

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of May 17, 2023

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Jethwani, and Roman and Messrs. Oras, Paluri, Patel, Raja, and Taffet. Mr. Anderson, Mr. Finkelstein and Mr. Sica were absent. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Campbell, Dr. Herron, and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Dean for Student and Enrollment Services Dr. Laureano, Facilities Management Executive Director Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 14, 2022, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 14, 2022, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 14, 2022, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 14, 2022, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Oras moved, seconded by Mr. Paluri, to adopt the April 19, 2023 regular meeting minutes as presented.

After discussion, the motion was approved.

PRESENTATION

Director of Athletics Rocco Constantino presented to the Board of Trustees. He touched on the strategies used to foster excellence in academic success in the College's athletic programs, to enhance the student-athlete experience and positive visibility with community engagement. Men's Baseball Coach C.J. Mooney and Women's Soccer Coach Adrienne Giordano spoke about their experiences as coaches.

EXECUTIVE SESSION

Mr. Paluri moved, seconded by Ms. Jethwani to go into Executive Session. The Executive Session began at 9:09 a.m. and ended at 9:43 a.m. Mr. Hoffman reported that there would be discussion on the Memorandum of Agreement between Middlesex College and the Middlesex College Faculty Union, Local 1940 covering the period July 1, 2020 to June 30, 2026 and an amendment to the Middlesex College Full-time Management Personnel Handbook. He reported that action would be taken on both items.

ACADEMIC AND STUDENT AFFAIRS

Dr. Scherr reported that there were three resolutions regarding proposals for consideration by the Board.

Mr. Raja moved, seconded by Mr. Oras, for adoption of Resolutions 1 through 3.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the New Jersey Office of the Secretary of Higher Education (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled HUNGER FREE CAMPUS GRANT TRANCHE 2 for the period commencing July 1, 2023 and concluding September 3, 2024; and

WHEREAS, a proposal entitled HUNGER FREE CAMPUS GRANT TRANCHE 2 has been submitted by the College administration and agreed to by the State in the amount of \$25,000; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled HUNGER FREE CAMPUS GRANT TRANCHE 2 is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled HUNGER FREE CAMPUS GRANT TRANCHE 2 as submitted by the administration of Middlesex College to the State for the period July 1, 2023 and concluding September 3, 2024 in the total amount of \$25,000.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

2. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the New Jersey Council for the Humanities (hereinafter referred to as the "Council") have entered into a contract for the operation of a project entitled 2022-2023 PROGRAM SPONSORSHIP: WALK & TALK ON NATURE for the period commencing May 1, 2023 and concluding August 31, 2023; and

WHEREAS, a proposal entitled 2022-2023 PROGRAM SPONSORSHIP: WALK & TALK ON NATURE has been submitted by the College administration and agreed to by the Council in the amount of \$3,000; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled 2022-2023 PROGRAM SPONSORSHIP: WALK & TALK ON NATURE is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled 2022-2023 PROGRAM SPONSORSHIP: WALK & TALK ON NATURE as submitted by the administration of Middlesex College to the Council for the period May 1, 2023 and concluding August 31, 2023 in the total amount of \$3,000.
 - b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.
3. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the New Jersey Office of the Secretary of Higher Education (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled FISCAL YEAR 2022-2023 SOME COLLEGE, NO DEGREE GRANT for the period commencing January 30, 2023 and concluding June 30, 2023; and

WHEREAS, a proposal entitled FISCAL YEAR 2022-2023 SOME COLLEGE, NO DEGREE GRANT has been submitted by the College administration and agreed to by the State in the amount of \$26,488; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled FISCAL YEAR 2022-2023 SOME COLLEGE, NO DEGREE GRANT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled FISCAL YEAR 2022-2023 SOME COLLEGE, NO DEGREE GRANT as submitted by the administration of Middlesex College to the State for the period January 30, 2023 and concluding June 30, 2023 in the total amount of \$26,488.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on May 10, 2023 to discuss various matters consisting of resolutions for contracting vendor payments, planning and other financial matters at the College and recommends approval of the following nine resolutions.

Mr. Taffet moved, except for Resolutions 6.j. and 7.a. He abstained on those two resolutions. Mr. Oras moved Resolutions 6.j. and 7.a. Seconded by Ms. Jethwani for adoption of Resolutions 1 through 9.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$7,500.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
HCESC	CAT-22-01	Millennium Communications Group Inc.	Cellular signal boosters in key meeting spaces on campus	\$62,194.29
NJSC	88740	Millennium Communications Group Inc.	Installation of cellular signal boosters	\$27,280.00
OMNIA	22-07	Home Depot Pro	Custodial supplies and trash liners	\$12,544.35

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- (1) HCESC – Hunterdon County Educational Services Commission
- (2) NJSC – New Jersey State Contract
- (3) OMNIA – OMNIA Partners Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid #23-13 for a forklift from two (2) bids received:

Maintainco Inc., South Hackensack, NJ for the not-to-exceed amount of \$37,405.00.

- b. RFP #10865 for engineering consulting services for short circuit/ARC flash hazard analysis from four (4) proposals received:

Faust Consulting Engineers, Morristown, NJ for the not-to-exceed amount of \$94,400.00.

- c. Quote #10866 for MERV-13 air filters from four (4) quotes received:

National Air Filter, Cedar Grove, NJ for the not-to-exceed amount of \$10,000.00;
and

WW Grainger, Lake Forest, IL for the not-to exceed amount of \$24,000.00.

- d. Quote #10870 for installation of previously purchased media equipment for hyflex classrooms in Main Hall, the New Brunswick Center, and the Perth Amboy Center from two (2) quotes received:

Howard Technology Solutions, Ellisville, MS for the not-to-exceed amount of \$19,105.74 plus an allowance of up to \$10,000 for any necessary cabling or additional materials and labor for a total not-to-exceed award of \$29,105.74

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made:

- a. DMR Architects, Hasbrouck Heights, NJ for additional Phase 2 design and construction document services in accordance with SQ 10718P:

Previous Contract Amount	\$76,000.00
Amendment #1	<u>12,000.00</u>
New Contract Amount	<u>\$88,000.00</u>

- b. Franklin-Griffith, Moorestown, NJ for additional electrical supplies needed through June 30, 2023 in accordance with NJSC 88957:

Previous Contract Amount	\$11,300.00
Amendment #1	<u>3,700.00</u>
New Contract Amount	<u>\$15,000.00</u>

- c. Imperial Dade, Jersey City, NJ for additional janitorial cleaning supplies needed through June 30, 2023 in accordance with ESCNJ 21/22-18:

Previous Contract Amount	\$17,000.00
Amendment #1	<u>4,000.00</u>
New Contract Amount	<u>\$21,000.00</u>

- d. Industrial Cooling Corporation, Metuchen, NJ for repairs needed to the chillers for the Performing Arts Center and College Center in accordance with Bid 23-5R2:

Previous Contract Amount	\$ 95,942.00
Amendment #1	<u>9,860.00</u>
New Contract Amount	<u>\$105,802.00</u>

4. WHEREAS, Middlesex College facilitates certain financial transactions on behalf of employees enrolled in certain supplemental benefit programs through payroll deductions; and

WHEREAS, Aflac, Columbus, GA provides supplemental insurance coverage to eligible College employees who choose to enroll; and

WHEREAS, WageWorks dba HealthEquity, Draper, UT provides flexible spending accounts to eligible College employees who choose to enroll, and charges an administrative fee of \$4.75 per participating employee, per month, to the College; and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Executive Director of Human Resources to WageWorks dba HealthEquity, Draper, UT to provide these services.

5. WHEREAS, Middlesex College has determined that certain personal property is

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no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of the following items:

- a. One (1) Hewlett Packard Design Jet T520 Drawing Plotter

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

- 6. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Environmental Connection Inc., Trenton, NJ for Phase 1 environmental abatement design and specification services in conjunction with the Edison Hall, Johnson Learning Center and Raritan Hall Restroom Renovation project in the amount of \$2,500.00.

Contract Amount	\$2,500.00
Payment #1 (FINAL)	<u>2,500.00</u>
Balance	<u>\$ 0.00</u>

- b. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the Securing Our Children's Future North Hall Renovation and L'Hommedieu Dental Clinic Phase 2 in the amount of \$19,300.00.

Contract Amount	\$328,100.00
Previous Payments	152,071.00
Payment #9	<u>19,300.00</u>
Balance	<u>\$156,729.00</u>

- c. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Biotechnology Lab Expansion in conjunction with the Securing Our Children's Future grant project in the amount of \$346.30*.

Contract Amount	\$2,900.00
Previous Payments	290.00
Payment #2	<u>261.00</u>

Balance	<u>\$2,349.00</u>
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*This payment includes an \$85.30 charge for reimbursable expenses which is not part of the contract total.

- d. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Engaged Learning Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$503.30*.

Contract Amount	\$4,900.00
Previous Payments	490.00
Payment #2	<u>441.00</u>
Balance	<u>\$3,969.00</u>

*This payment includes a \$62.30 charge for reimbursable expenses which is not part of the contract total.

- e. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Nursing Simulation Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$948.80*.

Contract Amount	\$10,000.00
Previous Payments	1,000.00
Payment #2	<u>900.00</u>
Balance	<u>\$ 8,100.00</u>

*This payment includes a \$48.80 charge for reimbursable expenses which is not part of the contract total.

- f. K&D Contractors LLC, Kenilworth, NJ for construction services in conjunction with the College Center Sprinkler Upgrade project in the amount of \$90,755.10.

Contract Amount	\$2,339,000.00
Previous Payment	1,547,171.46
Payment #10	<u>90,755.10</u>
Balance	<u>\$ 701,073.44</u>

- g. KeRi Engineering, Union, NJ for Phase 3 engineering construction observation services in conjunction with the HVAC DDC Control Systems Upgrade project in the amount of \$5,970.00.

Contract Amount	\$5,970.00
Payment #1 (FINAL)	<u>5,970.00</u>
Balance	<u>\$ 0.00</u>

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- h. KeRi Engineering, Union, NJ for Phase 2 engineering construction administration services in conjunction with Building #105 HVAC Upgrades project in the amount of \$3,000.00.

Contract Amount	\$3,000.00
Payment #1 (FINAL)	<u>3,000.00</u>
Balance	<u>\$ 0.00</u>

- i. ML Inc., Passaic, NJ for construction services in conjunction with the North Hall Addition and Building Renovation project in the amount of \$145,571.51.

Contract Amount	\$2,915,000.00
Previous Payments	1,876,989.47
Payment #10	<u>145,571.51</u>
Balance	<u>\$ 892,439.02</u>

- j. Netta Architects, Mountainside, NJ for additional construction administration architectural services in conjunction with the North Hall Renovation project in the amount of \$2,428.00.

Contract Amount	\$26,712.00
Previous Payments	19,428.00
Payment #11	<u>2,428.00</u>
Balance	<u>\$ 4,856.00</u>

- k. Remington & Vernick Engineers, Cherry Hill, NJ for Phase 2 engineering design revision services in conjunction with the College Center Sprinkler Installation with Fire Pump in the amount of \$800.00.

Contract Amount	\$10,000.00
Previous Payments	8,955.00
Payment #3	<u>800.00</u>
Balance	<u>\$ 245.00</u>

- l. Spiezle Architects, Hamilton, NJ for construction document architectural services in conjunction with the Library, Instructional Resource Center and Gateway Roof Replacement project in the amount of \$11,227.50.

Contract Amount	\$74,850.00
Previous Payments	41,167.50
Payment #3	<u>11,227.50</u>
Balance	<u>\$22,455.00</u>

- m. VA Electrical Contractors, LLC, Millstone, NJ for construction services in conjunction with the Edison Hall and Physical Education Center Fire Alarm

Replacement project in the amount of \$70,039.57.

Contract Amount	\$414,620.60
Previous Payments	301,050.00
Payment #8	<u>70,039.57</u>
Balance	<u>\$ 43,531.03</u>

7. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of March 2023 in the amount of \$5,450.00.

8. WHEREAS, The Board of School Estimate by Resolution dated April 7, 2022 approved the funding of Capital Projects for Middlesex College in the sum of \$4,516,000.00, the cost of which was to be equally split between the County of Middlesex (“County”) and the State of New Jersey pursuant to Chapter 12 of the County College Act (“Chapter 12 Funding”) for Fiscal Year 2023; and

WHEREAS, The Capital Projects included \$567,119.00 for the Replacement of the Floor in the Physical Education Center; and

WHEREAS, After a study by Middlesex College Administrators, it was determined that the Physical Education Center needed additional improvements, including replacing the floor, wall padding, finish restoration, ceiling and other area improvements (“Physical Education Center Improvement Project”); and

WHEREAS, The Board of Trustees of Middlesex College requested that the Board of School Estimate approve Chapter 12 funding of the Physical Education Center Improvement project in the amount of \$2,098,576.00 to be funded in Fiscal Year 2024; and

WHEREAS, The Board of School Estimate by Resolution dated April 20, 2023 approved Fiscal Year 2024 Capital Projects for Middlesex College in the amount of \$4,668,409.00, including the Physical Education Center Improvement Project in the amount of \$2,098,556.00; and

WHEREAS, The Board of Trustees has determined that because of the extensive nature of the Physical Education Center Project, the sum of \$567,129.00 which was to be used to replace the floor of the Physical Education Center should be transferred to the Physical Education Center Improvement Project; and

WHEREAS, By such transfer, the total for the Physical Education Improvement Project shall be \$2,665,695.00.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of Middlesex College that pursuant N. J. S. A. 18A:64A-19, the Board approves the transfer

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of \$567,129.00 that was contained in Fiscal Year 2023 Chapter 12 Funding that was to be used for floor replacement in the Physical Education Center to the Physical Education Center Improvement Project Fund contained in the Fiscal Year 2024 Chapter 12 Funding of \$2,098,576.00 making the total of the Physical Education Center Improvement Chapter 12 Project the sum of \$2,665,695.00.

9. WHEREAS, Middlesex College has determined the need to specialty legal services for Intellectual Property as it relates to the College's Trademark.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the College General Counsel and the Chief Financial Officer to engage the law firm of Lerner David of Cranford, New Jersey in registering the College's trademark in the amount of \$4,400.00.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

This month includes 64 recommended items total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Mr. Paluri, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Confidentials	2
	Faculty	1
	Support Staff	2
	Grants	1
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	3
	Faculty	21
	Support Staff	1
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	2
	Support Staff	2
	Grants	1
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	15
	Faculty	4
	Support Staff	2
E.	<u>Holiday Calendars</u>	<u>Recommendations</u>

Administrative	1
Faculty	1
Confidential	1
Support Staff	3
Grants	1

A. HIRES

CONFIDENTIALS

1. Name: Marlena Marulli
 Department: Lifelong Learning
 Position: Administrative Assistant
 Salary: \$44,023
 Effective: 6/5/2023
2. Name: Chetna Tated
 Department: Finance and Administration
 Position: Accounts Payable Specialist
 Salary: \$44,023
 Effective: 5/17/2023

FACULTY

1. Name: Amanda Connelly
 Department: English
 Position: Instructor, English
 Salary: \$61,970
 Effective: 8/28/2023

SUPPORT STAFF

1. Name: Alphonso Requena
 Department: Facilities Management
 Position: Mechanic I – HVAC
 Salary: 56,247
 Effective: 6/1/2023
2. Name: Christopher Tiedemann
 Department: Facilities Management
 Position: Custodian
 Salary: \$32,730 + \$2,610 (shift differential) = \$35,340
 Effective: 5/1/2023

GRANTS

1. Name: Chante Glenn
 Department: Workforce Development and Lifelong Learning

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Position: Workforce NJ Facilitator
Salary: \$60,362
Effective: 05/15/2023

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Christopher Mooney
Department: Academic Advising/Veteran Services
Action: \$500/month Stipend – Additional responsibilities
Effective: 6/1/2023 – 6/30/2023 (extension)
2. Name: Richard Roy
Department: ESL, Languages, and Cultures
Action: Acting Chairperson, ESL, Languages, and Cultures
Salary: \$103,946*
Effective: 6/16/2023 – 12/15/2023
*Annual Salary
3. Name: Gina Vilchez
Department: Human Resources
Action: \$300/month Stipend – Additional responsibilities
Effective: 5/1/2023 – 6/30/2023 (extension)

FACULTY

1. Name: Jacob Bender
Department: English
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
2. Name: Keith Bosler
Department: Mathematics
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
3. Name: Raymond Dademo
Department: English
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
4. Name: Donna-Marie Gardner
Department: Natural Sciences
Action: Promoted to Associate Professor for the Academic Year 2023-2024
Salary: \$87,303
5. Name: Katalin Gyurian-Toth

- Department: ESL, Languages, and Cultures
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
6. Name: Arianna Illa
Department: History and Social Sciences
Position: Instructor, Social Work
Salary: \$61,970
Effective: 8/28/2023
7. Name: Meenu Jain
Department: Natural Sciences
Action: Promoted to Associate Professor for the Academic Year 2023-2024
Salary: \$87,258
8. Name: Lorna Joasil
Department: History and Social Sciences
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
9. Name: Seonja Kim
Department: Mathematics
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
10. Name: Gina Leoniy
Department: Business and Computer Science
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
11. Name: Roger Marino
Department: Engineering Technologies
Position: Instructor
Salary: \$30,985 (One semester only)
Effective: 8/28/2023
12. Name: Daniel Markowicz
Department: English
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
13. Name: Brian McInerney
Department: Hospitality, Culinary Arts and Dietetics
Action: Promoted to Assistant Professor for the Academic Year 2023-2024
Salary: \$73,618
14. Name: Pattiann McMahan
Department: History and Social Sciences

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| | Position | Instructor, Education |
| | Salary: | \$61,970 |
| | Effective: | 8/28/2023 |
| 15. | Name: | Adrian Novio |
| | Department: | Mathematics |
| | Action: | Promoted to Assistant Professor for the Academic Year 2023-2024 |
| | Salary: | \$73,618 |
| 16. | Name: | Charles O’Gorman |
| | Department: | Business and Computer Science |
| | Action: | Promoted to Assistant Professor for the Academic Year 2023-2024 |
| | Salary: | \$73,618 |
| 17. | Name: | Iryna Pavluyk |
| | Department: | Mathematics |
| | Action: | Promoted to Assistant Professor for the Academic Year 2023-2024 |
| | Salary: | \$73,618 |
| 18. | Name: | John Riordan |
| | Department: | Engineering Technologies |
| | Position | Instructor |
| | Salary: | \$30,985 (One semester only) |
| | Effective: | 8/28/2023 |
| 19. | Name: | Rick Schieni |
| | Department: | Engineering Technologies |
| | Action: | Promoted to Assistant Professor for the Academic Year 2023-2024 |
| | Salary: | \$73,618 |
| 20. | Name: | Elizabeth Shaheen |
| | Department: | ESL, Languages, and Cultures |
| | Action: | Promoted to Assistant Professor for the Academic Year 2023-2024 |
| | Salary: | \$73,618 |
| 21. | Name: | Moe Tabanli |
| | Department: | Natural Sciences |
| | Action: | Promoted to Assistant Professor for the Academic Year 2023-2024 |
| | Salary: | \$73,618 |

SUPPORT STAFF

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| 1. | Name: | Christopher Halley |
| | Department: | Police |
| | Action: | Promoted to Police Officer, Top Pay |
| | Salary: | \$74,500 + \$1,750 (Bachelor’s degree) = \$76,250 |
| | Effective: | 6/4/2023 |

C. SEPARATIONS

ADMINISTRATIVE

1. Name: Gary Abbott
Department: ESL, Languages, and Cultures
Action: Resignation
Effective: 6/15/2023
2. Name: Michelle Campbell
Department: Institutional Advancement
Action: Resignation
Effective: 6/1/2023

SUPPORT STAFF

1. Name: Kelly Rega
Department: Facilities Management
Action: Resignation
Effective: 5/18/2023
2. Name: Anslem Williams
Department: Facilities Management
Action: Resignation
Effective: 4/21/2023

GRANTS

1. Name: Philip Cameron
Department: Workforce Development and Lifelong Learning
Action: Resignation
Effective: 4/28/2023

D. MISCELLANEOUS

ADMINISTRATIVE – LEAVE OF ABSCENCE

1. Name: Audrey Davis-Dunning
Department: Perth Amboy Center
Type of leave: Unpaid
Effective: 4/24/2023 – 7/14/2023
2. Name: Rose Williams
Department: Human Resources
Type of leave: Unpaid
Effective: 4/4/2023 – 6/30/2023

ADMINISTRATIVE

1. Name: Michael Ansonoff
Department: Natural Sciences
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$5,191.27
2. Name: Daniel Colaneri
Department: Mathematics
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$3,287.23
3. Name: Mirian Curry
Department: Business and Computer Science
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$5,152.43
4. Name: Don Groninger
Department: Mathematics
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$7,425.15
5. Name: Timothy Hack
Department: History and Social Sciences
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$6,480.13
6. Name: Annie Hogan
Department: Visual, Performing and Media Arts
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$5,030.26
7. Name: Patricia Luck
Department: Radiology
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$9,599.23
8. Name: Mary-Pat Maciolek
Department: Hospitality, Culinary Arts and Dietetics
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$5,062.76
9. Name: Michelle Roman
Department: Dental Hygiene
Action: Summer Employment Between June 19, 2023 and August 14, 2023
Salary: \$5,030.26
10. Name: Richard Roy
Department: ESL, Languages and Cultures

Action: Summer Employment Between June 19, 2023 and August 14, 2023
 Salary: \$8,639.31

11. Name: Thomas Sabol
 Department: Engineering Technologies
 Action: Summer Employment Between June 19, 2023 and August 14, 2023
 Salary: \$2,690.89
12. Name: Mathew Spano
 Department: English
 Action: Summer Employment Between June 19, 2023 and August 14, 2023
 Salary: \$7,801.42
13. Name: Mirta Tejada
 Department: History and Social Sciences
 Action: Summer Employment Between June 19, 2023 and August 14, 2023
 Salary: \$3,066.55

FACULTY – ADDITIONAL COMPENSATION

1. Name: Gregory Leblanc
 Department: History and Social Sciences
 Reason: Faculty Contact Overload 2022-2023 Academic Year
 Payment: \$2,898.42
2. Name: Rick Schieni
 Department: Engineering Technologies
 Reason: Faculty Contact Overload 2022-2023 Academic Year
 Payment: \$2,127.25

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
James Finne	Engineering Technologies	IX-M#723 NJCCC Pathways to Career Opportunities Grant – Renewable Energy	\$8,584

FACULTY – OBSERVATIONS OF ADJUNCTS – SPRING 2023

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
Susan Altman	Visual, Performing and Media Arts	\$350
Dhruv Chunawala	Business and Computer Science	\$875
Claire Condie	Natural Sciences	\$700
Timothy Dey	Business and Computer Science	\$350
James Finne	Engineering	\$350
Daniel Grek	Engineering	\$175
Katalin Gyurian-Toth	ESL, Languages, and Cultures	\$175

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Hillary Hyman	ESL, Languages, and Cultures	\$175
Lorna Joasil	History and Social Sciences	\$525
William Kleinelp	Natural Sciences	\$875
Nicholas Picioccio	Business and Computer Science	\$350
Giuseppe Rotolo	History and Social Sciences	\$1,575
Juan Saborido	ESL, Languages, and Cultures	\$525
Jeffrey Spector	Business and Computer Science	\$350
Stephanie Vera	ESL, Languages and Cultures	\$175
Steve Zale	Business and Computer Science	\$700

SUPPORT STAFF – LEAVE OF ABSCENCE

1. Name: Adelainy Bourdier
Department: Enrollment Services
Type of leave: Unpaid
Effective: 3/20/2023 – 6/12/2023

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the May 15, 2023 pay period, through June 30, 2023 beginning with the name **Borkowski, Astrid** and ending with the name **Borkowski, Astrid**:

<u>NAME</u>	<u>SALARY</u> <u>2022/2023</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Borkowski, Astrid*	\$47,772		\$47,772
*Associate's Degree			
**Bachelor's Degree			
***Master's Degree			

E. HOLIDAY CALENDARS

ADMINISTRATIVE

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday

May 27	Memorial Day
June 16	Juneteenth Day (Observed)
Plus, two (2) floating holidays	
*Chairpersons will have five (5) floating holidays	

FACULTYAMERICAN FEDERATION OF TEACHERS (AFT) – 12 MONTH FACULTY

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 16	Juneteenth Day (Observed)
Plus, two (2) floating holidays in accordance with AFT Agreement	

CONFIDENTIAL

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 16	Juneteenth Day (Observed)
Plus, three (3) floating holidays based on date of hire	

SUPPORT STAFF

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AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES
(AFSCME)

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 16	Juneteenth Day (Observed)

Plus, two (2) floating holidays in accordance with AFSCME Agreement

FRATERNAL ORDER OF POLICE (FOP)

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/ Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
December 29	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 16	Juneteenth Day (Observed)

Plus, one (1) floating holiday in accordance with FOP Agreement

TEAMSTERS

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/ Indigenous Peoples' Day
November 10	Veterans Day

November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
December 29	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 16	Juneteenth Day (Observed)
Plus, one (1) floating holiday in accordance with Teamster Agreement	

GRANTS AND SPECIAL PROJECTS

For the Period July 1, 2023 through June 30, 2024

July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day/Indigenous Peoples' Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Designated Holiday
January 1	New Year's Day
January 15	Martin Luther King Day
February 19	President's Day
March 29	Good Friday
May 27	Memorial Day
June 16	Juneteenth Day (Observed)
Plus, two (2) floating holidays	

After discussion, the motion was approved.

GENERAL

Mr. Oras moved, seconded by Ms. Jethwani, for adoption of Resolutions 1 and 2.

1. WHEREAS, the Board of Trustees of Middlesex College adopted an Emergency Proclamation by Resolution dated March 17, 2020 dealing with the Coronavirus disease 2019 ("Covid-19") ("Emergency Resolution"); and

WHEREAS, the Board of Trustee Resolution reflected the National Emergency declared by the President of the United States and the Governor of New Jersey Executive Order No. 103 declaring an Emergency and Executive Order No. 104 which directed institutions of higher education in New Jersey to cease in-person instruction for the duration of the Order; and

WHEREAS, the Governor of New Jersey Executive Orders 103 and 104 are no longer effective; and

WHEREAS, The President of United States has declared the National Emergency relating to the Covid-19 pandemic to be over effective May 11, 2023; and

WHEREAS, certain provisions of the Emergency Resolution relating to College employee paid time leave relief to deal with Covid-19 illness for the employee, the employee's family and children have been terminated; and

WHEREAS, the College President recommends and the Board of Trustees agrees that it is appropriate at this time to terminate the Emergency Proclamation and all of the provisions contained in the Emergency Resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Emergency Proclamation and the Emergency Resolution are terminated effective May 17, 2023; and

BE IT FURTHER RESOLVED, that the President shall implement this Resolution.

2. WHEREAS, MIDDLESEX COUNTY ("COUNTY") and MIDDLESEX COLLEGE ("COLLEGE") are desirous to pursue a Community, Innovation and Opportunity Strategic Investment Plan that will provide for improvements on the COLLEGE's land and facilities (the "CIO Improvements"), which include, but are not limited to, the following:

1. Workforce Development and Conference Center;
2. An Open-Air Multipurpose Community Venue;
3. A new Community Park;
4. A new Student Center;
5. Expansion of exterior spaces on the East and West Greens and the Quad;
6. Expansion of certain parking lots; and

WHEREAS, the parties, in discharge of their public duties, are desirous of pursuing the CIO Improvements, which will further the Parties' shared goals of benefiting the students of MIDDLESEX COLLEGE and the MIDDLESEX COUNTY community; and

WHEREAS, the COLLEGE has received and anticipates that it will receive additional grant funding from various State sources, to be used to finance a portion of the CIO Improvements; and

WHEREAS, in the interest of expediting construction of the CIO Improvements, the COUNTY wishes to provide immediate funding of the CIO Improvements and the COLLEGE agrees to allocate and distribute all the grant funding received by the COLLEGE to the COUNTY for the purpose of construction the CIO Improvements. (“Grant Funds”); and

WHEREAS, the COLLEGE and the COUNTY wish to enter into an Agreement regarding the allocation of Grant Funding in furtherance of the CIO Improvement Project; and

WHEREAS, County Counsel and College Counsel have drafted an Agreement setting forth the rights and obligations of the COUNTY and the COLLEGE with regard to the Grant Funding;

NOW, THEREFORE, BE IT RESOLVED,

1. The Agreement between the COUNTY and the COLLEGE relating to Grant Funding for the CIO Improvements is approved substantially in the form attached hereto.
2. The Chair of the College Board of Trustees and College President are authorized to execute the Agreement on behalf of the COLLEGE.

After discussion, the motion was approved.

Mr. Taffet made two more motions. He made a motion to approve the items discussed during executive session, the memorandum of Agreement between Middlesex College and the Middlesex College Faculty Union, Local 1940 covering the period July 1, 2020 to June 30, 2026 and approval of an amendment to the Middlesex College Full-time Management Personnel Handbook.

Mr. Oras moved, seconded by Mr. Raja, for adoption of the memorandum of agreement between Middlesex College and the Middlesex College Faculty Union, Local 1940 covering the period July 1, 2020 to June 30, 2026.

Mr. Oras moved, seconded by Mr. Paluri, for adoption of an amendment to the Middlesex College Full-time Management Personnel Handbook.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

President McCormick shared a PowerPoint presentation focusing on the numerous end-of-the-academic-year celebrations of student achievement and success, including honor society induction ceremonies and Honors Convocation. He also reminded everyone that Commencement is scheduled for Thursday, May 18.

NEW BUSINESS

Mr. Taffet reported that Board of Trustee member Mr. Kyle Anderson, Middlesex County Executive Superintendent of , dashed into a burning home to help save a man's life on Monday, May 15. He thanked Mr. Anderson for such a heroic act.

Mr. Taffet also reported that he is happy that an agreement has been made between Middlesex College and the Middlesex College Faculty Union and thanked everyone that was involved in that process.

President McCormick and the Board of Trustees thanked Dr. Michelle Campbell, Vice President for Institutional Advancement, for her leadership while at the College and wished her well at her new position.

COMMENTS FROM MIDDLESEX COUNTY

Khalid Anjum, Director of Transportation for Middlesex County, spoke on behalf of the Middlesex County Commissioners. He thanked Director of Athletics Rocco Constantino, as well as Coaches CJ Mooney and Adrienne Giordano for their wonderful presentation. He also thanked President McCormick and the Board of Trustees for their continued leadership.

REPORT OF THE PUBLIC

Mr. Charlie Kratovil, Editor of *New Brunswick Today*, asked questions pertaining to the College's Board of Trustees Webpage. President McCormick provided responses to the questions.

The next regular meeting of the Board of Trustees will take place on Wednesday, June 21, 2023, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 10:15 a.m.

ROBERT P. SICA
SECRETARY

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