

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of December 13, 2023

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Grande, Jethwani, and Roman and Messrs. Oras, Paluri, Raja, Sica, and Taffet. Mr. Anderson and Mr. Finkelstein were absent. Also present were President McCormick, General Counsel Mr. Hoffman, Vice Presidents Dr. Herron, Dr. Laureano and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Facilities Management Executive Director Mr. Deak, and Information Technology Executive Director Mr. Mattaliano, and Administrative Assistant to the Vice President of Academic Affairs, Ms. Gormish.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 13, 2023, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 13, 2023, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 13, 2023, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 13, 2023, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Oras moved, seconded by Ms. Buteas, to adopt the regular meeting minutes from the November 13, 2023 Annual Meeting and November 13, 2023 Board of Trustees regular meeting as presented.

After discussion, the motion was approved.

PRESENTATION

Odé Hoppie, Assistant Dean of Student Engagement, provided an overview on student engagement activities at Middlesex College, including the more than 50 diverse club and organization offerings with more than 1,300 active student participants in the Fall semester. He reported there are 15 academic and eight affinity-based clubs as well as 18 groups that highlight

students' special interests creating an inclusive multicultural experience for students. He shared that Student Life co-sponsors eight student honor societies along with the Blue Colt Radio Club and *Quo Vadis* student newspaper. He thanked the faculty and staff members who serve as advisors to the student clubs for their involvement and dedication and shared how the collaboration between the Student Life Office and the Marketing Department has contributed to the increase in student participation in clubs, workshops, student engagement fairs, and other activities on campus.

Students Bhavishya Chittala and Kyrollos Girgis presented on how their involvement and experiences as officers in clubs and organizations in their second semester as freshmen has significantly changed their college experience from being uninvolved in their first semester to becoming more enthusiastic about their education, future career goals, and realizing enhancement in their personal lives.

EXECUTIVE SESSION

Ms. Roman moved, seconded by Ms. Jethwani, to go into Executive Session.

Mr. Hoffman indicated that the Board was moving to Executive Session to discuss contracts with the Fraternal Order of Police, the Teamsters, and President McCormick, and actions may be taken on these matters at the regular Board meeting.

In Executive Session, the Board discussed extending the contracts with the FOP and Teamsters from July 1, 2024 through June 30, 2028. After the discussion about the two union contracts, Dr. McCormick and other College staff members left the Executive Session. Mr. Hoffman remained with the Trustees in Executive Session. The Board discussed extending the contract with Dr. McCormick as President. Board Vice Chair Taffet explained the rationale for extending the contract with Dr. McCormick. He also shared a letter from Trustee Finkelstein, who served as Vice Chair or Chair during Dr. McCormick's tenure to date as President, in support of the contract extension. A discussion ensued among Trustees about Dr. McCormick's excellent performance as President and the benefits of a contract extension.

Mr. Oras moved, seconded by Mr. Paluri, to return to Open Session.

The Executive Session began at 9:10 a.m. and ended at 10:02 a.m.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on December 6, 2023 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommended approval of the following eight resolutions.

Mr. Taffet moved, except for Resolutions 2.a., 5.a., and 6. He abstained on those resolutions. Mr. Oras moved Resolutions 2.a., 5.a., and 6. Seconded by Mr. Paluri for adoption of Resolutions 1 through 8.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$8,320.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
E&I	00077	Patterson Dental	A-Dec dental chairs and accessories funded by the Carl D. Perkins grant	\$58,240.00
E&I	00077	Patterson Dental	Dental equipment and supplies funded by the Carl D. Perkins grant	\$27,425.00
ESCNJ	22/23-08	Global Furniture Group	Furniture for the Nursing Simulation Suite in L'Hommedieu Hall funded by the Securing Our Children's Future grant	\$18,569.28
ESCNJ	22/23-08	Fleetwood Group	Furniture for the Nursing Simulation Suite in L'Hommedieu Hall funded by the Securing Our Children's Future grant	\$55,405.74
HCESC	SER-20C	Robert Griggs Plumbing	Repair of 4" water line at PE Center	\$22,361.00
NJ Edge	269-EMCPS-21-001	SHI International	Active Directory security and recovery software licensing	\$30,000.00
NJ Edge	EMSS-19-001	Black Hills Information Security c/o NJ Edge	External network penetration testing	\$11,520.00

NJ Edge	269EMCPS-20-004-CP-OCE	CareerAmerica dba Ocelot	Chatbot for Financial Aid Office	\$41,200.00
NJSC	19-FLEET-00566	W.W. Grainger	Ride-on floor scrubber for Facilities Department	\$12,562.20
NJSC	21-TELE-01506	ePlus Technology Inc.	Wireless site survey and installation services in renovated areas in L'Hommedieu Hall funded by the Securing Our Children's Future grant	\$11,350.00
NJSC	23-TELE-58169	NetQ Multimedia Co.	Fiber runs for renovated areas in L'Hommedieu Hall funded by the Securing Our Children's Future grant	\$40,461.81

- (1) E&I – Education and Institutional Cooperative Services
- (2) ESCNJ – Educational Services Commission of New Jersey
- (3) HCESC – Hunterdon County Educational Services Commission
- (4) NJ Edge – NJ Edge Consortium
- (5) NJSC – New Jersey State Contract

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Special Quote #10889 for labor counsel services for the period of January 1, 2024 through December 31, 2024, with an optional one-year renewal through December 31, 2025:

Weiner Law Group, LLP, Parsippany, NJ for the not-to-exceed amount of \$50,000.00.

3. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, If applicable, the vendors will complete and submit Business Entity and Political Contribution Disclosures certifying that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors, contingent upon receipt of the completed disclosures:

- a. Ellucian Company, LP, Reston, VA for proprietary computer software and professional consulting and implementation services for the not-to-exceed amount of \$5,114,368.00 for the period of March 1, 2024 through February 28, 2029, with an optional 5-year renewal through February 28, 2034.
- b. Strata Information Group (SIG), San Diego, CA to provide professional consulting services including project management, technical and functional support, implementation, and testing of the new SaaS Enterprise Resource Planning system in accordance with NJ Edge Contract 269EMCPS-23-002-EM-SIG for the not-to-exceed amount of \$1,939,300.00 for the period of January 1, 2024 through December 31, 2025.

4. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$1,920.00.

Contract Amount	\$96,000.00
Previous Payments	87,360.00
Payment #7	<u>1,920.00</u>
Balance	<u>\$ 6,720.00</u>

- b. Entech Engineering, Reading, PA for supplemental engineering services in conjunction with the Campus Facilities Audit – Roofing in the amount of \$2,550.00.

Contract Amount	\$ 5,100.00
Payment #1	<u>2,550.00</u>
Balance	<u>\$ 2,550.00</u>

- c. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following four (4) projects: Securing Our Children’s Future, Physical Education Center HVAC Renovations, Restroom Renovations, and Roof Replacements in the amount of \$19,300.00.

Contract Amount	\$328,100.00
Previous Payments	248,571.00
Payment #14	<u>19,300.00</u>
Balance	<u>\$ 60,229.00</u>

- d. Imperial Construction and Electric, Elizabeth, NJ for construction services in conjunction with the Reconfiguration of the interior of Chambers Hall in the amount of \$113,699.20.

Contract Amount	\$3,947,135.00
Payment #1	<u>113,699.20</u>
Balance	<u>\$3,833,435.80</u>

- e. Northeastern Interior Services, Little Falls, NJ for construction services for the Biotech, Engaged Learning and the Nursing Simulation Labs in conjunction with the Securing Our Children’s Future grant project in the amount of \$186,210.00.

Contract Amount	\$1,219,000.00
Previous Payments	805,227.75
Payment #7	<u>186,210.00</u>
Balance	<u>\$ 227,562.25</u>

- 5. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of October 2023 in the amount of \$840.00.

- 6. WHEREAS, The Middlesex County Joint Health Insurance Fund, herein referred to as the “Fund”, existing pursuant to the provisions of N.J.S.A. 40A:10-36, et seq., provides self-insured health benefits to its participants; and

WHEREAS, Middlesex College, hereinafter referred to as the “Local Unit”, has studied the feasibility of renewing its participation in the Fund and has determined that continued membership in the Fund is in the best interest of the Local Unit;

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Local Unit agrees to continue its participation as a member of the Fund and to contribute such sums and pay such assessments into the Fund that are required for the administrative costs and claims for the coverage's indicated below:
 - (x) Hospitalization and Major Medical pursuant to N.J.S.A. 17B:17-4
 - (x) Prescription Drug pursuant to N.J.S.A. 17B:17-4
- b. The Local Unit affirms that it has not been in default on any insurance premium due any insurance carrier in the preceding two (2) years, or on any claim due under self-insurance.
- c. The Local Unit agrees to participate in the Fund to the extent designated in Paragraph 1 above for a period beginning at the expiration date of its previous membership term on December 31, 2023; and continuing for a period of three years beginning January 1, 2024 and continuing until December 31, 2026.
- d. The College President is hereby authorized and directed to execute the Indemnity and Trust Agreement, a copy of which is attached hereto and incorporated herein, and any such other documents according to its terms, in order to implement the continued membership of the Local Unit in the Fund.
- e. This resolution shall take effect upon its passage.

7. WHEREAS, Middlesex College Board of Trustees Policy 4.2.0 authorizes the College to negotiate with Local #11 of the International Brotherhood of Teamsters in collective bargaining matters for custodial, warehouse, grounds and maintenance employees; and

WHEREAS, Middlesex College Administration serving on the negotiating team have negotiated a Memorandum of Agreement ("MOA") and a four-year collective bargaining agreement with Local #11 of the International Brotherhood of Teamsters, beginning July 1, 2024 and ending June 30, 2028, and recommend the agreement to the College's Board of Trustees; and

WHEREAS, Local #11 of the International Brotherhood of Teamsters approved the MOA and the agreement by affirmative vote on December 8, 2023; and

WHEREAS, The President recommends affirmative action by the College's Board of Trustees on the MOA and the four-year collective bargaining agreement; and

WHEREAS, The components of the collective bargaining agreement negotiated between the Administration and Local #11 of the International Brotherhood of Teamsters include increases to members' base salaries in each of the four years of the agreement.

NOW, THEREFORE, BE IT RESOLVED, That, based on the recommendation of the College Administration and the President, the Board of Trustees hereby approve the MOA and the four-year collective bargaining agreement with Local #11 of the International Brotherhood of Teamsters, beginning July 1, 2024 and ending June 30, 2028, a copy of which is included in the Board of Trustees records; and

BE IT FURTHER RESOLVED, That the Chairman is authorized to sign the MOA and the Collective Bargaining Agreement on behalf of the Board of Trustees.

8. WHEREAS, Middlesex College Board of Trustees Policy 4.2.0 authorizes the College to negotiate with Lodge #85 of the Fraternal Order of Police in collective bargaining matters for Police Officer and Sergeant employees; and

WHEREAS, Middlesex College Administration serving on the negotiating team have negotiated a Memorandum of Agreement (“MOA”) and a four-year collective bargaining agreement with Lodge #85 of the Fraternal Order of Police, beginning July 1, 2024 and ending June 30, 2028, and recommend the agreement to the College’s Board of Trustees; and

WHEREAS, Lodge #85 of the Fraternal Order of Police approved the MOA and the agreement by affirmative vote on November 20, 2023; and

WHEREAS, The President recommends affirmative action by the College’s Board of Trustees on the MOA and the four-year collective bargaining agreement; and

WHEREAS, The components of the collective bargaining agreement negotiated between the Administration and Lodge #85 of the Fraternal Order of Police include increases to members’ base salaries in each of the four years of the agreement.

NOW, THEREFORE, BE IT RESOLVED, That, based on the recommendation of the College Administration and the President, the Board of Trustees hereby approve the MOA and the four-year collective bargaining agreement with Lodge #85 of the Fraternal Order of Police, beginning July 1, 2024 and ending June 30, 2028, a copy of which is included in the Board of Trustees records; and.

BE IT FURTHER RESOLVED, That the Chairman is authorized to sign the MOA and the Collective Bargaining Agreement on behalf of the Board of Trustees.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

This month included 42 recommended items in total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Ms. Roman, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	3
	Support Staff	4
	Grants	3
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	10
	Support Staff	3
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	4
	Support Staff	3
	Grants	1
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	6
	Support Staff	2
	Grants	1

A. HIRES

ADMINISTRATIVE

1. Name: Zulema Cheek
 Department: Student Life
 Position: Director, Student Life
 Salary: \$94,234
 Effective: 12/18/2023
2. Name: Daniel Langford
 Department: Educational Opportunity Fund
 Position: Director, Educational Opportunity Fund
 Salary: \$94,234
 Effective: 1/2/2024
3. Name: Jennifer Spears
 Department: Student and Enrollment Services
 Position: Director, Student Wellness Center
 Salary: \$94,234
 Effective: 1/16/2024

SUPPORT STAFF

1. Name: Ryan O'Connor
 Department: Police
 Position: Police Officer
 Salary: \$42,000 + \$1,225 (Associate Degree) = \$43,225
 Effective: 12/18/2023

2. Name: Suheri Rosado-Torres
 Department: New Brunswick Center
 Position: Enrollment Services Assistant
 Salary: \$45,332
 Effective: 1/2/2024

3. Name: Shruti Sharma
 Department: Registration
 Position: Student Records Evaluator
 Salary: \$48,335
 Effective: 1/2/2024

4. Name: Awilda Ynfante
 Department: Facilities Management
 Position: Custodian
 Salary: \$33,418 + \$2,610 (shift differential) = \$36,028
 Effective: 12/18/2023

GRANTS

1. Name: Peyton Brady
 Department: Veterans Services
 Position: Acting Assistant Veteran Specialist
 Salary: \$49,821*
 Effective: 10/2/2023 – 1/15/2024**
 *Annual Salary
 **Adjusted end date

2. Name: Chanel Cortijo
 Department: Grants
 Position: Center for Justice Impacted Students Program Manager
 Salary: \$72,025
 Effective: 12/1/2023

3. Name: Shameir Skipworth-Hanson
 Department: Workforce Development and Lifelong Learning
 Position: One Stop Operator
 Salary: \$61,871

Effective: 12/18/2023

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Michael Ambroziak
Department: Police
Position: Acting Chief of Police
Action: \$700/month Stipend – Additional Responsibilities
Effective: 1/1/2024 – 3/31/2024 (extension)
2. Name: Michael Ansonoff
Department: Natural Sciences
Action: Acting Chairperson, Natural Sciences
Salary: \$117,600*
Effective: 12/16/2023 – 3/15/2024 (extension)
*Annual Salary
3. Name: Jake Cielesz
Department: Admissions and Recruitment
Position: Director, Admissions and Recruitment
Salary: \$94,234
Effective: 12/18/2023
4. Name: Mirian Curry
Department: Business and Computer Science
Position: Acting Chairperson, Business and Computer Science
Salary: \$116,720*
Effective: 12/16/2023 – 3/15/2024 (extension)
*Annual Salary
5. Name: Joaquin Nieves
Department: Information Technology
Position: Desktop Administrator
Salary: \$66,634
Effective: 12/18/2023
6. Name: Richard Roy
Department: ESL, Languages and Cultures
Position: Acting Chairperson, ESL, Languages and Cultures
Salary: \$108,728*
Effective: 12/16/2023 – 6/15/2024 (extension)
*Annual Salary
7. Name: Michael Tavarone
Department: Finance

- Action: \$500/month Stipend – Additional Responsibilities
Effective: 11/15/2023 – 3/31/2024 (extension)
8. Name: Gina Vilchez
Department: Human Resources
Position: Senior Benefits Specialist
Salary: \$72,025
Effective: 1/1/2024
9. Name: Alicja Zalewski
Department: Finance
Action: \$700/month Stipend – Additional Responsibilities
Effective: 11/16/2023 – 12/31/2023
10. Name: Alicja Zalewski
Department: Finance
Position: Acting Controller
Salary: \$118,983
Effective: 1/1/2024 – 6/30/2024

SUPPORT STAFF

1. Name: George Loukeris
Department: Facilities Management
Position: Custodian
Salary: \$33,597
Effective: 12/1/2023
2. Name: Cory Smith
Department: Police
Action: \$500/month Stipend – Additional Responsibilities
Effective: 1/1/2024 – 3/31/2024 (extension)
3. Name: Christopher Wertz
Department: Police
Action: \$500/month Stipend – Additional Responsibilities
Effective: 1/1/2024 – 3/31/2024 (extension)

C. SEPARATIONS

ADMINISTRATIVE

1. Name: Caryl Cerqua
Department: Finance
Action: Resignation
Effective: 12/31/2023

FACULTY

1. Name: Ricki Cohn
Department: English
Action: Retirement
Effective: 1/31/2024
2. Name: Elisabeth Oliu
Department: Library
Action: Retirement
Effective: 1/31/2024
3. Name: Jerome Olson
Department: English
Action: Retirement
Effective: 1/31/2024
4. Name: Jean Volk
Department: Business and Computer Science
Action: Retirement
Effective: 1/31/2024

SUPPORT STAFF

1. Name: Stephanie D'Elia
Department: Natural Sciences
Action: Resignation
Effective: 11/15/2023
2. Name: Margaret Patrick
Department: Registration
Action: Retirement
Effective: 12/31/2023
3. Name: David Rosen
Department: Natural Sciences
Action: Retirement
Effective: 12/31/2023

GRANTS

1. Name: Ruth Lapidow
Department: Workforce Development and Lifelong Learning
Action: Retirement
Effective: 12/31/2023

D. MISCELLANEOUS

ADMINISTRATIVE

The Board of Trustees (“Board”) approves the Employment Agreement between the Board and Dr. Mark McCormick as President of Middlesex College for a term commencing on July 1, 2023 and expiring on June 30, 2029 and authorizes the Chairman of the Board to execute the Agreement on behalf of the Board. A copy of the Contract shall be placed in the Board Records.

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Terrence Corrigan	History and Social Sciences	IX-M #770 General Education Assessment Lead	\$1,301
Kathleen Costanzo	Dental Hygiene	IX-M #755 Dental Hygiene Freshmen Skills Lab	\$2,520
Raymond Dademo	English	IX-M # 753 Reading Placement Scoring	\$705
Melissa Edwards	English	IX-M #772 Community Journalism Training, Course Design, and Teaching	\$1,625
Sally Elkhalfa	Dental Hygiene	IX-M #756 Dental Hygiene Radiology Skills Lab	\$980
Cristobal Espinoza-Wulach	History and Social Sciences	IX-M #772 Community Journalism Training, Course Design, and Teaching	\$1,625
Alexandra Fields	English	IX-M # 753 Reading Placement Scoring	\$2,775
Hillary Hyman	ESL, Languages and Cultures	IX-M #744 ESL Placement	\$150
Sara Imranyi	Library	IX-M # IX-M #770 General Education Assessment Lead	\$1,301
Daniel Markowicz	English	IX-M #752 Writing Placement Scoring	\$813
Ellen Shur	English	IX-M #752 Writing Placement Scoring	\$993
Dylan Vetter	Library	IX-M #771 General Education Assessment Lead-Elect	\$250
Celia Winchester	English	IX-M #752 Writing Placement Scoring	\$564

FACULTY OBSERVATION OF ADJUNCTS – FALL 2023

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
Susan Altman	Visual, Performing and Media Arts	\$175
Brenda Cavanaugh	ESL, Languages and Cultures	\$175
Dhruv Chunawala	Business and Computer Science	\$1400
Claire Condie	Natural Sciences	\$1050
Timothy Dey	Business and Computer Science	\$175
Jim Finne	Engineering Technologies	\$350
Dan Grek	Engineering Technologies	\$350
Katalin Gyurian-Toth	ESL, Languages, and Cultures	\$525
Hillary Hyman	ESL, Languages, and Cultures	\$525
William Kleinelp	Natural Sciences	\$875
Lakshmi Nagarajan-Iyer	Business and Computer Science	\$525
Joe Nesi	Business and Computer Science	\$525
Nick Picioccio	Business and Computer Science	\$1050
Giuseppe Rotolo	History and Social Sciences	\$1750
Sheri-Rose Rubin	Business and Computer Science	\$350
Juan Saborido	ESL, Languages, and Cultures	\$525
Rick Schieni	Engineering Technologies	\$350
Elizabeth Shaheen	ESL, Languages and Cultures	\$175
Ellen Shur	English	\$175
Celia Winchester	English	\$350
Steve Zale	Business and Computer Science	\$1750

FACULTY MISCELLANEOUS – RETIREMENT

WHEREAS, **Ricki Cohn**, has faithfully served Middlesex College from August 30, 1988, to January 31, 2024; and

WHEREAS, she has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Ricki Cohn** as of January 31, 2024; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Ricki Cohn** during her years of service to Middlesex College and extends its best wishes to her on her retirement.

WHEREAS, **Elisabeth Oliu**, has faithfully served Middlesex College from February 1, 1992 to January 31, 2024; and

WHEREAS, she has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Elisabeth Oliu** as of January 31, 2024; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Elisabeth Oliu** during her years of service to Middlesex College and extends its best wishes to her on her retirement.

WHEREAS, **Jerome Olson**, has faithfully served Middlesex College from September 1, 1975, to January 31, 2024; and

WHEREAS, he has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Jerome Olson** as of January 31, 2024; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Jerome Olson** during his years of service to Middlesex College and extends its best wishes to him on his retirement.

WHEREAS, Professor **Jean Volk** began her career at Middlesex College as an Instructor in the Department of Accounting and Legal Studies on September 1987 and was subsequently promoted to the academic rank of Assistant Professor in 1991; to the rank of Associate Professor in 1996; and to the rank of Professor in 2001;

WHEREAS, Professor **Jean Volk** received her Bachelor of Arts degree from Wagner College, a Juris Doctor degree from Seton Hall University School of Law, and a Master of Business Administration degree from Fairleigh Dickinson University; and

WHEREAS, Professor **Jean Volk** served for many years on Division Council, College Assembly, and College Assembly task forces showing outstanding academic leadership at Middlesex College and throughout the New Jersey community college sector; and

WHEREAS, Professor Jean Volk taught generations of students in Business, Business Law, Marketing, and Paralegal Studies; and

WHEREAS, Professor Jean Volk retired on January 31, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the recommendation of the President of Middlesex College, confer the honorary title of Professor Emerita on **Jean Volk** with all associated rights and privileges in recognition of her long years of dedicated service and continuing commitment to Middlesex College.

SUPPORT STAFF MISCELLANEOUS – RETIREMENT

WHEREAS, **Margaret Patrick**, has faithfully served Middlesex College from July 29, 2002 to December 31, 2023; and

WHEREAS, she has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Margaret Patrick** as of December 31, 2023; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Margaret Patrick** during her years of service to Middlesex College and extends its best wishes to her on her retirement.

WHEREAS, **David Rosen**, has faithfully served Middlesex College from November 19, 2014 to December 31, 2023; and

WHEREAS, he has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **David Rosen** as of December 31, 2023; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **David Rosen** during his years of service to Middlesex College and extends its best wishes to him on his retirement.

GRANTS MISCELLANEOUS – RETIREMENT

WHEREAS, **Ruth Lapidow**, has faithfully served Middlesex College from September 1, 1988 to December 31, 2023; and

WHEREAS, she has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Ruth Lapidow** as of December 31, 2023; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Ruth Lapidow** during her years of service to Middlesex College and extends its best wishes to her on her retirement.

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Mr. Oras, for adoption of Resolution 1.

1. WHEREAS, Vinita Jethwani was appointed by the Board of County Commissioners of Middlesex County and served with distinction as a member of the Middlesex College Board of Trustees from February 16, 2022 to December 31, 2023; and

WHEREAS, during her tenure on the College Board, Vinita Jethwani was a member of the Finance and Marketing and Public Relations Committees; and

WHEREAS, Vinita Jethwani generously volunteered her professional knowledge and insight to the College, enhancing the quality of educational services provided by the institution to the residents of Middlesex County, and

NOW, THEREFORE, BE IT RESOLVED, That the members of the Board of Trustees of Middlesex College do hereby recognize and acknowledge their sincere appreciation and gratitude to Vinita Jethwani for her outstanding contributions, the interest she has shown, and the assistance she has given to the campus community and residents of Middlesex County; and

BE IT FURTHER RESOLVED, That the members of the Board of Trustees wish Vinita Jethwani good health and continued success in all of her future endeavors.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

President McCormick shared his gratitude for faculty and staff members who engage with students in extracurricular activities such as the student celebration of Diwali, the Fall Theater production, and the Fall performance of the Middlesex College Dance Ensemble. He also expressed gratitude for support by Trustees such as interacting with students at the HCD luncheons. He noted that this year there was 100% participation by Trustees and members of the Executive Team on Giving Day.

COMMENTS FROM THE LIAISON TO MIDDLESEX COUNTY CAPITAL INVESTMENT PROJECTS

No report.

NEW BUSINESS

Mr. Taffet wished everyone a happy holiday and thanked Ms. Payne for the Union's continued commitment to working collaboratively with management.

Mr. Taffet noted the unfortunate passing of Maha Pulomena, wife of Middlesex County Administrator John Pulomena and a friend of the College.

Mr. Taffet thanked Trustee Jethwani for her service on the Board.

Mr. Taffet commented on the approval of the new contracts for the FOP, Teamsters, and President McCormick, and that he is proud of the direction of the College.

COMMENTS FROM MIDDLESEX COUNTY

Khalid Anjum, Director of Transportation for Middlesex County, spoke on behalf of the Middlesex County Commissioners. He congratulated the College on many achievements and accomplishments in 2023 and on being an anchor institution for Middlesex County.

COMMENTS FROM THE AUDIENCE

Patricia Payne, President of AFT Local 1940, wished the Board and Administration a festive holiday season and happy new year. She reflected on the Fall semester and said that the faculty Union's commitment to working collaboratively with management continues and highlighted collaborations and inclusive dialogues that are taking place on campus. She said she will report again in the new year.

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Mr. Charlie Kratovil, Editor of *New Brunswick Today*, asked that the Board of Trustees meeting agenda be more prominently posted on the College website and asked about the College's participation in the Middlesex County Joint Health Insurance Fund. He also inquired about a College adjunct.

Board Chair Raja responded that a member of the College staff would respond to Mr. Kratovil.

The next regular meeting of the Board of Trustees will take place on Wednesday, January 17, 2024, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 10:49 a.m.

ROBERT P. SICA
SECRETARY

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