

MIDDLESEX COLLEGE

Consent Agenda

June 18, 2025

8:30 a.m.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
ACADEMIC AND STUDENT AFFAIRS	Approve the proposal for the project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION as submitted by the administration of Middlesex College to NJDOE for the period commencing July 1, 2025 and concluding June 30, 2026 in the total amount of \$884,723.00 and ratify the contract executed by the College President and/or his designee to implement the project.		1.
	Approve the proposal for the project entitled REGION III MCKINNEY-VENTO EDUCATION FOR HOMELESS YOUTH as submitted by the administration of Middlesex College to the Commission for the period commencing May 1, 2025 and concluding June 30, 2025 in the total amount of \$31,000.00 and ratify the contract executed by the College President and/or his designee to implement the project.		2.
	Approve the proposal for the project entitled FUELING COMMUNITY JOURNALISM THROUGH NJ COMMUNITY COLLEGES as submitted by the administration of Middlesex College to NJCH for the period commencing May 22, 2025 and concluding June 30, 2026 in the total amount of \$20,000.00 and ratify the contract executed by the College President and/or his designee to implement the project.		3.
	Approve a departmental name change from the Library Services Department to the Library and Tutoring Services Department.		4.
FINANCE	<p>Authorize the following contract(s) under cooperative purchasing services:</p> <ul style="list-style-type: none"> • Toshiba Business Solutions (\$12,000.00, Badgepass supplies) • Johnston G.P (JCT Solutions) (\$30,000.00, Campus wide cabling) • Johnston G.P. (JCT Solutions) (\$236,891.96, Permanent fiber optic reconfiguration labor and materials) • B&H Photo Video (\$15,000.00, College-wide technology supplies and equipment) • CDW-G (\$10,000.00, College-wide technology supplies and equipment) • Patterson Dental (\$20,000.00, Instruction and lab supplies for Dental Hygiene Clinic) • W.W. Grainger (\$18,000.00, Materials, repair and operations supplies) • CDW-G (\$10,000.00, College-wide technology supplies and equipment) 	Contract	1.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	<ul style="list-style-type: none"> Cherry Valley Tractor Sales (\$10,000.00, Grounds equipment, parts, and supplies) Fire and Security Technologies (\$15,000.00, Fire extinguisher inspection and services) Imperial Dade (\$15,000.00, Janitorial cleaning supplies) Natural Green Lawn Care (\$12,000.00, Campus athletic field treatment services) Sherwin Williams (\$15,000.00, Paint and painting supplies) Spruce Industries (\$75,000.00, Bulk cleaning supplies and paper goods) WB Mason Co. (\$30,000.00, Copier paper for campus wide printing) B&H Photo Video (\$15,000.00, College-wide technology supplies and equipment) B&H Photo Video (\$10,000.00, Photography equipment and supplies) ePlus Technology (\$73,956.07, Cisco Smartnet) ePlus Technology (80,932.00, Fortinet software licensing renewal, server, and support) FW Webb (\$40,000.00, Plumbing supplies) Robert Griggs Plumbing & Heating (\$20,000.00, Repair and maintenance services) Ampro Sports (\$35,000.00, Athletic uniforms, supplies, and equipment) Anthology (\$28,200.00, Digital accessibility tool for Canvas) Assessment Technologies Institute (\$105,000.00, Training and assessment materials for Nursing cohorts) Barnes & Noble College (\$100,000.00, General supplies and books for grant programs, commencement, academic, and non-credit departments) Carolina Biological Supply (\$18,500.00, Lab supplies for Biology) Lightcast (formerly EMSI) (\$25,500.00, Career Coach and Analyst software renewal) Instructure Inc. (\$237,184.68, Canvas Learning Management System and Studio software licensing) 	Contract	1.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	<ul style="list-style-type: none"> Nelnet Business Solutions (\$35,000.00, Student payment and refund processing fees) NRG (\$350,000.00, Natural gas supply charges) VWR International (\$39,000.00, Lab supplies for Biology, Chemistry, and Natural Sciences) The College Board (\$20,000.00, Accuplacer and other placement tests for the Testing Center) BlackBeltHelp (\$30,750.00, Off hours IT Help Desk supplemental support) CBTS Technology (\$168,000.00, Voice Over IP monthly telephone services) CBTS Technology* (\$20,220.00, Intune architect/project manager) CBTS Technology* (\$28,980.00, 0365 Assessment) EAB Global (\$95,406.74, Data warehouse with cloud hosted Student Advising and Success software licensing) Electric Symphony Media (\$50,000.00, Media buying and planning, campaigns, and consulting services) NJ Edge (\$39,772.73, Security Operations Center (SOC) services) NJ Edge (\$140,496.00, Internet access) NJ Edge (\$33,000.00, Virtual Chief Information Security Officer (vCISO) consulting services) Onsolve (\$13,590.58, Emergency notification system software) SHI International (\$30,000.00, Amazon Web hosting services) SHI International (\$144,134.50, Microsoft 365 software licensing and support) SHI International (\$120,151.89, Proofpoint email security software licensing and support) SHI International (\$28,781.50, Active directory monitoring and restoration software) SHI International (\$15,221.06, Veeam data platform and support services) SHI International (\$207,552.80, Firewall, end point protection, monitoring, and response software and services) SHI International (\$50,000.00, Peripheral software licensing and support services for operations) 	Contract	1.

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FINANCE	<ul style="list-style-type: none"> • SHI International (\$18,444.78, IT and Media Services work order ticketing software licensing and support) • SHI International (\$16,978.00, Interactive polling and engagement software) • SHI International (\$26,803.20, Unsupported computer hardware maintenance) • SHI International (\$8,930.67, Network monitor subscription) • SHI International (\$16,072.33, Identity and access management software) • SHI International (\$10,124.80, Linux system support) • Zoom Video Communications (\$40,500.00, Video conferencing software) • NJ Edge (\$42,677.00, VALE library materials database access) • CDW-G (\$10,000.00, College-wide technology supplies and equipment) • Circle Automotive (\$30,000.00, Vehicle repairs and maintenance services) • Dell Marketing* (\$19,317.45, Laptops for students under the McKinney Vento grant) • ePlus Technology (\$227,500.00, Cisco managed networking and equipment services) • Fastenal Company (\$11,500.00, Maintenance, repair and operations supplies) • Home Depot Credit Services (\$30,000.00, Walk-in Building Supplies) • Insight Public Sector Inc.* (\$13,950.00, Software deployment and device management solution) • Insight Public Sector Inc. (\$69,895.96, Adobe Creative Cloud volume licensing) • Insight Public Sector (\$27,760.00, VMWare cloud license) • Insight Public Sector (\$33,987.76, Remote access monitoring software) • Insight Public Sector (\$15,330.00, Converged infrastructure and project management software) • Insight Public Sector (\$13,386.07, Tableau data software) 	Contract	1.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	<ul style="list-style-type: none"> • Konica Minolta (\$55,680.00, Annual maintenance and support services for color production printer) • Konica Minolta (\$20,000.00, Overage fees for mono production printer) • Schindler Elevator (\$12,000.00, Maintenance and repairs for South and West Hall elevators) • Scientific Water Conditioning (\$17,400.00, HVAC water system testing services) • Stewart Business Systems (\$23,900.00, Copier fleet maintenance and color copies) • Stewart Business Systems (\$59,400.00, Managed print services) • Verizon Business (\$10,000.00, Land lines and panic lines at the Centers and CJIS hot spots) • WB Mason Co. (\$60,000.00, Campus-wide office supplies) • ADP (\$267,225.12, Payroll and time management software, with benefits and onboarding modules implementation, and payroll processing services) • Brightly Software (\$17,795.76, Workorder and inventory management software and licensing) • Graybar Electric (\$17,500.00, Electrical supplies and campus light bulbs) • Home Depot Pro (\$11,550.00, Custodial Supplies and Trash Liners) • Sysco Metro New York (\$60,000.00, Food supplies for Hospitality, Culinary, and Dietetics, Early Learning Center, and Lifelong Learning Culinary Arts programs) • Terminix Pest Services (\$15,000.00, Integrated pest management and extermination services) • Apple Computer (\$29,723.00, 5 iMacs and 16 Mac Minis for the Fine Arts Lab funded by the Equipment Leasing Fund) • Euna Solutions (\$12,500.00, Bonfire procurement and contract management software) • Dormakaba USA (\$10,000.00, Access control systems parts and servicing) 	Contract	1.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	<p>Authorize Bid #25-17 for engineering technologies lab equipment funded by the Securing Our Children's Future grant:</p> <p>MatterHackers Inc. for the not-to-exceed amount of \$90,071.39</p> <p>Greengate 3D LLC for the not-to-exceed amount of \$19,050.37</p> <p>Monport Tech Inc. for the not-to-exceed amount of \$3,069.98</p> <p>HFO Allendale Machinery for the not-to-exceed amount of \$891.47</p> <p>CNC Maker Shop LLC for the not-to-exceed amount of \$89.40</p>	Bid	2.a.
	<p>Authorize RFP 10931 for a solar power purchase agreement from a total of TBD (#) proposals:</p>		2.b.
	<p>Authorize RFP 10896 for the second-year renewal of architectural, mechanical, electrical, plumbing, site, and civil engineering, and environmental consulting services for capital renewal and replacement projects for the period of July 1, 2025 through June 30, 2026, the following pool of vendors are prequalified:</p> <p>DRG Architects (Architectural)</p> <p>NK Architects (Architectural)</p> <p>DMR Architects (Architectural)</p> <p>USA Architects (Architectural)</p> <p>Netta Architects (Architectural)</p> <p>Keri Engineering (Mechanical/Electrical/Plumbing)</p> <p>H2M Architects (Mechanical/Electrical/Plumbing)</p> <p>PS&S LLC (Mechanical/Electrical/Plumbing)</p> <p>LAN Associates (Mechanical/Electrical/Plumbing)</p> <p>T&M Associates (Mechanical/Electrical/Plumbing)</p> <p>H2M Architects (Site/Civil Engineering)</p> <p>Najarian Associates (Site/Civil Engineering)</p> <p>CME Associates (Site/Civil Engineering)</p> <p>Settembrino Architects (Site/Civil Engineering)</p> <p>T&M Associates (Site/Civil Engineering)</p> <p>Environmental Connection, Inc. (Environmental)</p> <p>Tectonic Engineering Consultants (Environmental)</p> <p>LAN Associates (Environmental)</p> <p>T&M Associates (Environmental)</p> <p>Matrix New World Engineering (Environmental)</p>		2.c.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	Authorize RFP 10897 for the second-year renewal of professional services for the Fiscal Year 2025 college audit to PKF O'Connor Davies for the not-to-exceed amount of \$92,700.00.		2.d.
	Authorize rejection of CV Electrical Contractors, LLC bid, Bid 25-17 and further authorize the Director of Purchasing and Inventory to rebid the specified project.	Bid	3.
	Authorize contract to Baker & Taylor for physical, printed Library books for the not-to-exceed amount of \$50,000.00.	Contract	4.a.
	Authorize contract to Black Rocket Productions LLC for professional instructional services for the 2025 summer camp season for the not-to-exceed amount of \$45,000.00 for the period of June 23, 2025 through August 15, 2025.	Contract	4.b.
	Authorize contract to Blackbaud for a third-year renewal of proprietary cloud-based fundraising and donor management software for the Middlesex College Foundation for the not-to-exceed amount of \$28,101.06.	Contract	4.c.
	Authorize contract to Design Resource Group Architects, AIA, Inc. for professional architectural and engineering design consulting services for the Performing Arts Center lobby and exterior renovation project for the not-to-exceed amount of \$199,700.00.	Contract	4.d.
	Authorize contract to EAB Global, Inc. for a renewal of professional consulting services to provide strategic advisory services for community colleges for the not-to-exceed amount of \$29,560.50 for the period of May 19, 2025 through May 18, 2026.	Contract	4.e.
	Authorize contract to Ellucian Company, LP for volume PayPal transaction fees for the not-to-exceed amount of \$27,500.00.	Contract	4.f.
	Authorize contract to Ellucian Company, LP for continuing enterprise resource planning, customer relationship management, invoice and expense management, and related software for the not-to-exceed amount of \$388,135.00.	Contract	4.g.
	Authorize contract to Entrinsik Inc. for proprietary software annual licensing and support for Informer reporting software for the not-to-exceed amount of \$11,796.00 and for cloud hosting services for the not-to-exceed amount of \$12,000.00, for the total not-to-exceed amount of \$23,796.00.	Contract	4.h.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	Authorize contract to Environmental Connection, Inc. for campus-wide professional environmental consulting services for capital and grant-funded renovations for the not-to-exceed amount of \$30,000.00.	Contract	4.i.
	Authorize contract to Fifth Asset, Inc. dba Debtbook for subscription and lease asset tracking software for the not-to-exceed amount of \$9,700.00 for the second-year renewal period, with one remaining optional one-year renewal through June 30, 2027.	Contract	4.j.
	Authorize contract to Hyland LLC for cloud-based document management software for the not-to-exceed amount of \$72,895.00 for the second-year renewal period, with one remaining renewal through June 30, 2027.	Contract	4.k.
	Authorize contract to Macan Computing Services for application/database administration consulting services for the not-to-exceed amount of \$30,000.00.	Contract	4.l.
	Authorize contract to Modern Campus, Toronto, Canada for the Continuing Education ERP software, DestinyOne, for the not-to-exceed amount of \$75,000.00.	Contract	4.m.
	Authorize contract to Modern Campus for curriculum management platform software for the not-to-exceed amount of \$24,725.00.	Contract	4.n.
	Authorize contract to Momentum Hospitality at MC, LLC for the following services: i. Managed food and vending services for the not-to-exceed amount of \$100,000.00; ii. Annual repairs and equipment for the not-to-exceed amount of \$15,000.00; iii. Early Learning Center food services in accordance with the National School Lunch Program for the not-to-exceed amount of \$125,000.00; and iv. Catering services for the total not-to-exceed amount of \$300,000.00.	Contract	4.o.
	Authorize contract to Mongoose Research Inc. for campus-wide texting communication services for the not-to-exceed amount of \$43,200.00.	Contract	4.p.
	Authorize contract to OCLC for annual library subscription services for various databases for the not-to-exceed amount of \$25,252.81.	Contract	4.q.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	Authorize contract to Proquest, LLC for printed books and database subscriptions for the not-to-exceed amount of \$108,800.06 for the period of November 1, 2025 through October 31, 2026.	Contract	4.r.
	Authorize contract to Santronics, Inc. for professional consulting and instructional services for the not-to-exceed amount of \$40,000.00.	Contract	4.s.
	Authorize contract to STELLA (formerly Libraries of Middlesex Automation Consortium) for the annual assessment fee to access and utilize a library materials exchange system for the not-to-exceed amount of \$24,527.07.	Contract	4.t.
	Authorize contract to Super Science Programs for Kids for professional instructional services for the 2025 summer camp season for the not-to-exceed amount of \$25,000.00 for the period of June 23, 2025 through August 15, 2025.	Contract	4.u.
	Authorize contract to The Schenck Agency to provide professional consulting and brokerage services for Crime and Fine Arts policies, and accident insurance coverage Camp, Youth Programs, Early Learning Center, Catastrophic Athletic, Intramural Club Sports, and Intercollegiate Medical for the not-to-exceed amount of \$40,000.00, which constitutes the policy premiums and brokerage commissions.	Contract	4.v.
	Authorize contract to Thompson Reuters for a WestLaw ProFlex subscription for students for the not-to-exceed amount of \$32,112.00 for the period of July 1, 2025 through June 30, 2028, subject to the availability and appropriation annually of sufficient funds necessary to meet the extended obligation.	Contract	4.w.
	Authorize contract to PSE&G Inc. for electricity delivery charges for the not-to-exceed amount of \$600,000.00 at the Edison Campus and for the not-to-exceed amount of \$50,000.00 at the New Brunswick Center, for the total not-to-exceed amount of \$650,000.00.	Contract	5.a.
	Authorize contract to Elizabethtown Gas for water utility charges for the not-to-exceed amount of \$330,000.00.	Contract	5.b.
	Authorize contracts for student debt collection services be authorized to Conserve at the commission rate of 20%, and Penn Credit at the commission rate of 15% for primary placements and 21% for secondary placements, for the period of July 1, 2025 through June 30, 2026.	Contract	6.
	Authorize contract to County of Middlesex Board of Education for electric, natural gas, and water charges for the not-to-exceed amount of \$40,000.00 for the Perth Amboy Center.	Contract	7.a.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	Authorize contract to Edison Water Utility for water utility charges for the not-to-exceed amount of \$90,000.00.	Contract	7.b.
	Authorize contract to Middlesex County Joint Health Insurance Fund for estimated health insurance premium payments for the not-to-exceed amount of \$12,500,000.00.	Contract	7.c.
	Authorize contract to New Brunswick Parking Authority for parking fees for the not-to-exceed amount of \$30,000.00.	Contract	7.d.
	Authorize contract to New Jersey Council of County Colleges for the annual Council and Joint Purchasing Consortium assessment fees for the not-to-exceed amount of \$107,000.00.	Contract	7.e.
	Authorize contract to South Brunswick Township for the annual maintenance service for law enforcement database for the Police Department for the not-to-exceed amount of \$16,100.00.	Contract	7.f.
	Authorize contract to Township of Edison for estimated sewer charges for the not-to-exceed amount of \$65,000.00.	Contract	7.g.
	Authorize contract to United States Postal Service for First Class postage, metered mail postage, and post office box fees for the not-to-exceed amount of \$100,000.00.	Contract	7.h.
	Approve the disposal of the identified surplus property to Better World Books for the period of July 1, 2025 through June 30, 2026.		8.
	Authorize contract to the NJ Community College Insurance Worker's Compensation Fund for the not-to-exceed amount of \$294,000.00 for the period of July 1, 2025 through June 30, 2026.	Business Entity and Political Contribution	9.
	Authorize payment to B & G Restoration for construction services in conjunction with the Physical Education Center gymnasium floor removal and disposal project in the amount of \$567,353.16.	Payment	10.a.
	Authorize payment to Environmental Connections for construction administration and monitoring environmental services in conjunction with the Physical Education Center gymnasium floor removal project in the amount of \$30,880.00.	Payment	10.b.
	Authorize payment to Epic Management, Inc. for construction management services in conjunction with the following four (4) projects; Physical Education Center Renovations, Billy Johnson Hall Pump & Pipe Reconfiguration, Billy Johnson Hall RTU Replacement and Chambers Hall Renovations in the amount of \$20,265.00.	Payment	10.c.
	Authorize payment to Imperial Construction and Electric for construction services in conjunction with the Reconfiguration of the interior of Chambers Hall in the amount of \$233,812.26.	Payment	10.d.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
FINANCE	Authorize payment to Northeastern Interior Services for construction services in conjunction with the College Center, Edison Hall, Johnson Learning Center & Raritan Hall Restroom Renovation project in the amount of \$49,500.00.	Payment	10.e.
	Authorize payment to Safeway Contracting Inc. for construction services in conjunction with the Roof Replacements for the Bookstore, Library, Instructional Resource Center and Gateway projects in the amount of \$106,255.08.		10.f.
	Authorize payment to Spiezle Architects for Phase 2 construction administration architectural services in conjunction with the Johnson Learning Center, East Hall & Raritan Hall Roof Replacement project in the amount of \$3,362.50.	Payment	10.g.
	Authorize payment to Spiezle Architects for Phase 2 construction administration architectural services in conjunction with the Library, Instructional Resource Center & Gateway Roof Replacement project in the amount of \$1,062.50.		10.h.
	Authorize payment to T&M Associates for Phase 1 design and construction document architectural/engineering services in conjunction with the Physical Education Center Substation Upgrade project in the amount of \$9,152.44.	Payment	10.i.
	Authorize payment to O'Toole Scrivo, LLC for legal services rendered regarding special land use counsel for the month of April 2025 in the amount of \$4,440.00.	Payment	11.a.
	Authorize payment to Weiner Law Group, LLP for legal services rendered regarding labor matters for the month of April 2025 in the amount of \$7,172.50.	Payment	11.b.
GENERAL	Recognize and acknowledge appreciation for Graduating Student Representative for 2024-2025 Bhavishya Chittala for her interest and service to the College.		1.
HUMAN RESOURCES	Approve all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.		