

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of March 15, 2023

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Jethwani, and Roman and Messrs. Anderson, Finkelstein Oras, Paluri, Patel, Raja, and Taffet. Mr. Sica was absent. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Campbell, Dr. Herron, and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Dean for Student and Enrollment Services Dr. Laureano, Facilities Management Executive Director Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 14, 2022, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 14, 2022, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 14, 2022, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 14, 2022, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Paluri moved, seconded by Mr. Raja, to adopt the February 15, 2023 regular meeting minutes as presented.

After discussion, the motion was approved.

PRESENTATION

Educational Opportunity Fund (EOF) Program Director, Alexis Delgado presented on the EOF Program, focusing especially on a grant-funded project called Leadership without Borders. The Program is designed to increase knowledge of soft skills and prepare students to develop their personal and professional leadership in image perception, community outreach,

social awareness, group cohesion, and self-confidence. EOF students Natalia Zamudio and Neel Shah shared their experiences in the Program with the Board.

ACADEMIC AND STUDENT AFFAIRS

Dr. Scherr reported that there were two resolutions regarding proposals for consideration by the Board.

Mr. Raja moved, seconded by Ms. Buteas, for adoption of Resolutions 1 and 2.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the County of Middlesex, Office of Arts and History and the Arts Institute, (hereinafter referred to as the "County") have entered into a contract for the operation of a project entitled MIDDLESEX COLLEGE TEEN ARTS FESTIVAL for the period commencing January 1, 2023 and concluding December 31, 2023; and

WHEREAS, a proposal entitled MIDDLESEX COLLEGE TEEN ARTS FESTIVAL has been submitted by the College administration and agreed to by the County in the amount of \$18,000; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled MIDDLESEX COLLEGE TEEN ARTS FESTIVAL is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled MIDDLESEX COLLEGE TEEN ARTS FESTIVAL as submitted by the administration of Middlesex College to the State for the period January 1, 2023 and concluding December 30, 2023 in the total amount of \$18,000.
 - b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.
2. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the New Jersey Juvenile Justice Commission, (hereinafter referred to as the "Commission") have entered into a contract for the operation of a project entitled LIBERAL ARTS ASSOCIATE DEGREE PROGRAM for the period commencing February 1, 2023 and concluding January 31, 2024; and

WHEREAS, a proposal entitled LIBERAL ARTS ASSOCIATE DEGREE PROGRAM has been submitted by the College administration and agreed to by the Commission in the amount of \$42,000; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled LIBERAL ARTS ASSOCIATE DEGREE PROGRAM is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled LIBERAL ARTS ASSOCIATE DEGREE PROGRAM as submitted by the administration of Middlesex College to the State for the period February 1, 2023 and concluding January 31, 2024 in the total amount of \$42,000.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on March 8, 2023 to discuss various matters consisting of resolutions for contracting vendor payments, planning and other financial matters at the College and recommends approval of the following eleven resolutions.

Mr. Taffet moved, except for Resolutions 2.c., 4.a. and 7.a. He abstained on those two resolutions. Mr. Oras moved Resolutions 2.c., 4.a. and 7.a. Seconded by Mr. Paluri for adoption of Resolutions 1 through 11.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$7,500.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
ESCNJ	AEPA-017B	Konica Minolta	Overages for color production copier	\$20,000.00

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JPC	Bid 20/21 B-1035	Constellation New Energy Inc.	Natural gas for the period of November 1, 2022 through June 30, 2023	\$166,000.00
NJEdge	269EMCPS-21-001-EM-SHI	SHI International	Owl meeting devices with accessories	\$51,379.50
NJSC	19-TELE-00656	Dell Marketing	Computers and monitors	\$60,729.50

- (1) ESCNJ – Educational Services Commission of New Jersey
- (2) JPC – New Jersey Council of County Colleges Joint Purchasing Consortium
- (3) NJ Edge – NJ Edge Consortium
- (4) NJSC – New Jersey State Contract

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid #23-11, Lines 1-15 for mobile radiography equipment funded by the Securing Our Children’s Future Grant from a total of one (1) bid received:

Alpha Medical Equipment of N.Y., Inc., New Rochelle, NY for the not-to-exceed amount of \$123,450.00.

- b. Bid #23-11, Line 16 for mobile radiography equipment funded by Carl D. Perkins Grant from a total of one (1) bid received:

Alpha Medical Equipment of N.Y., Inc., New Rochelle, NY for the not-to-exceed amount of \$32,950.00.

- c. RFP #10791 for labor counsel services for the second-year renewal period of November 1, 2022 through October 31, 2023:

Weiner Law Group, LLP, Parsippany, NJ for the not-to-exceed amount of \$75,000.00.

- d. RFP #10807 for supplemental legal counsel services for the second-year renewal period of January 1, 2023 through December 31, 2023:

Cleary Giacobbe Alfieri Jacobs, LLC, Matawan, NJ for the not-to-exceed amount of \$25,000.00.

- e. Special Quote #10855 for the Campus Facilities Audit from a total of five (5) quotes received:

Entech Engineering, Reading, PA for the not-to-exceed amount of \$96,000.00.

3. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendor has completed and submitted Business Entity and Political Contribution Disclosures certifying that the vendor has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract be authorized to the following vendor:

- a. Robert Half International, San Ramon, CA for temporary staffing services through June 30, 2023 for the not-to-exceed amount of \$35,000.00.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made:

- a. Netta Architects, Mountainside, NJ for additional services needed for Phase 3 construction observation services for North Hall Renovations:

Previous Contract Amount	\$ 17,000.00
Amendment #1	<u>9,712.00</u>
New Contract Amount	<u>\$ 26,712.00</u>

- b. Ad Café, Edison, NJ for additional promotional items in accordance with Bid 22-15 through October 31, 2023:

Previous Contract Amount	\$ 70,000.00
Amendment #1	<u>30,000.00</u>
New Contract Amount	<u>\$100,000.00</u>

- c. Aegis Security Agency, Randolph, NJ for additional security services at the New

Brunswick and Perth Amboy Centers in accordance with Bid 22-1 through September 30, 2023:

Previous Contract Amount	\$202,500.00
Amendment #2	<u>90,000.00</u>
New Contract Amount	<u>\$292,500.00</u>

5. WHEREAS, Middlesex College has determined that certain personal property is no longer needed for public use and intends to use the online auction services of GovDeals, Inc., Bethesda, MD in accordance with OMNIA Partners national cooperative contract R190601; and

WHEREAS, The personal property to be sold consists of the following items:

- a. Three (3) therapy tables (Health Professionals Opportunity Grant);
- b. Approximately 200 Nortel Networks Meridian desk phones;
- c. One (1) pallet of various IT computer equipment;
- d. One (1) NSS Walk-Behind Floor Scrubber; and
- e. Various equipment from Engineering Technologies including six (6) Servo Amplifier Units and power supplies, one (1) Variable Phase Function Generator, one (1) Test Waveform Generator, and ten (10) PLC Micrologicx 1200.

WHEREAS, Public sales are conducted pursuant to N.J.S.A. 18A:64A-25.27 and guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex College authorize the Director of Purchasing and Inventory to sell the identified surplus personal property using the GovDeals online auction platform.

6. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$3,800.00.

Contract Amount	\$76,000.00
Previous Payments	68,400.00
Payment #4	<u>3,800.00</u>

Balance	<u>\$ 3,800.00</u>
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- b. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services for additional HVAC work in conjunction with the Chambers Hall Renovation project in the amount of \$6,100.00.

Contract Amount	\$30,500.00
Previous Payments	22,875.00
Payment #3	<u>6,100.00</u>
Balance	<u>\$ 1,525.00</u>

- c. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$2,400.00.

Contract Amount	\$6,000.00
Previous Payments	3,600.00
Payment #4 (FINAL)	<u>2,400.00</u>
Balance	<u>\$ 0.00</u>

- d. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the Securing Our Children's Future Lab Renovations, North Hall Renovation, and L'Hommedieu Hall Dental Clinic projects in the amount of \$19,300.00.

Contract Amount	\$328,100.00
Previous Payments	94,171.00
Payment #6	<u>19,300.00</u>
Balance	<u>\$214,629.00</u>

- e. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Biotechnology Lab Expansion in conjunction with the Securing Our Children's Future grant project in the amount of \$290.00.

Contract Amount	\$2,900.00
Payment #1	<u>290.00</u>
Balance	<u>\$2,610.00</u>

- f. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Engaged Learning Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$490.00.

Contract Amount	\$4,900.00
Payment #1	<u>490.00</u>
Balance	<u>\$4,410.00</u>

- g. FKA Architects, Oakland, NJ for Phase 3 construction administration architectural services for the Nursing Simulation Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$1,000.00.

Contract Amount	\$10,000.00
Payment #1	<u>1,000.00</u>
Balance	<u>\$ 9,000.00</u>

- h. Remington & Vernick Engineers, Cherry Hill, NJ for Phase 2 engineering design revision services in conjunction with the College Center Sprinkler Installation with Fire Pump in the amount of \$1,140.00.

Contract Amount	\$10,000.00
Payment #1	<u>1,140.00</u>
Balance	<u>\$ 8,860.00</u>

- i. Spiegle Architects, Hamilton, NJ for Phase 2 construction document architectural services in conjunction with the Campus Wayfinding sign project in the amount of \$2,467.50.

Contract Amount	\$16,450.00
Previous Payments	9,870.00
Payment #4	<u>2,467.50</u>
Balance	<u>\$ 4,112.50</u>

- j. Spiegle Architects, Hamilton, NJ for construction document architectural services in conjunction with the Library, Instructional Resource Center & Gateway Roof Replacement project in the amount of \$7,485.00.

Contract Amount	\$74,850.00
Payment #1	<u>7,485.00</u>
Balance	<u>\$67,365.00</u>

- k. Strober-Wright Roofing, Lambertville, NJ for construction services in conjunction with the East Hall Renovation Roof Replacement project in the amount of \$5,415.40.

Contract Amount	\$54,154.00
Previous Payments	48,738.60
Payment #2 (FINAL)	<u>5,415.40</u>
Balance	<u>\$ 0.00</u>

7. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firms:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of January 2023 in the amount of \$5,155.00.

8. WHEREAS, PKF O'Connor Davies, LLP has submitted an audit of the books and records of Middlesex College for the year ended June 30, 2022, including the supplementary information on expenditures of Federal and State awards and Report and Schedule required by the Uniform Guidance; and

WHEREAS, Management has responded to the reports as submitted by PKF O'Connor Davies, LLP and has presented the audit for year end June 30, 2022 and report to the Finance Committee on March 15, 2023;

WHEREAS, Scott Clelland of PKF O'Connor Davies, LLP made a presentation on the Fiscal Year 2022 audit;

NOW, THEREFORE, BE IT RESOLVED, That the audited financial statement for the year ended June 30, 2022 be approved.

9. WHEREAS, The State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex College pursuant to the provisions of the College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, Procedures for the authorization of specific projects to be completed at Middlesex College require approval of the Board of Trustees and the Board of School Estimate; and

WHEREAS, The Facilities Committee of the Board of Trustees has reviewed the need for the projects as recommended by the President to the Board of Trustees; and

WHEREAS, The Facilities Committee recommends to the Board of Trustees that the following projects be included:

Physical Education Center Improvement Project, including Floor Replacement (\$1,573,576), Wall Padding Replacement (\$225,000), and Finish Restoration, Gym Ceiling (\$300,000)	\$2,098,576
Raritan Hall Boiler Replacement	\$ 200,000
Facilities Management Fire Alarm Upgrade	\$ 350,000
Facilities Management Unit Heater Replacements	\$ 100,000
Campus Infrastructure Underground Tanks Removal	\$ 50,000
Physical Education Center	

that a public hearing with respect of the amount of money to be certified by the Board of School Estimate for the current operating expenses and capital outlay expenses for the fiscal year July 1, 2023 to June 30, 2024 shall be held at the Commissioners Meeting Room, County Administration Building, New Brunswick, New Jersey on April 20, 2023 at 5:30 p.m. by the Board of Trustees.

11. WHEREAS, The President has recommended an increase in the tuition rates, for academic sessions scheduled for Fiscal Year 2024, including Summer I session in Fiscal Year 2023, in order to provide a portion of the revenue resource for the services to be rendered; and

WHEREAS, The President has developed a Current Unrestricted Fund to provide educational and other services to the students of Middlesex College for the fiscal period from July 1, 2023 to June 30, 2024; and

WHEREAS, Said services are funded by students, the State of New Jersey and the County of Middlesex; and

WHEREAS, As required by the Higher Education Restructuring Act of 1994 a public hearing was held on February 14, 2023,

NOW, THEREFORE, BE IT RESOLVED, That the following changes in credit hour tuition rates, be approved commencing with the academic sessions scheduled for Fiscal Year 2024, including pre-summer session Fiscal Year 2023 as follows:

- a) The tuition rate for Middlesex County high school students will increase from \$125.00 to \$135.00 per three-credit or four-credit course; and
- b) High School students from outside of Middlesex College will be required to pay the current out-of-county or out-of-state tuition rate, along with current mandatory fee rates; and.

WHEREAS, The President has recommended adjustments in course and student fees for academic sessions scheduled for FY2024, including Summer I session FY2023, in order to provide a portion of the revenue resource for the services to be rendered; and

WHEREAS, The President has developed a Current Unrestricted Fund to provide educational and other services to the students of Middlesex College for the year July 1, 2023 to June 30, 2024; and

WHEREAS, Said services are funded by students, the State of New Jersey, and the County of Middlesex; and

WHEREAS, As required by the Higher Education Restructuring Act of 1994 a public hearing was held on February 14, 2023,

NOW, THEREFORE, BE IT RESOLVED, That commencing with the academic sessions scheduled for FY2024, including Summer I session FY2023, that the student fee for Graduation will be eliminated.

After discussion, the motion was approved. Mr. Finkelstein abstained from Resolution 1.

HUMAN RESOURCES COMMITTEE

This month includes 27 recommended items total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Ms. Roman, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Support Staff	1
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	5
	Faculty	9
	Support Staff	1
C.	<u>Separations</u>	<u>Recommendations</u>
	Support Staff	4
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	1
	Support Staff	4
	Other	1

A. HIRES

SUPPORT STAFF

1.	Name:	Luis Nieves, Jr.
	Department:	Event and Media Services
	Position:	Media Technician
	Salary:	\$39,216
	Effective:	3/1/2023

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Alexis Delgado
Department: Student and Enrollment Services
Position: Acting Assistant Dean, Student Success
Salary: \$101,229*
Effective: 4/1/2023 – 6/30/2023 (extension)
*Annual Salary
2. Name: Odé Hoppie
Department: Student and Enrollment Services
Position: Acting Assistant Dean, Student Engagement
Salary: \$101,229*
Effective: 4/1/2023 – 6/30/2023 (extension)
*Annual Salary
3. Name: Donna Howell
Department: Business, STEM and Health Professions
Position: Acting Dean for Business, STEM and Health Professions
Salary: \$119,568*
Effective: 4/1/2023 – 6/30/2023 (extension)
*Annual Salary
4. Name: Lisa Rodriguez-Gregory
Department: Student and Enrollment Services
Position: Acting Assistant Dean, Enrollment Management
Salary: \$105,819*
Effective: 4/1/2023 – 6/30/2023 (extension)
*Annual Salary
5. Name: Gina Vilchez
Department: Human Resources
Action: \$300/month Stipend – Additional responsibilities
Effective: 3/1/2023 – 3/31/2023 (extension)

FACULTY

1. Name: Jennifer Altman
Department: History and Social Sciences
Action: Approval of Sabbatical Leave
Effective: Spring 2024
2. Name: Claire Condie
Department: Natural Sciences
Action: Approval of Sabbatical Leave
Effective: Fall 2023
3. Name: Aimee Corzo

3/15/2023

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| | Department: | English |
| | Action: | Approval of Sabbatical Leave |
| | Effective: | Spring 2024 |
| 4. | Name: | Hillary Hyman |
| | Department: | ESL, Languages, and Cultures |
| | Action: | Approval of Sabbatical Leave |
| | Effective: | Fall 2023 |
| 5. | Name: | Maria Marshall |
| | Department: | Visual, Performing and Media Arts |
| | Action: | Approval of Sabbatical Leave |
| | Effective: | Spring 2024 |
| 6. | Name: | Aimee Mitacchione |
| | Department: | Visual, Performing and Media Arts |
| | Action: | Approval of Sabbatical Leave |
| | Effective: | Spring 2024 |
| 7. | Name: | Giuseppe Rotolo |
| | Department: | History and Social Sciences |
| | Action: | Approval of Sabbatical Leave |
| | Effective: | Spring 2024 |
| 8. | Name: | Helena Swanicke |
| | Department: | English |
| | Action: | Approval of Sabbatical Leave |
| | Effective: | Spring 2024 |
| 9. | Name: | Christine Wathen |
| | Department: | Business and Computer Science |
| | Action: | Approval of Sabbatical Leave |
| | Effective: | Spring 2024 |

SUPPORT STAFF

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| 1. | Name: | Mark Andersch |
| | Department: | Facilities Management |
| | Position: | Lead Mechanic – HVAC |
| | Salary: | \$64,469 + \$6,447 (Lead Pay) = \$70,916 |
| | Effective: | 3/16/2023 |

C. SEPARATIONS

SUPPORT STAFF

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|----|-------------|-----------------------|
| 1. | Name: | Augustus Dunbar |
| | Department: | Facilities Management |

- Action: Resignation
Effective: 2/28/2023
2. Name: José Grecia
Department: Facilities Management
Action: Retirement
Effective: 3/31/2023
3. Name: Joan O'Brien
Department: New Brunswick Center
Action: Resignation
Effective: 3/6/2023
4. Name: Miguel Rodriguez
Department: Facilities Management
Action: Resignation
Effective: 3/20/2023

D. MISCELLANEOUS

ADMINISTRATIVE – ADDITIONAL COMPENSATION

1. Name: Senem Kaptan
Department: Grants
Reason: American Council of Learned Societies Project Programming
Payment: \$2,400

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Christopher Drew	History and Social Sciences	IX-M #732 CELT Mentoring Team (Spring 2023)	\$3,219
Alexandra Fields	English	IX-M #727 Academic Program Director, Center for Justice-Impacted Students (Spring 2023)	\$10,100
Brian Lavey	Natural Sciences	IX-M #732 CELT Mentoring Team (Spring 2023)	\$3,219
Giuseppe Rotolo	History and Social Sciences	IX-M #726 ACLS Humanities Programming for Juvenile Detention Center Residents (Spring 2023)	\$5,000
Clairie Vassiliadis	Mathematics	IX-M #732 CELT Mentoring Team (Spring 2023)	\$3,219

SUPPORT STAFF – LEAVE OF ABSCENCE

1. Name: Adelainy Bourdierd

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Department: Enrollment Services
Type of leave: Unpaid
Effective: 02/01/2023 – 03/30/2023

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the March 15, 2023 pay period, through June 30, 2023 beginning with the name **Ambrozia, Gabrielle** and ending with the name **Ambrozia, Gabrielle**:

<u>NAME</u>	<u>SALARY</u> <u>2022/2023</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL</u> <u>SALARY</u>
Ambrozia, Gabrielle**	\$44,334		\$45,084

*Associate's Degree
**Bachelor's Degree
***Master's Degree

AFSCME – SEVERANCE COMPENSATION PROGRAM 2022/2023

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF</u> <u>RETIREMENT</u>	<u>PAYMENT</u>
Savitri Yanamandra	Natural Sciences	6/30/2023	\$12,100

SUPPORT STAFF MISCELLANEOUS – RETIREMENT

WHEREAS, **José Grecia**, has faithfully served Middlesex College from September 8, 1998 to March 31, 2023; and

WHEREAS, he has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **José Grecia** as of March 31, 2023; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **José Grecia** during his years of service to Middlesex College and extends its best wishes to him on his retirement.

VOLUNTARY BENEFITS RESOLUTION

WHEREAS, AFLAC provides supplemental voluntary benefits to Middlesex County employees, as well as employees of local municipalities in Middlesex County; and

WHEREAS, AFLAC offers voluntary, employee-paid plan options that will be of interest to Middlesex College employees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves AFLAC to enter into agreement with AFLAC to offer voluntary benefit offerings to College employees.

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Ms. Jethwani, for adoption of Resolution 1.

1. WHEREAS, Middlesex College has its own emergency communication and “Police Dispatching Services” for the College community; and

WHEREAS, the College Administration, including the Chief of Police of the College, has reviewed available Police Dispatching Services to determine whether there is an Institution that has advanced communication technology and experience with Police Dispatching Services; and

WHEREAS, the College Administration and Chief of Police have determined that Rutgers University currently offers such services and provides the services in an efficient and comprehensive manner that will also enhance the College’s response should there be emergency events; and

WHEREAS, the College Administration, including the Chief of Police, have reviewed and recommend that Middlesex College enter into the attached Interlocal Services Agreement with Rutgers University to supply Police Dispatching Services for a five-year period starting on or about July 1, 2023; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Middlesex College as follows:

1. The attached Agreement between Middlesex College and Rutgers University entitled “Interlocal Services Agreement for E9-1-1 Emergency Communications” is approved in substantially the form attached hereto starting on or about July 1, 2023 for a five-year period: and
2. The College President is authorized to execute the Agreement.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

COMMENTS FROM THE LIAISON TO MIDDLESEX COUNTY CAPITAL INVESTMENT PROJECTS

Trustee Taffet reported that the Capital Investment Project is in the approval phase and everything seems to be on schedule.

REPORT OF THE PRESIDENT

President McCormick shared stories of recent achievements of our students. He reported that Dental Hygiene students, under the guidance of Dental Hygiene faculty and participating volunteer dentists and dental hygienists, provided free dental care to children from local Head Start programs as part of the annual Give Kids a Smile Day event. President McCormick also reported that April is National Community College Month. Each day in the month of April the College will feature an alumna or alumnus.

NEW BUSINESS

Mr. Scott Clelland, partner at PKF O'Connor Davies, LLP, the College's auditing firm, presented the audit for Middlesex College for the fiscal year ended June 30, 2022.

Chair Finkelstein commented on the amazing growing collaboration between the College and the Educational Services Commission of New Jersey (ESCNJ). He was especially pleased with the support of the College's Dental Hygiene students, under the leadership of Dental Hygiene Department Chair, in providing dental cleanings to students at ESCNJ schools, many of whom have never seen a dentist. He also added that President McCormick is now a non-voting member of the ESCNJ Board of Directors.

President McCormick invited Trustees to attend the official Ribbon-Cutting Ceremony for the new state-of-the-art Dental Hygiene Clinic on Thursday, April 27.

The next regular meeting of the Board of Trustees will take place on Wednesday, April 19, 2023, at 5:00 p.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:32 a.m.

ROBERT P. SICA
SECRETARY

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