

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Special Meeting of August 1, 2023

The scheduled special meeting of the Board of Trustees of Middlesex College was held at 12:00 p.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Grande, and Jethwani and Messrs. Anderson, Finkelstein, Oras, Paluri, Raja, Sica and Taffet. Ms. Roman was absent. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Herron and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On July 20, 2023, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On July 20, 2023, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On July 24, 2023, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On July 20, 2023, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Scherr reported that there were three resolutions for consideration by the Board.

Mr. Raja moved, seconded by Mr. Anderson, for adoption of Resolutions 1 through 3.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") U.S. Department of Education (hereinafter referred to as the "DOE") have entered into a contract for the operation of a project entitled ENHANCED HOLISTIC STUDENT SUPPORTS FOR ADULT LEARNERS AND JUSTICE IMPACTED STUDENTS for the period commencing June 1, 2023 and concluding May 31, 2026; and

WHEREAS, a proposal entitled ENHANCED HOLISTIC STUDENT SUPPORTS FOR ADULT LEARNERS AND JUSTICE IMPACTED STUDENTS has been submitted by the College administration and agreed to by the DOE in the amount of \$1,000,000.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled ENHANCED HOLISTIC STUDENT SUPPORTS FOR ADULT LEARNERS AND JUSTICE IMPACTED STUDENTS is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled ENHANCED HOLISTIC STUDENT SUPPORTS FOR ADULT LEARNERS AND JUSTICE IMPACTED STUDENTS as submitted by the administration of Middlesex College to the DOE for the period June 1, 2023 and concluding May 31, 2026 in the total amount of \$1,000,000.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

2. WHEREAS, by Resolution dated June 21, 2023, the Board of Trustees approved the proposal for the project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT submitted by the administration of Middlesex College to the State for the period July 1, 2023 and concluding June 30, 2024; and

WHEREAS, by Resolution dated June 21, 2023, the Board of Trustees ratified the contract executed by the College President and/or his designee to implement the project; and

WHEREAS, the State determined that the College was eligible for additional funding under the CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT project; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT as submitted by the administration of Middlesex College to the State for the

period July 1, 2023 and concluding June 30, 2024 in the total amount of \$867,766.00.

- b. This Resolution supersedes the Resolution dated June 21, 2023 approving the CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT.
- c. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

3. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the New Jersey Council for the Humanities (hereinafter referred to as the "Council") have entered into a contract for the operation of a project entitled FUELING COMMUNITY JOURNALISM THROUGH NJ COMMUNITY COLLEGES for the period commencing July 1, 2023 and concluding June 30, 2024; and

WHEREAS, a proposal entitled FUELING COMMUNITY JOURNALISM THROUGH NJ COMMUNITY COLLEGES has been submitted by the College administration and agreed to by the Council in the amount of \$40,000.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled FUELING COMMUNITY JOURNALISM THROUGH NJ COMMUNITY COLLEGES is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled FUELING COMMUNITY JOURNALISM THROUGH NJ COMMUNITY COLLEGES as submitted by the administration of Middlesex College to the Council for the period July 1, 2023 and concluding June 30, 2024 in the total amount of \$40,000.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

#### FINANCE COMMITTEE

Mr. Maltino reported that there were nine resolutions for consideration by the Board.

Mr. Taffet moved, except for Resolutions 3.i. and 9.a. He abstained on those resolutions.

Mr. Oras moved Resolutions 3.i. and 9.a. Seconded by Mr. Paluri for adoption of Resolutions 1 through 9.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$7,500.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJ Edge	EMSS-20-003	NJ Edge	Virtual Chief Information Security Office (vCISO) consulting services	\$30,000.00
NJ Edge	EMLAS-21-004	NJ Edge	VMware software subscription and licensing	\$65,672.88
NJ Edge	EMCPS-21-001	SHI International	Student Chromebooks and staff laptops	\$15,869.30
NJ Edge	EMCPS-21-001	SHI International	Room scheduling software and cloud hosting services	\$39,647.98
NJSC	21-TELE-01506	ePlus Technology	Managed networking services and equipment coverage	\$175,000.00
NJSC	89976	Howard Technology	Equipment and installation for hybrid meeting space in Parkview Room	\$103,107.90
NJSC	88739	NetQ Multimedia	New fiber lines for renovated areas of L'Hommedieu Hall	\$38,368.02
NJSC	T0154	Scientific Water Conditioning	HVAC water system testing services	\$17,400.00

OMNIA	22-07	Home Depot Pro	Trash liners	\$20,000.00
OMNIA	3280-20-7210	Terminix	Integrated pest management and extermination services	\$11,000.00
PEPPM	528991-001	Apple Computer	iPads, laptops, and desktop for Adult Transitioning Services	\$11,713.00
PEPPM	533902-030	Bluum USA	Boxlight smartboards for campus classrooms	\$20,000.00
PEPPM	533902-179	Bonfire	Procurement and contract management software	\$10,000.00

- (1) NJ EDGE – NJ Edge Consortium
- (2) NJSC – New Jersey State Contract
- (3) OMNIA – OMNIA Partners Cooperative
- (4) PEPPM – Pennsylvania Education Purchasing Program for Microcomputers

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Special Quote #10825 for construction management services for the ongoing projects as identified by the Executive Director of Facilities Management:

Epic Management, Piscataway, NJ for the not-to-exceed amount of \$231,600.00 for the period of January 1, 2024 through December 30, 2024.

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made for contracts awarded for the period of July 1, 2022 through June 30, 2023:

- a. Broadway Moving & Storage, Trenton, NJ, for additional storage fees for the North Hall Renovation project as per NJSC T2112 for the period through May 30, 2023:

Previous Contract Amount	\$20,961.00
Amendment #1	<u>1,200.00</u>
New Contract Amount	<u>\$22,161.00</u>

- b. Cigna Health and Life Insurance Co., Pittsburgh, PA, for additional premium

payments for employee dental insurance as per N.J.S.A. 18A:64A-25.5(11):

Previous Contract Amount	\$450,503.00
Amendment #1	<u>64,497.00</u>
New Contract Amount	<u>\$515,000.00</u>

c. Edison Water Utility, Edison, NJ, for additional metered water billings:

Previous Contract Amount	\$65,000.00
Amendment #1	<u>15,000.00</u>
New Contract Amount	<u>\$80,000.00</u>

d. Entech Engineering, Reading, PA, for campus facilities audits to include roof assessments as per Special Quote #10855:

Previous Contract Amount	\$96,000.00
Amendment #1	<u>5,100.00</u>
New Contract Amount	<u>\$101,100.00</u>

e. New Brunswick Parking Authority, New Brunswick, NJ, for additional parking passes for the New Brunswick Center as per N.J.S.A. 18A:64A-25.5.b:

Previous Contract Amount	\$30,000.00
Amendment #1	<u>5,080.00</u>
New Contract Amount	<u>\$35,080.00</u>

f. NJ Edge, Newark, NJ, for additional web hosting services as per NJ Edge contract EMLAS-20-001:

Previous Contract Amount	\$24,000.00
Amendment #1	<u>763.74</u>
New Contract Amount	<u>\$24,763.74</u>

g. OCLC, Inc., Dublin, OH, for additional library subscription and hosting services:

Previous Contract Amount	\$22,801.00
Amendment #1	<u>6,667.76</u>
New Contract Amount	<u>\$29,468.76</u>

h. VACO, LLC, Ford, NJ, for additional professional consulting services to the College through the assignment of a temporary Grants Accountant:

Previous Contract Amount	\$113,050.00
Amendment #2	<u>23,905.83</u>
New Contract Amount	<u>\$138,905.83</u>

- i. Weiner Law Group, LLP, Parsippany, NJ, for additional labor counsel services per RFP #10791:

Previous Contract Amount	\$75,000.00
Amendment #2	<u>20,951.42</u>
New Contract Amount	<u>\$95,951.42</u>

4. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, a change order be made to the contract with the following firm:

- a. Northeastern Interior Services, Little Falls, NJ for additional labor and materials to meet requirements to rectify an air flow issue for the Nursing Simulation Lab in conjunction with the Securing Our Children’s Future Lab Renovations project in the amount of \$10,564.50.

Original Contract Amount	\$1,219,000.00
Change Order #1	(+) 5,937.00
Change Order #2	<u>(+) 4,627.50</u>
New Contract Amount	<u>\$1,229,564.50</u>

5. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendor is a non-profit organization with a designation of 501(c)3 from the Internal Revenue Service, and per P.L. 2004, c.19, non-profit organizations are therefore exempt from the Political Contribution and Business Entity disclosure requirements;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors for the period of July 1, 2023 through June 30, 2024:

- a. Libraries of Middlesex Automation Consortium, Edison, NJ for an annual assessment fee to access and utilize a library materials exchange system for the not-to-exceed amount of \$17,958.91.

- b. OCLC, Inc., Dublin, OH for library materials, database subscriptions, and software for the not-to-exceed amount of \$30,721.11.

6. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendor will complete and submit Business Entity and Political Contribution Disclosures certifying that the vendor has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors for the period of July 1, 2023 through June 30, 2024, unless otherwise specified, contingent upon receipt of the completed disclosures:

- a. Watermark Insights, LLC, Austin, TX for proprietary course evaluation and survey software for the not-to-exceed amount of \$9,095.63 for the period of July 1, 2023 through June 30, 2024, for the not-to-exceed amount of \$9,550.41 for the period of July 1, 2024 through June 30, 2025, and for the not-to-exceed amount of \$10,027.93 for the period of July 1, 2025 through June 30, 2026, for the not-to-exceed total of \$28,673.97, subject to the availability and appropriation annually of sufficient funds necessary to meet the extended obligation.

7. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of the following items:

- a. One (1) 2008 Dodge Charger;
- b. One (1) 2007 Dodge Durango; and
- c. Four (4) dental scaling systems – devices only.

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;



8/1/2023

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

8. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$1,760.00.

Contract Amount	\$88,000.00
Previous Payments	85,360.00
Payment #6	<u>1,760.00</u>
Balance	<u>\$ 880.00</u>

- b. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services for additional HVAC work in conjunction with the Chambers Hall Renovation project in the amount of \$610.00.

Contract Amount	\$30,500.00
Previous Payments	29,585.00
Payment #5	<u>610.00</u>
Balance	<u>\$ 305.00</u>

- c. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$39,456.00.

Contract Amount	\$96,000.00
Previous Payments	3,744.00
Payment #2	<u>39,456.00</u>
Balance	<u>\$52,800.00</u>

- d. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the Securing Our Children's Future Lab Renovations, North Hall Renovation, and L'Hommedieu Dental Clinic projects in the amount of \$19,300.00.

Contract Amount	\$328,100.00
Previous Payments	190,671.00
Payment #11	<u>19,300.00</u>
Balance	<u>\$118,129.00</u>

- e. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural

services for the Biotechnology Lab Expansion in conjunction with the Securing Our Children's Future grant project in the amount of \$261.00.

Contract Amount	\$2,900.00
Previous Payments	812.00
Payment #4	<u>261.00</u>
Balance	<u>\$1,827.00</u>

- f. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Engaged Learning Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$441.00.

Contract Amount	\$4,900.00
Previous Payments	1,372.00
Payment #4	<u>441.00</u>
Balance	<u>\$3,087.00</u>

- g. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Nursing Simulation Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$927.73.\*

Contract Amount	\$10,000.00
Previous Payments	2,800.00
Payment #4	<u>900.00</u>
Balance	<u>\$ 6,300.00</u>

\*Payment includes \$27.73 in reimbursable expenses (not part of the contract total).

- h. Northeastern Interior Services, Little Falls, NJ for construction services for the Biotech Lab, Engaged Learning Lab and the Nursing Simulation Lab in conjunction with the Securing Our Children's Future Lab Renovations project in the amount of \$345,645.00.

Contract Amount	\$1,219,000.00
Previous Payments	116,910.00
Payment #3	175,320.00
Payment #4	<u>170,325.00</u>
Balance	<u>\$ 756,445.00</u>

9. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of May 2023 in the amount of \$8,665.00, and June 2023 in the amount of \$11,112.50, for the total amount of \$19,777.50.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

This month includes 35 recommended items in total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Mr. Raja, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	1
	Support Staff	5
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	4
	Faculty	1
	Support Staff	5
	Grants	1
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	1
	Support Staff	2
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	2
	Support Staff	4
E.	<u>Holiday Calendars</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	1
	Confidential	1
	Support Staff	3
	Grants	1

A. HIRES

ADMINISTRATIVE

1. Name: Aura Vales  
Department: Financial Aid  
Position: Financial Aid Administrator  
Salary: \$72,025  
Effective: 7/17/2023

SUPPORT STAFF

1. Name: Dalia Helmy  
 Department: Educational Opportunity Fund  
 Position: Senior EOF Assistant  
 Salary: \$45,332  
 Effective: 8/1/2023
2. Name: Ana Peralta Urena  
 Department: Facilities Management  
 Position: Custodian  
 Salary: \$33,418 + \$2,610 (shift differential) = \$36,028  
 Effective: 9/5/2023
3. Name: Alvaro Polar  
 Department: Natural Sciences  
 Position: Senior Laboratory Coordinator  
 Salary: \$51,689  
 Effective: 8/1/2023
4. Name: Patrick Reilly  
 Department: Registration  
 Position: Student Records Evaluator  
 Salary: \$48,335  
 Effective: 8/1/2023
5. Name: Bryan Roman  
 Department: Facilities Management  
 Position: Custodian  
 Salary: \$33,418 + \$2,610 (shift differential) = \$36,028  
 Effective: 8/1/2023

## B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Michael Ambroziak  
 Department: Police  
 Position: Acting Chief of Police  
 Action: \$700 Stipend – Additional Responsibilities  
 Effective: 7/1/2023 – 12/31/2023
2. Name: Madeline Caterinicchio  
 Department: Purchasing  
 Action: Position Grade Level Increase  
 Salary: \$104,005  
 Effective: 7/1/2023

3. Name: Donna Howell  
Department: Business, STEM, and Health Professions  
Position: Assistant Dean, Business, STEM, and Health Professions  
Salary: \$110,687  
Effective: 7/17/2023
4. Name: Gina Vilchez  
Department: Human Resources  
Action: \$300 Stipend – Additional Responsibilities  
Effective: 7/1/2023 – 8/31/2023

FACULTY

1. Name: Naomi Schatz  
Department: Business and Computer Science  
Action: Reduced Teaching Load – Fall 2023 (9 credits)  
Salary: \$108,646

SUPPORT STAFF

1. Name: Anthony Cavezza  
Department: Facilities Management  
Action: COPE Increase  
Salary: \$64,644 + \$1,044 (COPE) + \$6,569 (Lead) = \$72,257  
Effective: 8/1/2023
2. Name: Julius Gonzalez  
Department: Facilities Management  
Action: COPE Increase  
Salary: \$57,512 + \$1,044 (COPE) + \$2,088 (shift differential) = \$60,644  
Effective: 8/1/2023
3. Name: Misael Rodriguez  
Department: Facilities Management  
Action: COPE Increase  
Salary: \$57,738 + \$2,088 (COPE) + \$5,983 (Lead) = \$65,809  
Effective: 8/1/2023
4. Name: Cory Smith  
Department: Police  
Action: \$500 Stipend – Additional Responsibilities  
Effective: 7/1/2023 – 12/31/2023
5. Name: Christopher Wertz  
Department: Police  
Action: \$500 Stipend – Additional Responsibilities  
Effective: 7/1/2023 – 12/31/2023

GRANTS

1. Name: Carolina Ochoa  
Department: New Brunswick and Perth Amboy Centers  
Position: Enrollment and Outreach Manager – Urban Satellite Centers  
Salary: \$61,871  
Effective: 7/17/2023

C. SEPARATIONS

ADMINISTRATIVE

1. Name: Rose Williams  
Department: Human Resources  
Action: Termination  
Effective: 7/3/2023

FACULTY

1. Name: Richard Thompson  
Department: Visual, Performing and Media Arts  
Action: Resignation  
Effective: 8/31/2023

SUPPORT STAFF

1. Name: Matthew Esposito  
Department: Police  
Action: Resignation  
Effective: 7/8/2023
2. Name: James Madden  
Department: Facilities Management  
Action: Resignation  
Effective: 6/29/2023

D. MISCELLANEOUS

ADMINISTRATIVE – LEAVE OF ABSCENCE

1. Name: Seham Mohamed  
Department: Student and Enrollment Services  
Type of leave: Unpaid  
Effective: 6/19/2023 – 6/29/2023

SUPPORT STAFF – LEAVE OF ABSCENCE

8/1/2023

1. Name: Amanda Salzmann  
Department: Registration  
Type of leave: Unpaid  
Effective: 9/2/2023 – 6/24/2024
  
2. Name: Adrian Terry  
Department: Liberal Arts  
Type of leave: Unpaid  
Effective: 7/17/2023 – 7/17/2024

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Jennifer Altman	History and Social Sciences	IX-M#747 Community Engaged Learning Team (Summer 2023)	\$3,375
Susan Altman	Visual, Performing and Media Arts	IX-M#748 CELT Director (Summer 2023)	\$2,250
Jennifer Applebee	Mathematics	IX-M#763 Juvenile Justice Commission Project (Spring 2023)	\$2,000
Glenn Briceno	Engineering Technologies	IX-M#762 Electrical Engineering Lab Refresh (Summer 2023)	\$6,750
Claire Condie	Natural Sciences	IX-M#763 Juvenile Justice Commission Project (Summer 2023)	\$2,000
Raymond Dademo	English	IX-M#737 Reading Placement Scoring (Spring and Summer 2023)	\$360
Cristobal Espinoza-Wulach	History and Social Sciences	IX-M#751 Honors Transition Coordinator (Summer 2023)	\$1,125
Alexandra Fields	English	IX-M#737 Reading Placement Scoring (Spring and Summer 2023)	\$915
Alexandra Fields	English	IX-M#745 CRN Grant Implementation (Summer 2023)	\$4,000

Alexandra Fields	English	IX-M#746 Academic Program Director, Center for Justice-Impacted Students (Summer 2023)	\$3,375
Alexandra Fields	English	IX-M#747 Community Engaged Learning Team (Summer 2023)	\$3,375
Daniel Markowicz	English	IX-M#738 Writing Placement Scoring (Spring and Summer 2023)	\$231
James Martiney	Natural Sciences	IX-M#764 Non-Credit Curriculum Development (Summer 2023)	\$6,750
Pattiann McMahon	History and Social Sciences	IX-M#760 Education Observation Hour and External Partner Coordinator (Summer 2023)	\$1,125
Ellen Shur	English	IX-M#738 Writing Placement Scoring (Spring and Summer 2023)	\$246
Celia Winchester	English	IX-M#738 Writing Placement Scoring (Spring and Summer 2023)	\$363

FACULTY – SALARY– CORRECTION

BE IT RESOLVED that the following salary listing for American Federation of Teachers Local #1940 be approved for 2021/2022, 2022/2023, 2023/2024 beginning with the name **Bedoya, Gina** and ending with the name **Bedoya, Gina**:

<u>NAME</u>	<u>SALARY</u> <u>2021/2022</u>	<u>SALARY</u> <u>2022/2023</u>	<u>SALARY</u> <u>2023/2024</u>
Bedoya, Gina	\$ 107,985	\$ 111,171	\$114,951

SUPPORT STAFF – AFSCME SALARY – CORRECTION

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved as of July 1, 2023 through June 30, 2024 beginning with the name **Munir, Sana** and ending with the name **Vogel, Melissa**:



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<u>NAME</u>	<u>SALARY</u> <u>2023/2024</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Munir, Sana	\$38,526		\$38,526
Vogel, Melissa	\$52,047		\$52,047

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the July 27, 2023 pay period, through June 30, 2024 beginning with the name **Hernandez, Keyla** and ending with the name **Hernandez, Keyla**:

<u>NAME</u>	<u>SALARY</u> <u>2022/2023</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Hernandez, Keyla**	\$45,084		\$45,084

\*Associate’s Degree

\*\*Bachelor’s Degree

\*\*\*Master’s Degree

E. HOLIDAY CALENDARS

ADMINISTRATIVE

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples’ Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year’s Day
January 15	Martin Luther King Day
February 19	President’s Day
March 29	Good Friday
May 27	Memorial Day
June 21	Juneteenth Day (Observed)

Plus, two (2) floating holidays

\*Chairpersons will have five (5) floating holidays

FACULTY

AMERICAN FEDERATION OF TEACHERS (AFT) – 12 MONTH FACULTY

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day

October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 21	Juneteenth Day (Observed)
Plus, two (2) floating holidays in accordance with AFT Agreement	

CONFIDENTIAL

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 21	Juneteenth Day (Observed)
Plus, three (3) floating holidays based on date of hire	

SUPPORT STAFFAMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES  
(AFSCME)

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day

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January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 21	Juneteenth Day (Observed)

Plus, two (2) floating holidays in accordance with AFSCME Agreement

FRATERNAL ORDER OF POLICE (FOP)

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/ Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
December 29	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 21	Juneteenth Day (Observed)

Plus, one (1) floating holiday in accordance with FOP Agreement

TEAMSTERS

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/ Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
December 29	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 21	Juneteenth Day (Observed)

Plus, one (1) floating holiday in accordance with Teamsters Agreement

GRANTS AND SPECIAL PROJECTS

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 21	Juneteenth Day (Observed)
Plus, two (2) floating holidays	

After discussion, the motion was approved.

#### COMMENTS FROM THE LIAISON TO MIDDLESEX COUNTY CAPITAL INVESTMENT PROJECTS

Mr. Taffet reported that there was a formal announcement yesterday between Rutgers University and Middlesex County regarding a partnership that will designate the open air multi-purpose community venue being built on the Edison campus as the home venue for Rutgers University's Baseball Program in 2026.

#### NEW BUSINESS

Chair Finkelstein welcomed new Trustee Gabriella Grande.

President McCormick wished Trustee Paluri a Happy Birthday and invited the Board members to the Fall Convocation which will be held on Monday, August 28 at which time the L'Hommedieu Award will be presented to Sheriff Mildred Scott.

#### COMMENTS FROM MIDDLESEX COUNTY

Khalid Anjum, Director of Transportation for Middlesex County, spoke on behalf of the Middlesex County Commissioners. He thanked Trustee Taffet for the Capital Investment Project update and congratulated the College on the new partnership with Rutgers University. He also thanked Dr. McCormick and the Board of Trustees for their continued leadership.

The next regular meeting of the Board of Trustees will take place on Wednesday,

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September 20, 2023, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 12:19 p.m.

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ROBERT P. SICA  
SECRETARY

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