

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of September 20, 2023

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Grande, Jethwani, and Roman and Messrs. Finkelstein, Oras, Raja, Sica, and Taffet. Mr. Anderson and Mr. Paluri were absent. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Herron and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Dean for Student and Enrollment Services Dr. Laureano, Facilities Management Executive Director Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 14, 2022, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 14, 2022, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 14, 2022, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 14, 2022, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Sica moved, seconded by Mr. Raja, to adopt the June 21, 2023 Board of Trustees regular meeting and August 1, 2023 special meeting minutes as presented.

After discussion, the motion was approved.

PRESENTATION

Dr. McCormick reminded Trustees that at the May 17, 2023 Board of Trustees meeting, the Board approved the promotion of 17 faculty members to the academic rank of Professor, Associate Professor, and Assistant Professor. Deans Nester and Dean Aydin introduced nine of

the newly-promoted faculty members who shared their passion for teaching Middlesex College students with the Board.

### ACADEMIC AND STUDENT AFFAIRS

Dr. Scherr reported that there were two resolutions for consideration by the Board related to Grants.

Mr. Raja moved, seconded by Ms. Jethwani, for adoption of Resolutions 1 and 2.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and Bergen Community College (hereinafter referred to as "Bergen") have entered into a contract for the operation of a project entitled NJ HEALTHWORKS GRANT SUBAWARD for the period commencing July 15, 2023 and concluding July 14, 2024; and

WHEREAS, a proposal entitled NJ HEALTHWORKS GRANT SUBAWARD has been submitted by the College administration and agreed to by Bergen in the amount of \$143,622.50; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled NJ HEALTHWORKS GRANT SUBAWARD is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled NJ HEALTHWORKS GRANT SUBAWARD as submitted by the administration of Middlesex College to Bergen Community College for the period July 15, 2023 and concluding July 14, 2024 in the total amount of \$143,622.50.
  - b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.
2. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the State of New Jersey, Office of the Secretary of Higher Education (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT SUCCESS INITIATIVE for the period commencing July 1, 2023 and concluding June 30, 2024; and

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WHEREAS, a proposal entitled COMMUNITY COLLEGE OPPORTUNITY GRANT STUDENT SUCCESS INITIATIVE has been submitted by the College administration and agreed to by the State in the amount of \$298,194.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT SUCCESS INITIATIVE is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT SUCCESS INITIATIVE as submitted by the administration of Middlesex College to the State of New Jersey for the period July 1, 2023 and concluding June 30, 2024 in the total amount of \$298,194.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

#### FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on September 13, 2023 to discuss various matters consisting of resolutions for contracts, vendor payments, and other financial matters at the College and recommends approval of the following twelve resolutions.

Mr. Taffet moved, except for Resolution 11.a. He abstained on that resolution. Mr. Oras moved Resolution 11.a. Seconded by Mr. Sica for adoption of Resolutions 1 through 12.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$7,500.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
ESCNJ	23/24-09	Natural Green Lawn Care	Campus athletic field treatments	\$10,575.00

JPC	22/23 R-1380	Turnitin LLC	Licensing and maintenance of plagiarism detection software	\$26,952.05
NJ Edge	269-EMCPS-19-001	SHI International	Microsoft licensing	\$23,790.00
NJSC	21-TELE-01506	ePlus Technology	Cisco managed networking services	\$175,000.00
NJSC	20-TELE-01512	Insight Public Sector	Additional Adobe licensing for academic classes	\$10,125.00
NJSC	40469	Stewart Industries	Ten (10) copiers	\$72,239.27
OMNIA	22-07	Home Depot Pro	Custodial supplies	\$10,000.00
PEPPM	533902-155	OSI Technology	IT access control hardware, installation, and software licensing	\$33,423.95
PEPPM	533902-155	OSI Technology	Colt Café security camera hardware and software licensing	\$7,298.05

- (1) ESCNJ – Educational Services Commission of New Jersey
- (2) JPC – NJCCC Joint Purchasing Consortium
- (3) NJ EDGE – NJ Edge Consortium
- (4) NJSC – New Jersey State Contract
- (5) OMNIA – OMNIA Partners Cooperative
- (6) PEPPM – Pennsylvania Education Purchasing Program for Microcomputers

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid # 24-1 for charter bus services from a total of four (4) responses:

American Dream Coaches, Edison NJ for the not-to-exceed amount of \$106,430.00 for the period of October 1, 2023 through September 30, 2024, with an optional one-year renewal through September 30, 2025.

- b. Bid # 24-4 for Chambers Hall Interior Renovation (base bids a and b, alternates 2,

3, and 5) from a total of twelve (12) responses:

Imperial Construction and Electric, Elizabeth, NJ for the not-to-exceed amount of \$3,947,135.00.

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made for contracts awarded for the period of July 1, 2022 through June 30, 2023:

a. Automated Data Processing, Parsippany, NJ for additional payroll services:

Previous Contract Amount	\$183,745.14
Amendment #1	<u>37,235.91</u>
New Contract Amount	<u>\$221,981.05</u>

b. Edison Water Utility, Edison, NJ for additional water usage:

Previous Contract Amount	\$85,000.00
Amendment #1	<u>7,888.22</u>
New Contract Amount	<u>\$92,888.22</u>

c. Ellucian Company LP, Reston, VA, for additional Pay Pal Fees:

Previous Contract Amount	\$26,500.00
Amendment #1	<u>8,590.00</u>
New Contract Amount	<u>\$35,090.88</u>

d. County of Middlesex Board of Education, East Brunswick, NJ, for additional utility charges at Perth Amboy Center:

Previous Contract Amount	\$38,439.36
Amendment #1	<u>4,128.20</u>
New Contract Amount	<u>\$42,567.56</u>

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made for contracts awarded for the period of July 1, 2023 through June 30, 2024:

a. Ellucian Company LP, Reston, VA for additional Pay Pal Fees:

Previous Contract Amount	\$ 22,500.00
Amendment #1	<u>5,000.00</u>
New Contract Amount	<u>\$ 27,500.00</u>

- b. Insight Public Sector, Tempe, AZ for an adjustment to the annual SecureLink software licensing as per NJSC 20-TELE-01512:

Previous Contract Amount	\$ 21,011.53
Amendment #1	<u>649.87</u>
New Contract Amount	<u>\$ 21,661.40</u>

- c. Schindler Elevator, Morristown, NJ for additional charges for elevator services:

Previous Contract Amount	\$10,622.09
Amendment #1	<u>388.27</u>
New Contract Amount	<u>\$11,010.36</u>

5. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provision of N.J.S.A. 16:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendor is a non-profit organization with a designation of 501(c)3 from the Internal Revenue Service, and per P.L. 2004, c.19, non-profit organizations are therefore exempt from the Political Contribution and Business Entity disclosure requirements;

BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following non-profit organization for the period of July 1, 2023 through June 30, 2024; and

- a. NJ Edge.net Inc., Newark, NJ for the FY2024 NJ Transfer Assessment as approved by the New Jersey President's Council on June 5, 2023 for the not-to-exceed amount of \$19,879.00.
6. WHEREAS, The College has a need to obtain services from public entities pursuant to N.J.S.A. 18A:64A-25.5.b.; and

WHEREAS, The public entities are exempt from the Business Entity and Political Contribution Disclosure laws pursuant to N.J.S.A. 19:44A-20.4;

BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following public entities:

- a. Rutgers, the State University of New Jersey, New Brunswick, NJ for Police dispatching and emergency 911 communications for the not-to-exceed amount of \$1,028,983.80 for services to be provided from July 1, 2023 through June 30, 2028 (annual rates as specified in the Interlocal Services Agreement), for the not-to-exceed amount of \$100,000.00 for implementation, and for the not-to-exceed amount of \$75,000.00 for initial maintenance and infrastructure support fees, for the total not-to-exceed amount of \$1,203,983.80.
- b. South Brunswick Township, Monmouth Junction, NJ for the annual maintenance service for law enforcement database for the Police Department for the not-to-exceed amount of \$17,710.00 for the period of July 1, 2023 through June 30, 2024.

7. WHEREAS, The College has a need to obtain workers compensation insurance coverage and pursuant to N.J.S.A. 18A:64A-25.35.a., two or more county colleges may form and become members of a county college insurance group; and

WHEREAS, The insurance group is exempt from the Business Entity and Political Contribution Disclosure laws pursuant to N.J.S.A. 19:44A-20.4;

BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract be authorized to the NJ Community College Insurance Worker's Compensation Fund in the amount of \$367,000.00 for the period of July 1, 2023 through June 30, 2024.

8. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of three (3) reach-in display coolers from Colt Café; and

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

9. WHEREAS, The State of New Jersey has amended the County College Contracts

Law, N.J.S.A. 18A:64A-25.1 et seq., with revised public bidding threshold effective July 1, 2023,

NOW, THEREFORE, BE IT RESOLVED, That the purchasing procedures previously adopted on July 1, 2009 by the Board of Trustees be revised to comply with the amendment increasing the aggregate value of any contract, purchase or agreement by a local contracting unit which requires public advertisement for bids from \$37,500.00 to \$41,600.00 from July 1, 2023.

10. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$880.00.

Contract Amount	\$88,000.00
Previous Payments	87,120.00
Payment #7 (FINAL)	<u>880.00</u>
Balance	<u>\$ 0.00</u>

- b. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services for additional HVAC work in conjunction with the Chambers Hall Renovation project in the amount of \$305.00.

Contract Amount	\$30,500.00
Previous Payments	30,195.00
Payment #6 (FINAL)	<u>305.00</u>
Balance	<u>\$ 0.00</u>

- c. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$33,600.00.

Contract Amount	\$96,000.00
Previous Payments	43,200.00
Payment #3	19,200.00
Payment #4	<u>14,400.00</u>
Balance	<u>\$19,200.00</u>

- d. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following three (3) projects: Securing Our Children's Future, North Hall Renovation, and L'Hommedieu Dental Clinic in the amount of \$19,300.00.



Contract Amount	\$328,100.00
Previous Payments	209,971.00
Payment #12	<u>19,300.00</u>
Balance	<u>\$ 98,829.00</u>

- e. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Biotechnology Lab Expansion in conjunction with the Securing Our Children's Future grant project in the amount of \$522.00.

Contract Amount	\$2,900.00
Previous Payments	1,073.00
Payment #5	261.00
Payment #6	<u>261.00</u>
Balance	<u>\$1,305.00</u>

- f. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Engaged Learning Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$441.00.

Contract Amount	\$4,900.00
Previous Payments	1,813.00
Payment #5	<u>441.00</u>
Balance	<u>\$2,646.00</u>

- g. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Nursing Simulation Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$1,855.70.\*

Contract Amount	\$10,000.00
Previous Payments	3,700.00
Payment #5	900.00
Payment #6	<u>900.00</u>
Balance	<u>\$ 4,500.00</u>

\*This payment includes a \$55.70 charge for reimbursable expenses which is not part of the contract total.

- h. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Engaged Learning Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$441.00.

Contract Amount	\$4,900.00
Previous Payments	2,254.00
Payment #6	<u>441.00</u>
Balance	<u>\$2,205.00</u>

- i. Kalogridis Contracting, LLC, North Brunswick, NJ for construction services in conjunction with the Campus Wide Catch Basin and Concrete Repair project in the amount of \$37,200.00.

Contract Amount	\$37,200.00
Payment #1 (FINAL)	<u>37,200.00</u>
Balance	<u>\$ 0.00</u>

- j. Northeastern Interior Services, Little Falls, NJ for construction services for the Biotech Lab, Engaged Learning Lab and the Nursing Simulation Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$258,882.75.

Contract Amount	\$1,219,000.00
Previous Payments	462,555.00
Payment #5	<u>258,882.75</u>
Balance	<u>\$ 497,562.25</u>

11. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of July 2023 in the amount of \$700.00.

12. WHEREAS, The Board of School Estimate by Resolution dated April 2, 2020 approved the funding of Capital Projects for Middlesex College, the cost of which was to be equally split between the County of Middlesex ("County") and the State of New Jersey pursuant to Chapter 12 of the County College Act ("Chapter 12 Funding") for Fiscal Year 2021; and

WHEREAS, The Fiscal Year 2021 Capital Projects included \$1,480,000.00 for HVAC improvements at Chambers Hall; and

WHEREAS, After a study by Middlesex College Administrators, it was determined that the Chambers Hall needs additional improvements ("Chambers Hall Project"); and

WHEREAS, The Board of Trustees of Middlesex College requested that the Board of School Estimate approve Chapter 12 funding of the Chambers Hall Project in the amount of \$2,300,000.00 to be funded in Fiscal Year 2022; and the Board of School Estimate approved the requests; and

WHEREAS, The Board of Trustees has determined that because of the extensive nature of Chambers Hall Project, the sum of \$1,480,000.00 for HVAC Improvements should be transferred to the Chambers Hall Project; and

WHEREAS, By such transfer, the total for the Chambers Hall Project shall be \$3,780,000.00.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of Middlesex College that pursuant N. J. S. A. 18A:64A-19, the Board approves the transfer of \$1,480,000.00 that was contained in Fiscal Year 2021 Chapter 12 Funding that was to be used for HVAC improvements to the Chambers Hall Project fund contained in the Fiscal Year 2022 Chapter 12 Funding of \$2,300,000.00 making the total of the Chambers Hall Chapter 12 Project the sum of \$3,780,000.00.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

This month includes 31 recommended items in total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Ms. Roman, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	1
	Support Staff	1
	Grants	2
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	4
	Support Staff	6
	Grants	1
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	2
	Support Staff	4
	Grants	1
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	2
	Support Staff	4
	Grants	1

## A. HIRES

ADMINISTRATIVE

1. Name: George Panagiotopoulos  
Department: Grants  
Position: Grant Compliance Analyst  
Salary: \$66,634  
Effective: 9/1/2023

FACULTY

1. Name: Neil Doscher  
Department: Visual, Performing and Media Arts  
Position: Instructor – One Semester Only  
Salary: \$33,368  
Effective: 8/28/2023

SUPPORT STAFF

1. Name: Olgra Perez  
Department: Facilities Management  
Position: Custodian  
Salary: \$33,418 + \$2,610 (shift differential) = \$36,028  
Effective: 9/1/2023

GRANTS

1. Name: Spencer McCray  
Department: English  
Position: Criminal Justice Information Systems –  
Admissions and Enrollment Navigator  
Salary: \$61,871  
Effective: 9/1/2023
2. Name: Carlos Perez  
Department: Veterans Services  
Position: Acting Assistant Veteran Specialist  
Salary: \$49,821  
Effective: 8/7/2023 – 9/30/2023

## B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: José Laureano  
Department: Student and Enrollment Services  
Position: Vice President, Student and Enrollment Services

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- Salary: \$163,000  
Effective: 10/1/2023
2. Name: Robert Munoz  
Department: Perth Amboy Center  
Position: Acting Assistant Director, Perth Amboy Center  
Salary: \$72,025\*  
Effective: 10/1/2023 – 9/30/2024  
\*Annual Salary
3. Name: Michael Sullivan  
Department: eLearning  
Action: Title change only  
Position: Assistant Dean, eLearning  
Effective: 8/14/2023
4. Name: Gina Vilchez  
Department: Human Resources  
Position: Acting Senior Benefits Specialist  
Salary: \$72,025\*  
Effective: 9/1/2023 – 12/31/2023  
\*Annual Salary

SUPPORT STAFF

1. Name: Oscar Cleaver  
Department: Police  
Action: Promotion to Step 2  
Salary: \$45,000 + \$1,800 (Bachelor's degree)  
Effective: 10/1/2023
2. Name: Ruth Garcia  
Department: Perth Amboy Center  
Position: Acting, Perth Amboy Center Coordinator  
Salary: \$48,335  
Effective: 10/1/2023 – 3/31/2024
3. Name: Kevin Romero  
Department: Police  
Action: Promotion to Step 2  
Salary: \$45,000 + \$1,800 (Bachelor's degree)  
Effective: 10/1/2023
4. Name: Rashmi Sanglikar  
Department: Student Accounts Services  
Action: \$300 Stipend – Additional Responsibilities  
Effective: 08/1/2023 – 10/31/2023

5. Name: Nicole Scavone  
Department: New Brunswick Center  
Action: Promotion to New Brunswick Center Coordinator  
Salary: \$48,335  
Effective: 8/16/2023
6. Name: Stephanie Wood  
Department: Student Accounts Services  
Action: \$300 Stipend – Additional Responsibilities  
Effective: 08/1/2023 – 10/31/2023

#### GRANTS

1. Name: Lisa Haskins  
Department: Workforce Development and Lifelong Learning  
Position: Success Coach  
Salary: \$57,115  
Effective: 8/16/2023 – 6/30/2024

#### C. SEPARATIONS

##### ADMINISTRATIVE

1. Name: Joselyn Quezada  
Department: Marketing and Communications  
Action: Resignation  
Effective: 9/8/2023
2. Name: Bijal Shah  
Department: Student Accounts Services  
Action: Resignation  
Effective: 8/31/2023

##### SUPPORT STAFF

1. Name: Kyle Figueroa  
Department: Facilities Management  
Action: Termination  
Effective: 8/17/2023
2. Name: Maria Fychok  
Department: Facilities Management  
Action: Termination  
Effective: 8/7/2023
3. Name: Jeri Hawkins  
Department: Testing Center  
Action: Retirement

Effective: 9/30/2023

- 4. Name: Ashley Pan  
 Department: Hospitality, Culinary Arts, and Dietetics  
 Action: Resignation  
 Effective: 8/8/2023

GRANTS

- 1. Name: Latanya Everett  
 Department: Veterans Services  
 Action: Termination  
 Effective: 8/2/2023

D. MISCELLANEOUS

ADMINISTRATIVE – ADDITIONAL COMPENSATION

- 1. Name: Michael Ambroziak  
 Department: Police  
 Reason: Overtime Wages  
 Payment: \$672.64

FACULTY ASSISTANT CHAIR AND CURRICULUM COORDINATORS 2023/2024

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
Claire Condie	Natural Sciences – Sustainability – Spring 2024	\$1,301
Parag Muley	Natural Sciences – Sustainability – Fall 2023	\$1,301
Patricia Payne	History and Social Sciences – Political Science	\$2,602

FACULTY – REDUCED LOAD

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REDUCED ANNUAL SALARY</u>	<u>DATE</u>
Benjamin Marshall	English	\$93,175	Fall 2023

SUPPORT STAFF – LEAVE OF ABSENCE

- 1. Name: Jeyanthan Vinayagam Samithamby  
 Department: Facilities Management  
 Type of leave: Unpaid  
 Effective: 8/18/2023 – 9/8/2023

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the August

15, 2023 pay period, through June 30, 2024 beginning with the name **Helmy, Dalia** and ending with the name **Reilly, Patrick**:

<u>NAME</u>	<u>SALARY</u> <u>2022/2023</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Helmy, Dalia*	\$45,832		\$45,832
Polar, Alvaro***	\$52,689		\$52,689
Reilly, Patrick**	\$49,085		\$49,085
*Associate's Degree			
**Bachelor's Degree			
***Master's Degree			

SUPPORT STAFF COACHING APPOINTMENTS – 2023-2024 ACADEMIC YEAR

<u>NAME</u>	<u>SPORT</u>	<u>SALARY</u>
Giordano, Adrienne	Head Coach – Women's Soccer	\$9,927
Giordano, Adrienne	Spring Stipend – Women's Soccer	\$2,075
Mooney, Christopher	Head Coach – Baseball	\$9,927
Mooney, Christopher	Fall Stipend – Baseball	\$2,075
Muldowney, James	Head Coach – Softball	\$9,927
Muldowney, James	Fall Stipend – Softball	\$2,075
Napoleon, Tracey	Assistant Coach – Women's Basketball	\$6,001
Nisivoccia, Joseph	Head Coach – Wrestling	\$12,002
Powell, Michel	Head Coach – Women's Basketball	\$12,002
Schneekloth, Charles	Head Coach – Track and Field	\$9,927
Smith, Winston	Head Coach – Men's Basketball	\$12,002
Velasco, Javier	Head Coach – Men's Soccer	\$9,927
Velasco, Javier	Spring Stipend – Men's Soccer	\$2,075
Weins, Brian	Assistant Coach – Baseball	\$4,964
Williams, Miya	Head Coach – Men's Volleyball	\$7,111

SUPPORT STAFF MISCELLANEOUS – RETIREMENT

WHEREAS, **Jeri Hawkins**, has faithfully served Middlesex College from October 1, 2007 to September 30, 2023; and

WHEREAS, she has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Jeri Hawkins** as of September 30, 2023; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Jeri Hawkins** during her years of service to Middlesex College and extends its best wishes to her on her retirement.

GRANTS – ADDITIONAL COMPENSATION

- Name: Kerly Cabreja



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Department:	Perth Amboy Center/Success Bound
Reason:	Instructor for Success Bound Seniors – Grant Funded Office of Faith Based Initiatives – College Readiness Grant
Payment:	\$1,500

After discussion, the motion was approved.

### GENERAL

Mr. Taffet moved, seconded by Ms. Jethwani, for adoption of Resolution 1.

Based on the recommendation of Middlesex College Board of Trustees Vice Chair Gary Taffet, authorize the approval of President McCormick's expenses for the fourth quarter of FY2023.

After discussion, the motion was approved.

### REPORT ON EVALUATION OF PRESIDENT

Chair Finkelstein reported that in accordance with the terms of Dr. McCormick's contract, the Board reviewed Dr. McCormick's performance as President of Middlesex College for the 2023 fiscal year. He noted that Dr. McCormick had met and exceeded his professional goals for FY2023.

### REPORT ON BOARD AND PRESIDENT GOALS

Chair Finkelstein reported that in accordance with the provisions of section 4.2(w) of the Board Bylaws, the Board conducted a self-assessment at the annual Board Retreat of its performance during the 2023 fiscal year in achieving its goals and established goals for the Board for the 2024 fiscal year.

Chair Finkelstein also reported that in accordance with the terms of Dr. McCormick's contract, the Board established goals for him for the 2023-2024 fiscal year.

### COMMENTS FROM THE LIAISON TO MIDDLESEX COUNTY CAPITAL INVESTMENT PROJECTS

Trustee Taffet reported that Middlesex County is working on multiple fronts as it relates to the capital investment project. He commented that Rutgers University and Middlesex County have developed a partnership to designate the open-air, multi-purpose community venue as the home venue for Rutgers University's Baseball Program in 2026 which will more closely align the two institutions. He also reported that he expects bid documents for construction for the open-air, multi-purpose community venue and the student center to go out in the spring of 2024.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

President McCormick reported that the new academic year officially began with the Fall 2023 Convocation. Middlesex College presented the Paige D. L'Hommedieu Award to Middlesex County Sheriff Mildred Scott during the College's Fall Convocation. The College community gathered on the Quad for an All-Campus Barbecue at lunchtime and enjoyed seeing one another in person. The Center for the Enrichment of Learning and Teaching also ushered in the new semester with a Professional Day and a series of workshops offered by faculty and staff members.

NEW BUSINESS

Chair Finkelstein welcomed everyone to the new school year. He thanked President McCormick and the staff for a successful and well attended convocation. He also welcomed the Board's new Alumni Student Representative, Gabriella Grande.

Mr. Taffet congratulated the faculty members that were promoted. He thanked them for their dedication and hearing their experiences makes him proud to serve as a member of the Board.

President McCormick invited everyone to attend the HCD luncheon series this Fall semester and HarvestFest which will be held on Thursday, October 12, 2023 from 5:00-8:00 p.m.

COMMENTS FROM THE AUDIENCE

Patricia Payne, President of AFT Local 1940, stated her commitment to work with President McCormick, Vice President Scherr, Deans Aydin and Nester, and others to collaborate and move forward as an institution. She also congratulated the faculty members who were promoted.

The next regular meeting of the Board of Trustees will take place on Wednesday, October 18, 2023, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:18 a.m.

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ROBERT P. SICA  
SECRETARY

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