

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of May 17, 2017

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:31 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Palumbo, Power, and Messrs. Dineen, Lisicki, Oras, Raja, and Sica. Mmes. Hernandez-Manno, Messrs. Antisell, Finkelstein, Mulkerin, and Tighe were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On March 30, 2017, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On March 30, 2017, advance written notice of this meeting was e-mailed to the Home News Tribune and The Star Ledger.
- (c) On March 30, 2017, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On March 30, 2017, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Oras moved, seconded by Mr. Sica, that the minutes of the regular meeting for April 19, 2017 be adopted as presented.

After discussion, the motion was approved.

CORRESPONDENCE

Chairman Power received the attached letter from Dr. M. Karen Jogan from Albright College, Reading, Pennsylvania. Dr. Jogan and Dr. La Perla-Morales served on a Middle States Commission on Higher Education evaluation team together at the American University of Puerto Rico in March 2017.

ACADEMIC, STUDENT, ALUMNI AND MINORITY AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Sica, for adoption of resolutions 1 and 2:

1. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the Passaic County Community College (hereinafter referred to as the "PCCC") have entered into a contract for the operation of a project entitled, NORTHERN NEW JERSEY BRIDGES TO THE BACCALAUREATE DEGREE (NNJ-B2B) for the period commencing August 1, 2016 and concluding July 31, 2017; and

WHEREAS, a proposal entitled, NORTHERN NEW JERSEY BRIDGES TO THE BACCALAUREATE DEGREE (NNJ-B2B) has been submitted by the College administration and agreed to by the PCCC in the amount of \$130,117; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled NORTHERN NEW JERSEY BRIDGES TO THE BACCALAUREATE DEGREE (NNJ-B2B) is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled, NORTHERN NEW JERSEY BRIDGES TO THE BACCALAUREATE DEGREE (NNJ-B2B), as submitted by the administration of Middlesex County College to the Passaic County Community College for the period August 1, 2016 through July 31, 2017 in the total amount of \$130,117.
- b. The Board herein ratifies the contract executed by the College President and the County of Middlesex.

2. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the New Jersey City University (hereinafter referred to as the "NJCU") have entered into a contract for the operation of a project entitled, ROBERT NOYCE GRANT SUBAWARD for the period commencing July 1, 2016 and concluding June 30, 2017; and

WHEREAS, a proposal entitled, ROBERT NOYCE GRANT SUBAWARD has been submitted by the College administration and agreed to by the NJCU in the amount of \$2,312; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled ROBERT NOYCE GRANT SUBAWARD is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled, ROBERT NOYCE GRANT SUBAWARD, as submitted by the administration of Middlesex County College to the New Jersey City University for the period July 1, 2016 through June 30, 2017 in the total amount of \$2,312.
- b. The Board herein ratifies the contract executed by the College President and the County of Middlesex.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Sica moved, seconded by Mr. Raja, for adoption of resolutions 1.a. through 16:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:
 - a. Environmental Connection, Inc. for Phase II environmental consulting services in conjunction with the Main Hall Science Wing Renovation project in the amount of \$3,720.00.

Contract Amount	\$3,720.00
Payment #1 – FINAL	<u>3,720.00</u>
Balance	<u>\$ 0.00</u>

- b. Parette Somjen Architects, LLC for Phase II engineering consulting services in conjunction with the Main Hall Science Lab Renovation project in the amount of \$24,725.00.

Contract Amount	\$85,000.00
Previous Payments	14,750.00
Payment #2	<u>24,725.00</u>
Balance	<u>\$45,525.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	89967	Dell Marketing	Computer Hardware	\$ 12,484.93
NJSC	51145	Stewart Business Systems	Managed Print Services	\$ 130,700.00
HCESC	15/16-162	E Plus Technology	Computer Supplies	\$ 2,224.09
HCESC	15/16-162	E Plus Technology	Cisco Maintenance	\$ 62,233.40

3. BE IT RESOLVED, That Whereas the College has previously solicited proposals for the first-year with second and third-year options for renewals up to a three year period as allowed by N.J.S.A. 18A:65A-25 et seq. the following renewal contracts are awarded:

- a. Second-Year Renewal Option for the period July 1, 2017 through June 30, 2018:

Special Quote # 10299 – Library Book Services: Proquest LLC, Ann Arbor, MI for the not-to-exceed amount of \$50,000.00.

Special Quote # 10304 – Fire Extinguisher Services: Fyr Fyter Sales and Services, Pennington, NJ for the not-to exceed amount of \$11,500.00.

Special Quote # 10318 – Library E Book Services: Proquest, LLC, Ann Arbor, MI for the not-to exceed amount of \$15,000.00.

Bid # 17-1 – Day Care Food Services: Karson Food Service, Inc., Ocean, NJ for the not to exceed amount of \$44,912.00.

Bid # 17-4 – Emergency Tree Services: Boulder Hill Tree and Excavation, Woodcliff Lake, NJ the not-to-exceed amount of \$14,000.00.

Bid # 17-10 – Elevator Maintenance: Current Elevator Technology, Milford, PA for the not-to exceed amount of \$15,000.00.

Bid # 17-11 – HVAC Maintenance: Johnson Controls, Edison, NJ for the amount of \$81,498.00.

Bid # 17-14 –HVAC Management: TBS Controls, Allendale, NJ for the amount of \$95,388.00.

Bid # 17-15 –Background Screening Services: Summit Security Services, Uniondale, NY for the not-to-exceed amount of \$10,000.00.

b. Third-Year Renewal Option for the period July 1, 2017 through June 30, 2018:

Bid # 16-4 – Trash Disposal and Recycling: Standard Waste Services, East Brunswick, NJ for the not-to-exceed amount of \$40,000.00.

Bid # 16-28 – Underground Utility Service: Hutton Construction LLC, Cedar Grove, NJ for the not-to-exceed amount of \$10,000.00.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Special Quote # 10403 for uniform supplies from a total of 1 response received:

Bob's Uniform Shop Inc., Middletown, NJ for the not-to-exceed amount of \$18,360.00.

- b. Special Quote # 10404 for fleet vehicle maintenance from a total of 2 responses received:

Northstar Automotive, Inc., Edison, NJ for the not-to-exceed amount of \$20,200.00.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

- a. Bid # 17-36 for data wiring from a total of 4 responses received:

Datasys Technology, Inc., Monmouth Junction, NJ for the amount of \$44,807.00.

- b. Bid # 18-1 for charter bus services from a total of 4 responses received:

Suburban Trails Inc., New Brunswick, NJ for the not-to-exceed amount of \$40,000.00.

- c. Bid # 18-3 for copier paper from a total of 6 responses received:

W.B. Mason Co. Inc., Secaucus, NJ for the amount of \$54,805.00.

Paper Mart, Inc., East Hanover, NJ for the amount of \$2,302.37.

Paterson Papers, Paterson, NJ for the amount of \$1,133.20.

Veritiv Operating Co., Clifton, NJ for the amount of \$564.20.

- d. Bid # 18-4 for electrical supplies from a total of 1 response received:

Monarch Electric Co., Fairfield, NJ for the not-to-exceed amount of \$27,000.00.

6. WHEREAS, Middlesex County College has a need to acquire textbooks as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2017 through June 30, 2018; and

WHEREAS, Logical Operations, Rochester, NY has submitted a proposal dated April 4, 2017, indicating that it will provide textbooks for the not-to-exceed amount of \$20,000.00; and

WHEREAS, Logical Operations has completed and submitted a Business Entity Disclosure Certification which certifies that Logical Operations has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Logical Operations from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Logical Operations as described herein.

7. WHEREAS, Middlesex County College has a need to acquire print items and online services for the library as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2017 through June 30, 2018; and

WHEREAS, West Publishing Corporation, Egan, MN has submitted a proposal dated April 5; 2017, indicating that it will provide print items and online services for the library for the amount of \$24,664.56; and

WHEREAS, West Publishing Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that West Publishing Corporation has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit West Publishing Corporation from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with West Publishing Corporation as described herein.

8. WHEREAS, Middlesex County College has a need to acquire HNP New York Times with Index Perpetual online services for the library as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2017 through June 30, 2018; and

WHEREAS, Proquest LLC, Ann Arbor, MI has submitted a proposal dated April 10, 2017, indicating that it will provide HNP New York Times with Index Perpetual online services for the library for the amount of \$28,037.00; and

WHEREAS, Proquest LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Proquest LLC has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Proquest LLC from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Proquest LLC as described herein.

9. WHEREAS, Middlesex County College has a need to conduct summer camp programs as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is June 26, 2017 through August 18, 2017; and

WHEREAS, Black Rocket Productions, Freehold, NJ has submitted a proposal dated March 28, 2017, indicating that it will conduct summer camp programs for the not-to-exceed amount of \$90,000.00; and

WHEREAS, Black Rocket Productions has completed and submitted a Business Entity Disclosure Certification which certifies that Black Rocket Productions has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Black Rocket Productions from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Black Rocket Productions as described herein.

10. WHEREAS, Middlesex County College has to conduct summer camp program as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is June 26, 2017 through August 18, 2017; and

WHEREAS, Super Science Programs for Kids, LLC, Hackettstown, NJ has submitted a proposal dated April 8, 2017, indicating that it will provide a summer camp program for the not-to-exceed amount of \$28,000.00; and

WHEREAS, Super Science Programs for Kids, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Super Science Programs for Kids, LLC has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Super Science Programs for Kids, LLC. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Super Science Programs for Kids LLC. as described herein.

11. WHEREAS, Middlesex County College has to conduct summer camp program as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is June 26, 2017 through August 18, 2017; and

WHEREAS, Taubenslag Productions, LLC, North Brunswick, NJ has submitted a proposal dated April 6, 2017, indicating that it will provide a summer camp program for the not-to-exceed amount of \$175,000.00; and

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WHEREAS, Taubenslag Productions, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Taubenslag Productions, LLC has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Taubenslag Productions, LLC from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Taubenslag Productions LLC as described herein.

12. WHEREAS, Middlesex County College has a need to acquire proprietary software as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2017 through June 30, 2018; and

WHEREAS, Ellucian, Inc., Fairfax, VA has submitted a proposal dated April 4, 2017, indicating that it will provide proprietary software for the not-to-exceed amount of \$355,650.00; and

WHEREAS, Ellucian Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Ellucian Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Ellucian Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Ellucian Inc.as described herein.

13. WHEREAS, Middlesex County College has a need for Colleague application/database administration and related consulting services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2017 through June 30, 2018; and

WHEREAS, Macan Computing Services, Bedford, NH has submitted a proposal dated April 4, 2017, indicating that it will provide Colleague application/database administration and related consulting services for the not-to-exceed amount of \$38,400.00; and

WHEREAS, Macan Computing Services has completed and submitted a Business Entity Disclosure Certification which certifies that Macon Computing Services has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Macan Computing Services from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Macan Computing Services as described herein.

14. WHEREAS, Middlesex County College has a need to provide consulting services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is two years beginning July 1, 2017 through June 30, 2019; and

WHEREAS, Gartner, Inc., Stamford, CT has submitted a proposal dated April 4, 2017, indicating that it will provide consulting services for the amount of \$72,200.

WHEREAS, Gartner Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Gartner Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Gartner Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Gartner Inc. as described herein.

15. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration change order be authorized to the following firms:

- a. Protective Paving, LLC for an additional area of deteriorated asphalt in conjunction with the Repair of Selected Campus Walkways and Roadways project in the amount of \$7,200.00.

Contract Amount	\$68,000.00
Change Order #1	<u>7,200.00</u>
Balance	<u>\$75,200.00</u>

16. WHEREAS, Middlesex County College has a need to obtain consulting services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is May 17, 2017 through June 30, 2018; and

WHEREAS, the Association of Community College Trustees Washington, DC has submitted a proposal dated May 3, 2017, indicating that it will provide consulting services to conduct a board retreat, board self-assessment and presidential evaluation for the amount of \$25,000 plus travel expenses.

WHEREAS, the Association of Community College Trustees has stated they will complete and submit a Business Entity Disclosure Certification which certifies that the Association of Community College Trustees has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the Association of Community College Trustees from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with the Association of Community College Trustees as described herein when the required documents have been received.

After discussion, the motion was approved.

FINANCE COMMITTEE

Ms. Palumbo moved, seconded by Mr. Raja, for approval of resolutions 1 and 2:

1. BE IT RESOLVED That the Vice President for Finance and Administration be authorized to pay salaries to the members of the American Federation of Teachers (AFT Local 1940) for the months from May through June 2017 at salary rates based on those in force for the fiscal year ended June 30, 2016.
2. BE IT RESOLVED, That the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period January 1, 2017 through and including March 31, 2017, be approved for payment in the amount of \$29,787.70.

Legal services rendered from January 1, 2017 through and including March 31, 2017 for normal operations of Middlesex County College	\$34,950.00
Less fifteen percent courtesy discount on fees	(5,242.50)
Total disbursements from January 1, 2017 through March 31, 2017	80.20
TOTAL	\$29,787.70

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Ms. Palumbo moved, seconded by Mr. Raja, for adoption of Sections 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64-12:

SECTION 1 – MANAGEMENT

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MANAGEMENT APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Kinney, James	Finance and Administration	Director of Labor Relations and Compliance	1-030000-9126-1-00	\$86,414	06/01/17

MANAGEMENT CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Napurano, Gina	Information Technology	Associate Director, Enterprise Applications	1-092000-9126-1-00	\$106,576	05/01/17
Sofo, Dianna	Information Technology	Director, Enterprise Applications	1-092000-9121-1-00	\$86,414	05/01/17

MANAGEMENT ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
D'Aloisio, Sally	Board of Trustees	Assistant Secretary to the College Board of Trustees FY 17/18	1-020000-9129-1-00	\$3,000

MANAGEMENT COMPENSATION SUMMER WORK

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Abbott, Gary	ESL, Languages and Cultures	Summer Employment – 7 days: 6/19/17- 6/29/17	1-222000-9129-1-00	\$3,118
Colaneri, Daniel	Mathematics	Summer Employment – 4 days: 06/27/17- 07/18/17	1-219000-9129-1-00	\$1192
Ferrell, James	Radiography Education	Summer Employment – 30 days	1-214000-9129-1-00	\$19,698
Groninger, Don	Mathematics	Summer Employment – 9 days: 06/11/17- 08/15/17	1-219000-9129-1-00	\$4,412
Hack, Timothy	History and Social Science	Summer Employment – 7 days: 06/20/17- 07/12/17	1-223500-9129-1-00	\$3,348
Hogan, Annie	Visual, Performing and Media Arts	Summer Employment – 8 days: 06/19/17- 06/29/17	1-226500-9129-1-00	\$3,564
Maciolek, Mary-Pat	Hospitality, Culinary Arts and Dietetics	Summer Employment – 70 hours: 06/20/17-08/10/17	1-234000-9129-1-00	\$4,548

Muley, Parag	Natural Science	Summer Employment – 12 days: 06/26/17-08/10/17	1-218500-9129-1-00	\$5,826
Nester, Michael	English	Summer Employment – 10 days: 06/19/17-08/10/17	1-221000-9129-1-00	\$4,860
Roy, Richard	ESL, Languages and Cultures	Summer Employment – 7 days: 07/03/17-08/11/17	1-222000-9129-1-00	\$2,310
Tejada, Mirta	History and Social Science	Summer Employment – 6 days: 07/11/17-08/02/17	1-223500-9129-1-00	\$1,855

MANAGEMENT NON-REAPPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Ghosh, Phalguni	Natural Sciences	1-218500-9128-1-00	06/15/17

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Boelhower, David	Information Technology	Paid	03/27/17-06/26/17
Heaton, Gretchen	Continuing Education	Unpaid	03/09/17-06/09/17
Rodriguez, Christopher	Financial Aid	Paid	05/11/17-07/07/17

MANAGEMENT SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Heaton, Gretchen	Division of Continuing Education	1-510000-9126-1-00	06/09/17

SECTION 2 – FACULTY

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Hyman, Hillary	ESL, Languages and Cultures	IX-M #585	1-222000-9122-1-00	\$138

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FACULTY CONTACT HOUR OVERLOAD COMPENSATION – SPRING 2017

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CONTACT HOUR OVERLOAD</u>	<u>BUDGET CODE</u>	<u>TOTAL OVERLOAD PAYMENT</u>
Finne, James	Engineering Technology	1	1-238500-9122-1-00	\$3,101.70

SECTION 3 – CONFIDENTIAL – No Action

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Fischer, Michael	Facilities Maintenance	Unpaid	05/03/17-10/09/17
Monaco, John	Facilities Maintenance	Paid	03/29/17-05/17/17
Rodriguez, Esteban	Printing and Communications Support	Paid	03/16/17-06/30/17

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Matos, Claudia	Facilities Maintenance	1-720000-9160-1-00	04/28/17

NON-ACADEMIC SEVERANCE COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>PAYMENT</u>
Muniz Perez, Evelyn	Enrollment Services	06/30/17	\$12,500

NON-ACADEMIC SEVERANCE COMPENSATION PROGRAM – RESCINDED

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Fischer, Michael	Facilities Maintenance	06/30/17

SECTION 5 –NON-ACADEMIC (NON-UNIT AFFILIATED)**NON-ACADEMIC PART-TIME/TEMPORARY**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Arocho, Felix	Computer Science & IT	Student Technical Assistant	1-239500-9150-1-00	\$8.44	05/15/17-06/30/17
Berenguer, Andrew	Continuing Education	Summer Camp Assistant	1-530000-9150-1-00	\$10.00	06/26/17-08/18/17
Calderaro, Jessica	Continuing Education	Summer Camp Assistant	1-530000-9150-1-00	\$10.00	06/26/17-08/18/17
Deschesne, Joyce	Health & Safety	Health Assistant	1-115000-9150-1-00	\$13.75	07/01/17-06/30/18
Endick, Glenn	Continuing Education	Summer Camp Assistant	1-530000-9150-1-00	\$10.00	06/26/17-08/18/17
Fabian, Christine	Continuing Education	Summer Camp Assistant	1-530000-9150-1-00	\$10.00	06/26/17-08/18/17
Fiore, David	Mathematics	Senior Tutor	1-219000-9150-1-00	\$15.00	04/12/17-06/17/17
Greenhow, Crystal	Tutoring	Tutor	1-651000-9150-1-00	\$12.00	04/24/17-06/30/17
Heale, Lindsay	Continuing Education	Summer Camp Assistant	1-530000-9150-1-00	\$10.00	05/09/17-08/25/17
Jakubczak, Arthur	Medical Laboratory Technology	Guest Lecturer	1-216000-9150-1-00	\$51.28	06/16/17-12/30/17
Kunak, Matthew	Warehouse & Receiving	Warehouse Person	1-760000-9141-1-00	\$12.00	04/17/17-06/30/17
Loverton, Nell	Continuing Education	Summer Camp Nurse	1-530000-9150-1-00	\$35.00	06/26/17-08/18/17
Minaidis, Arianna	Continuing Education	Summer Camp Assistant	1-530000-9150-1-00	\$10.00	06/26/17-08/18/17
Miressi, Robert	Buildings & Grounds	Groundsperson	1-732000-9150-1-00	\$12.00	07/01/17-12/31/17
Ortiz, Victoria	Health & Safety	College Nurse	1-115000-9145-1-00	\$37.00	07/01/17-06/30/18
Perfeito, Sandra	Continuing Education	Chef Assistant	1-511000-9150-1-00	\$16.54	04/13/17-06/30/17
Reh, Marvin	Hospitality, Culinary Arts & Dietetics	Evening Lab Coordinator	1-234000-9147-1-00	\$12.00	01/23/17-05/09/17
Ryan, James	Continuing Education	Summer Camp Nurse	1-530000-9150-1-00	\$35.00	06/26/17-08/18/17
Scalisi, Domenick	Engineering Technologies	Student Technical Assistant	1-238500-9150-1-00	\$8.44	05/08/17-05/09/17
Stash, Geoff	Buildings & Grounds	Groundsperson	1-732000-9150-1-00	\$12.00	07/01/17-12/31/17

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Valentine, Margaret	Health & Safety	College Nurse	1-115000-9146-1-00	\$40.00	07/01/17-06/30/18
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SECTION 6 – GRANTS AND SPECIAL PROJECTS

GRANTS AND SPECIAL PROJECTS APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Febo-Gomez, Yamilet	Perth Amboy Center	Area Coordinator, Work First Programs	5-282024-9126-1-33	\$63,542	06/01/17

GRANTS AND SPECIAL PROJECTS CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Cortes, Lillian	Perth Amboy Center	Acting Area Coordinator, Work First Program	5-282020-9126-3-00	\$63,542	05/16/17-05/31/17
Rivera, Frank	Veterans Services	Acting Coordinator	5-113018-9126-1-00	\$52,275	06/01/17-08/31/17

GRANTS AND SPECIAL PROJECTS – PART-TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Agholor, Ifeanyi	Child Care	Teacher Assistant II	5-544018-9141-1-43	\$8.44	04/27/17-06/30/17
Allen, Danielle	School Relations	English Coordinator	5-080007-9116-1-62	\$65.00	12/17/16-06/30/17
Maizonet-Ruiz, Iris	Child Care	Summer Enrichment Coordinator, Ages 5 & 6	5-544020-9150-1-42	\$20.00	06/26/17-08/18/17
Matthew, Cory	Child Care	Summer Enrichment Assistant	5-544020-9150-1-42	\$9.25	06/26/17-08/18/17
Merino, Karen	School Relations	Student Worker	5-080006-9141-1-44	\$8.44	05/09/17-06/30/17
Pasko, Thomas	School Relations	Math Curriculum Coordinator	5-080007-9116-1-62	\$65.00	12/17/16-06/30/17
Rosario, David	School Relations	Peer Mentor	5-080006-9141-1-44	\$8.44	05/01/17-06/30/17
Torres-Medina, Sineiry	Child Care	Summer Enrichment Assistant	5-544020-9130-1-43	\$9.25	06/26/17-08/18/17
Valentin, Xavier	School Relations	Peer Mentor	5-080006-9141-1-44	\$8.44	05/01/17-06/30/17
Vinogradov, Brian	Academic Advising	Veterans Academic Advisor	5-113024-9150-1-44	\$20.00	04/17/17-06/30/17

GRANTS AND SPECIAL PROJECTS MISCELLANEOUS – RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Feldman, Richard	Counseling & Career Services	5-113018-9126-1-00	05/31/17

WHEREAS, **Richard Feldman**, has faithfully served Middlesex County College from February 16, 2015 to May 31, 2017;
and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Richard Feldman** as of May 31, 2017; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Richard Feldman** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

SECTION 7 – PAYROLLS

DIVISION OF CONTINUING EDUCATION

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2017 be approved for the indicated amounts listed below beginning with the name **Barry, Patrick** and ending with the name **Rapolla, Nancy** for the total amount of \$12,096.00 (budget code 5-520012-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Barry, Patrick	16-17:640	\$216.00
Masterson, Robert	16-17:631	3,960.00
Patel, Anjana	16-17:632	3,960.00
Rapolla, Nancy	16-17:633	<u>3,960.00</u>
	TOTAL	\$12,096.00

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- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2017 be approved for the indicated amounts listed below beginning with the name **Bancroft, Sharon** and ending with the name **Tyson, Diana** for the total amount of \$12,405.00 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Bancroft, Sharon	16-17:557	\$400.00
Coleman, Deloris	16-17:553	800.00
Coleman, Deloris	16-17:554	800.00
Coleman, Deloris	16-17:602	800.00
Guzman, Monica	16-17:566	440.00
Guzman, Monica	16-17:567	440.00
Guzman, Monica	16-17:569	440.00
Guzman, Monica	16-17:570	440.00
Johnson, Kandia	16-17:555	440.00
Mendes, Susan	16-17:376	810.00
Mitch, Allan	16-17:575	480.00
Mitch, Allan	16-17:598	480.00
Pennington-Joyner, Lori	16-17:552	440.00
Pennington-Joyner, Lori	16-17:556	440.00
Pennington-Joyner, Lori	16-17:574	440.00
Pennington-Joyner, Lori	16-17:576	660.00
Pennington-Joyner, Lori	16-17:582	440.00
Pennington-Joyner, Lori	16-17:606	440.00
Sadarangani, Komal	16-17:607	375.00
Tyson, Diana	16-17:562	600.00
Tyson, Diana	16-17:563	600.00
Tyson, Diana	16-17:564	600.00
Tyson, Diana	16-17:565	600.00
TOTAL		\$12,405.00

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2017 be approved for

the indicated amounts listed below beginning with the name **Anderson, David** and ending with the name **Zahid, Ghani** for the total amount of \$34,463.50 (budget code 1-510000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, David	16-17:403	\$135.00
Azzarello, Michael	16-17:481	120.00
Azzarello, Michael	16-17:481	160.00
Cimaglia, Janice	16-17:409	450.00
Coppola, Daniel	16-17:412	420.00
Damato, John	16-17:414	675.00
DiSilvestro, Lora	16-17:417	2,240.00
DiSilvestro, Lora	16-17:417	210.00
Eckart, Carolyn	16-17:421	2,025.00
Frank, Barry	16-17:424	600.00
Frank, Barry	16-17:424	600.00
Gilliard, Jennifer	16-17:427	2,100.00
Kapadia, Suraj	16-17:431	675.00
Kaur, Harjot	16-17:432	1,225.00
Lupo, Vincent	16-17:435	2,025.00
Miller, Michael	16-17:436	270.00
Miller, Michael	16-17:436	270.00
Peluso, Frank	16-17:444	405.00
Peluso, Frank	16-17:444	405.00
Pucillo, Agnes	16-17:445	800.00
Pucillo, Agnes	16-17:445	960.00
Pucillo, Agnes	16-17:445	1,200.00
Pucillo, Agnes	16-17:445	960.00
Quiles, Dennismarie	16-17:446	1,050.00
Quintero, Alvaro	16-17:610	962.50
Quintero, Alvaro	16-17:448	1,225.00
Quintero, Alvaro	16-17:448	1,050.00
Savits, Glenn	16-17:454	300.00

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Selliah, Gnanaseharan	16-17:479	560.00
Selliah, Gnanaseharan	16-17:479	1,750.00
Selliah, Gnanaseharan	16-17:479	700.00
Selliah, Gnanaseharan	16-17:479	140.00
Selliah, Gnanaseharan	16-17:479	1,050.00
Silva, Jennifer	16-17:482	1,280.00
Silva, Jennifer	16-17:482	60.00
Slovick, Sharon	16-17:457	1,200.00
Thakkar, Nitin	16-17:463	1,080.00
Vargas, Maria	16-17:466	630.00
Victors, Andrew	16-17:467	630.00
Victors, Andrew	16-17:467	630.00
Wisniewski, Thomas	16-17:471	210.00
Zahid, Ghani	16-17:475	456.00
Zahid, Ghani	16-17:475	570.00
TOTAL		\$34,463.50

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2017 be approved for the indicated amounts listed below beginning with the name **Nicholas, Ron** and ending with the name **Nicholas, Ron** for the total amount of \$120.00 (budget code 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Nicholas, Ron	16-17:440	\$120.00
TOTAL		\$120.00

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2017 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Oladeji, Abioidun** for the total amount of \$7,214.00 (budget code 5-510012-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT – TAACCCT)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	16-17:500	\$672.00
Esannason, Laura	16-17:500	252.00
Esannason, Laura	16-17:636	120.00
Jones, Jennifer	16-17:429	1,260.00
Jones, Jennifer	16-17:429	945.00
Jones, Jennifer	16-17:429	210.00
McLean, Marilyn	16-17:578	90.00
McLean, Marilyn	16-17:578	240.00
Oladeji, Abiodun	16-17:634	1,700.00
Oladeji, Abiodun	16-17:634	<u>1,725.00</u>
	TOTAL	\$7,214.00

HUMAN RESOURCES

BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Spring, 2017 Adjunct Payroll be approved.

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Marsh, Tracy	Dental Hygiene	Class Coverage 12/13/16	1-213000-9116-1-00	\$103

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Aftab, Rizwana	\$3,590	\$2,692
Kershima, Jennifer	\$2,435	\$3,461

After discussion, the motion was approved.

GENERAL

Graduating Class Representative Kyler Dineen discussed the possibility of situating an autistic day program for students on campus.

REPORT OF COUNSEL

Mr. Hoffman reported on AFT negotiations. Mr. Hoffman also reported that the escrow being held for the Solar Project will be released as there have been no issues.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for May 2017 is attached.

AUDIENCE

Four students from the Rowan Doctoral Program were present to observe the Board meeting as part of their governance class. Chairman Power welcomed Maureen Lawrence to the meeting. In mid-June Ms. Lawrence will begin her position as Vice President for Finance and Administration.

The next scheduled regular meeting of the Board will take place at 9:30 a.m. on Wednesday, June 21, 2017, in the Chambers Hall Boardroom located on the campus of Middlesex County College. The meeting adjourned at 9:44 a.m.

ROBERT P. SICA
SECRETARY