

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Regular Meeting of November 17, 2025

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:42 a.m. in the Dorothy K. Power Boardroom located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Delgado, Madhukar, and Roman, and Messrs. Anderson, Finkelstein, Oras, Paluri, Raja, Sica and Taffet. Ms. Ruiz was absent. Also present were President McCormick, General Counsel Mr. Hoffman, Vice Presidents Ms. Coffaro, Dr. Herron, Dr. Miller, Chief Financial Officer Mr. Maltino, Human Resources Executive Director Ms. Stephen, Facilities Management Executive Director Mr. Deak, Information Technology Executive Director Mr. Mattaliano and Assistant Secretary Ms. Roa.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On October 8, 2024, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On October 8, 2024, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On October 8, 2024, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On October 8, 2024, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Anderson moved, seconded by Mr. Paluri, to adopt the minutes of the October 15, 2025 Board of Trustees regular meeting.

After discussion, the motion was approved.

PRESENTATION

Marilyn Ochoa, Director of Library and Tutoring Services, reported on the Open Educational Resources Initiatives. The three-year grant started in 2021 and helped reduce the cost of textbooks students by providing free or low-cost materials. Not only has the grant reduced course material costs but it has also promoted student success.

COMMENTS FROM THE TRUSTEES

Trustee Taffet thanked Ms. Ochoa for her presentation. He commented that it's important for students to have access to materials at a reasonable cost.

Trustee Oras thanked Ms. Ochoa for her presentation.

Trustee Buteas reported that she is happy to see the college collaborating with other colleges and universities in trying to help students save on learning materials. She asked about next steps for the program. Ms. Ochoa reported that they do have a part time member that was part of the grant and continues to promote resources and they also have leads on donations to help further the development of open educational resources. Trustee Buteas also complimented the college on the groundbreaking for the Aseptic Simulation Lab with the support of Johnson and Johnson. She thanked Workforce Development and Lifelong Learning and the Department of Natural Sciences for their hard work.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Miller presented one resolution and provided a supporting rationale.

Mr. Anderson moved, seconded by Ms. Madhukar, for adoption of Resolution 1.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and us Department of Education, (hereinafter referred to as "DOE") have entered into a contract for the operation of a project entitled MIDDLESEX COLLEGE TRIO STUDENT SUPPORT SERVICES PROGRAM for the period commencing September 25, 2025 and concluding September 24, 2030; and

WHEREAS, a proposal MIDDLESEX COLLEGE TRIO STUDENT SUPPORT SERVICES PROGRAM has been submitted by the College administration and agreed to by the DOE in the amount of \$1,361,820; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled MIDDLESEX COLLEGE TRIO STUDENT SUPPORT SERVICES PROGRAM is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled MIDDLESEX COLLEGE TRIO STUDENT SUPPORT SERVICES PROGRAM as submitted by the administration of Middlesex College to the DOE for the

period commencing September 25, 2025 and concluding September 24, 2030  
in the total amount of \$1,361,820.

- b. The Board herein ratifies the contract executed by the College President  
and/or his designee to implement the project.

After discussion, the motion was approved.

#### FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on November 10, 2025 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommends approval of the following nine resolutions.

Mr. Taffet moved, except for Resolution 7.b., abstaining on that resolution. Mr. Oras moved Resolutions 7.b. Seconded by Mr. Paluri for adoption of Resolutions 1 through 9.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$8,980.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
E&I	EI00221	B&H Photo Video	Replacement equipment for Media Services	\$36,652.00
ESCNJ	23/24-06	Garden State Sealing	Sinkhole and catch basin rebuild	\$13,700.00
JPC	25/26 R-1670	Lightcast	Consulting services for an Economic Impact Study	\$11,500.00
JPC	B-1516	Lindenmeyr Munroe	Specialty copy and printing paper	\$15,000.00
NJ Edge	EMCPS-22-001	Electric Symphony Media	Media buying services for Patient Tech program campaign	\$37,988.00

NJSC	24-TELE-71883	Dell Marketing	Replacement PCs for campus computer labs	\$198,829.00
NJSC	24-TELE-71883	Dell Marketing	New PCs for Computer Science labs funded by the Securing Our Children's Future grant	\$81,885.05
PEPPM	528991-001	Apple, Inc.	iPads to support presentation technology in conference spaces	\$11,176.00
PEPPM	528991-001	Apple, Inc.	iMacs and iPads for VPMA funded by the Equipment Leasing Fund	\$35,265.00

- (1) E&I – Education and Institutional Cooperative Services
- (2) ESCNJ – Educational Services Commission of New Jersey
- (3) JPC – New Jersey Council of County Colleges Joint Purchasing Consortium
- (4) NJSC – New Jersey State Contract
- (5) NJ Edge – New Jersey Edge Consortium
- (6) PEPPM – Pennsylvania Education Purchasing Program for Microcomputers

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid 26-5 for the Performing Arts Center stage rigging replacement project for the base bid, deduct alternate #2, and contingency from a total of one (1) bid:

Starlite Productions International, Moorestown, NJ for the not-to-exceed amount of \$573,729.00.

- b. RFP 10937 for media buying and planning services for the period of January 1, 2026 through December 31, 2026, with an optional one (1) year renewal from a total of twelve (12) proposals:

Marketing Doctor, LLC, Northampton, MA for the not-to-exceed amount of \$300,000.00.

3. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing has determined and certified in writing that

the value of each acquisition exceeds \$17,500.00; and

WHEREAS, the vendors will complete and submit Business Entity and Political Contribution Disclosures certifying that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and the Chief Financial Officer, contracts be authorized to the following vendors, contingent upon receipt of the completed disclosures for the period of July 1, 2025 through June 30, 2026, unless otherwise stated:

- a. Allendale Machinery Systems, Inc., Upper Saddle River, NJ for desktop lathe and desktop mill tooling kits for the Engineering Technologies Department for the not-to-exceed amount of \$50,987.84 funded by the Securing Our Children's Future grant.
- b. Circuit Breakers LLC, Seymour, CT for the Edison Hall main breaker replacement equipment for the not-to-exceed amount of \$24,215.00.
- c. Dentsply North America LLC, York, PA for a dental x-ray training and teaching replica for the not-to-exceed amount of \$16,920.00 funded by the Carl D. Perkins grant.
- d. Ellucian Company, LP, Reston, VA for the extension of on-premise Enterprise Resource Planning (ERP) software for the not-to-exceed cost of \$82,922.00 with a concession of -\$80,346.00 for a net cost of \$2,576.00 for the period of March 1, 2026 through June 30, 2026.
- e. Ellucian Company, LP, Reston, VA for the extension of professional consulting services and additional optimization services for the ERP project for the not-to-exceed cost of \$79,458.00 and \$78,720.00, respectively, for the total not-to-exceed amount of \$158,178.00 for the period of December 1, 2025 through March 30, 2026.
- f. Entrinsik Inc., Raleigh, NC for supplemental consulting services to develop additional reports necessary to support College operations as part of the ERP project for the not-to-exceed amount of \$56,000.00.
- g. NCS Pearson, Inc., Bloomington, MN for copyrighted GED prep materials and test vouchers for the not-to-exceed amount of \$27,720.00.
- h. Northeastern Interior Services, LLC, Little Falls, NJ for painting of the gymnasium wall for the not-to-exceed amount of \$31,950.00.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made for the period of July 1, 2025 through June 30, 2026:

- a. Design Resources Group Architects, AIA, Inc., Somerset, NJ for additional professional architectural and engineering design consulting services for the Performing Arts Center lobby and exterior renovation project, specifically the added scope for the concession space plumbing:

Previous Contract Amount	\$199,700.00
Amendment #1	<u>2,750.00</u>
New Contract Amount	<u>\$202,450.00</u>

5. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of:

- i. Large kitchen equipment that is no longer functional from the Colt Café;
- ii. Engineering Technologies robotic parts; and
- iii. Twenty-five (25) obsolete Xerox copiers replaced using a trade-in program.

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

6. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. B & G Restoration, Butler, NJ for construction services in conjunction with the Physical Education Center gymnasium floor removal and disposal project in the amount of \$133,082.84.

Contract Amount	\$700,436.00
Previous Payments	567,353.16
Payment #2 (FINAL)	<u>133,082.84</u>
Balance	<u>\$ 0.00</u>

- b. Design Resource Group Architects, Somerset, NJ for design development architectural services in conjunction with the Performing Arts Center exterior & lobby renovations project in the amount of \$69,895.00.

Contract Amount	\$199,700.00
Payment #1	<u>69,895.00</u>
Balance	<u>\$129,805.00</u>

- c. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following four (4) projects; Physical Education Center Renovations, Physical Education Center HVAC, Billy Johnson Hall RTU Replacement and Chambers Hall Renovations in the amount of \$40,530.00.

Contract Amount	\$243,180.00
Previous Payments	162,120.00
Payment #38	20,265.00
Payment #39	<u>20,265.00</u>
Balance	<u>\$ 40,530.00</u>

- d. Estock Piping Company LLC, Chesterfield, NJ for construction services in conjunction with the Billy Johnson Hall boiler replacement project in the amount of \$17,113.00.

Contract Amount	\$285,260.00
Previous Payments	268,147.00
Payment #4 (FINAL)	<u>17,113.00</u>
Balance	<u>\$ 0.00</u>

- e. North Eastern Hardwood Floors, Inc, West Berlin, NJ for construction services in conjunction with the Physical Education Center gymnasium floor replacement project in the amount of \$92,502.90.

Contract Amount	\$1,185,241.00
Previous Payments	650,559.73
Payment #2	<u>92,502.90</u>
Balance	<u>\$ 442,178.37</u>

- f. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with the College Center, Edison Hall, Johnson Learning Center & Raritan Hall Restroom Renovation project in the amount of \$169,600.50.

Contract Amount	\$1,774,615.00
Previous Payments	707,409.00
Payment #6	<u>169,600.50</u>

Balance	<u>\$ 897,605.50</u>
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- g. Power with Prestige, Inc., Newton, NJ for construction services in conjunction with the Billy Johnson Hall Generator and Transfer Switch project in the amount of \$11,700.00.

Contract Amount	\$117,000.00
Previous Payments	105,300.00
Payment #4 (FINAL)	<u>11,700.00</u>
Balance	<u>\$ 0.00</u>

- h. Spiezle Architects, Hamilton, NJ for construction document architectural services in conjunction with the Johnson Learning Center, Edison Hall & Raritan Hall Restroom Renovation project in the amount of \$1,345.00.

Contract Amount	\$13,450.00
Previous Payments	8,070.00
Payment #7	<u>1,345.00</u>
Balance	<u>\$ 4,035.00</u>

- i. Starlite Productions International Inc., Moorestown, NJ for construction services in conjunction with the Performing Arts Center lighting renovation project in the amount of \$14,337.00.

Contract Amount	\$1,100,518.00
Payment #1	<u>14,337.00</u>
Balance	<u>\$1,086,181.00</u>

- j. T&M Associates, Middletown, NJ for Phase 1 design and construction document architectural/engineering services in conjunction with the Physical Education Center Substation Upgrade project in the amount of \$3,006.51.

Contract Amount	\$67,100.00
Previous Payments	31,993.28
Payment #4	2,006.72
Payment #5	<u>999.79</u>
Balance	<u>\$32,100.21</u>

7. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Lerner David, LLP, Cranford, NJ for specialty legal services in conjunction with the College's Intellectual Property and trademark registration in the amount of \$1,312.50.



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- b. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of September 2025 in the amount of \$665.00.

8. WHEREAS, The Board of Trustees of Middlesex College and the County of Middlesex entered into an Inter-Local Agreement for the implementation of a project entitled the Middlesex County Community, Innovation and Opportunity Strategic Investment Plan (“CIO Project”), and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board of Trustees the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions, and

WHEREAS, The County of Middlesex invoiced Middlesex College for capital costs associated with the CIO Project;

NOW, THEREFORE BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the issuance of reimbursements to the County of Middlesex in the not-to-exceed amount of \$10,000,000.00.

9. Financial Statement and Legal Costs, Government Relations and Public Relations

In accordance with Section 6 (k) of the Higher Education Restructuring Act of 1994, the governing board of each public institution of higher education must prepare and make available to the public: “an annual Financial Statement, and a statement setting forth generally the monies expended for Legal Costs, Government Relations, and Public Relations.”

The financial statement is in addition to the year-end financial statements of the College and must be prepared and made available no later than December annually.

It is the responsibility of the Chief Financial Officer of the College to prepare this statement annually and submit to the Board of Trustees for their acceptance. This statement shall be maintained by the College and will be made available to the public for inspection upon request.

For the fiscal year ended June 30, 2025, Middlesex College had expenditures for only legal costs and public relations, in the amounts of \$63,240.39 and \$95,312.92 respectively.

After discussion, the motion was approved.

#### HUMAN RESOURCES COMMITTEE

Ms. Stephen reported that this month includes 26 recommended items in total. A summary of the action items are listed below.

Mr. Oras moved, seconded by Ms. Delgado, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Support Staff	2
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	10
	Faculty	1
	Support Staff	4
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	1
	Support Staff	2
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	2
	Support Staff	2
	Grants	1

A. HIRES

SUPPORT STAFF

1. Name: Eliana Goncalves  
 Department: Custodial Services  
 Title: Custodian – Third Shift  
 Salary: \$40,000 + \$4,176 (shift differential) = \$44,176  
 Effective: 11/3/2025
2. Name: Luis Roldan  
 Department: Custodial Services  
 Title: Custodian – Third Shift  
 Salary: \$40,000 + \$4,176 (shift differential) = \$44,176  
 Effective: 11/3/2025

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Angelo Abreu  
 Department: Student and Enrollment Services  
 Title: Dean, Satellite Centers and Community Initiatives  
 Action: Promotion  
 Salary: \$121,363  
 Effective: 11/1/2025

2.     Name:           Wayne Deak  
       Department:   Facilities Management  
       Title:          Executive Director, Facilities Engineering and Operations  
       Action:         Promotion  
       Salary:         \$152,525  
       Effective:      11/1/2025
  
3.     Name:           Alexis Delgado  
       Department:   Student and Enrollment Services  
       Title:          Dean, Student Success and Retention  
       Action:         Promotion  
       Salary:         \$121,363  
       Effective:      11/1/2025
  
4.     Name:           Andrea Del Priore  
       Department:   Human Resources  
       Title:          Compensation and Labor Relations Specialist  
       Action:         Title Change Only  
       Effective:      11/1/2025
  
5.     Name:           George Goros  
       Department:   Human Resources  
       Title:          Manager of Talent, Compensation and Development  
       Action:         Title Change Only  
       Effective:      11/1/2025
  
6.     Name:           Jeffrey Herron  
       Department:   Institutional Effectiveness, Planning and Compliance  
       Title:          Vice President for Planning and Compliance and Chief of Staff  
       Action:         Promotion  
       Salary:         \$188,849  
       Effective:      11/1/2025
  
7.     Name:           Ode Hoppie  
       Department:   Student and Enrollment Services  
       Title:          Dean of Students  
       Action:         Promotion  
       Salary:         \$121,363  
       Effective:      11/1/2025
  
8.     Name:           Angela Jupin  
       Department:   Human Resources  
       Title:          Director of Labor Relations and Compliance  
       Action:         Title Change Only  
       Effective:      11/1/2025
  
9.     Name:           Anny Lantigua Jaquez

Department: Human Resources  
 Title: Acting Manager, Total Rewards and Employee Experience  
 Action: \$700/monthly stipend – Additional Responsibilities  
 Effective: 11/1/2025 – 2/1/2026

10. Name: Lisa Rodriguez-Gregory  
 Department: Student and Enrollment Services  
 Title: Dean, Enrollment Management  
 Action: Promotion  
 Salary: \$124,379  
 Effective: 11/1/2025

### FACULTY

1. Name: Tracy Young  
 Department: Natural Sciences  
 Action: Reduced Teaching Load – Spring 2026 (9 credits)  
 Salary: \$37,313\*  
 \*For the Spring 2026 semester, annual salary is \$99,502

### SUPPORT STAFF

1. Name: Martin Arana  
 Department: Custodial Services  
 Title: Event Custodian  
 Action: Promotion to Lead Person  
 Salary: \$43,302 + \$4,330 (Lead) = \$47,632  
 Effective: 10/16/2025
2. Name: Timothy Burns  
 Department: Facilities Maintenance  
 Title: Senior Carpenter  
 Action: COPE Committee Upgrade  
 Salary: \$74,913  
 Effective: 9/1/2025
3. Name: Jean Pierre Marcenat  
 Department: Police  
 Title: Sergeant – Step two  
 Action: Promotion from Sergeant – Step 1 to Sergeant – Step 2  
 Salary: \$92,965 + \$1,325 (Associate) = \$94,290  
 Effective: 10/16/2025
4. Name: Jeffrey Stovich  
 Department: Library Services  
 Title: Library and Learning Center Assistant  
 Action: Change from Second Shift to First Shift  
 Salary: \$43,900

Effective: 10/16/2025

## C. SEPARATIONS

ADMINISTRATIVE

1. Name: Mukesh Patel  
 Department: Financial Aid  
 Action: Resignation  
 Effective: 12/12/2025

SUPPORT STAFF

1. Name: Zenora Lala  
 Department: Academics and Student Affairs  
 Action: Retirement  
 Effective: 10/31/2025
2. Name: Dawn Spinola  
 Department: Academic Advising, Career and Transfer Services  
 Action: Termination  
 Effective: 11/6/2025

## D. MISCELLANEOUS

ADMINISTRATIVE – TERMINAL LEAVE PROGRAM 2025/2026

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF LEAVE</u>	<u>DATE OF RETIREMENT</u>
Theresa Orosz	Academic Affairs	12/1/2025	7/31/2026

FACULTY – TERMINAL LEAVE PROGRAM 2025/2026

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF LEAVE</u>	<u>DATE OF RETIREMENT</u>
Agnes Azzolino	Mathematics	2/1/2026	8/31/2026
Sallie Delvecchio	English	2/1/2026	8/31/2026
Phyllis Fleming	Business and Computer Science	2/1/2026	8/31/2026
Margaret Przygoda	Natural Sciences	2/1/2026	8/31/2026

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Melissa Edwards	English	IX-M#907 NJCH Community Journalism Course: online teaching	\$8,100

and asynchronous course  
development

Cristobal Espinoza- Wulach	History and Social Sciences	IX-M#907 NJCH Community Journalism Course: online teaching and asynchronous course development	\$8,100
Nicholas Ferraro	Natural Sciences	IX-M#917 Aseptic Cleaner Train the Trainer Course	\$1,200
Nicholas Ferraro	Natural Sciences	IX-M#918 Attendance at GMP Train the Trainer Teach Back	\$600
Nicholas Ferraro	Natural Sciences	IX-M#919 Attendance at GMP Train the Trainer Course	\$600

#### SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the October 15, 2025 pay period, through June 30, 2026 beginning with the name **Ariadna Benites-Cueva** and ending with the name **Gabrielle Perdomo**:

<u>NAME</u>	<u>SALARY</u> <u>2025/2026</u>	<u>BASE SALARY</u> <u>INCREASE</u>	<u>TOTAL</u> <u>SALARY</u>
Ariadna Benites-Cueva*	\$47,627	\$500	\$48,127
Jasmine Nieves*	\$45,178	\$500	\$45,678
Gabrielle Perdomo**	\$47,627	\$750	\$48,377

\*Associate's Degree

\*\*Bachelor's Degree

\*\*\*Master's Degree

#### SUPPORT STAFF MISCELLANEOUS – RETIREMENT

WHEREAS, **Zenora Lala**, has faithfully served Middlesex College from November 16, 1998 to October 31, 2025; and

WHEREAS, she has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Zenora Lala** as of October 31, 2025; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of

11/17/2025

**Zenora Lala** during her years of service to Middlesex College and extends its best wishes to her on her retirement.

#### GRANTS – LEAVE OF ABSENCE

1.      Name:                      Chanel Cortijo  
         Department:          Student and Enrollment Services  
         Action:                      Unpaid Leave of Absence  
         Effective:                9/24/2025 – 11/24/2025

After discussion, the motion was approved.

#### REPORT OF COUNSEL

No report.

#### REPORT OF THE PRESIDENT

Dr. McCormick reported that the Trustees have received a copy of the College's 2024-2025 Annual Report and a wallet card with updated key statistics and facts about the College. He reported that the College has more students on campus than ever due to the 5% increase in enrollment year over year. He also highlighted the different events occurring on campus and noted that December 2 is "Giving Day" which helps support Middlesex College students.

#### COMMENTS FROM THE AUDIENCE

V Loveless, a student at the College addressed the Board regarding his experience with Counseling Services and the College.

#### COMMENTS FROM THE COUNTY

Sandy Castor, Department Head of Economic Development thanked President McCormick for his emphasis on giving and asked those who can to contribute. She also commented that it was heartwarming to hear the student speak about the importance of the services that the college offers.

#### FINAL REMARKS FROM THE PRESIDENT

Dr. McCormick thanked V Loveless for sharing his experience and affirmed the College's commitment to support the students in their studies and endeavors. He also reminded those attending the campus wide holiday party on December 5 to bring a stable shelf item to donate to the college's food pantry.

The next regular meeting of the Board of Trustees will take place on Wednesday, December 17, 2025 at 8:30 a.m. in the Dorothy K. Power Boardroom and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:24 a.m.

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ROBERT P. SICA  
SECRETARY



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THIS PAGE WAS NOT USED