

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Regular Meeting of February 19, 2025

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Dorothy K. Power Boardroom located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Chittala, Delgado, Madhukar and Roman, and Messrs. Anderson, Oras, Paluri, Raja, Sica and Taffet. Mr. Finkelstein was absent. Also present were President McCormick, General Counsel Mr. Hoffman, Vice Presidents Ms. Coffaro, Dr. Herron, Dr. Laureano and Dr. Miller, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Facilities Management Executive Director Mr. Deak, Information Technology Executive Director Mr. Mattaliano and Assistant Secretary Ms. Roa.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On October 8, 2024, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On October 8, 2024, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On October 8, 2024, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On October 8, 2024, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Anderson moved, seconded by Mr. Paluri, to adopt the minutes of the January 15, 2025 regular meeting.

After discussion, the motion was approved.

PRESENTATION

Dean Meghan Alai presented on Institutional Research and Assessment. She reported that the Department’s mission is to serve the College by producing evidence that supports data-informed decision making. She reported that the data the Department collects, analyzes, and reports on covers a wide variety of topics. Some of the volume at the Department for Fiscal Year 2023-2024 included 64 ad hoc research data studies, 33 mandatory compliance reports, and 25 surveys as well as assisting eight departments to develop rubrics for outcomes assessment.

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The Department plans to expand data analytics capabilities, develop new approaches to better support program and unit reviews, and focus more on data literacy and data empowerment.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on February 12, 2025 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommends approval of the following thirteen resolutions.

Mr. Taffet moved, except for Resolution 8.c. He abstained on that resolution. Mr. Oras moved Resolution 8.c. Seconded by Mr. Anderson for adoption of Resolutions 1 through 13.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$8,320.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
ESCNJ	22/23-12	Cherry Valley Tractor Sales	Grounds equipment, parts, and supplies	\$15,000.00
HCESC	CAT 22-01	ePlus Technology Inc.	Wireless Access Points for Chambers Hall renovation	\$23,819.25
JPC SOURCE	FY24JPC-63 011822-LAE	Laerdal Medical Corporation	Maintenance and coverage for the Nursing simulation equipment funded by the Security Our Children's Future grant (corrected)	\$57,769.41
NJ Edge	269EMCPS-21- 001-EM-SHI	SHI International	Cloud-based print management software	\$18,250.00

- (1) ESCNJ – Educational Services Commission of New Jersey
- (2) HCESC – Hunterdon County Educational Services Commission
- (3) JPC – New Jersey Council of County Colleges Joint Purchasing Consortium
- (4) NJ Edge – New Jersey Edge Consortium
- (5) SOURCE – Sourcewell Cooperative

2. WHEREAS, In accordance with N.J.S.A. 18A:64A-25.14, Middlesex College publicly advertised and solicited Bid 24-13 for New Automatic Transfer Switches (ATS)

for the Johnson Learning Center, Edison Hall, and Instructional Resource Center Buildings; and

WHEREAS, The College received two bids on the opening date of January 7, 2025; and

WHEREAS, It was determined after the opening, as a result of the cost discrepancy between the bids received, that there was specification ambiguity that must be addressed through a substantial revision to the specifications for the goods and services;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees hereby rejects both bids received for Bid 24-13.

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process, for the period of July 1, 2024 through June 30, 2025, unless otherwise specified:

- a. Bid #25-12 for a new generator and automatic transfer switch for the Billy Johnson Hall building:

Power with Prestige, Inc., Newton, NJ for the not-to-exceed amount of \$117,000.00.

- b. Bid #25-13R for new automatic transfer switches for the Johnson Learning Center, Edison, Hall, and Instructional Resource Center buildings:

VA Electrical Contractors, Millstone, NJ not to exceed \$56,000.00.

- c. Bid #25-15 for pump replacements (supply only) for L'Hommedieu Hall and New Brunswick Center:

F.W. Webb Company, Bedford, MA for the not-to-exceed amount of \$64,426.60.

4. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, If applicable, the vendors will complete and submit Business Entity and Political Contribution Disclosures certifying that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey /

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County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors, contingent upon receipt of the completed disclosures:

- a. Air & Gas Technologies, Cliffwood Beach, NJ for a diagnostic call and replacement equipment for the South Hall compressed air dryer system for the not-to-exceed amount of \$18,451.00.
- b. Industrial Combustion Associates, Inc., Somerset, NJ for the replacement of a boiler in accordance with Bid #21-17 warranty requirements for the not-to-exceed amount of \$25,050.00.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made:

- a. American Dream Coaches, Edison, NJ for charter bus services for the Center for Justice Impacted Students trips and transportation for the period of October 1, 2024 through September 30, 2025:

Previous Contract Amount	\$150,000.00
Amendment #2	<u>15,000.00</u>
New Contract Amount	<u>\$165,000.00</u>

- b. Softdocs, Columbia, SC for consulting services to generate additional printing templates in accordance with the ERP project:

Previous Contract Amount	\$26,250.00
Amendment #1	<u>4,500.00</u>
New Contract Amount	<u>\$30,750.00</u>

6. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of:

- i. Two (2) CNC machines from the Engineering Technologies Department;
- ii. Infant manikins; and
- iii. Ten (10) pallets of miscellaneous IT hardware, accessories, and peripherals;

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

7. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Design Resource Group Architects, Somerset, NJ for architectural design services in conjunction with the renovation of Cafeteria C for the new retail Bookstore space project in the amount of \$49,960.00

Contract Amount	\$49,960.00
Payment #1	<u>49,960.00</u>
Balance	<u>\$ 0.00</u>

- b. Design Resource Group Architects, Somerset, NJ for architectural preliminary design services in conjunction with the renovation of the Performing Arts Center lobby area in the amount of \$14,900.00.

Contract Amount	\$14,900.00
Payment #1	<u>14,900.00</u>
Balance	<u>\$ 0.00</u>

- c. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following four (4) projects; Physical Education Center Renovations, Billy Johnson Hall Pump & Pipe Reconfiguration, Billy Johnson Hall RTU Replacement and Chambers Hall Renovations in the amount of \$20,265.00.

Contract Amount	\$243,180.00
Sequential Payment #30 for multiple prior Projects	<u>20,265.00</u>
Balance	<u>\$222,915.00</u>

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- d. Imperial Construction and Electric, Elizabeth, NJ for construction services in conjunction with the Reconfiguration of the interior of Chambers Hall in the amount of \$96,902.44.

Contract Amount	\$3,947,135.00
Previous Payments	3,119,580.67
Payment #15	<u>96,902.44</u>
Balance	<u>\$ 730,651.89</u>

- e. Safeway Contracting Inc., Union, NJ for construction services in conjunction with the Roof Replacements for the Bookstore, Library Instructional Resource Center and Gateway projects in the amount of \$95,727.60.

Contract Amount	\$1,140,614.00
Previous Payments	433,762.20
Payment #3	<u>95,727.60</u>
Balance	<u>\$ 611,124.20</u>

- f. Spiezle Architects, Hamilton, NJ for Phase 2 construction administration architectural services in conjunction with the Library, Instructional Resource Center & Gateway Roof Replacement project in the amount of \$2,125.00.

Contract Amount	\$21,250.00
Previous Payments	4,250.00
Payment #3	<u>2,125.00</u>
Balance	<u>\$14,875.00</u>

8. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm(s):

- a. Lerner David, LLP, Cranford, NJ for specialty legal services in conjunction with the College's Intellectual Property and trademark registration in the amount of \$875.00.
- b. O'Toole Scrivo, LLC, Cedar Grove, NJ for legal services rendered regarding special land use counsel for the month of November 2024 in the amount of \$1,536.00.
- c. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of December 2024 in the amount of \$2,712.00.

9. WHEREAS, The State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex College pursuant to the provisions of the College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, Procedures for the authorization of specific projects to be completed at Middlesex College require approval of the Board of Trustees and the Board of School Estimate; and

WHEREAS, The Facilities Committee of the Board of Trustees has reviewed the need for the projects as recommended by the President to the Board of Trustees; and

WHEREAS, The Facilities Committee recommends to the Board of Trustees that the following projects be included;

L'Hommedieu Hall (Radiography Program Renovation)	\$1,275,000
Main Hall (Roof Replacement)	\$ 700,000
Crabiel Hall (Roof Replacement)	\$1,000,000
L'Hommedieu Hall (Automatic Door Replacement)	\$ 200,000
Main Hall (Emergency Generator Replacement)	\$ 300,000
Chambers Hall (Rest Room Renovations	\$ 350,000
Performing Arts Center	
(Paneling Replacements – Upper Stage Exterior Envelope)	\$ <u>875,000</u>
TOTAL	
	\$4,700,000

NOW, THEREFORE, BE IT RESOLVED, That the aforementioned projects for Fiscal Year 2025 are hereby approved by the Board of Trustees for implementation on the Middlesex College campus, pursuant to the provisions of the College Capital Projects Fund Act, L.1997, c.360; and

BE IT FURTHER RESOLVED, That the Board of Trustees contemplates that the funding for the stated projects would be equally divided between the County of Middlesex and the State of New Jersey pursuant to the provisions of NJSA 18A:64A-22 et seq.; and

BE IT FURTHER RESOLVED, That the Secretary of the Board of Trustees submit a copy of this resolution to the members of the New Jersey Council of County Colleges and the Board of School Estimate for their consideration; and

BE IT FURTHER RESOLVED, That the Board of School Estimate be requested to consider this resolution at a meeting of said Board scheduled for March 20, 2025 at 5:00 p.m., in the County Commissioners Meeting Room, County Administration Building, New Brunswick, New Jersey.

10. WHEREAS, Under the provisions of N.J.S.A. 18A:64A-17, the Board of Trustees of Middlesex College is required to prepare an annual budget itemizing the amount of money estimated to be necessary for operating and capital expenses for the ensuring year; and

WHEREAS, The Board of Trustees has caused to be duly prepared such annual budget for the Fiscal Year 2026; and

WHEREAS, The Board of Trustees has reviewed the goals and objectives of Middlesex College and deems that said budget will provide the resources to meet these goals and objectives; and

WHEREAS, The Board of Trustees have estimated that the sum of \$90,990,000 is necessary for the current operating expenses of Middlesex College for the fiscal period from July 1, 2025 to June 30, 2026 and that the sum of \$2,750,000 is necessary for capital outlay expenses for the fiscal period from July 1, 2025 to June 30, 2026 as indicated on the budget attached hereto and made in part hereof; and

WHEREAS, The Board of Trustees requests that the Board of School Estimate certify the sum of \$18,400,000 as the County of Middlesex's share of operating expenses for the fiscal period from July 1, 2025 to June 30, 2026 and to certify the amount of \$2,750,000 as the County of Middlesex's share of the capital outlay expenses for the fiscal period from July 1, 2025 to June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees that the annual operating budget of \$90,990,000 and the capital outlay expenses of \$2,750,000 are hereby adopted for the fiscal period from July 1, 2025 to June 30, 2026; and

BE IT FURTHER RESOLVED, That the Board of Trustees request that the Board of School Estimate certify the sum of \$18,400,000 as the County of Middlesex's share of operating expenses and the sum of \$2,750,000 as the County of Middlesex's share for capital outlay expenses for the fiscal period from July 1, 2025 to June 30, 2026;

BE IT FURTHER RESOLVED, That a copy of this Resolution and the budget be delivered to each member of the Board of School Estimate; and

BE IT FURTHER RESOLVED, That the secretary of the Board of Trustees shall cause to be published in the Home News, East Brunswick, NJ at least seven (7) days prior to date of the public hearing on the budget and amount to be determined as the County of Middlesex's share of the operating expense budget and capital budget, a notice indicating the date, time and place of the scheduled public hearing, which notice will also indicate that the budget would be on file and open to the examination of the public between 8:30 a.m. and 4:30 p.m., Monday through Friday at the Office of the President of Middlesex College, Edison, New Jersey from the date of said notice until the date of said public hearing.

11. WHEREAS, The President has recommended an increase in the tuition rates and fees, for academic sessions scheduled for Fiscal Year 2026, including Summer I session in Fiscal Year 2025, in order to provide a portion of the revenue resource for the services to be rendered; and

WHEREAS, The President has developed a Current Unrestricted Fund to provide educational and other services to the students of Middlesex College for the fiscal period from July 1, 2025 to June 30, 2026; and

WHEREAS, Said services are funded by students, the State of New Jersey and the County of Middlesex; and

WHEREAS, As required by the Higher Education Restructuring Act of 1994 a public hearing was held on February 18, 2025, on tuition rates and fees

NOW, THEREFORE, BE IT RESOLVED, That the following changes in credit hour tuition rates and fees, be approved commencing with the academic sessions scheduled for Fiscal Year 2026, including the Summer I session in Fiscal Year 2025 as follows:

- a) In-county tuition credit hour rate be increased from \$124.00 per credit hour to \$126.00 per credit hour; and
- b) Out-of-state tuition credit hour rate be increased from \$232.00 per credit hour to \$236.00 per credit hour.
- c) The mandatory Technology fee rate be increased from \$29.50 per credit hour to \$32.50 per credit hour.
- e) The mandatory Student Services fee rate be increased from \$12.00 per credit hour to \$14.00 per credit hour.
- f) The mandatory General fee rate be increased from \$33.00 per credit hour to \$36.00 per credit hour.
- g) The adjustments to fees set forth shall be as shown on the attached Schedule.

12. WHEREAS, The President has recommended an increase in the tuition rates, for academic sessions scheduled for Fiscal Year 2025-2026 including Summer I session in Fiscal Year 2024-2025, in order to provide a portion of the revenue resource for the services to be rendered; and

WHEREAS, The President has developed a Current Unrestricted Fund to provide educational and other services to the students of Middlesex College for the fiscal period from July 1, 2025 to June 30, 2026; and

WHEREAS, Said services are funded by students, the State of New Jersey and

WHEREAS, the College has a dual enrollment program with High Schools in Middlesex County; and

WHEREAS, As required by the Higher Education Restructuring Act of 1994 a public hearing was held on February 18, 2025,

NOW, THEREFORE, BE IT RESOLVED, That the following changes in credit hour tuition rates, be approved for dual Enrollment Students commencing with the academic sessions scheduled for Fiscal Year 2025-2026, including Summer I session in Fiscal Year 2024-2025 as follows:

- a) The tuition rate for Middlesex County high school students will remain the same at \$135.00 per three-credit or four-credit course; and
- b) High School students from outside of Middlesex County will be required to pay the current out-of-county or out-of-state tuition rate, along with current mandatory fee rates.

13. WHEREAS, On July 20, 2024, the Board of Trustees designated \$750,000 from unrestricted net assets to undertake various capital projects, including but not limited to renovations of the bookstore, warehouse, and parking lot improvements; and

WHEREAS, Additional funding in the amount of \$950,000 is necessary to complete the referenced capital projects; and

WHEREAS, The College Administration has reviewed the financial requirements for these projects and has recommended that an additional \$950,000 be designated from the Colleges' unrestricted net assets for these purposes; and

WHEREAS, The Board of Trustees of Middlesex College finds it in the best interest of the College to allocate such additional funding to ensure the successful completion of the projects; and

WHEREAS, All expenditures related to these capital projects shall be made in compliance with the County College Contracts Law and all other applicable laws;

NOW, THEREFORE BE IT RESOLVED, That the Board of Trustees of Middlesex College approves the designation of an \$950,000 from the College's unrestricted net assets for the aforementioned capital projects, resulting in a total amended designation of \$1,700,000.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Morgan reported that this month includes 18 recommended items in total. A summary of the action items are listed below.

Mr. Oras moved, seconded by Ms. Delgado, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	3
	Faculty	1
	Grants	1
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	4
	Support Staff	1
	Grants	1
C.	<u>Separations</u>	<u>Recommendations</u>
		No Actions
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	2
	Faculty	1
	Support Staff	3
	Grants	1

A. HIRES

ADMINISTRATIVE

- | | |
|-------------|------------------------------|
| Name: | Megan McParland |
| Department: | Marketing and Communications |
| Position: | Senior Writer |
| Salary: | \$73,466 |
| Effective: | 3/3/2025 |
- | | |
|-------------|------------------------------|
| Name: | Kobe Penn |
| Department: | Educational Opportunity Fund |
| Position: | EOF Advisor |
| Salary: | \$65,285 |
| Effective: | 2/24/2025 |
- | | |
|-------------|-------------------------|
| Name: | Jessica Taylor |
| Department: | K-12 Partnerships |
| Position: | Pre-College Coordinator |
| Salary: | \$63,109 |
| Effective: | 2/18/2025 |

FACULTY

- | | |
|-------------|---|
| Name: | Manish Ramani |
| Department: | Natural Sciences |
| Position: | Instructor, Biology – One Semester Only |

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Salary: \$34,202
Effective: 1/14/2025

GRANTS

1. Name: Caitlyn Lugo
Department: Student Wellness, Community Resource Hub and Food Pantry
Position: Hub and Pantry Specialist
Salary: \$58,656
Effective: 3/3/2025

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Angelo Abreu
Department: Perth Amboy Center
Action: \$700/Month Stipend – Additional Responsibilities
Effective: 12/1/2024 – 2/16/2025*
*adjusted end date
2. Name: Angelo Abreu
Department: Student and Enrollment Services
Position: Assistant Dean, Urban Satellite Centers and Community Initiatives
Salary: \$107,541
Effective: 2/17/2025
3. Name: Elva Carrasco
Department: Business Office
Action: \$500/Month Stipend – Additional Responsibilities
Effective: 3/1/2025 – 8/31/2025 (extension)
4. Name: Carolina Castillo
Department: Business Office
Action: \$500/Month Stipend – Additional Responsibilities
Effective: 2/1/2025 – 5/4/2025

SUPPORT STAFF

1. Name: Waseem Ahmad
Department: Facilities
Position: Event Custodian
Salary: \$39,750 + \$4,176 (shift differential) = \$43,926
Effective: 2/1/2025

GRANTS

1. Name: Brenda Trejo Idelfonso

Department: Urban Satellite Centers
 Position: Outreach and Enrollment Manager
 Salary: \$63,109
 Effective: 2/3/2025

C. SEPARATIONS No Actions

D. MISCELLANEOUS

ADMINISTRATIVE – ADDITIONAL COMPENSATION

1. Name: Joseph Pascale
 Department: Learning Center
 Reason: Community Journalism – New Jersey Council for the Humanities Grant
 Payment: \$1,250

ADMINISTRATIVE MISCELLANEOUS – RETIREMENT

WHEREAS, Professor **Mary-Pat Maciolek** began her career at Middlesex College in 2001 as the Acting Director of the Dietetic Technology Program, was hired as the Director of the Dietetic Technology Program, with the rank of Assistant Professor in 2002, served as the Chairperson of the Hotel, Restaurant, and Institutional Management Department (now Hospitality, Culinary Arts, and Dietetics Department) from 2006 until her retirement, was promoted to the rank of Associate Professor in 2010 and to the rank of Professor in 2014;

WHEREAS, Professor **Mary-Pat Maciolek** received a Bachelor of Science degree in Foods and Nutrition from the College Misericordia, a Master in Business Administration from Georgian Court College, and a Doctorate in Educational Leadership from Rowan University;

WHEREAS, Professor **Mary-Pat Maciolek** provided excellent leadership and direction for the programs and faculty in the Hospitality, Culinary Arts, and Dietetics Department, developing a nutrition review for dietetic technology students, conducting annual Preceptor Training for field experience sites, and creating an Associate in Science degree in Dietetics;

WHEREAS, Professor **Mary-Pat Maciolek** was an active contributor to the campus community, advising students and serving as the Advisor to the Dietetic Technology Club, participating in College governance as the Chairperson of Division Council, voting member of College Assembly, and Chairperson of the Educational Resources Task Force, as well as chairing and serving on numerous search committees;

WHEREAS, Professor **Mary-Pat Maciolek** retired on September 30, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the recommendation of the President of Middlesex College, confer the honorary title of Professor Emerita on **Mary-Pat Maciolek** with all associated rights and privileges in recognition of her long years of dedicated service and continuing commitment to Middlesex College.

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FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Claire Condie	Natural Sciences	IX-M #819 GIS Course Development	\$11,500
Terrence Corrigan	History and Social Sciences	IX-M #816 Digital History Coordinator	\$900
Raymond Dademo	English	IX-M #788 Reading Placement Scoring	\$165
Anna DeMers	Visual, Performing and Media Arts	IX-M #792 Theatrical Director	\$500
Alexandra Fields	English	IX-M #788 Reading Placement Scoring	\$605
Katalin Gyurian-Toth	ESL, Languages and Cultures	IX-M #786 ESL Placement Interviews	\$344.25
Kim Krapels	Radiography	IX-M #818 Interim Radiography Program Director	\$5,250
Patricia Luck	Radiography	IX-M #817 Radiography Clinical Coordinator	\$6,562.50
Daniel Markowicz	English	IX-M #787 Writing Placement Scoring	\$111
Pattiann McMahon	History and Social Sciences	IX-M #793 Education External Partner Coordinator	\$575
Aimee Mitacchione	Visual, Performing and Media Arts	IX-M #791 Dance Ensemble Director	\$250
Ellen Shur	English	IX-M #787 Writing Placement Scoring	\$201
Stephanie Vera	ESL, Languages and Cultures	IX-M #786 ESL Placement Interviews	\$331.50
Celia Winchester	English	IX-M #787 Writing Placement Scoring	\$147

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the January 15, 2025 pay period, through June 30, 2025 beginning with the name **Kathleen McKeon** and ending with the name **Christopher Moral**.

<u>NAME</u>	<u>SALARY</u> <u>2024/2025</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Kathleen McKeon***	\$46,465		\$46,465
Christopher Moral*	\$58,456		\$58,456

*Associate's Degree

**Bachelor's Degree

***Master's Degree

SUPPORT STAFF – TERMINAL LEAVE PROGRAM 2024/2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF LEAVE</u>	<u>DATE OF</u> <u>RETIREMENT</u>
Zenora Lala	Academics and Student Affairs	3/1/2025	11/1/2025

SUPPORT STAFF – ADDITIONAL COMPENSATION

- Name: Keyla Hernandez
 Department: Enrollment Services
 Reason: Some College, No Degree
 Payment: \$199.80

GRANTS – ADDITIONAL COMPENSATION

- Name: Spencer McCray
 Department: Admissions and Recruitment
 Reason: College Readiness Now
 Payment: \$3,000

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. McCormick reported on a series of events happening at the College that included the Student Engagement Fair and Black History Month celebration. He reported on Pink Night in which the Women's and Men's Basketball teams raise awareness for breast cancer research. He also reported that he had attended the Association of Community College Trustees National Legislative Summit in Washington D.C. with Trustee Chittala where she had the opportunity to meet with Congressman Frank Pallone to advocate for the support of community colleges. He also shared more interesting facts from the College's history in celebration of its 60th anniversary.

FINAL REMARKS FROM THE PRESIDENT

Dr. McCormick reported that the College received a "Dear Colleague" Letter from the U.S. Department of Education and that he had shared information about the letter with faculty and staff.

The next regular meeting of the Board of Trustees will take place on Wednesday, March 19, 2025 at 8:30 a.m. in the Dorothy K. Power Boardroom and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:08 a.m.

ROBERT P. SICA
SECRETARY

THIS PAGE WAS NOT USED