

MIDDLESEX COLLEGE

Consent Agenda

October 16, 2024

8:30 a.m.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
ACADEMIC AND STUDENT AFFAIRS	Approve the proposal for the project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT STUDENT SUCCESS INITIATIVE as submitted by the administration of Middlesex College to the State for the period July 1, 2024 and concluding June 30, 2025 in the total amount of \$324,319.00 and ratify the contract executed by the College President and/or his designee to implement the project.		1.
	Approve the proposal for the project entitled COUNTY COLLEGE-BASED CENTER FOR ADULT TRANSITION as submitted by the administration of Middlesex College to the State for the period July 1, 2024 and concluding June 30, 2025 in the total amount of \$202,569.00 and ratify the contract executed by the College President and/or his designee to implement the project.		2.
	Approve the proposal for the project entitled COLLEGE READINESS NOW XI (CRN XI) as submitted by the administration of Middlesex College to the State for the period July 1, 2024 and concluding June 30, 2025 in the total amount of \$59,848.00 and ratify the contract executed by the College President and/or his designee to implement the project.		3.
	Approve the proposal for the project entitled CY24 STATE/ COMMUNITY PARTNERSHIP AND FAMILY COURT APPROPRIATIONS FUNDING PROJECT as submitted by the administration of Middlesex College to the County for the period September 1, 2024 and concluding December 31, 2024 in the total amount of \$39,137.90 and ratify the contract executed by the College President and/or his designee to implement the project.		4.
FINANCE	<p>Authorize the following contract(s) under cooperative purchasing services:</p> <ul style="list-style-type: none"> • B&H Photo Video (\$16,386.00, Additional equipment necessary to complete the Engaged Learning Labs, funded by the Securing Our Children's Future grant) • CBTS (\$263,509.08, Consulting services, hardware, software, and technical support services for firewall upgrades) • EAB Global, Inc. (\$14,450.00, Re-implementation services for Navigate 360 integration for the ERP SaaS project) 	Contract	1.

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	<ul style="list-style-type: none"> Electric Symphony Media (\$20,000.00, Justice-impacted students media campaign) CDW-G (\$31,680.00, Identity management software upgrades and integration development for the ERP SaaS project) Insight Public Section (\$30,972.26, Access management software subscription) OSI Technology (\$66,199.95, Security cameras and access control additions for Gateway and Raritan Hall) Wyatt Seating c/o BFI (\$9,511.60, Office chairs, assembly and delivery charges) Dormakaba USA (\$10,000.00, Automated doors and access control systems repairs) 	Contract	1.
	Authorize Bid 25-5 for Engineering Technologies lab equipment funded by the Equipment Leasing Fund to TestEquity LLC for the specified equipment, excluding line 6 for software, for the total not-to-exceed amount of \$400,418.11.	Bid	2.a.
	Authorize RFP 10896B for professional architectural/engineering consulting services for the Physical Education Center Electric Substation to T&M Associates for the total not-to-exceed amount of \$67,100.00 for Phase 1 design and construction document preparation.	RFP	2.b.
	<p>Authorize RFP 10907 for prequalified agencies for temporary staffing services for the period of November 1, 2024 through September 30, 2025, with an optional one-year renewal period through September 30, 2026 to:</p> <p>22nd Century Technologies, Inc. at the average mark-up of 27%. AlxTel, Inc. at the average mark-up of 30%. Apidel Technologies, LLC at the average mark-up of 34%. Compunnel Software Group, Inc. at the average mark-up of 29%. Express Employment Professionals at the average mark-up of 43%. Novalink Solutions, LLC at the average mark-up of 25%. TRYFACTA, Inc. at the average mark-up of 29%. VIVA USA, Inc. at the average mark-up of 33%. vTech Solution, Inc. at the average mark-up of 40%.</p>	RFP	2.c.

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	Approve RFP 10908 for travel management services for the period of November 1, 2024 through October 31, 2025, with an optional one-year renewal period through October 31, 2026 to Newark Gateway Travel Services, Inc. at a fee of \$35.00 per booking for the total not-to-exceed amount of \$100,000.00, of which less than \$10,000.00 is attributable to the booking fees.	RFP	2.d.
	Authorize the rejection of all bids submitted for Bid 24-17R, and further authorize the Director of Purchasing and Inventory to rebid the specified project.		3.
	Authorize amendment to Educate-Me.net for additional materials and professional services necessary to upgrade the Billy Johnson Hall Engaged Learning Lab functionality, in accordance with Bid 24-7, funded by the Securing Our Children's Future grant in the amount of \$11,231.98.	Amendment	4.a.
	Authorize amendment to Excel Communications Worldwide, Inc. for additional materials and services necessary to complete the Chambers Hall hybrid meeting technology project in the amount of \$1,111.54	Amendment	4.b.
	Authorize amendment to Mongoose Research for a correction to the award amount for campus-wide texting communication services through June 30, 2025 in the amount of \$10,200.00.	Amendment	4.c.
	Authorize amendment to Unique Security & Consulting Services for cancellation of the award for Alternate 1A and Alternate 1B of Bid 25-2, as those services are no longer required, reducing the contract in the amount of \$167,004.25.	Amendment	4.d.
	Approve contact to ADP for payroll software application programming interface development and implementation services for the ERP SaaS project for the not-to-exceed amount of \$19,824.00.	Business Entity and Political Contribution Disclosure	5.a.
	Approve contact to Ellucian Company LLC for invoice and expense management software subscription licensing ("Emburse Chrome River") for the not-to-exceed amount of \$18,000.00 and for professional implementation services for the not-to-exceed amount of \$25,101.00 for the total not-to-exceed amount of \$43,101.00 for the period of January 1, 2025 through June 30, 2025.	Business Entity and Political Contribution Disclosure	5.b.

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	Approve contact to Garden State Pavement Solutions for site improvements to Lot 1B, including paving and striping services, in accordance with Middlesex College Quote #10918 for the not-to-exceed amount of \$17,390.00.	Business Entity and Political Contribution Disclosure	5.c.
	Approve contact to Hyland LLC for document capturing and management software application programming interface development and implementation services for the ERP SaaS project for the not-to-exceed amount of \$17,000.00.	Business Entity and Political Contribution Disclosure	5.d.
	Approve contact to Pilot Electric Company, Inc. for removal and replacement of components of the air handler in the Johnson Learning Center building in accordance with Middlesex College Quote #10917 for the not-to-exceed amount of \$28,132.75.	Business Entity and Political Contribution Disclosure	5.e.
	Approve contact to Pridestaff for an extension of temporary staffing services for an Accounts Payable Supervisor for the not-to-exceed amount of \$75,000.00, and for a Staff Accountant for the not-to-exceed amount of \$30,000.00, for the total not-to-exceed amount of \$105,000.00 for the period through December 31, 2024.	Business Entity and Political Contribution Disclosure	5.f.
	Approve contact to Softdocs for customized printing software subscription licensing for the not-to-exceed cost of \$15,000.00, and for professional implementation services for the not-to-exceed amount of \$11,250.00, for the total not-to-exceed amount of \$26,250.00 for the period of November 1, 2024 through October 31, 2025, subject to the availability and appropriation annually of sufficient funds necessary to meet the extended obligation of renewal periods in future fiscal years.	Business Entity and Political Contribution Disclosure	5.g.
	Approve contact to Stages Consultants for professional consulting services for the design, specifications, and drawings necessary for lighting equipment and control system upgrades for the not-to-exceed amount of \$28,875.00.	Business Entity and Political Contribution Disclosure	5.h.
	Approve contract to County of Middlesex for the insurance commission member assessment for the not-to-exceed amount of \$1,072,085.00 for the period of January 1, 2024 through December 31, 2024.	Business Entity and Political Contribution Disclosure	6.a.

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	Authorize the Director of Purchasing and Inventory to sell one (1) inoperable under counter refrigeration unit from the Colt Café using the GovDeals online auction platform.		7.a.
	Authorize the Director of Purchasing and Inventory to sell two (2) broken ice machines from the Athletics Department. using the GovDeals online auction platform.		7.b.
	Authorize the Director of Purchasing and Inventory to sell two (2) patient chairs from the Dental Hygiene Department using the GovDeals online auction platform.		7.c.
	Authorize payment to Blackstone Group for construction services in conjunction with the Physical Education Center Partial Painting of the Gymnasium Ceiling project in the amount of \$142,675.00.	Payment	8.a.
	Authorize payment to DMR Architects for construction administration architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$2,075.00.	Payment	8.b.
	Authorize payment to Epic Management, Inc. for construction management services in conjunction with the following four (4) projects; Physical Education Center HVAC Renovations, Site Improvements at multiple buildings, Billy Johnson Hall RTU Replacement and Restroom Renovations in the amount of \$19,300.00.	Payment	8.c.
	Authorize payment to Imperial Construction and Electric for construction services in conjunction with the Reconfiguration of the interior of Chambers Hall in the amounts of \$327,282.95 and \$211,442.40.	Payment	8.d.
	Authorize payment to Industrial Cooling Corporation for construction services in conjunction with the New Brunswick Center HVAC Upgrades project in the amount of \$7,874.28.	Payment	8.e
	Authorize payment to KeRi Engineering, PC for Phase 2 construction observation engineering services in conjunction with the New Brunswick Center HVAC Upgrade project in the amount of \$2,120.00.	Payment	8.f.
	Authorize payment to Roof Maintenance Systems for Phase 1 construction evaluation services in conjunction with the Main Hall Roof Replacement project in the amount of \$14,264.00.	Payment	8.g.
	Authorize payment to Safeway Contracting Inc. for construction services in conjunction with the Roof Replacements for the Bookstore, Library Instructional Resource Center and Gateway projects in the amount of \$82,132.20.	Payment	8.h.

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COMMITTEE	RESOLUTION	Supporting Evidence	Res #
	Authorize payment to Cleary Giacobbe Alfieri Jacobs, LLC for legal services rendered through the month of September 2024 in the amount of \$33.00.	Payment	9.a.
	Authorize payment to Weiner Law Group LLP for legal services rendered regarding labor matters for the month of August 2024 in the amount of \$70.00.	Payment	9.b.
	Approve the Grant of Easement by and between Middlesex College and Elizabethtown Gas Company and authorize the President of the College to execute the Easement on behalf of the College.		10.
GENERAL	Approve the President's expenses for the first quarter of Fiscal Year 2025.		1.
	Authorize the President to file the attached Exemption Report and to amend the New Jersey First Act Exemption Report and file it with the State as appropriate.		2.
HUMAN RESOURCES	Approve all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.		