

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of October 16, 2024

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Chambers Hall Boardroom located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Chittala, Delgado, Madhukar and Roman, and Messrs. Anderson, Oras, Raja, Sica and Taffet. Mr. Finkelstein and Mr. Paluri were absent. Also present were President McCormick, General Counsel Mr. Hoffman, Vice Presidents Ms. Coffaro, Dr. Herron, Dr. Laureano and Acting Vice President of Academic Affairs Dr. Orosz, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Facilities Management Executive Director Mr. Deak, Information Technology Executive Director Mr. Mattaliano and Assistant Secretary Ms. Roa.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On October 8, 2024, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On October 8, 2024, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On October 8, 2024, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On October 8, 2024, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Minutes

Mr. Anderson moved, seconded by Mr. Oras, to adopt the minutes of the September 18, 2024 Board of Trustees regular meeting.

After discussion, the motion was approved.

PRESENTATION

Ms. Charlotte Quigley, Director of Civic Engagement and Community Partnerships reported on the voting initiatives that the department has been undertaking this fall semester. She spoke on some of those resources for students which include the integration of voting information on the College’s existing platform, Canvas. This allows students to register and obtain voter information. The College has also identified Civic holidays that promote awareness

10/16/2024

and voter engagement. Some of those include, National Voter Registration Day, National Voter Education Week, Vote Early Day and Election Hero Day. The College also continues its long standing relationship with the League of Women Voters and have provided several events throughout the semester to encourage voter registration. She also reported on some of the recognition that the College has received which include a Voter Friendly Campus in 2023-2024 and the most engaged campus for college student voting in 2022.

ACADEMIC AND STUDENT AFFAIRS

Dr. Orosz reported that this month includes four resolutions. She identified the need for and relevance of the following resolutions.

Mr. Anderson moved, seconded by Ms. Madhukar, for adoption of Resolutions 1 through 4.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Office of the Secretary of Higher Education of the State of New Jersey, (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT STUDENT SUCCESS INITIATIVE for the period commencing July 1, 2024 and concluding June 30, 2025; and

WHEREAS, a proposal entitled COMMUNITY COLLEGE OPPORTUNITY GRANT STUDENT SUCCESS INITIATIVE has been submitted by the College administration and agreed to by the State in the amount of \$324,319.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT STUDENT SUCCESS INITIATIVE is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT STUDENT SUCCESS INITIATIVE as submitted by the administration of Middlesex College to the State for the period July 1, 2024 and concluding June 30, 2025 in the total amount of \$324,319.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

2. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Office of the Secretary of Higher Education of the State of New Jersey, (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled COUNTY COLLEGE-BASED CENTER FOR ADULT TRANSITION for the period commencing July 1, 2024 and concluding June 30, 2025; and

WHEREAS, a proposal entitled COUNTY COLLEGE-BASED CENTER FOR ADULT TRANSITION has been submitted by the College administration and agreed to by the State in the amount of \$202,569.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled COUNTY COLLEGE-BASED CENTER FOR ADULT TRANSITION is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled COUNTY COLLEGE-BASED CENTER FOR ADULT TRANSITION as submitted by the administration of Middlesex College to the State for the period July 1, 2024 and concluding June 30, 2025 in the total amount of \$202,569.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

3. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Office of the Secretary of Higher Education of the State of New Jersey, (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled COLLEGE READINESS NOW XI (CRN XI) for the period commencing July 1, 2024 and concluding June 30, 2025; and

WHEREAS, a proposal entitled COLLEGE READINESS NOW XI (CRN XI) has been submitted by the College administration and agreed to by the State in the amount of \$59,848.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled COLLEGE READINESS NOW XI (CRN XI) is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled COLLEGE READINESS NOW XI (CRN XI) as submitted by the administration of Middlesex College to the State for the period July 1, 2024 and concluding June 30, 2025 in the total amount of \$59,848.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

4. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Middlesex County Office of Human Services (hereinafter referred to as the "County") have entered into a contract for the operation of a project entitled CY24 STATE/ COMMUNITY PARTNERSHIP AND FAMILY COURT APPROPRIATIONS FUNDING PROJECT for the period commencing September 1, 2024 and concluding December 31, 2024; and

WHEREAS, a proposal entitled CY24 STATE/ COMMUNITY PARTNERSHIP AND FAMILY COURT APPROPRIATIONS FUNDING PROJECT has been submitted by the College administration and agreed to by the County in the amount of \$39,137.90; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled CY24 STATE/ COMMUNITY PARTNERSHIP AND FAMILY COURT APPROPRIATIONS FUNDING PROJECT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled CY24 STATE/ COMMUNITY PARTNERSHIP AND FAMILY COURT APPROPRIATIONS FUNDING PROJECT as submitted by the administration of Middlesex College to the County for the period September 1, 2024 and concluding December 31, 2024 in the total amount of \$39,137.90.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on October 9, 2024 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommends approval of the following ten resolutions.

Mr. Taffet moved, except for Resolution 9.b. He abstained on that resolution. Mr. Oras moved Resolution 9.b. Seconded by Mr. Sica for adoption of Resolutions 1 through 10.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$8,320.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
E&I	EI00221	B&H Photo Video	Additional equipment necessary to complete the Engaged Learning Labs, funded by the Securing Our Children's Future grant.	\$16,386.00
NJ Edge	269EMCPS-23- 005-EM-CBTS	CBTS	Consulting services, hardware, software, and technical support services for firewall upgrades	\$263,509.08
NJ Edge	269EMCPS-23- 007-EM-EAB	EAB Global, Inc.	Re-implementation services for Navigate 360 integration for the ERP SaaS project	\$14,450.00
NJ Edge	269EMCPS-22- 001-EM-ESM	Electric Symphony Media	Justice-impacted students media campaign	\$20,000.00
NJSC	TBD	CDW-G	Identity management software upgrades and integration development for the ERP SaaS project	\$31,680.00
NJSC	20-TELE-01512	Insight Public Section	Access management software subscription	\$30,972.26
PEPPM	533902-155	OSI Technology	Security cameras and access	\$66,199.95

control additions for
Gateway and Raritan Hall

TIPS	240301	Wyatt Seating c/o BFI	Office chairs, assembly and delivery charges	\$9,511.60
TIPS	230202	Dormakaba USA	Automated doors and access control systems repairs	\$10,000.00

- (1) E&I – Education and Instructional Cooperative Services
- (2) NJ Edge – New Jersey Edge Consortium
- (3) NJSC – New Jersey State Contract
- (4) PEPPM – Pennsylvania Education Purchasing Program for Microcomputers
- (5) TIPS – The Interlocal Purchasing System

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid 25-5 for Engineering Technologies lab equipment funded by the Equipment Leasing Fund from a total of one (1) response:

TestEquity LLC, Moorpark, CA for the specified equipment, excluding line 6 for software, for the total not-to-exceed amount of \$400,418.11.

- b. RFP 10896B for professional architectural/engineering consulting services for the Physical Education Center Electric Substation project from a total of three (3) responses:

T&M Associates, Middletown, NJ for the total not-to-exceed amount of \$67,100.00 for Phase 1 design and construction document preparation.

- c. RFP 10907 for prequalified agencies for temporary staffing services for the period of November 1, 2024 through September 30, 2025, with an optional one-year renewal period through September 30, 2026 from a total of sixty-one (61) responses:

22nd Century Technologies, Inc., McLean, VA at the average mark-up of 27%.

AlxTel, Inc., Silverspring, MD at the average mark-up of 30%.

Apidel Technologies, LLC, Plainfield, IL at the average mark-up of 34%.

Compunnel Software Group, Inc., Plainsboro, NJ at the average mark-up of 29%.

Express Employment Professionals, Edison, NJ at the average mark-up of 43%.

Novalink Solutions, LLC, Suwanee, GA at the average mark-up of 25%.

TRYFACTA, Inc., Mountain Lakes, NJ at the average mark-up of 29%.

VIVA USA, Inc., Rolling Meadows, IL at the average mark-up of 33%.

vTech Solution, Inc., Washington, DC at the average mark-up of 40%.

- d. RFP 10908 for travel management services for the period of November 1, 2024 through October 31, 2025, with an optional one-year renewal period through October 31, 2026 from a total of five (5) responses:

Newark Gateway Travel Services, Inc., West Caldwell, NJ at a fee of \$35.00 per booking for the total not-to-exceed amount of \$100,000.00, of which less than \$10,000.00 is attributable to the booking fees.

3. WHEREAS, In accordance with N.J.S.A. 18A:64A-25.14, Middlesex College publicly advertised and solicited Bid 24-17R for the Billy Johnson Hall boiler replacement installation project; and

WHEREAS, Five (5) bids were received on the opening date of September 26, 2024; and

WHEREAS, The lowest bid submission contained a material defect and was deemed non-responsive due to the bid bond limitation of \$20,000.00; and

WHEREAS, The remaining four (4) submissions for the base bid and two alternates exceed the College's budget for this project;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees hereby reject all bids submitted for Bid 24-17R, and further authorize the Director of Purchasing and Inventory to rebid the specified project.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made:

- a. Educate-Me.net, Wayne, NJ for additional materials and professional services necessary to upgrade the Billy Johnson Hall Engaged Learning Lab functionality, in accordance with Bid 24-7, funded by the Securing Our Children's Future grant:

Previous Contract Amount	\$32,059.08
Amendment #1	<u>11,231.98</u>
New Contract Amount	<u>\$43,291.06</u>

- b. Excel Communications Worldwide, Inc., Harleysville, PA for additional materials and services necessary to complete the Chambers Hall hybrid meeting technology project:

Previous Contract Amount	\$174,605.19
--------------------------	--------------

Amendment #1	<u>1,111.54</u>
New Contract Amount	<u>\$175,716.73</u>

- c. Mongoose Research, Orchard Park, NY for a correction to the award amount for campus-wide texting communication services through June 30, 2025:

Previous Contract Amount	\$33,000.00
Amendment #1	<u>10,200.00</u>
New Contract Amount	<u>\$43,200.00</u>

- d. Unique Security & Consulting Services, Union City, NJ for cancellation of the award for Alternate 1A and Alternate 1B of Bid 25-2, as those services are no longer required:

Previous Contract Amount	\$280,128.38
Amendment #1	<u>-167,004.25</u>
New Contract Amount	<u>\$113,124.13</u>

5. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, If applicable, the vendors will complete and submit Business Entity and Political Contribution Disclosures certifying that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors for the period of July 1, 2024 through June 30, 2025, unless otherwise specified, contingent upon receipt of the completed disclosures:

- a. ADP, Parsippany, NJ for payroll software application programming interface development and implementation services for the ERP SaaS project for the not-to-exceed amount of \$19,824.00.
- b. Ellucian Company LLC, Reston, VA for invoice and expense management software subscription licensing ("Emburse Chrome River") for the not-to-exceed amount of \$18,000.00 and for professional implementation services for the not-to-

exceed amount of \$25,101.00 for the total not-to-exceed amount of \$43,101.00 for the period of January 1, 2025 through June 30, 2025, subject to the availability and appropriation annually of sufficient funds necessary to meet the extended obligation of renewal periods in future fiscal years.

- c. Garden State Pavement Solutions, Tinton Falls, NJ for site improvements to Lot 1B, including paving and striping services, in accordance with Middlesex College Quote #10918 for the not-to-exceed amount of \$17,390.00.
 - d. Hyland LLC, Lenexa, KS for document capturing and management software application programming interface development and implementation services for the ERP SaaS project for the not-to-exceed amount of \$17,000.00.
 - e. Pilot Electric Company, Inc., Bradley Beach, NJ for removal and replacement of components of the air handler in the Johnson Learning Center building in accordance with Middlesex College Quote #10917 for the not-to-exceed amount of \$28,132.75.
 - f. Pridestaff, Fresno, CA for an extension of temporary staffing services for an Accounts Payable Supervisor for the not-to-exceed amount of \$75,000.00, and for a Staff Accountant for the not-to-exceed amount of \$30,000.00, for the total not-to-exceed amount of \$105,000.00 for the period through December 31, 2024.
 - g. Softdocs, Columbia, SC for customized printing software subscription licensing for the not-to-exceed cost of \$15,000.00, and for professional implementation services for the not-to-exceed amount of \$11,250.00, for the total not-to-exceed amount of \$26,250.00 for the period of November 1, 2024 through October 31, 2025, subject to the availability and appropriation annually of sufficient funds necessary to meet the extended obligation of renewal periods in future fiscal years.
 - h. Stages Consultants, Highland Park, NJ for professional consulting services for the design, specifications, and drawings necessary for lighting equipment and control system upgrades for the not-to-exceed amount of \$28,875.00.
6. WHEREAS, The College has a need to obtain services from public entities pursuant to N.J.S.A. 18A:64A-25.5.b.; and

WHEREAS, Public entities are exempt from the Business Entity and Political Contribution Disclosure laws pursuant to N.J.S.A. 19:44A-20.4;

BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following public entities:

- a. County of Middlesex, New Brunswick NJ for the insurance commission member

assessment for the not-to-exceed amount of \$1,072,085.00 for the period of January 1, 2024 through December 31, 2024.

7. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of the following:

- a. One (1) inoperable under counter refrigeration unit from the Colt Café;
- b. Two (2) broken ice machines from the Athletics Department; and
- c. Two (2) patient chairs from the Dental Hygiene Department.

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

8. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Blackstone Group, LLC, Newark, NJ for construction services in conjunction with the Physical Education Center Partial Painting of the Gymnasium Ceiling project in the amount of \$142,675.00.

Contract Amount	\$225,000.00
Previous Payments	82,325.00
Payment #2 (FINAL)	<u>142,675.00</u>
Balance	<u>\$ 0.00</u>

- b. DMR Architects, Hasbrouck Heights, NJ for construction administration architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$2,075.00.

Contract Amount	\$41,500.00
Previous Payments	20,750.00
Payment #5	<u>2,075.00</u>
Balance	<u>\$18,675.00</u>

- c. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following four (4) projects; Physical Education Center HVAC Renovations, Site Improvements at multiple buildings, Billy Johnson Hall RTU Replacement and Restroom Renovations in the amount of \$19,300.00.

Contract Amount	\$231,600.00
Previous Payments	154,400.00
Payment #26	<u>19,300.00</u>
Balance	<u>\$ 57,900.00</u>

- d. Imperial Construction and Electric, Elizabeth, NJ for construction services in conjunction with the Reconfiguration of the interior of Chambers Hall in the amounts of \$327,282.95 and \$211,442.40.

Contract Amount	\$3,947,135.00
Previous Payments	2,505,807.15
Payment #11	327,282.95
Payment #12	<u>211,442.40</u>
Balance	<u>\$902,602.50</u>

- e. Industrial Cooling Corporation, Metuchen, NJ for construction services in conjunction with the New Brunswick Center HVAC Upgrades project in the amount of \$7,874.28.

Contract Amount	\$585,000.00
Previous Payments	518,625.72
Payment #3	<u>7,874.28</u>
Balance	<u>\$ 58,500.00</u>

- f. KeRi Engineering, PC, Union, NJ for Phase 2 construction observation engineering services in conjunction with the New Brunswick Center HVAC Upgrade project in the amount of \$2,120.00.

Contract Amount	\$2,120.00
Payment #1 (FINAL)	<u>2,120.00</u>
Balance	<u>\$ 0.00</u>

10/16/2024

- g. Roof Maintenance Systems, Freehold, NJ for Phase 1 construction evaluation services in conjunction with the Main Hall Roof Replacement project in the amount of \$14,264.00.

Contract Amount	\$14,264.00
Payment #1 (FINAL)	<u>14,264.00</u>
Balance	<u>\$ 0.00</u>

- h. hSafeway Contracting Inc., Union, NJ for construction services in conjunction with the Roof Replacements for the Bookstore, Library Instructional Resource Center and Gateway projects in the amount of \$82,132.20.

Contract Amount	\$1,068,750.00
Payment #1	<u>82,132.20</u>
Balance	<u>\$ 986,617.80</u>

9. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Cleary Giacobbe Alfieri Jacobs, LLC, Matawan, NJ for legal services rendered through the month of September 2024 in the amount of \$33.00.
- b. Weiner Law Group LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of August 2024 in the amount of \$70.00.

10. WHEREAS, the CIO project on the Middlesex College Campus requires natural gas for the new facilities; and Elizabethtown Gas Company ("Elizabethtown") is the utility which provides natural gas to the Middlesex College campus; and

WHEREAS, in order to provide the natural gas to the CIO project, Elizabethtown requires a new gas pipeline to be constructed from Hof Road along Alumni Drive; and

WHEREAS, Elizabethtown has requested an easement alongside Alumni Drive to construct the gas pipeline; and

WHEREAS, the College Administration and Elizabethtown have agreed to the terms of a Grant of Easement and recommend that the easement be granted.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees as follows:

1. The Grant of Easement by and between Middlesex College and Elizabethtown Gas Company is approved in substantially the form attached hereto.

2. The President of the College is authorized to execute the Easement on behalf of the College.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Morgan reported that this month includes 22 recommended items in total. A summary of the action items are listed below.

Mr. Oras moved, seconded by Ms. Roman, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	5
	Support Staff	3
	Grants	3
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	3
	Support Staff	2
C.	<u>Separations</u>	<u>Recommendations</u>
	Support Staff	1
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Faculty	1
	Support Staff	4

A. HIRES

ADMINISTRATIVE

- | | |
|-------------|---------------------------------------|
| Name: | Connor Bicknell |
| Department: | Marketing and Communications |
| Position: | Enrollment Communications Coordinator |
| Salary: | \$58,656 |
| Effective: | 11/1/2024 |
- | | |
|-------------|---|
| Name: | Stacy Garcia |
| Department: | Academic Advising, Career and Transfer Services |
| Position: | Acting Student Success Advisor |
| Salary: | \$67,967 |
| Effective: | 10/1/2024 – 6/30/2025 |

10/16/2024

3. Name: Sandra Hidalgo
 Department: Marketing and Communications
 Position: Associate Director, Marketing
 Salary: \$87,380
 Effective: 11/1/2024

4. Name: Erik Stratton
 Department: Workforce Development and Lifelong Learning
 Position: Director, Lifelong Learning
 Salary: \$87,380
 Effective: 11/18/2024

5. Name: Amy Vu
 Department: Enrollment Services
 Position: Enrollment Services Administrator
 Salary: \$73,466
 Effective: 11/1/2024

SUPPORT STAFF

1. Name: Ana Alarcon
 Department: Testing Services
 Position: Testing Technician
 Salary: \$46,465
 Effective: 11/18/2024

2. Name: Susan Berrios
 Department: Visual, Performing and Media Arts
 Action: Re-hire
 Position: Department Assistant
 Salary: \$49,074
 Effective: 9/30/2024

3. Name: Clementine Stevenson
 Department: Student and Enrollment Services
 Position: Administrative Assistant
 Salary: \$52,982
 Effective: 10/16/2024*
 *Adjusted effective date

GRANTS

1. Name: Elba Arias
 Department: Perth Amboy Center
 Position: Success Bound Program Manager
 Salary: \$58,656
 Effective: 10/7/2024

2. Name: Anyssa Lindsay-Motika
 Department: Early Learning Center
 Position: Pre-School Teacher
 Salary: \$60,000
 Effective: 10/16/2024

3. Name: Ying Xie
 Department: Institutional Research and Assessment
 Position: Institutional Research Specialist
 Salary: \$63,109
 Effective: 10/1/2024 – 6/30/2025*
 *Rescinded

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Angelo Abreu
 Department: Perth Amboy Center
 Action: \$700/month Stipend – Additional Responsibilities
 Effective: 11/1/2024 – 11/30/2024 (extension)

2. Name: Jacqueline Rivera
 Department: Grants
 Action: \$700/month Stipend – Additional Responsibilities
 Effective: 11/1/2024 – 12/31/2024

3. Name: Mark Thaxton
 Department: Payroll
 Position: Senior Payroll Services Specialist
 Salary: \$63,591
 Effective: 10/16/2024

SUPPORT STAFF

1. Name: Susan Indyk
 Department: Academic Affairs
 Position: Administrative Assistant
 Salary: \$52,982
 Effective: 10/16/2024

2. Name: Jean Pierre Marcenat
 Department: Police
 Position: Sergeant of Police – Step 1
 Salary: \$89,299 + \$1,275 (Bachelor's) = \$90,574
 Effective: 10/16/2024

10/16/2024

C. SEPARATIONS

SUPPORT STAFF

1. Name: Matthew Montgomery
 Department: Enrollment Services
 Action: Resignation
 Effective: 9/27/2024

D. MISCELLANEOUS

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Glenn Briceno	Engineering Technologies	IX-M#804 Electrical Engineering Lab Refresh	\$6,900
Anna DeMers	Visual, Performing and Media Arts	IX-M#792 Theatrical Director	\$2,300
Aimee Mitacchione	Visual, Performing and Media Arts	IX-M#791 Dance Ensemble Director	\$1,150
Crystal Quillen	History and Social Sciences	IX-M#803 Associate Chair Training	\$2,300

SUPPORT STAFF – ADDITIONAL COMPENSATION

1. Name: Scott D’Elia
 Department: Visual, Performing and Media Arts
 Reason: Innovation Mini Grant
 Payment: \$220
2. Name: Bryan Weitz
 Department: Visual, Performing and Media Arts
 Reason: Innovation Mini Grant
 Payment: \$310

COACHING APPOINTMENT

1. Name: Francis Dunn
 Department: Athletics and Recreation
 Position: Head Wrestling Coach
 Salary: \$12,002
 Effective: 10/16/2024

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the September 30, 2024 pay period, through June 30, 2025 beginning with the name **Tangalan, Romona** and ending with the name **Tangalan, Romona**:

<u>NAME</u>	<u>SALARY</u> <u>2024/2025</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Tangalan, Romona*** *Associate's Degree **Bachelor's Degree ***Master's Degree	\$53,982		\$53,982

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Ms. Madhukar for adoption of Resolutions 1 through 3.

1. Based on the recommendation of Middlesex College Board of Trustees Vice Chair Gary Taffet, the President's expenses for the first quarter of Fiscal Year 2025 are approved.
2. WHEREAS, as a result of the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70), effective September 1, 2011, certain classifications of persons holding employment or position with a public agency, including public higher education institutions, will have 365 days within which to establish a principal residence in New Jersey; and
WHEREAS, failure to comply with the residency requirement within the 365-day period shall render the person unqualified to continue to hold the public employment or position; and
WHEREAS, Middlesex College is a border county and relies on the ability to recruit from out-of-state; and
WHEREAS, the residency requirement would seriously impede Middlesex College's ability to recruit employees and compete successfully with similar educational institutions in this and other states;
NOW THEREFORE BE IT RESOLVED, that the attached Exemption Report be filed with the appropriate State officials and
BE IT FURTHER RESOLVED, that the Board authorizes the President to amend the Report and file it with the State as appropriate.

10/16/2024

3. WHEREAS, Dorothy K. Power served with distinction as a member of the Middlesex College Board of Trustees from December 17, 1998 until August 21, 2022; and

WHEREAS, Dorothy K. Power provided insightful leadership to the Board, serving on and Chairing numerous Board Committees and serving as the Chairman from August 23, 2007 until August 21, 2022; and

WHEREAS, Dorothy K. Power provided exceptional service to the College, serving as a tireless advocate for the College, its students, and community college education, and leading the Board of Trustees through a significant period of growth and development for the College, supporting the expansion of the campus through the capital building projects leading to the construction of David B. Crabiel Hall, West Hall and South Hall; and

WHEREAS, Dorothy K. Power served the people of Middlesex County and the State of New Jersey with distinction through her long career of public service, including five terms as a member of the Middlesex County Board of Chosen Freeholders, eight years as Deputy Director of the Middlesex County Board of Chosen Freeholders, and service as Chairman of the Committee on Education and Welfare; and

WHEREAS, Dorothy K. Power was a trailblazer and a role model, through her election as only the second woman to serve as a member of the Middlesex County Board of Chosen Freeholders, her leadership on the Board of Directors for the New Jersey Association for Elected Women Officials, her work with the establishment of the Middlesex County Commission on the Status of Women, and service on the Middlesex County Regional, Middletown and Piscataway Chambers of Commerce; and

WHEREAS, the College bestowed its highest accolade, the Paige D. L'Hommedieu Award, for Dorothy K. Power's leadership of the College and her lifelong commitment to the people of Middlesex County, in September of 2020; and

WHEREAS, the New Jersey Council of County Colleges chose Dorothy K. Power as its inaugural recipient of the Trustee Spotlight Award, established to recognize trustee excellence and dedication; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees names the new Boardroom on the first floor of Chambers Hall in memory and honor of Dorothy K. Power.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

President McCormick shared that he has been thinking about leadership and shared examples of leaders throughout the College community, beginning with the late Dot Power, Chair of the Board of Trustees. He shared examples of faculty, staff, and students who exhibit leadership, including Angelo Abreu, Director of the Perth Amboy Center, whose work with the Jewish Renaissance Foundation garnered Middlesex College recognition as JRF's Education Partner of the Year, and John Mattaliano, who was recognized by Edge for his exemplary work in promoting Cybersecurity. He also shared photos and images of documents and artifacts from the College's early years beginning before the College existed through the first Board meeting in 1964.

FURTHER COMMENTS FROM TRUSTEES AND REMEMBRANCES OF DOROTHY POWER

Trustee Taffet thanked Ms. Quigley for her presentation and commented that seeing this level of civic engagement involvement is very impressive and thanked the department for creating an environment that shows the importance of democracy and voting. Trustee Roman thanked Ms. Quigley for providing this opportunity for our young people. Trustee Oras thanked the College for its efforts in reinforcing the importance of voting. Trustee Delgado thanked Ms. Quigley for her presentation and asked if she could see a report once the election was over to see how the Board could potentially help and what other things can be done to partner with the county.

Trustee Taffet commented on the boardroom dedication. He added that the new room is a balance and blend of technology and that Dot Power would be proud. Trustee Madhukar commented that although she never had a chance to meet or serve alongside Dorothy Power she has read about her commitment to the college. She is honored and privileged to be sitting in the new Boardroom and supporting the resolution. Trustee Oras and Trustee Anderson echoed everyone's sentiment.

Trustee Roman congratulated Dr. McCormick for being named ROI Influencer in Higher Education for 2024 and thanked him for his accomplishments.

COMMENTS FROM MEMBERS OF THE PUBLIC

Charles Schneekloth, former Middlesex College Track and Field Head Coach, addressed the Board and shared his concerns with the results of the investigation into the Athletic Department and respectfully asked that the investigation be re-opened.

FINAL REMARKS FROM THE PRESIDENT

President McCormick thanks Ms. Quigley for her efforts to help our students register to vote and become informed voters. He also noted that today is Financial Aid Day and acknowledged the hard work of our Financial Aid team in assisting our students in applying for and accessing federal and state financial aid under the leadership of Director Taina Morales. He

VOL. XCIV - 1032

10/16/2024

reminded everyone to come to campus again tomorrow evening for HarvestFest beginning at 5:00 p.m.

The Annual meeting and next regular meeting of the Board of Trustees will take place on Monday, November 18, 2024, at 8:30 a.m. in the Chambers Hall, Boardroom and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:33 a.m.

ROBERT P. SICA
SECRETARY

THIS PAGE WAS NOT USED