP made a presentation on the Fiscal Year 2025 audit;

NOW, THEREFORE, BE IT RESOLVED, That the audited financial statements for the year ended June 30, 2025 be accepted.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Ms. Stephen reported that this month includes 25 recommended items in total. A summary of the action items are listed below.

1/21/2026

Mr. Oras moved, seconded by Ms. Roman, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	1
	Support Staff	1
	Grants	1
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	4
	Confidentials	1
	Support Staff	1
	Grants	3
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	2
	Support Staff	1
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Faculty	2
	Support Staff	5
	Grants	2

A. HIRES

ADMINISTRATIVE

1. Name: Mara Jimenez-Galati
Department: Financial Aid
Title: Financial Aid Administrator
Salary: \$73,466
Effective: 1/5/2026*
* Rescinded

SUPPORT STAFF

1. Name: Luz Alvarado
Department: Facilities Maintenance
Title: Boiler Custodian
Salary: \$42,000 + \$3,132 (shift differential) = \$45,132
Effective: 1/16/2026

GRANTS

1. Name: Joseph Whelan

Department: Workforce Development and Lifelong Learning
 Title: HSE Instructor
 Salary: \$50,817
 Effective: 1/16/2026 – 8/31/2026

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Jamillah Baker
 Department: Academic Affairs
 Position: Temporary Administrative Assistant to VPAA
 Salary: \$63,109
 Effective: 1/1/2026 – 6/30/2026 (extension)
2. Name: Christopher Mooney
 Department: Veterans Services
 Action: \$500/month stipend – Additional Responsibilities
 Effective: 1/1/2026 – 5/29/2026
3. Name: Yunilka Peguero
 Department: Perth Amboy Center
 Action: Promotion
 Title: Assistant Director, Perth Amboy Center
 Salary: \$73,466
 Effective: 1/1/2026
4. Name: Michelle Ramirez-Cruz
 Department: Educational Opportunity Fund
 Position: Temporary EOF Advisor
 Salary: \$63,109
 Effective: 1/17/2026

CONFIDENTIALS

1. Name: Marlena Marulli
 Department: Workforce Development and Lifelong Learning
 Action: \$500/month stipend – Additional Responsibilities
 Effective: 10/1/2025 – 2/1/2026*
 * Change in end date

SUPPORT STAFF

1. Name: Brendan Coutu
 Department: Police

Position: Sergeant of Police
Salary: \$92,424 + \$1,325 (Associate) = \$93,749
Effective: 1/1/2026

GRANTS

1. Name: Lisa Haskins
Department: Workforce Development and Lifelong Learning
Action: \$500/month stipend – Additional Responsibilities
Effective: 1/1/2026 – 5/31/2026
2. Name: Robert Keenan
Department: Workforce Development and Lifelong Learning
Action: \$500/month stipend – Additional Responsibilities
Effective: 1/1/2026 – 5/31/2026
3. Name: Pratima Sharma
Department: Workforce Development and Lifelong Learning
Action: \$500/month stipend – Additional Responsibilities
Effective: 1/1/2026 – 5/31/2026

C. SEPARATIONS

ADMINISTRATIVE

1. Name: Kimberlee Hooper
Department: K-12 Partnerships
Action: Resignation
Effective: 1/23/2026

FACULTY

1. Name: Elisa Elorza
Department: Visual, Performing and Media Arts
Action: Resignation
Effective: 1/12/2026
2. Name: Christine Wathen
Department: Business and Computer Science
Action: Retirement
Effective: 1/31/2026

SUPPORT STAFF

1. Name: Gwendolyn Strokus
 Department: Health and Safety
 Action: Deceased
 Effective: 12/1/2025

D. MISCELLANEOUS

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Susan Altman	Visual, Performing and Media Arts	IX-M#897 Faculty Observation of Adjuncts	\$175
Kellie Anderson	Engineering	IX-M#897 Faculty Observation of Adjuncts	\$350
Jennifer Applebee	Engineering Technology	IX-M#911 P-TECH Coordinator	\$1,393.50
Brenda Cavanaugh	ESL, Languages and Cultures	IX-M#897 Faculty Observation of Adjuncts	\$350
Dhruv Chunawala	Business and Computer Science	IX-M#897 Faculty Observation of Adjuncts	\$1,225
Amanda Connelly	English	IX-M#897 Faculty Observation of Adjuncts	\$875
Raymond Dademo	English	IX-M#884 Reading Placement Scoring	\$1,015
Louis Dell’Omo	Visual, Performing and Media Arts	IX-M#897 Faculty Observation of Adjuncts	\$175
Melissa Edwards	English	IX-M#921 Community Journalism Training, Course Design, and Teaching	\$750
Cristobal Espinoza-Wulach	History and Social Sciences	IX-M#921 Community Journalism Training, Course Design, and Teaching	\$750
Nicholas Ferraro	Natural Sciences	IX-M#914 Biotechnology Lab Coordinator	\$7,140

Nicholas Ferraro	Natural Sciences	IX-M#897 Faculty Observation of Adjuncts	\$350
Alexandra Fields	English	IX-M#884 Reading Placement Scoring	\$1,090
Jonathan Finnerty	History and Social Science	IX-M#897 Faculty Observation of Adjuncts	\$175
Nicole Gonzalez	History and Social Science	IX-M#897 Faculty Observation of Adjuncts	\$350
Daniel Grek	Academic Affairs	IX-M#866 CELT Mentoring Team	\$3,570
Katalin Gyurian-Toth	ESL, Languages and Cultures	IX-M#897 Faculty Observation of Adjuncts	\$350
Priscilla Hernandez	History and Social Science	IX-M#897 Faculty Observation of Adjuncts	\$350
Arianna Illa	History and Social Science	IX-M#897 Faculty Observation of Adjuncts	\$700
Lorna Joasil	History and Social Science	IX-M#897 Faculty Observation of Adjuncts	\$175
Daniel Markowicz	English	IX-M#887 Writing Placement Exams	\$411
Josiane Martinez	Engineering	IX-M#897 Faculty Observation of Adjuncts	\$350
Pattiann McMahan	History and Social Science	IX-M#897 Faculty Observation of Adjuncts	\$350
Uma Narayanan	Natural Sciences	IX-M# 924 Biotechnology Lab Coordinator	\$2,380
Joseph Nesi	Business and Computer Science	IX-M#897 Faculty Observation of Adjuncts	\$350
Michael Paquette	History and Social Science	IX-M#897 Faculty Observation of Adjuncts	\$875
Nick Picioccio	Business and Computer	IX-M#834 General	\$2,693

	Science	Education Lead	
Shannon Pullaro	Academic Affairs	IX-M#866 CELT Mentoring Team	\$3,570
Manish Ramani	Natural Sciences	IX-M#897 Faculty Observation of Adjuncts	\$175
Diane Ratner	Natural Sciences	IX-M#897 Faculty Observation of Adjuncts	\$525
Sheri-Rose Rubin	Academic Affairs	IX-M#866 CELT Mentoring Team	\$3,570
Juan Saborido	ESL, Languages and Cultures	IX-M#897 Faculty Observation of Adjuncts	\$700
Ellen Shur	English	IX-M#887 Writing Placement Exams	\$591
Katalin Toth	ESL, Languages and Cultures	IX-M#847 ESL Placement Interviews and Advisement	\$208
Stephanie Vera	ESL, Languages and Cultures	IX-M#847 ESL Placement Interviews and Advisement	\$208
Stephanie Vera	ESL, Languages and Cultures	IX-M#897 Faculty Observation of Adjuncts	\$1,225
Celia Winchester	English	IX-M#897 Faculty Observation of Adjuncts	\$700
Celia Winchester	English	IX-M#887 Writing Placement Exams	\$336
Steven Zale	Business and Computer Science	IX-M#897 Faculty Observation of Adjuncts	\$1,050

FACULTY MISCELLANEOUS – RETIREMENT

WHEREAS, Dr. Christine Wathen is a graduate of the Business Department at Middlesex County College, Class of 1992; and

WHEREAS, Dr. Christine Wathen began her career at Middlesex College as an adjunct faculty in the Business Department in 1997, was hired as an Instructor in August 2006; and was promoted to the academic rank of Assistant Professor in 2011; and to the rank of Associate Professor in 2014; and to the rank of Professor on September 1, 2017.

WHEREAS, Dr. Christine Wathen served on multiple Departmental, Divisional and College-wide committees throughout her career at Middlesex College (in both member and leadership roles), applying her expertise, experience, and insight for the academic and cultural betterment of the College community;

WHEREAS, Dr. Christine Wathen taught and inspired generations of students in Financial Accounting; Economics I and II (including Honors courses); and related business disciplines; and

WHEREAS, Dr. Christine Wathen retired from Middlesex College on January 31, 2026;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the recommendation of the President of Middlesex College, hereby confer the honorary title of **Professor Emerita** upon Dr. Christine Wathen, with all associated rights and privileges, in recognition of her long years of dedicated service and commitment to Middlesex College.

SUPPORT STAFF – COACHING APPOINTMENTS

1. Name: Makenzie Marsh
Department: Athletics and Recreation
Position: Assistant Softball Coach
Salary: \$2,481.75
Effective: 1/15/2026
2. Name: Santiago Velasco
Department: Athletics and Recreation
Position: Head Women’s Soccer Coach
Salary: \$4,963.50
Effective: 1/5/2026

SUPPORT STAFF – LEAVE OF ABSENCE

1. Name: Jadwiga Andre
Department: Custodial Services
Action: Unpaid Leave
Effective: 1/12/2026 – 2/20/2026
2. Name: Sana Munir
Department: Enrollment Services
Action: Unpaid Leave
Effective: 2/1/2026 – 3/31/2026 (extended)

SUPPORT STAFF – AFSCME TERMINAL LEAVE PROGRAM 2026-2027

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF LEAVE</u>	<u>DATE OF RETIREMENT</u>
Shahnaz Uddin	Library Services	1/1/2026	8/31/2026

GRANTS – ADDITIONAL COMPENSATION

- 1. Name: Spencer McCray
 Department: Admissions and Recruitment
 Reason: “Unlikely Collaborators” Grant
 Payment: \$14,850

- 2. Name: Vanessa Velez
 Department: Student and Enrollment Services
 Reason: “Unlikely Collaborators” Grant
 Payment: \$3,705

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Ms. Delgado, for adoption of Resolution 1.

- 1. Pursuant to Section 5.2 of the Board Bylaws, in my role as Vice Chair of the Board, I report to the Board that I have reviewed the President’s expenses for the second quarter of Fiscal Year 2026 and found them to be in order and am recommending approval by the Board.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE NJCCC AMBASSADOR

Ms. Buteas reported on the launch of the New Jersey Future Ready report, which calls on 75% of residents to have received a post-secondary education by 2040. She indicated that Middlesex College will play a critical role and they have over 30 different outside organizations and partners to help achieve that objective. She also commented that there were three critical pieces of legislation passed by the Legislature and signed by the Governor, which further enhances collaboration with community colleges and different workforce programs. She added that progress continues to be made to further education in our post-secondary world.

REPORT OF THE PRESIDENT

Dr. McCormick thanked Zulema Cheek, Director of Student Life for her presentation. He shared a PowerPoint presentation focusing on numerous winter holiday campus events and thanked those that attended Spring Convocation.

COMMENTS FROM THE COUNTY

Sandy Castor, Department Head of Economic Development commented that it was a pleasure hearing the Audit report and that the College continues to be in excellent financial standing. She also thanked Student Life for their commitment to the students.

The meeting adjourned at 9:28 a.m.

ROBERT P. SICA
SECRETARY

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