

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of February 15, 2023

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Jethwani, and Roman and Messrs. Anderson, Finkelstein Oras, Paluri, Patel, Raja, Sica and Taffet. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Campbell, Dr. Herron, and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Dean for Student and Enrollment Services Dr. Laureano, Facilities Management Executive Director Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 14, 2022, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 14, 2022, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 14, 2022, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 14, 2022, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Sica moved, seconded by Mr. Anderson, to adopt the January 18, 2023 regular meeting minutes as presented.

After discussion, the motion was approved.

PRESENTATION

Michael Sullivan and Shannon Osborn-Jones, Director and Assistant Director of eLearning (respectively), presented at the Board meeting. They reported that the eLearning Department currently supports more than 400 instructors and 10,000 students in credit-bearing courses. They also support students and instructors in non-credit Continuing Education and Dual Enrollment courses at high schools as well as incarcerated students. The eLearning staff ensure

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that the College's website and web content comply with federal Web Content Accessibility Guidelines. They also provide training for faculty which include Canvas Basics, Online Teaching, Gamification, and how to use Respondus Lock Down Browser for protected testing.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on February 8, 2023 to discuss various matters consisting of resolutions for contracting vendor payments, planning and other financial matters at the College and recommends approval of the following twelve resolutions.

Mr. Taffet moved, except for Resolutions 6.h. and 7.a. He abstained on those two Resolutions. Mr. Oras moved Resolutions 6.h. and 7.a. Seconded by Mr. Paluri for adoption of Resolutions 1 through 12.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$7,500.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
ESCNJ	20/21-23	Fire and Security Technologies	Additional fire extinguisher inspection and services	\$30,000.00
HCESC	CAT-19-06	Excel Communications Worldwide	Dental Clinic media equipment, camera, and PA system, including installation	\$64,133.70
JPC	Q-503	Collegiate Basketball Officials	Assigning and officiating fees for basketball games	\$8,120.00
JPC	R-361	Assessment Technologies Institute	TEAS testing for the Testing Center	\$12,805.00
NJ Edge	269 EMCPS-21001	SHI International	Laptops for students, faculty, and staff	\$194,844.15

NJSC	83717	Johnson Controls Fire Protection	Emergency repair in the Dental Clinic	\$9,024.00
NJSC	20-TELE- 01512	Insight Public Sector	Tableau software for Institutional Research	\$12,296.10
OMNIA	R200701	ADP, Inc.	Payroll processing software and services	\$183,745.14
SOURCE	011822-LAE	Laerdal Medical Corporation	Nursing simulation software installation, maintenance, and licensing for a period of five years funded by the Securing Our Children's Future grant	\$113,514.40
SOURCE	011822-LAE	Laerdal Medical Corporation	Camera hardware, equipment, and accessories including a control station for Nursing funded by the Securing Our Children's Future grant	\$94,217.27

- (1) ESCNJ – Educational Services Commission of New Jersey
- (2) HCESC – Hunterdon County Educational Services Commission
- (3) JPC – New Jersey Council of County Colleges Joint Purchasing Consortium
- (4) NJ Edge – NJ Edge Consortium
- (5) NJSC – New Jersey State Contract
- (6) OMNIA – OMNIA Partners Cooperative
- (7) SOURCE – Sourcewell National Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid #23-10 for the Securing Our Children's Future Lab Renovations from a total of eight (8) bids received:

Northeastern Interior Services, Little Falls, NJ for the not-to-exceed amount of \$1,219,000.00.

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- b. Special Quote #10718J for architectural services for the Securing Our Children's Future Lab Renovations from a total of four (4) quotes received:

FKA Architects, Oakland, NJ for the not-to-exceed amount of \$17,800.00.

- c. Special Quote #10784E for printing of the Spring 2023 Open House postcards from a total of four (4) quotes received:

Hummel Printing Inc., Union, NJ for the not-to-exceed amount of \$14,896.00.

3. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendors have completed and submitted Business Entity and Political Contribution Disclosures certifying that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract be authorized to the following vendors:

- a. Environmental Connection, Inc., Trenton, NJ for campus-wide professional environmental consulting services for capital and grant-funded renovations for the not-to-exceed amount of \$20,000.00 for Fiscal Year 2023.
- b. Lindenmeyr Munroe, Teterboro, NJ for specialty paper supplies for the not-to-exceed amount of \$18,000.00.
- c. Scenario Learning, Tampa, FL for employee training and safety library software subscriptions for the not-to-exceed amount of \$8,946.96 for the period of March 1, 2023 through February 28, 2024, \$9,394.31 for the period of March 1, 2024 through February 28, 2025, and \$8,964.02 for the period of March 1, 2025 through February 28, 2026 for the total not-to-exceed amount of \$28,205.29.

4. WHEREAS, The College has a need to obtain library materials pursuant to the provision of N.J.S.A. 18A:64A-25.5.a.(6); and

WHEREAS, N.J.S.A. 18A:64A-25.28.d. provides that contracts for goods and services for the use, support, or maintenance of proprietary computer hardware, software

peripherals, and system development for the hardware may be awarded for a term not to exceed five (5) years; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendor is a non-profit entity and as such, is exempt from the Business Entity and Political Contribution Disclosure laws pursuant to N.J.S.A. 19:44A-20.4;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract be authorized to the following vendors:

- a. Lyrais, Atlanta, GA for a software subscription for access to various library databases for the not-to-exceed amount of \$9,080.26 for Fiscal Year 2023, \$9,251.87 for Fiscal Year 2024, and \$9,426.90 for Fiscal Year 2025, for the total not-to-exceed amount of \$27,759.03.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made:

- a. Blackbaud, Charleston, SC for additional records in the fundraising and donor-management software for the Foundation:

Previous Contract Amount	\$ 23,048.47
Amendment #1	<u>7,555.77</u>
New Contract Amount	<u>\$ 30,604.24</u>

- b. Vic Gerard Golf Cars, Farmingdale, NJ for additional supplies:

Previous Contract Amount	\$ 37,884.10
Amendment #1	<u>600.00</u>
New Contract Amount	<u>\$ 38,484.10</u>

6. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$22,800.00.

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Contract Amount	\$76,000.00
Previous Payments	45,600.00
Payment #3	<u>22,800.00</u>
Balance	<u>\$ 7,600.00</u>

- b. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services for additional HVAC work in conjunction with the Chambers Hall Renovation project in the amount of \$13,725.00.

Contract Amount	\$30,500.00
Previous Payments	9,150.00
Payment #2	<u>13,725.00</u>
Balance	<u>\$ 7,625.00</u>

- c. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit annual update in the amount of \$1,800.00.

Contract Amount	\$6,000.00
Previous Payments	1,800.00
Payment #3	<u>1,800.00</u>
Balance	<u>\$2,400.00</u>

- d. Environmental Connection, Trenton, NJ for abatement monitoring environmental services for the Nursing Simulation Lab and Biotechnology Lab Expansion in conjunction with the Securing Our Children's Future grant project in the amount of \$6,000.00.

Contract Amount	\$6,000.00
Payment #1 (FINAL)	<u>6,000.00</u>
Balance	<u>\$ 0.00</u>

- e. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the following three (3) projects: Securing Our Children's Future, North Hall Renovation, and L'Hommedieu Hall Dental Clinic Phase 2 in the monthly amount of \$19,300.00.

Contract Amount	\$328,100.00
Previous Payments	55,571.00
Payment #4	19,300.00
Payment #5	<u>19,300.00</u>
Balance	<u>\$233,929.00</u>

- f. K&D Contractors LLC, Kenilworth, NJ for construction services in conjunction

with the College Center Sprinkler Upgrade project in the amount of \$106,955.10.

Contract Amount	\$2,339,000.00
Previous Payment	1,260,808.20
Payment #8	<u>106,955.10</u>
Balance	<u>\$ 971,236.70</u>

- g. ML Inc., Passaic, NJ for construction services in conjunction with the North Hall Renovation project in the amount of \$179,812.80.

Contract Amount	\$2,915,000.00
Previous Payments	1,483,798.96
Payment #8	<u>179,812.80</u>
Balance	<u>\$1,251,388.24</u>

- h. Netta Architects, Mountainside, NJ for construction observation architectural services in conjunction with the North Hall Renovation project in the amount of \$1,888.89.

Contract Amount	\$17,000.00
Previous Payments	15,111.11
Payment #9 (FINAL)	<u>1,888.89</u>
Balance	<u>\$ 0.00</u>

- i. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with the L'Hommedieu Hall Dental Clinic project in the amount of \$86,760.00.

Contract Amount	\$2,848,063.00
Previous Payments	2,425,646.70
Payment #17	<u>86,760.00</u>
Balance	<u>\$ 335,656.30</u>

7. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firms:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of December 2022 in the amount of \$4,550.00.

8. WHEREAS, The State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex College pursuant to the provisions of the College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, Procedures for the authorization of specific projects to be completed at Middlesex College require approval of the Board of Trustees and the Board of School Estimate; and

WHEREAS, The Facilities Committee of the Board of Trustees has reviewed the need for the projects as recommended by the President to the Board of Trustees; and

WHEREAS, The Facilities Committee recommends to the Board of Trustees that the following projects be included;

Physical Education Center Improvement Project, including Floor Replacement (1,573,576), Wall Padding Replacement (225,000), and Finish Restoration, Gym Ceiling (300,000)	\$2,098,576
Raritan Hall Boiler Replacement	\$ 200,000
Facilities Management Fire Alarm Upgrade	\$ 350,000
Facilities Management Unit Heater Replacements	\$ 100,000
Campus Infrastructure Underground Tanks Removal	\$ 50,000
Physical Education Center Facilities Management Raritan Hall Main Hall College Center Chambers Hall Johnson Learning Center Electrical Panel Board Replacement	
	<u>\$1,869,833</u>
TOTAL	\$4,668,409

NOW, THEREFORE, BE IT RESOLVED, That the aforementioned projects for Fiscal Year 2024 are hereby approved by the Board of Trustees for implementation on the Middlesex College campus, pursuant to the provisions of the College Capital Projects Fund Act, L.1997, c.360; and

BE IT FURTHER RESOLVED, That the Board of Trustees contemplates that the funding for the stated projects would be equally divided between the County of Middlesex and the State of New Jersey pursuant to the provisions of NJSA 18A:64A-22 et seq.; and

BE IT FURTHER RESOLVED, That the Secretary of the Board of Trustees submit a copy of this resolution to the members of the New Jersey Council of County Colleges and the Board of School Estimate for their consideration; and

BE IT FURTHER RESOLVED, That the Board of School Estimate be requested to consider this resolution at a meeting of said Board at a date and time to be determined,

in the County Commissioners Meeting Room, County Administration Building, New Brunswick, New Jersey.

9. WHEREAS, Under the provisions of N.J.S.A. 18A:64A-17, the Board of Trustees of Middlesex College is required to prepare an annual budget itemizing the amount of money estimated to be necessary for operating and capital expenses for the ensuing year; and

WHEREAS, The Board of Trustees has caused to be duly prepared such annual budget for the Fiscal Year 2024; and

WHEREAS, The Board of Trustees has reviewed the goals and objectives of Middlesex College and deems that said budget will provide the resources to meet these goals and objectives; and

WHEREAS, The Board of Trustees have estimated that the sum of \$81,030,192 is necessary for the current operating expenses of Middlesex College for the fiscal period from July 1, 2023 to June 30, 2024 and that the sum of \$2,250,000 is necessary for capital outlay expenses for the fiscal period from July 1, 2023 to June 30, 2024 as indicated on the budget attached hereto and made in part hereof; and

WHEREAS, The Board of Trustees requests that the Board of School Estimate certify the sum of \$17,700,000 as the County of Middlesex's share of operating expenses for the fiscal period from July 1, 2023 to June 30, 2024 and to certify the amount of \$2,250,000 as the County of Middlesex's share of the capital outlay expenses for the fiscal period from July 1, 2023 to June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees that the annual operating budget of \$81,030,192 and the capital outlay expenses of \$2,250,000 are hereby adopted for the fiscal period from July 1, 2023 to June 30, 2024; and

BE IT FURTHER RESOLVED, That the Board of Trustees request that the Board of School Estimate certify the sum of \$17,700,000 as the County of Middlesex's share of operating expenses and the sum of \$2,250,000 as the County of Middlesex's share for capital outlay expenses for the fiscal period from July 1, 2023 to June 30, 2024;

BE IT FURTHER RESOLVED, That a copy of this Resolution and the budget be delivered to each member of the Board of School Estimate; and

BE IT FURTHER RESOLVED, That the secretary of the Board of Trustees shall cause to be published in the Home News, East Brunswick, NJ at least seven (7) days prior to date of the public hearing on the budget and amount to be determined as the County of Middlesex's share of the operating expense budget and capital budget, a notice indicating the date, time, and place of the scheduled public hearing, which notice will also indicate

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that the budget would be on file and open to the examination of the public between 8:30 a.m. and 4:30 p.m., Monday through Friday at the Office of the President of Middlesex College, Edison, New Jersey from the date of said notice until the date of said public hearing.

10. WHEREAS, The President has recommended an increase in the tuition rates, for academic sessions scheduled for Fiscal Year 2024, including Summer I session Fiscal Year 2023, in order to provide a portion of the revenue resource for the services to be rendered; and

WHEREAS, The President has developed a Current Unrestricted Fund to provide educational and other services to the students of Middlesex College for the fiscal period from July 1, 2023 to June 30, 2024; and

WHEREAS, Said services are funded by students, the State of New Jersey and the County of Middlesex; and

WHEREAS, As required by the Higher Education Restructuring Act of 1994 a public hearing was held on February 14, 2023,

NOW, THEREFORE, BE IT RESOLVED, That the following changes in credit hour tuition rates, be approved commencing with the academic sessions scheduled for Fiscal Year 2024, including pre-summer session Fiscal Year 2023 as follows:

- a) In-county tuition credit hour rate be increased from \$120.00 per credit hour to \$122.00 per credit hour; and
- b) Out-of-state tuition credit hour rate remain at \$228.00 per credit hour.
- c) The mandatory Technology fee rate be increased from \$23.00 per credit hour to \$26.50 per credit hour.
- d) The mandatory Student Services fee rate be increased from \$8.50 per credit hour to \$10.00 per credit hour.
- e) The mandatory General fee rate be increased from \$27.00 per credit hour to \$30.00 per credit hour.
- f) The adjustments to fees set forth shall be as shown on the attached Schedule.

11. WHEREAS, The Board of Trustees of Middlesex College (“Board”) and the County of Middlesex (“County”) will enter into an Inter-Local Agreement for the implementation of a project entitled the Community, Innovation, and Opportunity

Strategic Plan Grant (“CIO Project”); and

WHEREAS, Subgrantee applications for the Middlesex College Community, Innovation, and Opportunity Plan (CIO) Project Grant have been submitted by the College administration, and agreed to by the State of New Jersey Department of Treasury in the amounts of \$10,000,000.00 (ten million dollars) and \$20,000,000.00 (twenty million dollars); and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, The Board has determined that the implementation of the CIO Project Grant is consistent with the mission and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the CIO Project Grant as jointly submitted by the County of Middlesex and the Board of Trustees of Middlesex College in the amounts of \$10,000,000.00 (ten million dollars) and \$20,000,000.00 (twenty million dollars).
- b. The Board accepts the funds from the State of New Jersey Department of Treasury in the amounts provided herein into the restricted bank accounts previously established in accordance with the resolution approved by the Board of Trustees on September 21, 2022.
- c. The Board instructs the Chief Financial Officer and General Counsel to negotiate an interlocal services agreement with the County of Middlesex.

12. WHEREAS, Middlesex County offers courses for Workforce Development and Lifelong Learning; and

WHEREAS, The College Administration has analyzed the costs of such courses and recommends that the Board of Trustees approve the tuition and general fees for the courses listed on the attached schedule for fiscal year July 1, 2023 through June 30, 2024;

WHEREAS, The Finance Committee of the Board and the Board have reviewed the tuition and general fees for the Fiscal Year July 1, 2023 through June 30, 2024 listed on the attached schedule and deems the tuition and general fees to be appropriate;

NOW, THEREFORE, BE IT RESOLVED, That the tuition and general fees for the courses listed on the attached schedule for the Fiscal Year July 1, 2023 through June 30, 2024 are approved.

After discussion, the motion was approved. Mr. Finkelstein abstained from

HUMAN RESOURCES COMMITTEE

This month includes 26 recommended items total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Ms. Roman, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	4
	Confidentials	1
	Support Staff	5
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	11
C.	<u>Separations</u>	<u>Recommendations</u>
	Support Staff	1
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	3
	Faculty	1

A. HIRES

ADMINISTRATIVE

1. Name: Ryan Lewis
Department: Facilities Management
Position: Grounds Manager
Salary: \$65,009
Effective: 2/16/2023
2. Name: Michael Nester
Department: Liberal Arts
Position: Dean, Liberal Arts
Salary: \$128,000
Effective: 3/20/2023
3. Name: Naomi Ngaku
Department: Finance
Position: Grants Accountant
Salary: \$65,009
Effective: 2/21/2023

4. Name: Gurdeep Sawhney
Department: Admissions and Recruitment
Position: Admissions and Enrollment Navigator
Salary: \$60,362
Effective: 2/16/2023

CONFIDENTIALS

1. Name: Pragna Vyas
Department: Finance
Position: Financial Reconciliation Specialist
Salary: \$46,694
Effective: 3/1/2023

SUPPORT STAFF

1. Name: Gabrielle Ambrozia
Department: Enrollment Services
Position: Enrollment Services Assistant
Salary: \$44,334
Effective: 2/21/2023
2. Name: Augustus Dunbar
Department: Facilities Management
Position: Custodian
Salary: \$32,730 + \$2,610 (shift differential) = \$35,340
Effective: 2/16/2023
3. Name: Matthew Esposito
Department: Police
Position: Probationary Police Officer
Salary: \$42,000 + \$1,750 (Bachelor's) = \$43,750
Effective: 3/1/2023
4. Name: Helen Joseph
Department: Enrollment Services
Position: Enrollment Services Assistant
Salary: \$44,334
Effective: 2/21/2023
5. Name: Kevin Sadler
Department: Marketing and Communications
Position: Graphic Designer
Salary: \$47,272
Effective: 2/16/2023

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Mirian Curry
Department: Business and Computer Science
Position: Acting Chairperson, Business and Computer Science
Salary: \$111,587*
Effective: 1/18/2023 – 6/15/2023
*Annual Salary
2. Name: German Gonzalez
Department: Marketing and Communications
Action: \$500/month Stipend – Additional responsibilities
Effective: 12/1/2022 – 2/28/2023*
*Amended end date
3. Name: Senem Kaptan
Department: English
Position: Program Manager
Salary: \$70,268
Effective: 2/1/2023
4. Name: Christopher Mooney
Department: Academic Advising/Veteran Services
Action: \$500/month Stipend – Additional responsibilities
Effective: 2/1/2023 – 4/30/2023
5. Name: Janet Moscaritolo
Department: Institutional Advancement
Position: Acting Administrative Assistant to the Vice President of Institutional Advancement
Salary: \$60,362
Effective: 1/1/2023 – 2/15/2023 (extension)
6. Name: Janet Moscaritolo
Department: Institutional Advancement
Position: Administrative Assistant to the Vice President of Institutional Advancement
Salary: \$60,362
Effective: 2/16/2023
7. Name: Theresa Orosz
Department: Liberal Arts
Position: Assistant Dean, Liberal Arts
Salary: \$107,390
Effective: 3/20/2023
8. Name: Zachary Rebnicky
Department: Facilities Management

Action: \$700/month Stipend – Additional responsibilities
 Effective: 2/1/2023 – 2/15/2023 (extension)

9. Name: Zachary Rebnicky
 Department: Facilities Management
 Position: Director, Facilities Maintenance
 Salary: \$91,936
 Effective: 2/16/2023
10. Name: Richard Sudnick
 Department: Facilities Management
 Action: \$700/month Stipend – Additional responsibilities
 Effective: 2/1/2023 – 2/15/2023 (extension)
11. Name: Gina Vilchez
 Department: Human Resources
 Action: \$300/month Stipend – Additional responsibilities
 Effective: 9/1/2022 – 2/28/2023

C. SEPARATIONS

SUPPORT STAFF

1. Name: Valeria DaSilva
 Department: Facilities Management
 Action: Resignation
 Effective: 1/31/2023

D. MISCELLANEOUS

ADMINISTRATIVE – ADDITIONAL COMPENSATION

1. Name: Michael Ansonoff
 Department: Natural Sciences
 Reason: NJCCC Centers of Workforce Innovation
 Payment: \$8,000
2. Name: Aslihan Cakmak
 Department: Business and Computer Science
 Reason: NJCCC Centers of Workforce Innovation
 Payment: \$12,000

ADMINISTRATIVE – LEAVE OF ABSCENCE

1. Name: Joselyn Quezada
 Department: Marketing and Communications
 Type of leave: Unpaid
 Effective: 2/10/2023 – 2/28/2023

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Raymond Dademo	English	IX-M #716 Reading Placement Scoring (Fall 2022)	\$97.92
Alexandra Fields	English	IX-M #716 Reading Placement Scoring (Fall 2022)	\$224.40
Alexandra Fields	English	IX-M #724 Academic Program Director, Center for Justice-Impacted Students (Summer and Fall 2022)	\$5,100.00
Daniel Markowicz	English	IX-M #717 Writing Placement Scoring (Fall 2022)	\$28.56
Ellen Shur	English	IX-M #717 Writing Placement Scoring (Fall 2022)	\$83.64
Celia Winchester	English	IX-M #717 Writing Placement Scoring (Fall 2022)	\$59.16

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

President McCormick shared highlights from Spring Convocation. He reported that students participated in a Day of Service on Martin Luther King Day. Students focused on their fellow students and the local community by gathering items to restock the Middlesex College Cares Food Pantry and by hosting a laundry donation drive-up at the Perth Amboy Center. He reported on Pink Night which was held on January 31 in which the Women's and Men's Basketball teams raised awareness and funds for breast cancer research. He also reported that the College received two Congressional-funded Community Projects in the federal Omnibus spending bill passed by Congress in December: One from Senator Robert Menendez which will focus on Workforce Development, and the second from Congressman Frank Pallone Jr. which will focus on helping adult learners and individuals impacted by the justice system.

COMMENTS FROM THE LIAISON TO MIDDLESEX COUNTY CAPITAL INVESTMENT PROJECTS

Trustee Taffet reported no new updates.

COMMENTS FROM MIDDLESEX COUNTY

Khalid Anjum, Director of Transportation for Middlesex County, spoke on behalf of the Middlesex County Commissioners. He thanked Michael Sullivan and Shannon Osborn-Jones for their informative presentation and Dr. McCormick and the Board of Trustees for their continued leadership.

The next regular meeting of the Board of Trustees will take place on Wednesday, March 15, 2023, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:27 a.m.

ROBERT P. SICA
SECRETARY

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