

MIDDLESEX COLLEGE

Consent Agenda

June 19, 2024

8:30 a.m.

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COMMITTEE	RESOLUTION	<u>Supporting Evidence</u>	<u>Res #</u>
FINANCE	<p>Authorize the following contract(s) under cooperative purchasing services:</p> <ul style="list-style-type: none"> • Toshiba Business Solutions* (\$12,000.00, Badgepass supplies) • Toshiba Business Solutions (\$13,000.00, Badgepass supplies) • B&H Photo Video (\$30,000.00, College-wide technology supplies and equipment) • CDW-G (\$15,000.00, College-wide technology supplies and equipment) • Exan Enterprises c/o Henry Schein* (\$41,060.36, Patient management software licensing and implementation funded by the Carl D. Perkins Grant for Dental Hygiene) • Patterson Dental (\$15,000.00, Instruction and lab supplies for Dental Hygiene Clinic) • W.W. Grainger (\$30,000.00, Maintenance, repair, and operations supplies) • CDW-G (\$15,000.00, College-wide technology supplies and equipment) • Cherry Valley Tractor Sales (\$10,000.00, Grounds equipment, parts, and supplies) • Fire and Security Technologies (\$15,000.00, Fire extinguisher inspection and services) • Imperial Dade (\$15,000.00, Janitorial cleaning supplies) • Natural Green Lawn Care (\$12,000.00, Campus athletic field treatment services) • Sherwin Williams (\$11,000.00, Paint and painting supplies) • Spruce Industries (\$50,000.00, Bulk cleaning supplies and paper goods) • WB Mason Co. (\$28,000.00, Copier paper for campus wide printing) • Allied Oil (\$25,000.00, Gasoline and dyed diesel fuel) • B&H Photo Video (\$50,000.00, College-wide technology supplies and equipment) • B&H Photo Video (\$20,000.00, Photography equipment and supplies) • ePlus Technology (\$40,891.62, Cisco Smartnet) 		1.

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	<ul style="list-style-type: none"> • ePlus Technology (\$10,217.64, Fortinet software licensing renewal) • FW Webb (\$36,000.00, Plumbing supplies) • Robert Griggs Plumbing & Heating (\$20,000.00, Emergency and scheduled repair services) • Ampro Sports (\$35,000.00, Athletic uniforms, supplies, and equipment) • Assessment Technologies Institute (\$94,500.00, Training and assessment materials for Nursing cohorts) • Barnes & Noble (\$100,000.00, General supplies for grant programs, commencement, and departments) • Carolina Biological Supply (\$15,000.00, Lab supplies for Biology) • Constellation New Energy (\$1,000,000.00, Electricity supply charges - billed by PSE&G) • EMSI (\$25,000.00, Career Coach and Analyst software renewal) • Instructure Inc. (\$225,987.12, Canvas Learning Management System and Studio software licensing) • Lindenmeyr Munroe (\$25,000.00, Specialty paper for printing services) • Nelnet Business Services (\$40,000.00, Student payment and refund processing fees) • NRG (\$350,000.00, Natural gas supply charges) • Turnitin LLC (\$31,423.25, Plagiarism detection software licensing) • VWR International (\$35,000.00, Lab supplies for Biology, Chemistry, and Natural Sciences) • BlackBeltHelp (\$80,000.00, Off hours IT Help Desk supplemental support) • CBTS (\$165,000.00, Voice Over IP monthly telephone services) • EAB Global (\$92,627.90, Student Advising and Success software licensing renewal) • Electric Symphony Media (\$100,000.00, Professional consulting, media buying, and planning services) • Modern Campus (\$65,000.00, Lifelong Learning extended education platform) • NJ Edge (\$30,000.00, Virtual Chief Information Security Officer (vCISO) consulting services) 		

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	<ul style="list-style-type: none"> • NJ Edge (\$39,004.00, VALE database access) • NJ Edge (\$93,168.32, VMware software licensing and support) • NJ Edge (\$37,000.00, Security Operations Center (SOC) services) • NJ Edge (\$145,032.00, Internet access) • Onsolve (\$12,801.89, Emergency notification system software) • SHI International (\$30,000.00, Amazon Web hosting services) • SHI International (\$130,897.12, Microsoft 365 software licensing and support) • SHI International (\$96,542.43, Proofpoint email security software licensing and support) • SHI International (\$27,476.50, Active directory monitoring and restoration software) • SHI International (\$26,493.58, Room scheduling software and cloud hosting services) • SHI International (\$10,722.38, Veeam data platform and support services) • SHI International (\$197,657.44, Firewall, end point protection, monitoring, and response software and services) • SHI International (\$50,000.00, Peripheral software licensing and support services for operations) • Zoom Video Communications (\$40,500.00, Video conferencing software) • BFI* (\$55,402.75, Workstations for the Finance Division) • CDW-G (\$15,000.00, College-wide technology supplies and equipment) • Circle Automotive* (\$14,000.00, Vehicle repairs and maintenance services) • Circle Automotive (\$15,000.00, Vehicle repairs and maintenance services) • Dell Marketing (\$24,050.71, Remote PC control and management software) • Dell Marketing (\$18,412.00, Laptops funded by the McKinney Vento grant) • ePlus Technology (\$215,000.00, Cisco managed networking and equipment services) 	Contract	1.

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	<ul style="list-style-type: none"> • Fastenal Company (\$11,500.00, Maintenance, repair and operations supplies) • Franklin Griffith (\$11,300.00, Electrical supplies) • Home Depot (\$30,000.00, Walk-in building supplies) • Insight Public Sector (\$69,895.96, Adobe Creative Cloud volume licensing) • Insight Public Sector (\$23,112.68, SecureLink remote access controls) • Konica Minolta (\$55,680.00, Annual maintenance and support services for color production printer) • Konica Minolta (\$20,000.00, Overage fees for mono production printer) • Schindler Elevator (\$12,000.00, Maintenance and repairs for South and West Hall Elevators) • Scientific Water Conditioning (\$17,400.00, HVAC water system testing services) • Stewart Business Systems (\$23,900.00, Copier fleet maintenance and color copies) • Stewart Business Systems (\$54,200.00, Managed print services) • Verizon Business (\$10,000.00, Land lines and panic lines at the Centers and CJIS hot spots) • WB Mason Co. (\$60,000.00, Office supplies) • ADP (\$267,225.12, Payroll and time management software, with benefits and onboarding modules implementation, and payroll processing) • Amazon Business Services (\$150,000.00, General classroom and operating supplies) • Brightly Software (\$19,426.82, Workorder and inventory management software and licensing) • Graybar Electric (\$15,000.00, Electrical supplies and campus light bulbs) • Home Depot Pro (\$20,000.00, Custodial supplies and trash liners) • Sysco Metro New York* (\$15,606.63, Food for the Hunger Free Campus Grant) • Sysco Metro New York (\$50,000.00, Food for Hospitality, Culinary, and Dietetics, Early Learning Center, and Lifelong Learning Culinary Arts programs) • Terminix Pest Services (\$13,000.00, Integrated pest management and extermination services) • Tristate Golf Carts* (\$15,120.75, Cushman gas golf-cart) 		

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	<ul style="list-style-type: none"> Allegheny Educational Systems Inc. (\$66,334.32, Augmented reality welding system for Workforce Development) Euna Solutions (\$9,700.00, Bonfire procurement and contract management software) Cherry Valley Tractor Sales* (\$17,432.21, Kubota zero-turn lawnmower) Dormakaba USA (\$10,000.00, Access control systems parts and servicing) <p>*FY2024</p>		
	<p>Authorize Bid 23-2 for the third-year renewal of HVAC management system controls maintenance services and associated repairs for the period of July 1, 2024 through June 30, 2025 to TBS Controls, LLC for the not-to-exceed amount of \$138,000.00 for maintenance services and for the not-to-exceed amount of \$20,000.00 for associated repairs for the total not-to-exceed amount of \$158,000.00.</p>	Bid	2.a.
	<p>Authorize Bid 23-3 for the third-year renewal of campus-wide elevator maintenance services and associated repairs for the period of July 1, 2024 through June 30, 2025 to Kencor, LLC for the not-to-exceed amount of \$21,112.00 for maintenance services and for the not-to-exceed amount of \$20,000.00 for repair services for the total not-to-exceed amount of \$41,112.00.</p>	Bid	2.b.
	<p>Authorize Bid 23-5R2 for the third-year renewal of HVAC chiller maintenance services and associated repairs for the period of January 1, 2025 through December 31, 2025 to Industrial Cooling Corporation for the not-to-exceed amount of \$95,942.00 for maintenance services and for the not-to-exceed amount of \$20,000.00 for repair services for the total not-to-exceed amount of \$115,942.00.</p>	Bid	2.c.
	<p>Authorize Bid 23-12 for the second-year renewal of the high voltage distribution system maintenance services and associated repairs for the period of July 1, 2024 through June 30, 2025 to Maul Power Group for the not-to-exceed amount of \$46,000.00 for maintenance services and for the not-to-exceed amount of \$20,000.00 for repair services for the total not-to-exceed amount of \$66,000.00.</p>	Bid	2.d.

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	Authorize Bid 24-1 for the second-year renewal of charter bus services for Athletics, Student Activities, and Academics for the period of October 1, 2024 through September 30, 2025 to American Dream Coaches for the not-to-exceed amount of \$100,000.00.	Bid	2.e.
	Authorize Bid 24-13R for the Physical Education Center Painting of the Partial Gymnasium Ceiling to Blackstone Group LLC for the not-to-exceed amount of \$225,000.00.	Bid	2.f.
	Authorize RFP 10862 for the second-year renewal of the demand response program for the 2024 summer season to NRG Curtailment Solutions, Inc. for the proposed commission of 90% of applicable capacity market revenues, estimated at \$25,000.00.	RFP	2.g.
	Authorize Special Quote 10901 for printing and mailing of the 2024 Spring Open House Postcards to Hummel Printing Inc. for the not-to-exceed amount of \$15,200.00.	Special Quote	2.h.
	Authorize the rejection of the only bid received for Bid 24-18, and further authorize the Director of Purchasing and Inventory to rebid the specified project.	Bid	3.
	Authorize the rebid of Bid 24-15 for ductwork insulation at the gymnasium and natatorium located in the Physical Education Center as no bid responses were received on or before the opening date of June 11, 2024	Bid	4.
	Authorize contract amendment to Constellation New Energy for additional natural gas supply through June 30, 2024 in the amount of \$115,000.00.	Amendment	5.a.
	Authorize 2 contract amendments to DMR Architects for additional Phase 2 construction document architectural service in conjunction with the Chambers Hall Renovation project in the amounts of \$7,500.00 and \$4,999.00.	Amendment	5.b.
	Authorize contract amendment to PSE&G Inc. for additional electricity delivery and supply passthrough charges from Constellation New Energy through June 30, 2024 in the amount of \$250,00.00.	Amendment	5.c.
	Authorize contract amendment to Roof Maintenance Systems for additional infrared roof scanning services for Main Hall in accordance with RFP 10894 in the amount of \$2,864.00.	Amendment	5.d.
	Authorize contract to Blackbaud for a third-year renewal of proprietary cloud-based fundraising and donor management software for the Middlesex College Foundation for the not-to-exceed amount of \$28,101.07.	Contract	6.a.

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	Authorize contract to Carvertise, Inc. for advertising services wherein vehicles will be wrapped in a vinyl advertisement to promote the recognition of Middlesex College's brand for the not-to-exceed amount of \$46,800.00.	Contract	6.b.
	Authorize contract to C-Tech Associates, Inc. for patented workstations and trainer boards, copyrighted instruction manuals, and professional consulting services for certification program curriculum and instructional services for the broadband network certification "Train-the-Trainer" program for the not-to-exceed amount of \$67,531.54.	Contract	6.c.
	Authorize contract to Ellucian Company for volume PayPal transaction fees for the not-to-exceed amount of \$30,000.00.	Contract	6.d.
	Authorize contract to Environmental Connection, Inc. for campus-wide professional environmental consulting services for capital and grant-funded renovations for the not-to-exceed amount of \$30,000.00.	Contract	6.e.
	Authorize contract to Fifth Asset, Inc. dba Debtbook for subscription and lease asset tracking software for the not-to-exceed amount of \$9,700.00 for the period of July 1, 2024 through June 30, 2025, with two optional one-year renewals through June 30, 2027.	Contract	6.f.
	Authorize contract to Libraries of Middlesex Automation Consortium for an annual assessment fee to access and utilize a library materials exchange system for the not-to-exceed amount of \$23,815.67.	Contract	6.g.
	Authorize contract to OCLC for annual library subscription services for the not-to-exceed amount of \$24,958.47.	Contract	6.h.
	Authorize contract to Macan Computing Services for application/database administration consulting services for the not-to-exceed amount of \$30,000.00.	Contract	6.i.
	Authorize contract to Modo Labs, Inc. for software licensing, maintenance, and support for the campus mobile application for the not-to-exceed amount of \$29,964.00.	Contract	6.j.

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	<p>Authorize contract to Momentum Hospitality at MC, LLC for the following services:</p> <ul style="list-style-type: none"> • Managed food and vending services for the not-to-exceed amount of \$100,000.00 • Annual repairs and equipment for the not-to-exceed amount of \$15,000.00 • Early Learning Center food services in accordance with the National School Lunch Program for the not-to-exceed amount of \$75,000.00 • Catering services for the total not-to-exceed amount of \$300,000.00 	Contract	6.k.
	Authorize contract to Mongoose Research Inc. for campus-wide texting communication services for the not-to-exceed amount of \$33,000.00.	Contract	6.l.
	Authorize contract to Proquest, LLC for printed books and database subscriptions for the not-to-exceed amount of \$103,781.35 for the period of November 1, 2024 through October 31, 2025.	Contract	6.m.
	Authorize contract to Santronics, Inc. for professional consulting and instructional services for the not-to-exceed amount of \$40,000.00.	Contract	6.n.
	Authorize contract to The Schenck Agency to provide professional consulting and brokerage services for Crime and Fine Arts policies, and accident insurance coverage Camp, Youth Programs, Early Learning Center, Catastrophic Athletic, Intramural Club Sports, and Intercollegiate Medical for the not-to-exceed amount of \$37,000.00, which constitutes the policy premiums and brokerage commissions.	Contract	6.o.
	Authorize contract to United Collegiate Umpires to provide assigning and payment services for baseball and softball umpires, and soccer referees for the not-to-exceed amount of \$24,000.00 for the Fall 2024 and Spring 2025 athletic seasons.	Contract	6.p.
	Authorize contract to Watermark Insights, LLC for property course evaluation and survey software for the not-to-exceed amount of \$9,550.41 for the second-year renewal period.	Contract	6.q.
	Authorize contract to PSE&G Inc. for electricity delivery charges for the not-to-exceed amount of \$500,000.00 at the Edison Campus and for the not-to-exceed amount of \$40,000.00 at the New Brunswick Center, for the total not-to-exceed amount of \$540,000.00.	Business Entity and Political Contribution Disclosure	7.a.

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	Authorize contract to Elizabethtown Gas for natural gas delivery charges for the not-to-exceed amount of \$300,000.00.	Business Entity and Political Contribution Disclosure	7.b.
	Authorize contracts for student debt collection services to Conserve at the commission rate of 20%, and Penn Credit, Harrisburg, PA at the commission rate of 15% for primary placements and 21% for secondary placements, for the period of July 1, 2024 through June 30, 2025.		8.
	Authorize contract to County of Middlesex Board of Education for electric, natural gas, and water charges for the not-to-exceed amount of \$40,000.00 for the Perth Amboy Center.	Business Entity and Political Contribution Disclosure	9.a.
	Authorize contract to Edison Water Utility for water utility charges for the not-to-exceed amount of \$90,000.00.	Business Entity and Political Contribution Disclosure	9.b.
	Authorize contract to Middlesex County Joint Health Insurance Fund for estimated health insurance premium payments for the not-to-exceed amount of \$12,190,000.00.	Business Entity and Political Contribution Disclosure	9.c.
	Authorize contract to New Brunswick Parking Authority for parking fees for the not-to-exceed amount of \$30,000.00.	Business Entity and Political Contribution Disclosure	9.d.
	Authorize contract to New Jersey Council of County Colleges for the annual Council and Joint Purchasing Consortium assessment fees for the not-to-exceed amount of \$96,386.00.	Business Entity and Political Contribution Disclosure	9.e
	Authorize contract to South Brunswick Township for the annual maintenance service for law enforcement database for the Police Department for the not-to-exceed amount of \$17,850.00.	Business Entity and Political Contribution Disclosure	9.f.

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	Authorize contract to Township of Edison for estimated sewer charges for the not-to-exceed amount of \$55,000.00.	Business Entity and Political Contribution Disclosure	9.g.
	Authorize contract to United States Postal Service for First Class postage, metered mail postage, and post office box fees for the not-to-exceed amount of \$100,000.00.	Business Entity and Political Contribution Disclosure	9.h.
	Authorize the sale of identified surplus personal property to Better World Books for the period of July 1, 2024 through June 30, 2025.		10.
	Authorize the Director of Purchasing and Inventory to sell twelve (12) pallets of outdated computer equipment from the IT department using the GovDeals online auction platform.		11.a.
	Authorize the Director of Purchasing and Inventory to sell two (2) lots of tablet desks, office furniture, and filing cabinets using the GovDeals online auction platform.		11.b.
	Authorize the Director of Purchasing and Inventory to sell one (1) outdoor stage set-up with all associated accessories using the GovDeals online auction platform.		11.c.
	Authorize contract to the NJ Community College Insurance Worker's Compensation Fund for the not-to-exceed amount of \$381,000.00 for the period of July 1, 2024 through June 30, 2025.	Business Entity and Political Contribution Disclosure	12.
	Authorize payment to DMR Architects for construction administration architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$14,525.00.	Payment	13.a.
	Authorize payment to DMR Architects for construction document architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$7,125.00.	Payment	13.b.
	Authorize payment to Epic Management for construction management services in conjunction with the following four (4) projects; Physical Education Center HVAC Renovations, Site Improvements at multiple buildings, Billy Johnson Hall RTU Replacement and Restroom Renovations in the amount of \$38,600.00.	Payment	13.c.

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COMMITTEE	RESOLUTION	<u>Supporting Evidence</u>	<u>Res #</u>
	Authorize payment to Imperial Construction and Electric for construction services in conjunction with the Reconfiguration of the interior of Chambers Hall in the amount of \$111,923.10.	Payment	13.d.
	Authorize payment to Industrial Cooling Corporation for construction services in conjunction with the Physical Education Center Boiler Piping Modification project in the amount of \$105,484.52.	Payment	13.e.
	Authorize payment to KeRi Engineering, PC for Phase 1 construction document engineering services in conjunction with the Physical Education Center Boiler Piping Modification project in the amount of \$500.00.	Payment	13.f.
	Approve the Amendment to the July 1, 2023 Agreement by and between the County of Middlesex and Middlesex College regarding the Allocation of Grant Funding Responsibilities and authorizes the Chairman of the College Board of Trustees to execute the Contract Amendment in substantially the form amend hereto.		14.
	Authorize the Grant from the State of New Jersey, Department of Treasury to be used for the Middlesex County Recreational Project and authorize the President of the College to execute the Grant Agreement on behalf of the Board of Trustees.		15.
GENERAL	Adopt the 2024-2034 Master Plan for Middlesex College covering the period between 2024 and 2034.		1.
	Recognize and acknowledge appreciation for Graduating Student Representative for 2023-2024 Gabriella Grande-Perez for her interest and service to the College.		2.
HUMAN RESOURCES	Approve all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.		