

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of October 18, 2023

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Grande, Jethwani, and Roman and Messrs. Finkelstein, Oras, Raja, and Taffet. Mr. Paluri and Mr. Sica were absent. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Herron, Dr. Laureano and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Facilities Management Executive Director Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 14, 2022, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 14, 2022, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 14, 2022, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 14, 2022, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Oras moved, seconded by Ms. Roman, to adopt the September 20, 2023 Board of Trustees regular meeting minutes as presented.

After discussion, the motion was approved.

PRESENTATION

Patricia Luck, Chairperson of the Radiography Education Program, provided an update on the Radiography Program. She reported that the program prepares students for one of the most in-demand fields in the healthcare industry. She shared information on the Program’s Clinical Affiliates and reported that the credentialing examination first-time pass rate for 2022 was 100%.

ACADEMIC AND STUDENT AFFAIRS

Dr. Scherr reported that there were six resolutions for consideration by the Board related to Grants.

Mr. Raja moved, seconded by Ms. Buteas, for adoption of Resolutions 1 through 6.

1. WHEREAS, the Board of Trustees (hereinafter refer to as the “Board”) of Middlesex College (hereinafter referred to as the "College") and the United States Department of Education (hereinafter referred to as the “DOE”) have entered into a contract for the operation of a project entitled TITLE V: DEVELOPING HISPANIC-SERVING INSTITUTIONS PROGAM for the period commencing October 1, 2023 and concluding September 30, 2028; and

WHEREAS, a proposal entitled TITLE V: DEVELOPING HISPANIC-SERVING INSTITUTIONS PROGAM has been submitted by the College administration and agreed to by the DOE in the amount of \$2,958,540.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled TITLE V: DEVELOPING HISPANIC-SERVING INSTITUTIONS PROGAM is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled TITLE V: DEVELOPING HISPANIC-SERVING INSTITUTIONS PROGAM as submitted by the administration of Middlesex College to the DOE for the period commencing October 1, 2023 and concluding September 30, 2028 in the total amount of \$2,958,540.
  - b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.
2. WHEREAS, the Board of Trustees (hereinafter refer to as the “Board”) of Middlesex College (hereinafter referred to as the College") and the New Jersey Educational Facilities Authority (hereinafter referred to as the “State”) have entered into a contract for the operation of a project entitled NJ HIGHER EDUCATION CAPITAL FACILITY PROGRAM: EQUIPMENT LEASING FUND ACT (ELF) for the period commencing October 1, 2023 and concluding September 30, 2025; and

WHEREAS, a proposal entitled HIGHER EDUCATION CAPITAL FACILITY PROGRAM: EQUIPMENT LEASING FUND ACT has been submitted by the College administration and agreed to by the State in the amount of \$1,826,703.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled HIGHER EDUCATION CAPITAL FACILITY PROGRAM: EQUIPMENT LEASING FUND ACT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled HIGHER EDUCATION CAPITAL FACILITY PROGRAM: EQUIPMENT LEASING FUND ACT as submitted by the administration of Middlesex College to the State for the period commencing October 1, 2023 and concluding September 30, 2025 in the total amount of \$1,826,703.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

3. WHEREAS, the Board of Trustees (hereinafter refer to as the "Board") of Middlesex College (hereinafter referred to as the "College") and the New Jersey Community College Consortium for Workforce and Economic Development (hereinafter referred to as the "NJCCC") have entered into a contract for the operation of a project entitled NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE for the period commencing July 1, 2023 and concluding June 30, 2024; and

WHEREAS, a proposal entitled NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE has been submitted by the College administration and agreed to by NJCCC in the amount of \$97,000.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE as submitted by the administration of Middlesex College to NJCCC for the

period commencing July 1, 2023 and concluding June 30, 2024 in the total amount of \$97,000.00.

- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

4. WHEREAS, the Board of Trustees (hereinafter refer to as the "Board") of Middlesex College (hereinafter referred to as the "College") and the State of New Jersey, Office of the Secretary of Higher Education (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled COLLEGE READINESS NOW X for the period commencing July 1, 2023 and concluding June 30, 2024; and

WHEREAS, a proposal entitled COLLEGE READINESS NOW X has been submitted by the College administration and agreed to by the State in the amount of \$67,396.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled COLLEGE READINESS NOW X is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled COLLEGE READINESS NOW X as submitted by the administration of Middlesex College to the State for the period commencing July 1, 2023 and concluding June 30, 2024 in the total amount of \$67,396.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

5. WHEREAS, the Board of Trustees (hereinafter refer to as the "Board") of Middlesex College (hereinafter referred to as the "College") and the Workforce Development Board of Middlesex County (hereinafter referred to as "County") have entered into a contract for the operation of a project entitled GED/HSE YOUTH PROGRAM for the period commencing September 1, 2023 and concluding August 31, 2024; and

WHEREAS, a proposal entitled GED/HSE YOUTH PROGRAM has been submitted by the College administration and agreed to by the County in the amount of \$199,716.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled GED/HSE YOUTH PROGRAM is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled GED/HSE YOUTH PROGRAM as submitted by the administration of Middlesex College to the County for the period commencing September 1, 2023 and concluding August 31, 2024 in the total amount of \$199,716.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

6. WHEREAS, the Board of Trustees (hereinafter refer to as the "Board") of Middlesex College (hereinafter referred to as the "College") and Workforce Development Board of Middlesex County (hereinafter referred to as "County") have entered into a contract for the operation of a project entitled ONE STOP OPERATOR CONTRACT for the period commencing August 1, 2023 and concluding June 30, 2024; and

WHEREAS, a proposal entitled ONE STOP OPERATOR CONTRACT has been submitted by the College administration and agreed to by the County in the amount of \$124,999.99; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled ONE STOP OPERATOR CONTRACT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled ONE STOP OPERATOR CONTRACT as submitted by the administration of Middlesex College to the County for the period commencing August 1, 2023 and concluding June 30, 2024 in the total amount of \$124,999.99.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

### FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on October 11, 2023 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommends approval of the following eleven resolutions.

Mr. Taffet moved, except for Resolution 11.a. He abstained on that resolution. Mr. Oras moved Resolution 11.a. Seconded by Ms. Jethwani for adoption of Resolutions 1 through 11.a.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$8,320.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
ESCNJ	22/23-12	Cherry Valley Tractor Sales	Grounds equipment, parts, and supplies	\$10,800.00
ESCNJ	21/22-22	WB Mason	Copier paper for the Print Shop	\$32,000.00
JPC	FY23JPC-26	DiaMedical USA Equipment, LLC	Hospital beds with accessories <sup>1</sup>	\$15,560.75
JPC	FY23JPC-26	DiaMedical USA Equipment, LLC	Mobile healthcare computing workstations <sup>1</sup>	\$24,862.50
JPC	FY23JPC-26	Pocket Nurse Enterprises, Inc.	Headwalls with accessories <sup>1</sup>	\$20,867.56
JPC	FY23JPC-26	Pocket Nurse Enterprises, Inc.	Medical dispensing system <sup>1</sup>	\$27,007.58
JPC	FY23JPC-26	Thermo Fisher Scientific Co.	Scientific equipment including a Fluid Cell imaging station, microcentrifuge, waterback, refrigerator	\$42,433.00

			and CO2 incubator <sup>2</sup>	
NJSC	19-TELE-00656	Dell Marketing	PCs and monitors <sup>1</sup>	\$10,627.73
NJSC	21-TELE-01506	ePlus Technology, Inc.	Installation and configuration of networking equipment <sup>1</sup>	\$54,206.98
NJSC	23-TELE-45463	Millennium Communications Group	Campus-wide cellular and wireless survey and related design work	\$18,228.00
NJSC	17-FLEET-00212	Winner Ford	2024 F150 4x4 pick-up truck for Facilities Department	\$43,861.00
NJSC	17-FLEET-00212	Winner Ford	2023 Ford Interceptor patrol vehicle for Police Department	\$44,709.00
OMNIA	R210201	Tri-State Golf Carts c/o E-Z Go	Putters for Facilities Department	\$107,451.00

- 1) Equipment for the Nursing Simulation lab funded by the Securing Our Children's Future grant.
- 2) Equipment for the Biotechnology lab funded by the Securing Our Children's Future grant.

- (1) ESCNJ – Educational Services Commission of New Jersey
- (2) JPC – NJCCC Joint Purchasing Consortium
- (3) NJSC – New Jersey State Contract
- (4) OMNIA – OMNIA Partners Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Special Quote #10718P, as amended, for Phase 3 construction observation services for the Chambers Hall interior renovation and HVAC reconfiguration project:

DMR Architects, Hasbrouck Heights, NJ for the not-to-exceed amount of \$41,500.00.

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made for contracts awarded for the period of July 1, 2023 through June 30, 2024:

- a. Mark Sullivan, Alachua, FL for additional services needed for the OTC/Library project and to exercise the 8-month optional renewal period through December 31, 2023:

Previous Contract Amount	\$ 40,000.00
Amendment #1	<u>7,500.00</u>
New Contract Amount	<u>\$ 47,500.00</u>

- b. Maul Power Group, Morristown, NJ for additional high-voltage electric distribution system services needed:

Previous Contract Amount	\$50,000.00
Amendment #1	<u>3,415.00</u>
New Contract Amount	<u>\$53,415.00</u>

- c. Mongoose Research, Orchard Park, NY for compliance management services related to the College's campus-wide texting communication software:

Previous Contract Amount	\$43,200.00
Amendment #1	<u>7,500.00</u>
New Contract Amount	<u>\$50,700.00</u>

- d. OSI Technology, Warren, NJ for a pricing adjustment for the IT access control system hardware, installation, and software licensing in accordance with PEPPM 533902-155:

Previous Contract Amount	\$33,423.95
Amendment #1	<u>560.40</u>
New Contract Amount	<u>\$33,984.35</u>

4. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4, N.J.S.A. 18A:64A-25.5.a.(3), N.J.S.A. 18A:64A-25.19; and

WHEREAS, The Director of Purchasing and Inventory has deemed it impractical to solicit quotations as the manufacturer limits distributors to one per geographical area and furthermore, the construction of the Nursing Simulation lab was designed to exclusively fit the specified equipment; and

WHEREAS, The Director of Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and



WHEREAS, The vendor has completed and submitted Business Entity and Political Contribution Disclosures certifying that the vendor has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract be authorized to the following vendor:

- a. Esco Technologies, Horsham, PA for the purchase of two biosafety cabinets and adjustable height stands for the Nursing Simulation lab funded by the Securing Our Children's Future grant for the not-to-exceed amount of \$20,640.00.

5. WHEREAS, The College has a need to obtain services from public entities pursuant to N.J.S.A. 18A:64A-25.5.b.; and

WHEREAS, Public entities are exempt from the Business Entity and Political Contribution Disclosure laws pursuant to N.J.S.A. 19:44A-20.4;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract be authorized to the County of Middlesex, New Brunswick, NJ for the 2023 Member Assessment for the liability, property, cyber, and other insurance policies administered by the Middlesex County Insurance Commission for the not-to-exceed amount of \$1,078,773.00.

6. WHEREAS, The College has a need to obtain employee dental insurance pursuant to N.J.S.A. 18A:64A-25.5(11); and

WHEREAS, The Director of Purchasing and Inventory has determined and certified in writing that the value of the acquisition exceeds \$17,500.00; and

WHEREAS, Insurance carriers are statutorily prohibited from making political contributions and as such, are not subject to the requirements of N.J.S.A. 19:44A-20.4;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the Board of Trustees approve the renewal proposal submitted by Cigna Health and Life Insurance Co., Pittsburgh, PA, for the not-to-exceed amount of \$463,171.00 for the policy period of January 1, 2024 through December 31, 2024.

7. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals,

Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of the following items:

- a. Six (6) 32-inch television sets from Media Services;
- b. One (1) 2001 Ford Focus Wagon;
- c. One (1) 2007 Dodge Durango
- d. One (1) 2008 Dodge Charger
- e. One (1) Toro Groundsmaster 328-D lawn mower

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

8. WHEREAS, The College desires to participate in cooperative purchasing systems to reduce costs and improve efficiency; and

WHEREAS, N.J.S.A. 18A:64A-25.11a.b. and N.J.S.A. 52:34-6.2(b)(3) authorizes the College to make purchases and contract for services through the use of nationally-recognized and accepted cooperative purchasing agreements, hereinafter referred to as a "national cooperative"; and

WHEREAS, The Interlocal Purchasing System (TIPS) is a national cooperative purchasing program offered by Region VIII Education Service Center, a lead public agency, wherein awarded contracts are competitively bid and offered to members;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves membership and participation in the TIPS national cooperative.

9. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4, N.J.S.A. 18A:64A-25.5.a.(15) and (20); and

WHEREAS, The College acknowledges the benefits of collaborating with external agencies that specialize in temporary staffing, and have expertise in permanent placement services, to efficiently source candidates with the required expertise and fit; and

WHEREAS, The Director of Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendor has completed and submitted Business Entity and Political Contribution Disclosures certifying that the vendor has not made any reportable

10/18/2023

contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and Chief Financial Officer, a contract be authorized to Robert Half International, San Ramon, CA for the provision of temporary staffing and recruitment services for such positions as deemed necessary by the Executive Director of Human Resources for the not-to-exceed amount of \$85,000.00.

10. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$7,680.00.

Contract Amount	\$96,000.00
Previous Payments	76,800.00
Payment #5	<u>7,680.00</u>
Balance	<u>\$11,520.00</u>

- b. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with the L’Hommedieu Hall Dental Clinic project in the amount of \$66,411.33.

Contract Amount	\$2,848,063.00
Previous Payments	2,776,405.42
Payment #19	<u>66,411.33</u>
Balance	<u>\$ 5,246.25</u>

- c. Northeastern Interior Services, Little Falls, NJ for construction services for the Biotech, Engaged Learning, and Nursing Simulation labs in conjunction with the Securing Our Children’s Future grant project in the amount of \$83,790.00.

Contract Amount	\$1,219,000.00
Previous Payments	721,437.75
Payment #6	<u>83,790.00</u>
Balance	<u>\$ 413,772.25</u>

- d. Spiegle Architects, Hamilton, NJ for construction document architectural services in conjunction with the Library, Instructional Resource Center, and Gateway roof replacements project in the amount of \$2,245.50.

Contract Amount	\$74,850.00
Previous Payments	71,107.50
Payment #5	<u>2,245.50</u>
Balance	<u>\$ 1,497.00</u>

11. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of August 2023 in the amount of \$8,872.50.

After discussion, the motion was approved.

### HUMAN RESOURCES COMMITTEE

This month includes 16 recommended items in total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Mr. Taffet, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	1
	Support Staff	3
	Grants	1
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	2
	Support Staff	1
	Grants	1
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	1
	Grants	2
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	1
	Support Staff	1

A. HIRES

### ADMINISTRATIVE

1. Name: Beth-Anne Eiring  
Department: Events and Media Services  
Position: Event Services Specialist  
Salary: \$61,871  
Effective: 10/16/2023

FACULTY

1. Name: Elisa Elorza  
Department: Visual, Performing and Media Arts  
Position: Instructor – One-Semester Only  
Salary: \$33,368  
Effective: 01/16/2024

SUPPORT STAFF

1. Name: Lauren Hoke  
Department: Enrollment Services  
Position: Enrollment Services Assistant  
Salary: \$45,332  
Effective: 10/2/2023
2. Name: Brenda Trejo Idelfonso  
Department: New Brunswick Center  
Position: Enrollment Services Assistant  
Salary: \$45,332  
Effective: 10/16/2023
3. Name: Jennifer Viteri  
Department: Facilities Management  
Position: Department Assistant  
Salary: \$43,001  
Effective: 10/2/2023

GRANTS

1. Name: Peyton Brady  
Department: Veterans Services  
Position: Acting Assistant Veteran Specialist  
Salary: \$49,821\*  
Effective: 10/2/2023 – 6/30/2024  
\*Annual Salary

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Astrid Borkowski  
Department: Student and Enrollment Services  
Position: Administrative Assistant to the Vice President, Student and Enrollment Services  
Salary: \$61,871  
Effective: 10/1/2023
2. Name: Rashmi Sanglikar  
Department: Finance  
Position: Student Accounts Manager  
Salary: \$77,740  
Effective: 10/16/2023

#### SUPPORT STAFF

1. Name: Geoff Stash  
Department: Facilities Management  
Position: Groundsperson I  
Salary: \$51,134  
Effective: 9/1/2023

#### GRANTS

1. Name: Carlos Perez  
Department: Veterans Services  
Position: Coordinator of Military and Veteran Services  
Salary: \$61,871  
Effective: 10/2/2023 – 6/30/2024

### C. SEPARATIONS

#### ADMINISTRATIVE

1. Name: Lloyd Brown  
Department: Information Technology  
Action: Resignation  
Effective: 9/29/2023

#### GRANTS

1. Name: Patricia Kiernan  
Department: Student Life  
Action: Resignation  
Effective: 10/26/2023
2. Name: Senem Kaptan  
Department: English  
Action: Resignation

Effective: 10/18/2023

D. MISCELLANEOUS

ADMINISTRATIVE

- 1. Name: Alexis Delgado
- Department: Educational Opportunity Fund
- Reason: ASPIRE Program
- Payment: \$5,100

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Hillary Hyman	ESL, Languages, and Cultures	IX-M#744 ESL Placement Interviews and Advisement (Summer 2023)	\$475

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the October 15, 2023 pay period, through June 30, 2024 beginning with the name **Viteri, Jenniffer** and ending with the name **Viteri, Jenniffer**:

<u>NAME</u>	<u>SALARY</u> <u>2022/2023</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Viteri, Jenniffer**	\$43,751		\$43,751
*Associate’s Degree			
**Bachelor’s Degree			
***Master’s Degree			

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Mr. Anderson, for adoption of Resolutions 1 and 2.

- 1. Based on the recommendation of Middlesex College Board of Trustees Vice Chair Gary Taffet, authorize the approval of President McCormick’s expenses for the first quarter of FY2024.

- 2. BE IT RESOLVED, that at the request of the County of Middlesex, the Board of Trustees grants two (2) separate Traffic Signal easements over College property in substantially the form attached hereto and authorizes the President of the College to execute same on behalf of the Board of Trustees. The easements are to permit

improvements to Woodbridge Avenue from Mill Road to Route 440, Township of Edison, Middlesex County, New Jersey, allowing for updated traffic signals, realignment of crosswalks, and reconstruction of pedestrian ramps for ADA compliance.

After discussion, the motion was approved.

#### REPORT OF COUNSEL

No report.

#### REPORT OF THE PRESIDENT

President McCormick reported that hundreds of visitors joined College employees, students, and alumni and their families at this year's Harvest Fest on the Edison campus. Attendees of all ages picked pumpkins, enjoyed delicious food and live music, took photos with Bolt the Colt, and learned about College programming and services during the autumn festival. He also provided an update on Fall enrollment and athletics.

#### COMMENTS FROM MIDDLESEX COUNTY

Khalid Anjum, Director of Transportation for Middlesex County, spoke on behalf of the Middlesex County Commissioners. He thanked Patricia Luck, Chairperson of the Radiography Education Program, for her presentation and congratulated her on the programs various partnerships and success.

#### COMMENTS FROM THE AUDIENCE

Patricia Payne, President of AFT Local 1940, stated that she has continued to meet with President McCormick, Vice President Scherr, and other members of the College's Administration to collaborate and move forward as an institution. She also shared some concerns regarding Wi-Fi access on campus.

The Annual meeting and next regular meeting of the Board of Trustees will take place on Monday, November 13, 2023, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:28 a.m.

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ROBERT P. SICA  
SECRETARY



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