

MIDDLESEX COLLEGE

Consent Agenda
September 18, 2024
8:30 a.m.

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COMMITTEE	RESOLUTION	<u>Supporting Evidence</u>	<u>Res #</u>
FINANCE	<p>Authorize the following contract(s) under cooperative purchasing services:</p> <ul style="list-style-type: none"> • W.W. Grainger* (\$10,143.12, Floor scrubbers for Facilities) • In-Line Air Conditioning Company, Inc. (\$15,000.00, Campus-wide minor HVAC repair services) • Constellation New Energy, Inc. (\$75,000.00, Natural gas supply from July – October 2024) • Turnitin LLC (\$32,347.53, Plagiarism and AI detection software) • CBTS (\$39,280.00, Emergency callbox networking services) • Electric Symphony Media (\$15,000.00, Media buying funded by Some College, No Degree) • Electric Symphony Media (\$300,000.00, Professional consulting, media buying, and planning services) • ACCSES NJ (\$191,115.80, Inventory, organization and disposal of college records funded by the designated unrestricted net assets) • ePlus Technology (\$180,747.84, Network switches and peripherals funded by ELF) • Insight Public Sector (\$28,633.60, VMware cloud software subscription license) • Johnston G.P. (\$10,000.00, Campus-wide cabling and wiring services) • Johnston G.P. (\$27,775.46, Chambers Hall cabling and wiring services) • Dell Marketing LP (\$12,972.76, Laptops for Community Resource Hub funded by Some College, No Degree) • Dell Marketing LP (\$125,992.75, 100 laptops, cases, and accessories for faculty and staff) 	Contract	1.
	<p>Authorize Bid 25-1 for Campus Roadway and Sweeping for the period of October 1, 2024 through September 30, 2025, with two (2) optional one-year renewal periods through September 30, 2007 to Reilly Sweeping dba SCA Sweeping of PA for the award of Alternate 1 (two sweeps per month; twenty-four sweeps per year) for the not-to-exceed amount of \$41,400.</p>	Bid	2.a.

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	Authorize Bid 25-2 for Security Services for the period of October 1, 2024 through September 30, 2025, with two (2) optional one year renewal periods through September 30, 2027 to Unique Security & Consulting Services for the total not-to-exceed amount of \$280,128.38.	Bid	2.b.
	Authorize Bid 25-3 for Trash Disposal and Recycling Services for the period of October 1, 2024 through September 30, 2025, with two (2) optional one year renewal periods through September 30, 2027 to Standard Waste for the not-to-exceed amount of \$56,598.28 for annual trash disposal and recycling services and for the not-to-exceed amount of \$5,000 for roll-off containers for the total not-to-exceed amount of \$61,598.28.	Bid	2.c.
	Authorize Bid 25-4 for Janitorial Services at the New Brunswick Center for the period of October 1, 2024 through September 30, 2025, with two (2) optional one year renewal periods through September 30, 2027 to Best Cleaning Building Service, Ridgefield, NJ for Base Bid 1A for the total not-to-exceed amount of \$48,600.00.	Bid	2.d.
	Authorize RFP 10896A for professional architectural/engineering consulting services for the Bookstore and Cafeteria renovation project funded by the designated unrestricted net assets to Design Resources Group Architects, New York, NY for the total not-to-exceed amount of \$20,000.00 for Phase 1 design and construction document preparation.	RFP	2.e.
	RFP 10906 for prequalified American Sign Language interpreting and Communication Access Realtime Translation services for the period of October 1, 2024 through September 30, 2025, with an optional one-year renewal period through September 30, 2026 to Audrey Rosenberg for the hourly rate of \$75.00. Definitions & Interpreting for the hourly rate of \$80.00, plus mileage. Dena Hazen for the hourly rate of \$87.50. Effective Communication for the hourly rate of \$125.00. Gina Surette for the hourly rate of \$85.00, plus mileage. Karasch & Associates for the hourly rate of \$159.00. Kathy Ferejohn for the hourly rate of \$90.00, plus mileage.		2.f.

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	Kathleen Nilsson for the hourly rate of \$80.00, plus mileage. Katie Waelde for the hourly rate of \$75.00, plus mileage. Kimberly Mecane for the hourly rate of \$90.00. Laurellie Jacobs Martinez for the hourly rate of \$85.00, plus mileage. Marci Friedman for the hourly rate of \$80.00. Mary Kay Adams for the hourly rate of \$85.00, plus mileage. Melissa Jenkins for the hourly rate of \$85.00, plus mileage. National Captioning Institute for the hourly rate of \$80.00. Quick Caption for the hourly rate of \$90.00, plus mileage. Sign Glasses for the hourly rate of \$80.00 for remote interpreting and for the hourly rate of \$110.00 for remote CART captioning. Sign4U Interpreting for the hourly rate of \$95.00, plus mileage. Tara Marino, Staten Island, NY for the hourly rate of \$85.00.	RFP	2.f. (cont'd)
	Authorize RFP 10909 for online student orientation platform software and professional consulting services for the period of October 1, 2024 through September 30, 2025, with an optional one-year renewal period through September 30, 2026, funded by various grant sources to Advantage Design Group, Jacksonville, FL for the not-to-exceed amount of \$100,873.75 for the development, programming, and professional services, and for the not-to-exceed amount of \$6,000.00 annually for contract years two and three.	RFP	2.g.
	Authorize RFP 10914 for professional consulting services for Special Land Use legal counsel for the period of October 1, 2024 through September 30, 2025, with an optional one-year renewal period through September 30, 2026, funded by the designated unrestricted net assets to O'Toole, Scrivo LLC LLP for the rate of \$240 per hour.	RFP	2.h.
	Authorize contract amendment to ADP for additional payroll services through June 30, 2024 in the amount of \$5,901.94.	Amendment	3.a.
	Authorize contract amendment to PKF O'Connor Davies for out-of-pocket reimbursable expenses through June 30, 2025, in accordance with RFP 10897 in the amount of \$1,000.00.	Amendment	3.b.
	Authorize contract amendment to Pridestaff for continued temporary staffing services for an accounting position through June 30, 2024 in the amount of \$1,540.29.	Amendment	3.c.
	Authorize contract amendment to Township of Edison for sewer charges through June 30, 2024 in the amount of \$29,956.50.	Amendment	3.d.

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	Authorize contract to CBIZ for professional consulting services for the inventory and valuation of assets and equipment for the not-to-exceed amount of \$22,500.00, and for an update to the fixed asset reporting for the College's annual audit for the not-to-exceed amount of \$2,080.00, for the not-to-exceed amount of \$24,580.00.	Contract	4.a.
	Authorize contract to Pridestaff for an extension to temporary staffing services for an accounting position for the not-to-exceed amount of \$40,000.00 for the period of July 1, 2024 through October 31, 2024.	Contract	4.b.
	Authorize contract to South Brunswick Township for the annual maintenance service and leasing of computer hardware equipment for law enforcement database for the Police Department for the not-to-exceed amount of \$75,000.00 for the period of January 1, 2024 through December 31, 2028, subject to the availability and appropriation annually of sufficient funds necessary to meet the extended obligation.	Business Entity and Political Contribution Disclosure	5.a.
	Authorize contract to Barnes and Noble College at the commission rate of 5% for First Day, eBook materials, and all commissionable items for the period of July 1, 2024 through June 30, 2029, including a capital investment of \$150,000.00 to be paid by Barnes & Noble College to Middlesex College supporting the design and construction of the bookstore's new retail space.	Contract	6.
	Authorize the Director of Purchasing and Inventory to sell eleven (11) pallets of outdated computer equipment from the IT department using the GovDeals online auction platform.	Contract	7.a.
	Authorize the Director of Purchasing and Inventory to sell Thirty-eight (38) CPR manikins and various accessories using the GovDeals online auction platform.	Contract	7.b.
	Authorize the Director of Purchasing and Inventory to sell One (1) Dodge Durango Year 2007 using the GovDeals online auction platform.	Contract	7.c.
	Authorize the Director of Purchasing and Inventory to sell One (1) Dodge Durango Year 2008 using the GovDeals online auction platform.	Contract	7.d.
	Authorize the Director of Purchasing and Inventory to sell Three (3) broken and unfixable copier machines using the GovDeals online auction platform.	Contract	7.e.

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	Authorize the Director of Purchasing and Inventory to sell One (1) Maganclave manufactured by Pelton & Crane using the GovDeals online auction platform.	Contract	7.f.
	Authorize the Director of Purchasing and Inventory to sell One (1) Sta-Vac Vacuum Former using the GovDeals online auction platform.	Contract	7.g.
	Authorize payment to Blackstone Group, LLC for construction services in conjunction with the Physical Education Center Partial Painting of the Gymnasium Ceiling project in the amount of \$82,325.00.	Payment	8.a.
	Authorize payment to DMR Architects for construction administration architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$4,150.00.	Payment	8.b.
	Authorize payment to DMR Architects for construction document architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$5,370.00.	Payment	8.c.
	Authorize payment to Epic Management, Inc. for construction management services in conjunction with the following four (4) projects; Physical Education Center HVAC Renovations, Site Improvements at multiple buildings, Billy Johnson Hall RTU Replacement and Restroom Renovations in the amount of \$38,600.00.	Payment	8.d.
	Authorize payment to Imperial Construction and Electric for construction services in conjunction with the Reconfiguration of the interior of Chambers Hall in the amount of \$677,238.30.	Payment	8.e.
	Authorize payment to Industrial Cooling Corporation for construction services in conjunction with the New Brunswick Center HVAC Upgrades project in the amount of \$518,625.72.	Payment	8.f.
	Authorize payment to K&D Contractors LLC for construction services in conjunction with the College Center Sprinkler Upgrade project in the amount of \$105,202.05.	Payment	8.g.
	Authorize payment to ML Inc. for construction services in conjunction with the North Hall Addition and Building Renovation project in the amount of \$369,645.81.	Payment	8.h.
	Authorize payment to Weiner Law Group LLP for legal services rendered regarding labor matters for the month of July 2024 in the amount of \$2,047.50.	Payment	9.a.

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COMMITTEE	RESOLUTION	<u>Supporting Evidence</u>	<u>Res #</u>
	Approve the proposal for the CIO Project Grant as jointly submitted by the County of Middlesex and the Board of Trustees of Middlesex College in the amounts of \$10,000,000.00 (ten-million dollars) and \$20,000,000.00 (twenty-million dollars) for the second year of funding .		10.a.
	Accept the funds from the State of New Jersey Department of Treasury in the amounts provided herein into the restricted bank accounts previously established in accordance with the resolution approved by the Board of Trustees on September 21, 2022.		10.b.
GENERAL	Approve President McCormick's expenses for the fourth quarter of Fiscal Year 2024.		1.
	Approve the evaluation of Dr. Mark McCormick for Fiscal Year 2024 and his goals for Fiscal Year 2025; and accept the goals established for its own performance during Fiscal Year 2025.		2.
	Johnson & Johnson Services, Inc. intends to make a gift that falls within the Naming Opportunities Guidelines for College buildings and spaces and upon completion of the gift, the members of the Board of Trustees of Middlesex County College will name the College's newly updated Biotechnology Laboratory room in L'Hommedieu Hall using parameters established by Johnson & Johnson Services, Inc.		3.
HUMAN RESOURCES	Approve all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.		