

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of May 15, 2024

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Delgado, Grande, Madhukar, and Roman and Messrs. Anderson, Oras, Paluri, Raja, Sica and Taffet. Mr. Finkelstein was absent. Also present were President McCormick, General Counsel Mr. Hoffman, Vice Presidents Ms. Coffaro, Dr. Herron, Dr. Laureano and Acting Vice President of Academic Affairs Dr. Orosz, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Facilities Management Executive Director Mr. Deak, Information Technology Executive Director Mr. Mattaliano and Assistant Secretary Ms. Roa.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 13, 2023, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 13, 2023, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 13, 2023, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 13, 2023, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Oras moved, seconded by Mr. Taffet, to adopt the regular meeting minutes from the April 17, 2024 Board of Trustees meeting as presented.

After discussion, the motion was approved.

PRESENTATION

Director of Athletics Rocco Constantino presented to the Board of Trustees. He touched on the strategies used to foster excellence in academic success in the College’s athletic programs, to enhance the student-athlete experience and positive visibility with community engagement. Women’s Basketball Coach Michel Powell and student-athlete Ashley Knuth spoke about their experiences as a coach and student-athlete.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Orosz reported that this month includes five resolutions. The first four resolutions pertain to grants and the fifth is a curriculum item. She identified the need for and relevance of the following resolutions.

Mr. Anderson moved, seconded by Mr. Paluri, for adoption of Resolutions 1 through 5.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Middlesex County Magnet Schools, (hereinafter referred to as the "Magnet School") have entered into a contract for the operation of a project entitled MIDDLESEX COUNTY MAGNET SCHOOL DUAL ENROLLMENT PILOT PROGRAM for the period commencing January 1, 2024 and concluding December 30, 2024; and

WHEREAS, a proposal entitled MIDDLESEX COUNTY MAGNET SCHOOL DUAL ENROLLMENT PILOT PROGRAM has been submitted by the College administration and agreed to by the Magnet School in the amount of \$137,970.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled MIDDLESEX COUNTY MAGNET SCHOOL DUAL ENROLLMENT PILOT PROGRAM is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled MIDDLESEX COUNTY MAGNET SCHOOL DUAL ENROLLMENT PILOT PROGRAM as submitted by the administration of Middlesex College to the Magnet School for the period January 1, 2024 and concluding December 30, 2024 in the total amount of \$137,970.00.
 - b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.
2. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Annie E. Casey Foundation, Inc, (hereinafter referred to as the "Foundation") have entered into a contract for the operation of a project entitled SUPPORT THE CENTER FOR JUSTICE-IMPACTED STUDENTS AT MIDDLESEX COLLEGE for the period commencing March 1, 2024 and concluding June 30, 2025; and

WHEREAS, a proposal entitled SUPPORT THE CENTER FOR JUSTICE-IMPACTED STUDENTS AT MIDDLESEX COLLEGE has been submitted by the College administration and agreed to by the Foundation in the amount of \$75,000.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled SUPPORT THE CENTER FOR JUSTICE-IMPACTED STUDENTS AT MIDDLESEX COLLEGE is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled SUPPORT THE CENTER FOR JUSTICE-IMPACTED STUDENTS AT MIDDLESEX COLLEGE as submitted by the administration of Middlesex College to the Foundation for the period March 1, 2024 and concluding June 30, 2025 in the total amount of \$75,000.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

3. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Monmouth- Ocean Educational Services Commission, (hereinafter referred to as the "Commission") have entered into a contract for the operation of a project entitled REGION III MCKINNEY-VENTO EDUCATION FOR HOMELESS YOUTH for the period commencing December 1, 2023 and concluding June 30, 2024; and

WHEREAS, a proposal entitled REGION III MCKINNEY-VENTO EDUCATION FOR HOMELESS YOUTH has been submitted by the College administration and agreed to by the Commission in the amount of \$66,790.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled REGION III MCKINNEY-VENTO EDUCATION FOR HOMELESS YOUTH is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled REGION III MCKINNEY-VENTO EDUCATION FOR HOMELESS YOUTH as submitted by the administration of Middlesex College to the Commission for the period December 1, 2023 and concluding June 30, 2024 in the total amount of \$66,790.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

4. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Rutgers University, School of Engineering, (hereinafter referred to as "Rutgers") have entered into a contract for the operation of a project entitled THE NEW JERSEY SPACE GRANT CONSORTIUM SUBAWARD for the period commencing March 14, 2024 and concluding March 13, 2025; and

WHEREAS, a proposal entitled THE NEW JERSEY SPACE GRANT CONSORTIUM SUBAWARD has been submitted by the College administration and agreed to by Rutgers in the amount of \$10,000.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled THE NEW JERSEY SPACE GRANT CONSORTIUM SUBAWARD is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled THE NEW JERSEY SPACE GRANT CONSORTIUM SUBAWARD as submitted by the administration of Middlesex College to Rutgers for the period March 14, 2024 and concluding March 13, 2025 in the total amount of \$10,000.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

5. WHEREAS, the Academic and Student Affairs Committee of the Middlesex College Board of Trustees met and after identifying the need and relevance, and upon recommendation of the College President, unanimously approved a new option within the Liberal Arts A.A. – Human Rights and Social Justice Associate in Arts degree program;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the Associate of Arts in Liberal Arts – Human Rights and Social Justice option.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on May 8, 2024 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommends approval of the following ten resolutions.

Mr. Taffet moved, seconded by Mr. Anderson for adoption of Resolutions 1 through 10.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$8,320.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
HCESC	HCESC-SER-20C	Robert Griggs Plumbing & Heating	Water main and line repairs campus-wide	\$12,000.00
NJ Edge	269-EMCPS-23-002-EM-CBTS	CBTS Technology Solutions	Campus wireless network assessment	\$24,500.00
NJ Edge	EMSS 19-001	NJ Edge c/o Black Hills	External network penetration testing correction	\$16,900.00
NJSC	20-TELE-01512	Insight Public Sector	Analytical software for Institutional Research	\$14,926.31
PEPPM	533902-155	OSI Technology	Intercom and door access controls for IT closets	\$29,640.05

- (1) HCESC – Hunterdon County Educational Services Commission
- (2) NJ Edge – New Jersey Edge Consortium
- (3) NJSC – New Jersey State Contract
- (4) PEPPM – Pennsylvania Education Purchasing Program for Microcomputers

2. WHEREAS, The Board of Trustees by Resolution at the February 7, 2018 Board Meeting approved the sum of \$4,000,000 for Heating, Ventilation and Air Conditioning Improvements (HVAC) to be funded pursuant to the provision of the County College Projects Fund Act; and

WHEREAS, The Board of Trustees requested approval of the \$4,000,000 HVAC Improvements from the Board of School Estimate and the Board of School Estimate approved same; and

WHEREAS, The College requested bids for New Brunswick Center HVAC upgrade and the lowest qualified bidder's bid was in the amount of \$585,000; and

WHEREAS, The conditions of the existing HVAC at the New Brunswick Center are such that an HVAC upgrade is required to continue to effectively operate the Center; and

WHEREAS, The Board of Trustees wishes to allocate \$585,000 from the \$4,000,000 previously authorized for HVAC improvement for the HVAC improvements at New Brunswick Center;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the allocation of \$585,000 for HVAC upgrades at the New Brunswick Center out of the \$4,000,000 approved by the Board of Trustees and the Board of School Estimate for Heating, Ventilation and Air Conditioning Improvements funded pursuant to the County College Capital Projects Fund Act.

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid 24-11 for the HVAC upgrades at the New Brunswick Center from a total of three (3) bid responses:

Industrial Cooling Corporation, Metuchen, NJ for the not-to-exceed amount of \$585,000.00.

- b. Bid 24-14 for the replacements of roofs at the Library, Instruction Resource Center, and Gateway Buildings from a total of six (6) bid responses:

Safeway Contracting, Inc., Union, NJ for the award of the base bid and alternates 2, 3, and 5 for the not-to-exceed amount of \$1,068,750.00.

- c. Special Quote 10811A for construction observation architectural consulting services for roof replacements at the Library, Instructional Resource Center, and Gateway buildings:

Spiezle Architectural Group, Inc., Hamilton, NJ for the not-to-exceed amount of \$21,250.00.

- d. Special Quote 10811B for construction observation engineering consulting services for the HVAC upgrades at the New Brunswick Center:

Keri Engineering PC, Union, NJ for the not-to-exceed amount of \$2,120.00.

- e. Request for Proposals 10896 for architectural, mechanical, electrical, plumbing, site, and civil engineering, and environmental consulting services for capital renewal and replacement projects for the period of July 1, 2024 through June 30, 2025, with an optional one-year renewal, from a total of twenty-eight (28) proposals received the following pool of vendors are prequalified:

ARCHITECTURAL:

DRG Architects, Somerset, NJ
NK Architects, Morristown, NJ
DMR Architects, Hasbrouck Heights, NJ
USA Architects, Somerville, NJ
Netta Architects, Mountainside, NJ

MECHANICAL/ELECTRICAL/PLUMBING FIRMS:

Keri Engineering PC, Union, NJ
H2M Architects, Parsippany, NJ
PS&S LLC, Warren, NJ
LAN Associates, Midland Park, NJ
T&M Associates, Middletown, NJ

SITE/CIVIL ENGINEERING:

H2M Architects, Parsippany, NJ
Najarian Associates, Inc., Eatontown, NJ
CME Associates, Parlin, NJ
Settembrino Architects, Atlantic Highlands, NJ
T&M Associates, Middletown, NJ

ENVIRONMENTAL FIRMS:

Environmental Connection, Inc., Trenton NJ
Tectonic Engineering Consultants, Mountainside, NJ
LAN Associates, Midland Park, NJ
T&M Associates, Middletown, NJ
Matrix New World Engineering, Florham Park, NJ

- f. Request for Proposals 10898R for professional consulting services for the evaluation of the Title V grant for the period of May 16, 2024 through April 30, 2025, with three optional one-year renewals and one optional 8-month renewal, from total of three (3) proposals received:

The Kester Group, LLC, Fayetteville, AR for the not-to-exceed amount of \$34,000.00 for the period of May 16, 2024 through April 30, 2025.

4. WHEREAS, In accordance with N.J.S.A. 18A:64A-25.14, Middlesex College publicly advertised and solicited Bid 24-13 for the Partial Gymnasium Ceiling Painting at the Physical Education Center project and received one (1) bid response; and

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WHEREAS, the single bid received exceeded the College's allocated budget for the project, and furthermore, was non-responsive due to the bid bonds limitation of \$20,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby reject the only bid received for Bid 24-13, and further authorize the Director of Purchasing and Inventory to rebid the specified project.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, an award be authorized to the following vendor pursuant to N.J.S.A. 18A:64A-25.11a.a. and the New Jersey Council of County Colleges Joint Purchasing Consortium Contract 20/21 R-825 for bookstore management services:

- a. Barnes & Noble College, Philadelphia, PA at the commission rates of 7% for First Day, eBook materials, and all commissionable items for the period of July 1, 2024 through June 30, 2025, with two optional one-year renewals.

6. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, If applicable, the vendors will complete and submit Business Entity and Political Contribution Disclosures certifying that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors, contingent upon receipt of the completed disclosures:

- a. Black Rocket Productions LLC, Freehold, NJ for professional instructional services for the 2024 summer camp season for the not-to-exceed amount of \$72,000.00 for the period of June 24, 2024 through August 16, 2024.
- b. EAB Global, Inc., Washington, DC for a renewal of professional consulting services to provide strategic advisory services for community colleges for the not-to-exceed amount of \$26,250.00 for the period of May 19, 2024 through May 18, 2025.
- c. Hyland LLC, Lenexa, KS for Perceptive Content's cloud-based ImageNow

document management software for the not-to-exceed amount of \$72,895.00 for the period of July 1, 2024 through June 30, 2025, with two (2) optional one-year renewals through June 30, 2027, subject to the availability and appropriation annually to meet the extended obligation.

- d. Mad Science of West New Jersey, Pennington, NJ for professional instructional services for the 2024 summer camp season for the not-to-exceed amount of \$21,000.00 for the period of June 24, 2024 through August 16, 2024.
- e. Pauly Group, Inc., Springfield, IL for professional consulting services for an executive retained search for the Vice President of Academic Affairs for the not-to-exceed amount of \$36,000.00.
- f. Super Science Program for Kids, Hackettstown, NJ for professional instructional services for the 2024 summer camp season for the not-to-exceed amount of \$22,000.00 for the period of June 24, 2024 through August 16, 2024.

7. WHEREAS, The Board of Trustees of Middlesex College approved the application for the Open Textbook Collaborative project, and accepted the award of \$1,444,068.00 from the U.S. Department of Education on February 17, 2021; and

WHEREAS, The College serves as the Lead Agency for the project and has a need to renew the agreements with entities as grant subrecipients for the ongoing project period of January 15, 2024 through December 31, 2024; and

WHEREAS, Subrecipients will provide the College with professional consulting services classified as exempt in accordance with N.J.S.A. 18A:64A-25.5.a.(15) for the development of new open textbooks and expansion of open textbook use in STEM/CTE degree-granting programs; and

WHEREAS, The Director of Purchasing and Inventory has determined and certified in writing that the value of the agreement exceeds \$17,500.00; and

WHEREAS, The subrecipients are a non-profit entity, three (3) county colleges, and a State university, and are therefore exempt from Business Entity and Political Contribution Disclosures;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the below agreements be awarded for the third contract year for the period of January 15, 2024 through December 31, 2024.

- a. NJ Edge.net, Newark, NJ for the not-to-exceed amount of \$24,107.24.
- b. Brookdale Community College, Lincroft, NJ for the not-to-exceed amount of \$13,500.00.

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- c. Ocean County College, Toms River, NJ for the not-to-exceed amount of \$13,500.00.
- d. Passaic County Community College, Paterson, NJ for the not-to-exceed amount of \$13,500.00.
- e. Rowan University, Glassboro, NJ for the not-to-exceed amount of \$13,500.00.

8. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendment be made for contracts awarded during the period of July 1, 2023 through June 30, 2024:

- a. Aegis Security Services, Randolph, NJ for additional security services at the New Brunswick and Perth Amboy Centers through September 30, 2024:

Previous Contract Amount	\$285,877.92
Amendment #1	<u>30,000.00</u>
New Contract Amount	<u>\$315,877.92</u>

9. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$1,920.00.

Contract Amount	\$96,000.00
Previous Payments	91,200.00
Payment #9	<u>1,920.00</u>
Balance	<u>\$ 2,880.00</u>

- b. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following four (4) projects; Physical Education Center HVAC Renovations, Site Improvements at multiple buildings, Billy Johnson Hall RTU Replacement and Restroom Renovations in the amount of \$19,300.00.

Contract Amount	\$231,600.00
Previous Payments	38,600.00
Payment #20	<u>19,300.00</u>
Balance	<u>\$173,700.00</u>

- c. Imperial Construction and Electric, Elizabeth, NJ for construction services in

conjunction with the Reconfiguration of the interior of Chambers Hall in the amount of \$494,758.32.

Contract Amount	\$3,947,135.00
Previous Payments	1,158,336.63
Payment #7	<u>494,758.32</u>
Balance	<u>\$2,294,040.05</u>

10. WHEREAS, The College is eligible to pursue funding to support campus improvements and renovations pursuant to the County College Capital Fund Act, L. 1997, c. 360; and

WHEREAS, The Board of Trustees requested and the Board of School Estimate approved funding of \$4,000,000.00 for HVAC Improvements for the College Campus in Edison; and

WHEREAS, The funding for the HVAC Improvements Project is to be provided pursuant to the County College Capital Fund Act; and

WHEREAS, There is a need to use \$150,000.00 of this funding to replace unit ventilators in the Early Learning Center; and

WHEREAS, The Facilities Committee recommends to the Board of Trustees that \$150,000.00 of the \$4,000,000.00 HVAC Improvements Project funding be used to replace the defective unit ventilators in the Early Learning Center;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of Middlesex College that \$150,000.00 of the \$4,000,000.00 authorized for HVAC Improvements is hereby authorized to be used to replace unit ventilators in the Early Learning Center.

Mr. Taffet and Mr. Paluri abstained on Resolution 3.e. Mr. Oras moved Resolution 3.e. After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Morgan reported that this month includes 55 recommended items in total. A summary of the action items are listed below.

Mr. Oras moved, seconded by Ms. Roman, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	1
	Support Staff	6
	Grants	1

B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	3
	Faculty	13
	Support Staff	2
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	1
	Support Staff	3
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Faculty	15
	Support Staff	2
	Grants	1
E.	<u>Holiday Calendars</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	1
	Confidential	1
	Support Staff	3
	Grants	1
A.	HIRES	

ADMINISTRATIVE

- Name: Rosemary Smith
 Department: Marketing and Communications
 Position: Marketing Project Specialist
 Salary: \$66,634
 Effective: 6/17/2024*
 *Revised start date

SUPPORT STAFF

- Name: Paul Adiel
 Department: Facilities Management
 Position: Custodian
 Salary: \$34,186 + \$2,610 (shift differential)
 Effective: 5/16/2024
- Name: Raymond Genovese
 Department: Facilities Management
 Position: Groundsperson I
 Salary: \$52,310
 Effective: 5/1/2024

3. Name: Aciya Jenkins
 Department: Natural Sciences
 Position: Senior Laboratory Coordinator-Biology
 Salary: \$51,689
 Effective: 5/16/2024

4. Name: Jeffrey Kahn
 Department: Facilities Management
 Position: Mechanic I – Painter
 Salary: \$58,749
 Effective: 6/3/2024

5. Name: Erika Montalvo
 Department: Facilities Management
 Position: Custodian
 Salary: \$34,186 + \$2,610 (shift differential)
 Effective: 5/16/2024

6. Name: Daniel Silva
 Department: Facilities Management
 Position: Custodian
 Salary: \$34,186 + \$2,610 (shift differential)
 Effective: 5/16/2024

GRANTS

1. Name: Yovanka Rajkovic
 Department: Student Success
 Position: Coordinator of Military & Veterans Services
 Salary: \$61,871
 Effective: 5/16/2024

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Angelo Abreu
 Department: Perth Amboy Center
 Action: \$700/month Stipend – Additional Responsibilities
 Effective: 5/16/2024 – 8/31/2024

2. Name: Michael Ambroziak
 Department: Police
 Position: Acting Chief of Police
 Action: \$700/month Stipend – Additional Responsibilities
 Effective: 6/1/2024 – 6/30/2024 (extension)

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3. Name: Mirta Tejada
 Department: History and Social Sciences
 Action: \$500/month Stipend – Additional Responsibilities
 Effective: 4/16/2024 – 6/15/2024

FACULTY

1. Name: Kellie Anderson
 Department: Engineering Technologies
 Action: Promoted to Assistant Professor for the Academic Year 2024-2025
 Salary: \$81,260
2. Name: Ana Class
 Department: Counseling Services
 Action: Reduced Work Schedule
 Effective: 4/1/2024 – 6/30/2024
3. Name: Christopher Drew
 Department: History and Social Sciences
 Action: Promoted to Associate Professor for the Academic Year 2024-2025
 Salary: \$96,317
4. Name: Sally Elkhalfa
 Department: Dental Hygiene
 Action: Promoted to Assistant Professor for the Academic Year 2024-2025
 Salary: \$81,260
5. Name: Mekhala Girish
 Department: Natural Sciences
 Action: Promoted to Assistant Professor for the Academic Year 2024-2025
 Salary: \$81,260
6. Name: Patricia Luck
 Department: Radiography
 Position: Assistant Professor, Radiography
 Salary: \$83,421
 Effective: 8/26/2024
7. Name: Parag Muley
 Department: Natural Sciences
 Action: Promoted to Associate Professor for the Academic Year 2024-2025
 Salary: \$96,317
8. Name: Joseph Nesi
 Department: Business and Computer Science
 Action: Promoted to Associate Professor for the Academic Year 2024-2025
 Salary: \$96,317

9. Name: Mohit Nigam
 Department: Natural Sciences
 Action: Promoted to Associate Professor for the Academic Year 2024-2025
 Salary: \$96,317
10. Name: Shannon Pullaro
 Department: Business and Computer Science
 Action: Promoted to Assistant Professor for the Academic Year 2024-2025
 Salary: \$81,260
11. Name: Giuseppe Rotolo
 Department: History and Social Sciences
 Action: Promoted to Associate Professor for the Academic Year 2024-2025
 Salary: \$96,317
12. Name: Sheri-Rose Rubin
 Department: Business and Computer Science
 Action: Promoted to Assistant Professor for the Academic Year 2024-2025
 Salary: \$81,260
13. Name: Stefanie Rufo
 Department: Natural Sciences
 Action: Promoted to Assistant Professor for the Academic Year 2024-2025
 Salary: \$81,260

SUPPORT STAFF

1. Name: Cory Smith
 Department: Police
 Action: \$500/month Stipend – Additional Responsibilities
 Effective: 6/1/2024 – 6/30/2024 (extension)
2. Name: Christopher Wertz
 Department: Police
 Action: \$500/month Stipend – Additional Responsibilities
 Effective: 6/1/2024 – 6/30/2024 (extension)

C. SEPARATIONS

ADMINISTRATIVE

1. Name: Alexander Rowe
 Department: Marketing and Communications
 Action: Termination
 Effective: 4/26/2024

SUPPORT STAFF

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1. Name: Alain Perez
 Department: Facilities Management
 Action: Termination
 Effective: 5/1/2024

2. Name: Amanda Salzmann
 Department: Registration
 Action: Resignation
 Effective: 4/24/2024

3. Name: Awilda Ynfante
 Department: Facilities Management
 Action: Resignation
 Effective: 4/1/2024

D. MISCELLANEOUS

FACULTY – ADDITIONAL COMPENSATION

1. Name: Jennifer Applebee
 Department: Mathematics
 Reason: “Building Thinking Classrooms”
 Payment: \$750

2. Name: Glenn Briceno
 Department: Engineering Technologies
 Reason: Engineering Design and Additive Manufacturing Kits
 Payment: \$750

3. Name: Amanda Connelly
 Department: English
 Reason: Repository of Innovative Assignments for ENG-122
 Payment: \$750

4. Name: Raymond Dademo
 Department: English
 Reason: Repository of Innovative Assignments for ENG-122
 Payment: \$750

5. Name: Mekhala Girish
 Department: Natural Sciences
 Reason: Framed Posters of Diverse Scientists in South Hall and Main Hall
 Payment: \$750

6. Name: Virender Kanwal
 Department: Natural Sciences
 Reason: OER Online Version of BIO 118, Biology III
 Payment: \$750

7. Name: Daniel Markowicz
 Department: English
 Reason: Repository of Innovative Assignments for ENG-122
 Payment: \$750

8. Name: Crystal Quillen
 Department: History and Social Sciences
 Reason: Social Justice Thematic Approach to Introductory Psychology
 Payment: \$750

9. Name: Diane Ratner
 Department: Natural Sciences
 Reason: A&P Models for the Science Learning Center
 Payment: \$750

10. Name: Sheri-Rose Rubin
 Department: Business and Computer Science
 Reason: Join the Moot Court Association and start a Moot Court Team
 Payment: \$750

11. Name: Stefanie Rufo
 Department: Natural Sciences
 Reason: A&P Models for the Science Learning Center
 Payment: \$750

12. Name: Stefanie Rufo
 Department: Natural Sciences
 Reason: OER Online Version of BIO 118, Biology III
 Payment: \$750

13. Name: Celia Winchester
 Department: English
 Reason: Repository of Innovative Assignments for ENG-122
 Payment: \$750

FACULTY – OBSERVATIONS OF ADJUNCTS – SPRING 2024

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
Jacob Bender	English	\$1,575
Brenda Cavanaugh	ESL, Languages and Cultures	\$350
Dhruv Chunawala	Business and Computer Science	\$1,400
Claire Condie	Natural Sciences	\$875
James Finne	Engineering	\$350
Daniel Grek	Engineering	\$175
Katalin Gyurian-Toth	ESL, Languages and Cultures	\$350
Hillary Hyman	ESL, Languages and Cultures	\$525

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William Kleinelp	Natural Sciences	\$875
Gina Leoniy	Business and Computer Science	\$175
Lakshmi Nagarajan-Iyer	Business and Computer Science	\$350
Joseph Nesi	Business and Computer Science	\$350
Nicholas Picioccio	Business and Computer Science	\$525
Elizabeth Shaheen	ESL, Languages and Cultures	\$175
Jeff Spector	Business and Computer Science	\$175
Stephanie Vera	ESL, Languages and Cultures	\$1,050
Steven Zale	Business and Computer Science	\$1,400

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Katalin Gyurian-Toth	ESL, Languages, and Cultures	IX-M#744 ESL Interviews	\$187.50

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the May 15, 2024 pay period, through June 30, 2024 beginning with the name **Montgomery, Matthew** and ending with the name **Montgomery, Matthew**:

<u>NAME</u>	<u>SALARY</u> <u>2023/2024</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Montgomery, Matthew**	\$46,082		\$46,082

*Associate's Degree
**Bachelor's Degree
***Master's Degree

SUPPORT STAFF – ADDITIONAL COMPENSATION

1. Name: Christopher Abbott
Department: Visual, Performing and Media Arts
Reason: Spring 2024 Production of *Footloose: The Musical*
Payment: \$2,792

GRANTS – ADDITIONAL COMPENSATION

1. Name: Jacqueline Rivera
Department: Grants
Reason: FedEx Grant
Payment: \$200

E. HOLIDAY CALENDARS

ADMINISTRATIVE

For the Period July 1, 2024 through June 30, 2025

July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 24	Designated Holiday
December 25	Christmas Day
January 1	New Year's Day
January 20	Martin Luther King Day
February 17	President's Day
April 18	Good Friday
May 26	Memorial Day
June 20	Juneteenth Day (Observed)
Plus, two (2) floating holidays	
*Chairpersons will have five (5) floating holidays	

FACULTY

AMERICAN FEDERATION OF TEACHERS (AFT) – 12 MONTH FACULTY

For the Period July 1, 2024 through June 30, 2025

July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 24	Designated Holiday
December 25	Christmas Day
January 1	New Year's Day
January 20	Martin Luther King Day
February 17	President's Day
April 18	Good Friday
May 26	Memorial Day
June 20	Juneteenth Day (Observed)
Plus, two (2) floating holidays in accordance with AFT Agreement	

CONFIDENTIAL

For the Period July 1, 2024 through June 30, 2025

July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 29	Day after Thanksgiving

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December 24

December 25

January 1

January 20

February 17

April 18

May 26

June 20

Plus, three (3) floating holidays based on date of hire

Designated Holiday

Christmas Day

New Year's Day

Martin Luther King Day

President's Day

Good Friday

Memorial Day

Juneteenth Day (Observed)

SUPPORT STAFF

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)

For the Period July 1, 2024 through June 30, 2025

July 4

September 2

October 14

November 11

November 28

November 29

December 24

December 25

January 1

January 20

February 17

April 18

May 26

June 20

Plus, two (2) floating holidays in accordance with AFSCME Agreement

Independence Day

Labor Day

Columbus Day/Indigenous Peoples' Day

Veterans Day

Thanksgiving Day

Day after Thanksgiving

Designated Holiday

Christmas Day

New Year's Day

Martin Luther King Day

President's Day

Good Friday

Memorial Day

Juneteenth Day (Observed)

FRATERNAL ORDER OF POLICE (FOP)

For the Period July 1, 2024 through June 30, 2025

July 4

September 2

October 14

November 11

November 28

November 29

December 24

December 25

December 31

January 1

January 20

February 17

April 18

Independence Day

Labor Day

Columbus Day/ Indigenous Peoples' Day

Veterans Day

Thanksgiving Day

Day after Thanksgiving

Designated Holiday

Christmas Day

Designated Holiday

New Year's Day

Martin Luther King Day

President's Day

Good Friday

May 26	Memorial Day
June 20	Juneteenth Day (Observed)
Plus, one (1) floating holiday in accordance with FOP Agreement	

TEAMSTERS

For the Period July 1, 2024 through June 30, 2025

July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day/ Indigenous Peoples' Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 24	Designated Holiday
December 25	Christmas Day
December 31	Designated Holiday
January 1	New Year's Day
January 20	Martin Luther King Day
February 17	President's Day
April 18	Good Friday
May 26	Memorial Day
June 20	Juneteenth Day (Observed)
Plus, one (1) floating holiday in accordance with Teamster Agreement	

GRANTS AND SPECIAL PROJECTS

For the Period July 1, 2024 through June 30, 2025

July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 24	Designated Holiday
December 25	Christmas Day
January 1	New Year's Day
January 20	Martin Luther King Day
February 17	President's Day
April 18	Good Friday
May 26	Memorial Day
June 20	Juneteenth Day (Observed)
Plus, two (2) floating holidays	

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Mr. Anderson for adoption of Resolution 1.

1. WHEREAS, the Board of Trustees elects to present an award each year to an individual representing the public commitment and spirit of volunteerism exemplified by Paige D. L'Hommedieu, the first Chairman of the Board of Trustees of Middlesex College; and

WHEREAS, Middlesex County Prosecutor Yolanda Ciccone has been committed to public service, education, and the betterment of the community, serving as a Middlesex County Assistant Prosecutor from 1981-1991; a Judge of the Superior Court of New Jersey from 1991-2020, serving in every trial division in Middlesex County and a term as the Presiding Judge for the Civil Division in Middlesex County from 2005-2006; and as the Assignment Judge for the Somerset, Hunterdon and Warren Vicinage from 2006-2020, and finally as the Middlesex County Prosecutor since 2020, representing the interests of the State of New Jersey and Middlesex County with distinction and compassion; and

WHEREAS, Middlesex County Prosecutor Yolanda Ciccone has been a trailblazer for women in the legal profession, as the first woman to be named as the Assignment Judge in Somerset, Hunterdon and Warren Vicinage, and as the first woman to be named Prosecutor of Middlesex County when she was selected by Governor Phil Murphy to serve in that role in 2020; and

WHEREAS, Middlesex County Prosecutor Yolanda Ciccone, in her service in law enforcement and in the legal profession in Middlesex County promoted innovative approaches to crime prevention, implementation of technology and developing connections with the community she serves, including oversight of the Prosecutor's Office Hate Crimes Task Force and the development of memorandums of understanding with all school districts in Middlesex County to develop drug zone maps; and

WHEREAS, Middlesex County Prosecutor Yolanda Ciccone has been honored for her service in the legal profession in Middlesex County and New Jersey, honored by the New Jersey State Bar Association's Civil Trial Bar Section with the James J. McLaughlin Award and the naming of the new lobby of the Somerset County Courthouse in her honor; and

WHEREAS, Middlesex County Prosecutor Yolanda Ciccone has been a true friend to the College, generously volunteering her professional knowledge, insight, and support to the Middlesex College Police Department, helping ensure a safe environment for the campus community, providing numerous educational opportunities through internships to Middlesex College students and enhancing the quality of educational services provided to the residents of Middlesex County, and

NOW, THEREFORE, BE IT RESOLVED That the members of the Board of Trustees of Middlesex College do hereby acknowledge the outstanding contributions of

Middlesex County Prosecutor Yolanda Ciccone and nominate her to receive the 2024 L'Hommedieu Award, in recognition of a life that has richly exemplified the true meaning of the award.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

President McCormick shared a PowerPoint presentation focusing on the numerous end-of-the-academic-year celebrations of student achievement and success, including honor society induction ceremonies and Honors Convocation. President McCormick reported that this year the College had six semifinalists for the prestigious Jack Kent Cooke scholarship for community college graduates. He was happy to report that Nima Sedghi was awarded the Jack Kent Cooke Undergraduate Transfer Scholarship. As salutatorian for the Middlesex College Class of 2024, he will attend the College's 57th Commencement on May 16 at the Rutgers Athletic Center. President McCormick also shared a slide presentation recognizing all of those retiring in June and read an excerpt from an old journal dated April of 1973 written by Professor Will Kleinelp.

NEW BUSINESS

Trustee Taffet thanked Mr. Constantino on a robust Athletic program and for his commitment to the student athletes. Trustee Raja, Trustee Anderson, Trustee Madhukar and Trustee Buteas also thanked Mr. Constantino on his presentation and congratulated him and the staff on a successful Athletic program.

The next regular meeting of the Board of Trustees will take place on Wednesday, June 19, 2024, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:36 a.m.

ROBERT P. SICA
SECRETARY

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