

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of January 17, 2024

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. on Zoom. Board members present were: Mmes. Buteas, Grande, and Roman and Messrs. Anderson, Finkelstein, Oras, Paluri, Raja, and Taffet. Mr. Sica was absent. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Herron, Dr. Laureano and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Facilities Management Executive Director Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 13, 2023, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 13, 2023, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 13, 2023, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 13, 2023, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Oras moved, seconded by Mr. Finkelstein, to adopt the regular meeting minutes from the December 13, 2023 Board of Trustees meeting as presented.

After discussion, the motion was approved.

PRESENTATION

Yamillet Febo-Gomez, Director of Grants, provided an overview of grant activities over the past year in the areas of development and post award management. She shared that the Grants team provides additional financial resources to supplement and fund initiatives that might not be possible with existing funds. This year the Grants Department staff prepared and submitted over 31 applications. Of those applications, 30 were awarded, a 96% success rate. Over 9 million dollars in funding were secured, a new record for the Department. Ms. Febo-

Gomez highlighted four initiatives implemented this year –

- A Title V: Developing Hispanic Serving Institutions Program grant that will help fund the College’s Abriendo Caminos Project and implement a more holistic approach to Student Support Services and Academic Advising;
- New Jersey Capital Facilities Bond Fund Program that will fund new state of the art technology, including laptops and computer stations; and
- Two Community Funded Projects through Congress Pallone’s office -
 - one that will fund and enhance holistic student support services for adult learners and justice impacted students
 - an additional project that will fund workforce training programs in the fields of computer technology, welding, and supply chain management targeted towards adult learners.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on January 10, 2024 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommends approval of the following ten resolutions.

Mr. Taffet moved, except for Resolution 9.a. He abstained on that resolution. Mr. Oras moved Resolution 9.a. Seconded by Mr. Anderson for adoption of Resolutions 1 through 10.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$8,320.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
E&I	EI00221	B&H Photo Video	College-wide technology supplies and equipment	\$30,000.00
E&I	CNR01439	CDW-G	College-wide technology supplies and equipment	\$25,000.00
ESCNJ	18/19-03	CDW-G	College-wide technology supplies and equipment	\$25,000.00

HCESC	CAT 22-01	B&H Photo Video	Cameras and related equipment funded by the Carl D. Perkins grant	\$35,836.70
HCESC	CAT 22-01	B&H Photo Video	College-wide technology supplies and equipment	\$50,000.00
HCESC	CAT 22-16	B&H Photo Video	Photography equipment and supplies	\$20,000.00
HCESC	CAT 22-01	ePlus Technology	Upgraded wireless access points	\$40,904.10
HCESC	SER-20C	Robert Griggs Plumbing & Heating	Billy Johnson Hall boiler room water pump installation	\$10,965.00
JPC	23/24 B-1516	Lindenmeyr Munroe	Specialty paper for printing	\$25,000.00
JPC	FY23-JPC-23	Pocket Nurse	Medical equipment for the Nursing Department funded by Carl D. Perkins Grant	\$10,142.17
NJ Edge	269EMCPS-21-001-EM-SHI	SHI International	Microsoft 365 software licensing and support	\$54,234.73
NJ Edge	269-EMCPS-21-001-EM-SHI	SHI International	Proofpoint email security software licensing and support	\$75,531.95
NJSC	20-TELE-01511	CDW-G	College-wide technology supplies and equipment	\$50,000.00
NJSC	19-TELE-00656	Dell Marketing	279 PC's and monitors for campus-wide use	\$312,195.42

NJSC	19-TELE-00656	Dell Marketing	Laptops and Chromebook carts funded by the Securing Our Children's Future grant	\$88,696.94
NJSC	23-TELE-58169	NetQ Multimedia	New cabling to support upgraded wireless access points	\$19,539.72
OMNIA	17006	Amazon.com Inc.	Mixing Bowls for the HCD Department funded by Carl D. Perkins grant	\$10,500.00

- (1) E&I – Education and Institutional Cooperative Services
- (2) ESCNJ – Educational Services Commission of New Jersey
- (3) HCESC – Hunterdon County Educational Services Commission
- (4) JPC – New Jersey Council of County Colleges Joint Purchasing Consortium
- (5) NJ Edge – NJ Edge Consortium
- (6) NJSC – New Jersey State Contract
- (7) OMNIA – OMNIA Partners Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

a. Bid 24-6 for a Radiographic Ceiling Mounted Tube System:

Alpha Medical Equipment of N.Y., New Rochelle, NY for the not-to-exceed amount of \$126,500.00, funded by the Carl D. Perkins grant.

b. Bid 24-7 for Audio Visual Equipment and Installation Services under various funding sources as indicated:

Educate-Me.net, Wayne, NJ for the not-to-exceed amount of \$32,059.08, funded by the Securing Our Children's Future grant, and for future related projects during the period of February 1, 2024 through January 1, 2025, with an optional one-year renewal through January 31, 2026, at the hourly labor rate of \$165.00.

3. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified

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in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, If applicable, the vendors will complete and submit Business Entity and Political Contribution Disclosures certifying that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors, contingent upon receipt of the completed disclosures:

- a. AVA TopRight LLC, Atlanta, GA for professional consulting and video production services for commercial advertising seeking student enrollment for the not-to-exceed amount of \$80,000.00 for the period of January 2, 2024 through June 30, 2024.
- b. Hyland LLC, Lenexa, KS for the upgrade of the ImageNow software program in advance of the ERP system implementation project for the not-to-exceed amount of \$34,400.00.
- c. Pridestaff, Fresno, CA for temporary staffing services for an accounting position for the not-to-exceed amount of \$60,000.00 for the period of January 2, 2024 through June 30, 2024.
- d. Santronics Inc., Newark, NJ for instructional services for the not-to-exceed amount of \$100,000.00 for the period of July 1, 2023 through June 30, 2024.

4. WHEREAS, The College has a catastrophic injury insurance policy to provide coverage of medical expenses in excess of \$25,000.00 related with injuries sustained by student athletes during the course of practices or games; and

WHEREAS, A student athlete sustained an injury to their hand during a game requiring medical treatment and the subsequent surgery performed by Raritan Bay Medical Center was billed at a cost of \$19,531.33; and

WHEREAS, The payment exceeds \$17,500.00, but is not subject to Business Entity and Political Contribution Disclosures as these expenses are not related to a contract for goods and services;

WHEREAS, The student athlete, in consideration of the benefits and payments provided herein and the agreement to pay up to \$25,000.00 of medical expenses related to the injury, has voluntarily, knowingly, and willingly waived, release, and discharged the College, its trustees, officers, agents, employees, and affiliates from any and all past, present, and future actions, claims, liabilities, and causes of actions whatsoever, related to

or arising out of any loss, damage, or subsequent injury, that may be sustained by the student athlete due to the injury;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees authorize a payment to Raritan Bay Medical Center in the not-to-exceed amount of \$19,531.33 in accordance with the Release dated May 15, 2023.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendment be made for contracts awarded for the period of July 1, 2023 through June 30, 2024:

- a. Bonfire Interactive, LTD, Ontario, CAN for procurement and contract management software in accordance with PEPPM 533902-179:

Previous Contract Amount	\$10,000.00
Amendment #1	<u>700.00</u>
New Contract Amount	<u>\$10,700.00</u>

- b. Fire and Security Technologies, Lebanon, NJ for additional fire extinguisher and suppression system testing in accordance with ESCNJ 20/21-23 and fire and security alarm repairs in accordance with Quote #10848:

Previous Contract Amount	\$15,000.00
Amendment #1	<u>21,000.00</u>
New Contract Amount	<u>\$36,000.00</u>

- c. Johnson and Urban, LLC, Colts Neck, NJ for professional engineering consulting services for modification of the boiler piping completed under SQ #10718C, and in accordance with SQ #10811:

Previous Contract Amount	\$ 8,500.00
Amendment #1	<u>6,500.00</u>
New Contract Amount	<u>\$15,000.00</u>

- d. Maul Power Group, Cranbury, NJ for the replacement of breakers in Crabiell Hall in accordance with Bid #23-12:

Previous Contract Amount	\$44,378.00
Amendment #1	<u>26,075.00</u>
New Contract Amount	<u>\$70,453.00</u>

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- e. Momentum Hospitality at MC, LLC, East Hanover, NJ for capital improvements and equipment for the Colt Café and Pony Express kiosk:

Previous Contract Amount	\$270,000.00
Amendment #1	<u>20,000.00</u>
New Contract Amount	<u>\$290,000.00</u>

- f. TBS Controls, Allendale, NJ for L’Hommedieu Hall lighting control panel replacement and integration with the building management system in accordance with Bid #23-2:

Previous Contract Amount	\$130,200.00
Amendment #1	4,005.00
Amendment #2	<u>23,087.00</u>
New Contract Amount	<u>\$157,292.00</u>

6. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of six (6) stoves and four (4) dishwashers from various buildings, and seven (7) pallets of IT equipment consisting of printers, monitors, networking equipment, PCs, and peripherals;

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services’ Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

7. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to donate the equipment to certain entities; and

WHEREAS, New Brunswick High School has expressed a need for dental chairs to enhance their dental assisting program for students and the College has identified two (2) dental chairs as surplus property; and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to donate the surplus personal property to New Brunswick High School.

8. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$1,920.00.

Contract Amount	\$96,000.00
Previous Payments	89,280.00
Payment #8	<u>1,920.00</u>
Balance	<u>\$ 4,800.00</u>

- b. Entech Engineering, Reading, PA for supplemental engineering services in conjunction with the Campus Facilities Audit – Roofing Inspections in the amount of \$2,550.00.

Contract Amount	\$5,100.00
Previous Payments	2,550.00
Payment #2 (FINAL)	<u>2,550.00</u>
Balance	<u>\$ 0.00</u>

- c. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following four (4) projects: Securing Our Children’s Future, Physical Education Center HVAC Renovations, Restroom Renovations, and Roof Replacements in the amount of \$38,600.00.

Contract Amount	\$328,100.00
Previous Payments	267,871.00
Payment #15	19,300.00
Payment #16	<u>19,300.00</u>
Balance	<u>\$ 21,629.00</u>

- d. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Biotechnology Lab Expansion in conjunction with the Securing Our Children’s Future grant project in the amount of \$391.50.

Contract Amount	\$2,900.00
Previous Payments	2,378.00
Payment #8	261.00
Payment #9	<u>130.50</u>
Balance	<u>\$ 130.50</u>

- e. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Engaged Learning Lab in conjunction with the Securing Our Children’s Future grant project in the amount of \$661.50.

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Contract Amount	\$4,900.00
Previous Payments	4,018.00
Payment #8	441.00
Payment #9	<u>220.50</u>
Balance	<u>\$ 220.50</u>

- f. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Nursing Simulation Lab in conjunction with the Securing Our Children’s Future grant project in the amount of \$1,374.13*.

Contract Amount	\$10,000.00
Previous Payments	8,200.00
Payment #8	900.00
Payment #9 *	<u>474.13</u>
Balance	<u>\$ 450.00</u>

*This payment includes a \$24.13 charge for reimbursable expenses which is not part of the contract total.

- g. Imperial Construction and Electric, Elizabeth, NJ for construction services in conjunction with the Chambers Hall Renovation project in the total amount of \$493,916.63.

Contract Amount	\$3,947,135.00
Previous Payments	113,699.20
Payment #2	119,441.03
Payment #3	<u>374,475.60</u>
Balance	<u>\$3,339,519.17</u>

9. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of November 2023 in the amount of \$105.00.
- b. Cleary Giacobbe Alfieri Jacobs, Matawan, NJ for legal services rendered through the month of December 2023 in the amount of \$644.93.

10. WHEREAS, PKF O’Connor Davies, LLP has submitted an audit of the books and records of Middlesex College for the year ended June 30, 2023, including the supplementary information on expenditures of Federal and State awards and Report and Schedule required by the Uniform Guidance; and

WHEREAS, Management has responded to the reports as submitted by PKF O’Connor Davies, LLP and has presented the reports to the Finance Committee on

January 10, 2024;

WHEREAS, Scott Clelland of PKF O'Connor Davies, LLP made a presentation on the Fiscal Year 2023 audit;

NOW, THEREFORE, BE IT RESOLVED, That the audited financial statements for the year ended June 30, 2023 be approved.

After discussion, the motion was approved.

ACADEMIC AND STUDENT AFFAIRS

Dr. Scherr reported that there were two resolutions for consideration by the Board related to Grants.

Mr. Anderson moved, seconded by Mr. Paluri, for adoption of Resolutions 1 and 2.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Office of the Secretary of Higher Education, a public agency of the State of New Jersey (hereinafter referred to as the "OSHE") have entered into a contract for the operation of a project entitled Fiscal Year 2023-2024 "SOME COLLEGE, NO DEGREE" (SCND) GRANT for the period commencing December 1, 2023 and concluding June 30, 2024; and

WHEREAS, a proposal entitled Fiscal Year 2023-2024 "SOME COLLEGE, NO DEGREE" (SCND) GRANT has been submitted by the College administration and agreed to by OSHE in the amount of \$200,000.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled Fiscal Year 2023-2024 "SOME COLLEGE, NO DEGREE" (SCND) GRANT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled Fiscal Year 2023-2024 "SOME COLLEGE, NO DEGREE" (SCND) GRANT as submitted by the administration of Middlesex College to the OSHE for the period commencing December 1, 2023 and concluding June 30, 2024 in the total amount of \$200,000.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

2. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Office of the Secretary of Higher Education, a public agency of the State of New Jersey (hereinafter referred to as the "OSHE") have entered into a contract for the operation of a project entitled Fiscal Year 2023-2024 HUNGER FREE CAMPUS GRANT for the period commencing July 1, 2023 and concluding June 30, 2024; and

WHEREAS, a proposal entitled Fiscal Year 2023-2024 HUNGER FREE CAMPUS GRANT has been submitted by the College administration and agreed to by the State in the amount of \$94,124.76; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled Fiscal Year 2023-2024 HUNGER FREE CAMPUS GRANT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled Fiscal Year 2023-2024 HUNGER FREE CAMPUS GRANT as submitted by the administration of Middlesex College to the State for the period commencing July 1, 2023 and concluding June 30, 2024 in the total amount of \$94,124.76.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

This month included 33 recommended items in total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Mr. Anderson, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	4
	Support Staff	2
	Grants	1
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	2
	Faculty	4

	Support Staff	9
	Grants	1
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	1
	Confidentials	1
	Support Staff	1
	Grants	2
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Faculty	1
	Support Staff	3
	Grants	1

A. HIRES

ADMINISTRATIVE

1. Name: Zulema Cheek
 Department: Student Life
 Position: Director, Student Life
 Salary: \$94,234
 Effective: 1/2/2024*
 *Adjusted start date
2. Name: Larsen Cruz
 Department: Facilities Management
 Position: Assistant Director, Buildings and Systems
 Salary: \$77,740
 Effective: 2/1/2024
3. Name: Gregory Gutierrez
 Department: Information Technology
 Position: Senior Systems Administrator
 Salary: \$85,666
 Effective: 2/1/2024
4. Name: Kimberly Silverio Diaz
 Department: Civic Engagement and Community Partnerships
 Position: Coordinator, Civic Engagement and Experiential Learning
 Salary: \$72,025
 Effective: 1/2/2024

SUPPORT STAFF

1. Name: Martha Gonzalez
 Department: Hospitality, Culinary Arts and Dietetics

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Position: Lab Coordinator
Salary: \$37,777 (10-month schedule)
Effective: 1/16/2024

2. Name: Matthew Montgomery
Department: Enrollment Services
Position: Enrollment Services Assistant
Salary: \$45,332
Effective: 1/16/2024

GRANTS

1. Name: Elvia Valdez Gonzalez
Department: Student and Enrollment Services
Position: Coordinator, Adult Transitions
Salary: \$61,871
Effective: 1/16/2024 – 6/30/2024

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Timothy Hack
Department: Liberal Arts
Position: Acting Dean, Liberal Arts
Salary: \$128,000*
Effective: 1/22/2024-6/30/2024
*Annual Rate
2. Name: Christopher Mooney
Department: Academic Advising
Action: \$500/month stipend – additional responsibilities
Effective: 1/2/2024 to 3/31/2024

FACULTY

1. Name: Jennifer Altman
Department: History and Social Sciences
Action: Approval of Sabbatical Leave
Effective: Fall 2024*
*Date change due to faculty request
2. Name: Neil Doscher
Department: Visual, Performing and Media Arts
Position: Instructor – One-Semester Only (extension)
Salary: \$33,368
Effective: 01/16/2024

3. Name: Roger Marino
Department: Engineering Technologies
Position: Instructor – One-Semester Only (extension)
Salary: \$33,661
Effective: 01/16/2024
4. Name: John Riordan
Department: Engineering Technologies
Position: Instructor – One-Semester Only (extension)
Salary: \$33,661
Effective: 01/16/2024

SUPPORT STAFF

1. Name: Mark Andersch
Department: Facilities Management
Position: Senior HVAC Technician
Salary: \$80,000 + \$8,000 (lead) = \$88,000
Effective: 1/2/2024
2. Name: William Lockwood
Department: Facilities Management
Position: Senior General Mechanic
Salary: \$86,435
Effective: 1/1/2024
3. Name: Peter Maren
Department: Facilities Management
Position: Senior Carpenter
Salary: \$70,000
Effective: 1/1/2024
4. Name: Gregory Messeka
Department: Facilities Management
Position: Senior HVAC Technician
Salary: \$80,000 + \$2,088 (shift differential) = \$82,088
Effective: 1/1/2024
5. Name: Joseph Monte
Department: Facilities Management
Position: Senior Carpenter
Salary: \$70,000
Effective: 1/1/2024
6. Name: Misael Rodriguez
Department: Facilities Management
Position: Senior Carpenter
Salary: \$70,000 + \$7,000 (lead) = \$77,000

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- Effective: 1/1/2024
7. Name: Sean Tiner
Department: Facilities Management
Position: Senior Plumber
Salary: \$75,000
Effective: 1/1/2024
8. Name: Steven Wajda
Department: Facilities Management
Position: Senior Plumber
Salary: \$104,116 + \$10,412 (lead) = \$114,527
Effective: 1/1/2024
9. Name: William Walsh
Department: Facilities Management
Position: Senior Electrician
Salary: \$104,116 + \$10,412 (lead) = \$114,527
Effective: 1/1/2024

GRANTS

1. Name: Steven Chudnick
Department: Library
Position: Project Director
Salary: \$72,995
Effective: 1/1/2024 – 6/30/2024
2. Name: Robert Keenan
Department: Workforce Development and Lifelong Learning
Position: Career Services Coordinator
Salary: \$61,871
Effective: 2/1/2024 – 6/30/2024

C. SEPARATIONS

ADMINISTRATIVE

1. Name: Michael Nester
Department: Liberal Arts
Action: Resignation
Effective: 1/19/2024

CONFIDENTIALS

1. Name: Gemma Maria Jayme
Department: Human Resources
Action: Resignation

Effective: 12/29/2023

SUPPORT STAFF

1. Name: Joseph Nisivoccia
 Department: Athletics and Recreation
 Action: Termination
 Effective: 12/14/2023

GRANTS

1. Name: Peyton Brady
 Department: Veterans Services
 Action: Resignation
 Effective: 12/29/2023
2. Name: Carlos Perez
 Department: Veterans Services
 Action: Resignation
 Effective: 1/15/2024

D. MISCELLANEOUS

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Katalin Gyurian-Toth	ESL, Languages, and Cultures	IX-M #744 Placement Interviews and Advisement	\$137.50

SUPPORT STAFF – ADDITIONAL COMPENSATION

1. Name: Robert Coste
 Department: Visual, Performing and Media Arts
 Reason: Fall 2023 Production of *John Proctor is the Villain*
 Payment: \$1,792

SUPPORT STAFF – FOP SALARY (AMENDMENT)

BE IT RESOLVED that the following Fraternal Order of Police Lodge #85 salary listing be approved as of July 1, 2023 through June 30, 2024, with salary adjustments retroactive to July 1, 2023, beginning with the name Cleaver, Oscar and ending with the name Wertz, Christopher:

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NAME SALARY EFFECTIVE JULY 1, 2023

Cleaver, Oscar	\$47,876
Coutu, Brendan	\$79,943
Ferguson, Shawn	\$80,532
Halley, Christopher	\$80,532
Marcenat, Jean	\$79,943
Montalvo, Bryan	\$80,532
O'Connor, Ryan	\$42,000
Romero, Kevin	\$47,876
Smith, Cory	\$90,560
Wertz, Christopher	\$88,719

<u>NAME</u>	<u>SALARY</u>		
	<u>EFFECTIVE</u>	<u>EDUCATIONAL</u>	<u>TOTAL</u>
	<u>JANUARY</u>	<u>INCENTIVE</u>	<u>SALARY</u>
	<u>1, 2024</u>		
Cleaver, Oscar	\$50,195	\$1,800	\$51,995
Coutu, Brendan	\$82,850	\$1,225	\$84,075
Ferguson, Shawn	\$82,850	\$1,800	\$84,650
Halley, Christopher	\$82,850	\$1,800	\$84,650
Marcenat, Jean	\$82,850	\$1,225	\$84,075
Montalvo, Bryan	\$82,850	\$1,800	\$84,650
O'Connor, Ryan	\$47,126	\$1,225	\$48,351
Romero, Kevin	\$50,195	\$1,800	\$51,995
Smith, Cory	\$92,879	\$1,800	\$94,679
Wertz, Christopher	\$92,879		\$92,879

SUPPORT STAFF – TEAMSTERS SALARY (AMENDMENT)

BE IT RESOLVED that the following International Brotherhood of Teamsters Local Union No. 11 salary listing be approved as of July 1, 2023 through June 30, 2024, with salary adjustments retroactive to July 1, 2023, beginning with the name **Acevedo, Abdiel** and ending with the name **Walsh, William**:

<u>NAME</u>	<u>SALARY</u>	<u>SHIFT</u>	<u>LEAD</u>	<u>TOTAL SALARY</u>
	<u>2023/2024</u>			
Acevedo, Abdiel	\$43,436			\$43,436
Adorno, Victor	\$58,922			\$58,922
Ahmad, Waseem	\$37,483	\$2,610	\$3,748	\$43,841
Allen, Steve	\$43,436			\$43,436
Andersch, Mark*	\$67,436		\$6,744	\$74,180
Andre, Jadwiga	\$37,574	\$2,088		\$39,662
Arana, Martin	\$37,483	\$2,088		\$39,571

Arena, Anthony	\$54,793			\$54,793
Barkas, Konstantinos	\$34,370	\$2,610		\$36,980
Bento, Rosimar	\$34,236	\$2,610		\$36,846
Borrero, Christopher	\$43,266			\$43,266
Castillo, Jose	\$39,793		\$3,979	\$43,772
Cavezza, Anthony	\$67,175		\$6,717	\$73,892
Cichocki, Jadwiga	\$37,574			\$37,574
Duarte, Lilia	\$34,370	\$2,610		\$36,980
Flores, Jessica	\$34,286	\$2,610		\$36,896
Foster, Tommie	\$58,922			\$58,922
Gjyriqi, Bujar	\$37,574			\$37,574
Gonzalez, Julius *	\$59,879	\$2,088		\$61,967
Grasso, Daniel	\$39,829			\$39,829
Harris, Derek	\$34,286	\$2,610		\$36,896
Henkel, Henry	\$74,651			\$74,651
Hernandez, Jenny	\$34,370	\$2,088		\$36,458
Howard-EL, A	\$38,683			\$38,683
Huddleston, Christopher	\$52,387			\$52,387
Incardona, Carmelina	\$34,370	\$2,088		\$36,458
Jones, James	\$37,574			\$37,574
Klich, Matthew	\$34,286	\$2,610		\$36,896
Klich, Ryan	\$37,426	\$2,610		\$40,036
Kushnerick, Elizabeth	\$34,370	\$2,610	\$3,437	\$40,417
Leanza, Stephen	\$45,875			\$45,875
Lockwood, Shaun	\$53,685			\$53,685
Lockwood, William*	\$85,579			\$85,579
Loukeris, George	\$34,370			\$34,370
Macedo Prado, Senilda	\$34,236	\$2,610		\$36,846
Maren, Peter*	\$59,066			\$59,066
Marques, Rosa	\$39,793			\$39,793
Martin, Donna	\$34,370	\$2,610		\$36,980
Mayoros, Thomas	\$45,851		\$4,585	\$50,436
McCauley, John	\$37,574	\$2,088	\$3,757	\$43,420
Messeka, Gregory*	\$59,066	\$2,088		\$61,154
Monte, Joseph*	\$58,835			\$58,835
Moraller, Andrew	\$96,058			\$96,058
Motika, Michael	\$53,737			\$53,737
Mrowiec, Barbara	\$36,590	\$2,610		\$39,200
Olivares, Jorge	\$34,370	\$2,088		\$36,458
Ostrowski, Edward	\$37,574	\$2,088		\$39,662
Peguero, Yutteswan	\$34,370	\$2,610		\$36,980
Peralta Urena, Ana	\$34,187	\$2,610		\$36,797
Perez, Alain I	\$58,835			\$58,835
Perez, Olgra	\$34,187	\$2,610		\$36,797

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Pinho, Isabel	\$34,370	\$2,088		\$36,458
Quiles, Roberto	\$34,370	\$2,610		\$36,980
Rodriguez, Misael *	\$61,154		\$6,115	\$67,269
Roman, Bryan	\$34,187	\$2,610		\$36,797
Salvador, Francisca	\$37,574			\$37,574
Santos, Maria	\$36,590	\$2,088		\$38,678
Smith, SaVaughn	\$45,808			\$45,808
Stash, Geoff	\$52,310			\$52,310
Stempinski, Dennis	\$97,094			\$97,094
Suero, Dinora	\$34,370	\$2,088		\$36,458
Tiedemann, Christopher	\$34,236	\$2,610		\$36,846
Tiner, Sean*	\$59,066			\$59,066
Torres, Ivette	\$37,574			\$37,574
Vinayagam Samithamby, Jeyanthan	\$34,236	\$2,610		\$36,846
Wahjutjahjono, Tri	\$34,370	\$2,610		\$36,980
Wajda, Steven*	\$103,085		\$10,309	\$113,394
Walsh, William *	\$103,085		\$10,309	\$113,394

*See Change of Status section for position and salary change effective January 2024.

GRANTS – ADDITIONAL COMPENSATION

1. Name: Spencer McCray
Department: Grants
Reason: Justice Scholars Program
Payment: \$500

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Mr. Oras, for adoption of Resolution 1.

1. Based on the recommendation of Middlesex College Board of Trustees Vice Chair Gary Taffet, authorize the approval of President McCormick's expenses for the second quarter of FY2024.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

President McCormick reported that due to the snowstorm Spring Convocation has been rescheduled for Thursday, January 18, 2024. He also provided a high-level update on the Fall semester headcount enrollment trend, Dual enrollment trends, and IPEDS graduation and transfer-out rates. He also commented that he is proud of the work that the Grants Department has done, especially the successful application for a Title V Grant which is going to help support low income and Hispanic students in achieving their academic goals.

COMMENTS FROM THE LIAISON TO MIDDLESEX COUNTY CAPITAL INVESTMENT PROJECTS

No report.

NEW BUSINESS

Trustee Roman, Trustee Taffet and Trustee Paluri congratulated Yamillet Febo-Gomez on her presentation and the departments success rate.

Mr. Scott Clelland, Partner, PKF O'Connor Davies, LLP the College's auditing firm, presented the audit for Middlesex College for the fiscal year ended June 30, 2023.

President McCormick invited everyone to attend Spring Convocation which will be held tomorrow, January 18, 2024 at 9:30 a.m. in the Performing Art Center and will be livestreamed as well.

The next regular meeting of the Board of Trustees will take place on Wednesday, February 21, 2024, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:22 a.m.

ROBERT P. SICA
SECRETARY

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