

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Annual Meeting of November 16, 2020

The annual meeting of the Board of Trustees of Middlesex County College was held remotely at 8:30 a.m. via Zoom. Board members present were: Mmes. Buteas, Cortes, and Power, and Messrs. Anderson, Finkelstein, Okparaeke, Oras, Paluri, Raja, Sica, and Taffet. Ms. McLean was absent. Also present were President McCormick, Counsel Mr. Hoffman, Assistant Secretary Ms. D'Aloisio, Vice Presidents Ms. Campbell, Dr. Herron, and Dr. Scherr, Chief Financial Officer Mr. Maltino, Human Resources Executive Director Mr. Morgan, Executive Director Facilities Management Mr. Drost, Executive Dean for Student and Enrollment Services Mr. Laureano, and Acting Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On August 17, 2020, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On August 17, 2020, advance written notice of this meeting was e-mailed to the Home News Tribune and The Star Ledger.
- (c) On August 17, 2020, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On August 17, 2020, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Sica presented the recommendation of the Nominating Committee for the slate of officers for the year 2020-2021 as follows:

Slate of Officers

Chairman
Vice Chair
Treasurer
Secretary
Assistant Secretary
*Non-Board member

Board Members

Dorothy K. Power
Mark Finkelstein
Gary Taffet
Robert P. Sica
Sally D'Aloisio *

Mr. Sica moved, seconded by Ms. Buteas, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominees for the year 2020-2021. After discussion, the motion was unanimously carried.

Mr. Sica presented the recommendations of the nominating Committee for members of the Board of School Estimate (2) and Alternates (2) for the year 2020-2021:

Mark Finkelstein	Representative
Dorothy K. Power	Representative
Robert P. Sica	Alternate
Gary Taffet	Alternate

In the absence of any other nominations, the nominations were closed and the Secretary instructed to cast a ballot in unanimous election of the nominees for the year 2020-2021. After discussion, the motion was unanimously carried.

STANDING COMMITTEE APPOINTMENTS

Mrs. Power appointed Praful Raja as Chair of the Academic and Student Affairs Committee and Kyle Anderson, Christine Buteas, and Gabrielle McLean as committee members.

Mrs. Power appointed Robert P. Sica as Chair of the Facilities Committee and Kyle Anderson, Mark Finkelstein, and Gary Taffet as committee members.

Mrs. Power appointed Mark Finkelstein as Chair of the Finance Committee and Robert Oras, Robert P. Sica, and Gary Taffet, as committee members.

Mrs. Power appointed Robert Oras as Chair of the Human Resources Committee and Christine Buteas, Claribel Cortes, and Samuel Okparaeké as committee members.

AD HOC COMMITTEE APPOINTMENTS

Mrs. Power appointed Kyle Anderson as Chair of the Bylaws Committee and Christine Buteas as a committee member.

Mrs. Power appointed Christine Buteas as Chair of the Marketing and Public Relations Committee and Claribel Cortes and Andy Paluri as committee members.

Mrs. Power appointed Robert P. Sica as Chair of the Nominating Committee and Mark Finkelstein and Praful Raja as committee members.

Mrs. Power appointed Mark Finkelstein as Chair of the Search Committee and Dorothy K. Power, Robert P. Sica, and Gary Taffet as committee members.

Mrs. Power appointed Gabrielle McLean as Board Liaison to the Middlesex County College Commencement Committee.

Mrs. Power appointed Christine Buteas as Ambassador to the New Jersey Council of County Colleges.

Mrs. Power appointed Robert Oras as Board Liaison to the Middlesex County College Community Advisory Committee.

ANNUAL MEETING RESOLUTIONS

Mr. Raja moved, seconded by Mr. Sica, for adoption of resolutions 1 through 4:

1. WHEREAS, It is deemed appropriate for Middlesex County College to have a Public Agency Compliance Officer designated; and

WHEREAS, The College shall designate such an officer or employee to serve as its Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.5; and

WHEREAS, Said Officer shall perform duties as prescribed by the rules and regulations of the United States and the State of New Jersey to assure compliance of College operations,

NOW, THEREFORE, BE IT RESOLVED, That Jeffrey Herron, Vice President, Institutional Effectiveness, Planning, and Compliance, be appointed as Public Agency Compliance Officer for the period November 20, 2019 through November 18, 2020, for Middlesex County College; and

BE IT FURTHER RESOLVED, That a copy of this appointment be forwarded to the State of New Jersey, Office of the Treasury, Division of Contract Compliance & Equal Opportunity Office, pursuant to N.J.A.C. 17:27-3.5.

2. That the Home News Tribune of Somerville, New Jersey be designated as the Official newspaper for publication of all legal notices affecting the College or the Board of School Estimate.
3. That the Board of Trustees hereby designates the third Wednesday of each month as the date for the regular monthly Board meeting, with the exception of November 2021. Such meetings shall be held remotely via Zoom at 8:30 a.m. Participation information will be posted prior to each meeting on the Middlesex College website: middlesexcc.edu/board-of-trustee/meeting-dates.

The Meeting schedule for 2020-2021 is as follows:

Wednesday, December 16, 2020	Wednesday, May 19, 2021
Wednesday, January 20, 2021	Wednesday, June 16, 2021
Wednesday, February 17, 2021	Wednesday, September 15, 2021
Wednesday, March 17, 2021	Wednesday, October 20, 2021
Wednesday, April 21, 2021	Monday, November 15, 2021

- a. The Board of Trustees hereby designates November 15, 2021, as the date for its Annual Meeting, and such Annual Meeting shall commence at 8:30 a.m. and shall be held remotely via Zoom. Participation will be posted prior to this meeting on the Middlesex County College website: middlesexcc.edu/board-of-trustee/meeting-dates.
 - b. Except as hereinafter provided, notice of regular and special meetings of the Board of Trustees shall be posted 48 hours in advance at the following locations:
 - Lobby of Chambers Hall Building
 - Lobby of College Center
 - c. A copy of this resolution, together with advance notice of regular and special meetings of the Board of Trustees, shall be mailed to the official newspaper.
 - d. A copy of advance notice of regular and special meetings of the Board of Trustees shall be filed with the Clerk of the County of Middlesex and the President of Middlesex County College.
 - e. Any person may request in writing that the Board of Trustees mail to him/her a copy of the schedule of regular meetings of the Board of Trustees, and/or advance written notice of regular, special or rescheduled meetings of the Board of Trustees, and such scheduled and/or advance notice shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at 8:30 a.m. on November 15, 2021, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees.
4. That all existing and revised policies of the Board of Trustees be affirmed for the year commencing November 16, 2020 to November 15, 2021.

After discussion, the motion was carried.

Mrs. Power thanked the Board of Trustees for the honor of continuing as Chairman. She noted her 37-year history with the College serving first as Freeholder, then Trustee, and currently in her 13th year as Chairman. Mrs. Power reflected on the transformation of the College, its beautiful grounds, friendly atmosphere, and wonderful programming.

There being no further comments or business, Mr. Sica moved, seconded by Mr. Taffet that the Annual Organization meeting be adjourned at 8:39 a.m.

ROBERT P. SICA
SECRETARY