

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of December 14, 2011

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Palumbo and Power and Messrs. Antisell, Finkelstein, Lisicki, Mulkerin, Raja, Stewart and Tighe. Ms. Manzoor and Messrs. Bauer and Sica were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 14, 2011, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 14, 2011, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 14, 2011, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 14, 2011, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Raja moved, seconded by Mr. Mulkerin, that the annual meeting minutes of November 14, 2011, be adopted as presented. After discussion, the motion was approved.

Mr. Tighe moved, seconded by Mr. Mulkerin, that the regular meeting minutes of November 14, 2011, be adopted as presented. After discussion, the motion was approved.

CORRESPONDENCE

Correspondence received this month included a letter of appreciation from Larry Nespoli, President on the New Jersey Council of County Colleges for hosting the President and Trustee retreats in October. Also received was a letter from NJIT reporting that Middlesex County College transfer students who entered NJIT in the fall of 2010 had an average GPA of 3.11. They also reported that 105 of the 607 community college graduates in May 2011 were from MCC.

ACCADEMIC, STUDENT, ALUMNI AND MINORITY AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Mulkerin, for adoption of the following resolution:

1. WHEREAS, The Board of Trustees of Middlesex County College (hereinafter referred to as “the Board”) at its meeting of August 24, 2011, accepted a grant in the amount of \$315,000 from the State of New Jersey, Department of Education (hereinafter referred to as the “State”) entitled CTE PARTNERSHIP GRANT: ENHANCING TEACHING & STUDENT LEADERSHIP IN THE CAREER CLUSTERS OF MARKETING; and

WHEREAS, The State requires approval by the governing body of Middlesex County College after November 23, 2011, the date the application was approved by the New Jersey Department of Education;

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board accepts the award of \$315,000 and authorizes the College President and/or her designee to implement the project.
- b. The Board approves the submission of budget modifications for the project entitled, CTE PARTNERSHIP GRANT: ENHANCING TEACHING & STUDENT LEADERSHIP IN THE CAREER CLUSTERS OF MARKETING.

FACILITIES COMMITTEE

Mr. Antisell moved, seconded by Mr. Raja, for adoption of resolutions 1a through 8:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

- a. DMR Architects for Phase II professional services in conjunction with Facilities Management Roof Replacement project in the amount of \$14,895.00.

Contract Amount	\$31,500.00
Payment #1 - FINAL	<u>14,895.00</u>
Balance	<u>\$16,605.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract under \$32,000 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
75440	Dell Computer	Computer Hardware	\$2,755.12
62172	Library Interiors	Computer Workstations	\$8,708.40

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm pursuant to a fair and open process:

- a. Special Quote # 9805 for engineering architectural consulting services for HVAC upgrades for College Center, Performing Arts Center, Instructional Resource Center and Physical Education Center for Phase II professional engineering services from a total of 22 responses received:

DLB Associates, Eatontown, NJ for the amount of \$23,100.00.

- b. Special Quote # 9810 for architectural consulting services for Billy Johnson Hall Curtain Wall replacement for Phase II professional architectural services from a total of 9 responses received:

Blackney Hayes Architects, Philadelphia, PA for the amount of \$20,500.00.

- c. Special Quote # 9819 for communication conduits from a total of 3 responses received:
Priore Construction Services LLC, Little Falls, NJ for the amount of \$16,686.00.
 - d. Special Quote # 9820 for production services for Deca from a total of one response:
Upstage Right Productions, Cherry Hill, NJ for the amount of \$29,985.00.
 - e. Special Quote # 9823 for Deca Awards from a total of 4 responses:
Spike's Trophies, Philadelphia, PA for the amount of \$19,266.00.
 - f. Special Quote # 9824 for Deca T-shirts from a total of 5 responses:
Adwear & Specialty of Texas, Inc., Houston, TX for the amount of \$9,002.95.
 - g. Special Quote # 9825 for security officer services for Deca from a total of 3 responses:
Jess Security and Investigation, Inc., East Orange, NJ for the amount of \$16,271.50.
4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):
- a. Bid # 698 for audio visual supplies from a total of 6 responses received:
VSA Inc., Lincoln, NE for the amount of \$8,160.95.
Total Video Products, Inc., Mickleton, NJ for the amount of \$5,000.00.
Troxell Communications, Inc., Wayne, NJ for the amount of \$4,925.44.
Valiant IMC, South Hackensack, NJ for the amount of \$1,355.00.
Tele-measurements, Inc., Clifton, NJ for the amount of \$812.00.
Dynamite FX, West Berlin, NJ for the amount of \$80.48.
 - b. Bid # 699 for computer supplies from a total of 2 responses received:

E-Plus Technology, Inc., Herndon, VA for the amount of \$9,008.74.
CDW Government, Vernon Hills, IL for the amount of \$1,882.79.

c. Bid # 700 for ceiling mounted multimedia projector system from a total of 5 responses received:

Datasys Technology Inc., Monmouth Junction, NJ for the amount of \$33,552.00.

5. WHEREAS, Middlesex County College has a need to acquire computer software as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is December 14, 2011 through October 15, 2012; and

WHEREAS, Citrix Systems Inc., Fort Lauderdale, FL has submitted a proposal dated November 14, 2011, indicating that it will provide computer software for the amount of \$23,308.80; and

WHEREAS, Citrix Systems Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Citrix Systems Inc., has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Citrix Systems Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Citrix Systems Inc. as described herein.

6. WHEREAS, Middlesex County College has a need to acquire financial aid processing services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is December 14, 2011 through June 30, 2012; and

WHEREAS, Financial Aid Services, Inc. Atlanta, GA has submitted a proposal dated November 16, 2011 indicating they will provide financial aid processing services for the not-to-exceed amount of \$110,000.00; and

WHEREAS, Financial Aid Services has completed and submitted a Business Entity Disclosure Certification which certifies that Financial Aid Services has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Financial Aid Services from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Financial Aid Services.

7. WHEREAS, Middlesex County College has a need to acquire interim staffing services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is November 1, 2011 through June 30, 2012; and

WHEREAS, Financial Aid Services, Inc., Atlanta, GA, has submitted a proposal dated November 16, 2011, indicating that it will provide interim staffing services for the not-to-exceed amount of \$140,000.00; and

WHEREAS, Financial Aid Services, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Financial Aid Services, Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Financial Aid Services Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Financial Aid Services Inc. as described herein.

8. WHEREAS, Middlesex County College has a need to acquire nursing software as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is December 14, 2011 through June 30, 2012; and

WHEREAS, Archetype Innovations LLC, Duluth, MN, has submitted a proposal dated December 6, 2011, indicating that it will provide nursing software for the amount of \$20,410.00; and

WHEREAS, Archetype Innovations LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Archetype Innovations LLC has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Archetype Innovations LLC from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Archetype Innovations LLC as described herein.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1 through 3:

1. WHEREAS, The Middlesex County Joint Health Insurance Fund, herein referred to as the "Fund", existing pursuant to the provisions of N.J.S.A. 40A:10-36, et seq., provides self-insured health benefits to its participants; and

WHEREAS, Middlesex County College, hereinafter referred to as the "Local Unit", has studied the feasibility of renewing its participation in the Fund and has determined that continued membership in the Fund is in the best interest of the Local Unit;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Local Unit agrees to continue its participation as a member of the Fund and to contribute such sums and pay such assessments into the Fund that are required for the administrative costs and claims for the coverage's indicated below:

(x) Hospitalization pursuant to N.J.S.A. 17B:17-4

- (x) Major Medical pursuant to N.J.S.A. 17B:17-4
- (x) Prescription Drug pursuant to N.J.S.A. 17B:17-4

2. The Local Unit affirms that it has not been in default on any insurance premium due any insurance carrier in the preceding two (2) years, or on any claim due under self-insurance.

3. The Local Unit agrees to participate in the Fund to the extent designated in Paragraph 1 above for a period beginning at the expiration date of its previous membership term on December 31, 2011; and continuing for a period of three years beginning January 1, 2012 and continuing until December 31, 2014.

4. The College President is hereby authorized and directed to execute the Indemnity and Trust Agreement, a copy of which is attached hereto and incorporated herein, and any such other documents according to its terms, in order to implement the continued membership of the Local Unit in the Fund

5. This resolution shall take effect upon its passage.

2. WHEREAS, As a result of the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70), effective September 1, 2011, certain classifications of persons holding employment or position with a public agency, including public higher education institutions, will have 365 days within which to establish a principal residence in New Jersey; and

WHEREAS, Failure to comply with the residency requirement within the 365 day period shall render the person unqualified to continue to hold the public employment or position; and

WHEREAS, Middlesex County College is a border county and relies on the ability to recruit from out-of-state; and

WHEREAS, The residency requirement would seriously impede Middlesex County College's ability to recruit and compete successfully with similar educational institutions in this and other states;

NOW THEREFORE BE IT RESOLVED, That the attached Exemption Report be filed with the appropriate State officials and

BE IT FURTHER RESOLVED, That the Board authorizes the President to amend the Report and file it with the State as appropriate.

3. BE IT RESOLVED, That the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period July 1, 2011 through and including September 30, 2011 be approved for payment in the amount of \$12,727.74.

Legal services rendered from July 1, 2011 through and including September 30, 2011 for normal operations of Middlesex County College	\$14,935.50
Less fifteen percent courtesy discount on fees	(\$2,240.33)
Total disbursements from July 1, 2011 through September 30, 2011	<u>32.57</u>
	Total <u>\$12,727.74</u>

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Tighe, for adoption of sections 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of N.J.S.A. Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
DeLucia, Maria	School Relations	Mid-Jersey Math-Science Partnership Workshop 11/19/11	5-285002-9129-1-62	370

MANAGEMENT SEVERANCE COMPENSATION PROGRAM

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>PAYMENT</u>
Scott Bey, Gail	Institutional Advancement	12/31/11	80,356
Smilek, Robert	Police	12/31/11	87,565

WHEREAS, Gail Scott Bey has faithfully served Middlesex County College since October 24, 1983; and

WHEREAS, She performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees accepts the voluntary retirement of Gail Scott Bey as of December 31, 2011; and

BE IT FURTHER RESOLVED, That the Board recognizes the significant contribution of Gail Scott Bey during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

* * * * *

WHEREAS, Robert Smilek has faithfully served Middlesex County College since July 17, 1972; and

WHEREAS, He performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees accepts the voluntary retirement of Robert Smilek as of December 31, 2011; and

BE IT FURTHER RESOLVED, That the Board recognizes the significant contribution of Robert Smilek during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

MANAGEMENT STIPEND

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>	<u>DATES</u>
Rutowski, Christine	Police	Additional Duties as Acting Chief of Police	1-070000-9129-1-00	300/month	01/01/12-06/30/12

SECTION 2 – FACULTY

COACHING APPOINTMENT FOR ACADEMIC YEAR 2011/12

<u>NAME</u>	<u>SPORT</u>	<u>SALARY</u>
Sherif, Mohamed	Head Coach – Men’s Soccer	8,516
Thomas, Carrie	Assistant Coach – Women’s Softball	4,258

COACHING SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE</u>
Sherif, Mohamed	Intercollegiate Athletics	1-888888-9170-1-00	11/05/11

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Altman, Susan	Visual, Performing & Media Arts	IX-M 423	1-226500-9122-1-00	315
Dell'Omo, Louis	Visual, Performing & Media Arts	IX-M 423	1-226500-9122-1-00	945
Rowley, Steven	Natural Sciences	IX-M 307	5-285002-9122-1-62	579

FACULTY FALL 2011 SEMESTER SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Abrams, Nancy	History & Social Sciences	1-223500-9114-1-00
Beldie, Adam	History & Social Sciences	1-223500-9114-1-00
Boccippio, Sally Ann	English	1-221000-9114-1-00
DiIorio, Helene	History & Social Sciences	1-223500-9114-1-00
Goldberg, Donna Lee	English	1-221000-9114-1-00
O'Donnell, Robert	Mathematics	1-219000-9114-1-00
Redlin, Anne	English	1-221000-9114-1-00
Smith, Jessica	Visual, Performing & Media Arts	1-226500-9114-1-00
Somma, June-Ann	Dental Auxiliaries	1-213000-9114-1-00

FACULTY SPRING 2012 SEMESTER APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>SEMESTER SALARY</u>
Abrams, Nancy	History & Social Sciences	Instructor	1-223500-9114-1-00	28,619
Boccippio, Sally Ann	English	Instructor	1-221000-9114-1-00	28,619
Goldberg, Donna Lee	English	Instructor	1-221000-9114-1-00	28,619
O'Donnell, Robert	Mathematics	Instructor	1-219000-9114-1-00	28,619
Smith, Jessica	Visual, Performing & Media Arts	Instructor	1-226500-9114-1-00	28,619
Tobin, April Lynn	Dental Auxiliaries	Instructor	1-213000-9114-1-00	28,619

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SECTION 3 – CONFIDENTIALS- No Action

SECTION 4 – NON ACADEMIC (UNIT AFFILIATED)

FRATERNAL ORDER OF POLICE STIPEND

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>	<u>DATES</u>
Ambroziak, Michael	Police	Additional Duties as Acting Captain of Police	1-070000-9134-1-00	300/month	01/01/12-06/30/12

NON-ACADEMIC COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Ross, Anthony	Visual, Performing & Media Arts	Set Design <i>Macbeth</i> 10/20/11	1-226500-9134-1-00	2,000
Ross, Anthony	Visual, Performing & Media Arts	Set Design <i>The Visit</i> 11/17/11	1-226500-9134-1-00	2,000

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Pawelek, Mark	Police	Police Officer 1	1-070000-9165-1-00	53,690	01/05/12

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Blegboh, Barbara	Custodial Services	Paid	10/24/11-11/24/11
Burke, Robert	Custodial Services	Paid	12/05/11-12/30/11
Huang, Wei	Business Office	Paid	11/09/11-01/10/12
Huang, Wei	Business Office	Unpaid	01/11/12-02/06/12
Mahon, David	Custodial Services	Paid	10/19/11-11/23/11
Mahon, David	Custodial Services	Unpaid	11/24/11-12/02/11
Planko, Georgiana	English	Paid	12/09/11-12/21/11
Pugliese, Patricia	Visual, Performing & Media Arts	Paid	11/11/11-02/08/12

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT – PART TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Adamson, Joanna	Admissions	Admissions Coordinator	1-111000-9150-1-00	20.00	11/16/11-06/30/12
Deschesne, Joyce	Health & Safety	Health Assistant	1-115000-9150-1-00	13.75	07/01/11-06/30/12
Gibbons, Nicole	Health, Phys. Ed. Recreation & Dance	Lifeguard	1-192000-9141-1-00	10.00	11/14/11-06/30/12
Gupta, Siddharth	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	10.00	11/15/11-06/30/12
LeBron, Keren	Health, Phys. Ed. Recreation & Dance	Lifeguard	1-192000-9150-1-00	11.75	11/15/11-06/30/12
Lyons, Amanda	Visual, Performing & Media Arts	Department Assistant	1-226500-9150-1-00	15.00	11/28/11-12/31/11
Morel, Andy	Financial Aid	Financial Aid Assistant	1-117000-9150-1-00	12.00	10/01/11-03/31/12
Myerowitz, Beth	Library	Reference Librarian	1-610500-9150-1-00	27.90	11/28/11-06/30/12
Rich, Raymond	Police	Weekend Dispatcher	1-070000-9150-1-00	12.00	11/28/11-06/30/12
Romano, Victoria	Health & Safety	College Nurse	1-115000-9150-1-00	37.00	12/15/11-06/30/12
Smith, Carol	Mathematics	Professional Tutor	1-219000-9145-1-00	12.00	12/03/11-06/30/12
Templeton, Eric	Visual, Performing & Media Arts	Assistant Technician	1-226500-9141-1-00	10.00	12/01/11-06/30/12
Valentine, Margaret	Health & Safety	College Health Nurse	1-115000-9146-1-00	40.00	12/15/11-06/30/12
Ventura, Dora	Financial Aid	Financial Aid Assistant	1-117000-9150-1-00	13.00	10/01/11-03/31/12
Weissblum, Sara	Institutional Research	Assessment & Research Technician	1-560000-9150-1-00	20.00	11/14/11-06/30/12

SECTION 6 – SPONSORED AND SPECIAL PROJECTS

SPONSORED AND SPECIAL PROJECTS APPOINTMENT-PROFESSIONAL

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TITLE</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Brimmer, David	Counseling & Career Services	Veterans Affairs Coordinator	5-113008-9120-1-00	50,000	12/01/11-06/30/12

SPONSORED AND SPECIAL PROJECTS PART TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Baffuto, Geraldine	School Relations	Clerical Support	5-285004-9150-1-62	16.32	11/28/11-06/30/12
Castro, Anahi	Professional & Community Programs	Administrative Assistant	5-510005-9150-1-41	15.00	12/19/11-06/30/12
Lazo, Edwin	First Year Experience	First Year Ambassador	5-080017-9141-1-44	8.00	12/05/11-06/30/12
Nisimova, Diana	School Relations	Clerical Assistant	5-285004-9141-1-62	10.00	11/14/11-06/30/12
Rodriguez, Marisol	First Year Experience	First Year Ambassador	5-080017-9141-1-44	8.00	12/05/11-06/30/12
Rojas, David	First Year Experience	First Year Ambassador	5-080017-9141-1-44	8.00	12/05/11-06/30/12
Smith, RaeLynne	First Year Experience	First Year Ambassador	5-080017-9141-1-44	8.00	12/05/11-06/30/12

SECTION 7 –PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending December 3, 2011 beginning with the name **Balabkins, Xenia** and ending with the name **Tillotson, Lucia** for a total amount of \$6,363.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	63.00
Bogner, Barbara	42.00
Buscemi, Elaine	1,029.00
Christensen, Erin	73.50
Dingle, Donna	735.00
Ganpat, Asha	1,207.50
Gerow, Trace	21.00
Graber, Patricia	1,617.00
Najarajan-Iyer, Lakshmi	84.00
Olson, Jerome	84.00
Rehbein, Edith	808.50
Samelson, Martin	231.00
Strugala, Richard	84.00

Swan, Darren	73.50
Swan, Evan	136.50
Tillotson, Lucia	<u>73.50</u>
TOTAL	6,363.00

DIVISION OF CORPORATE AND COMMUNITY ED

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2011 be approved for the indicated amounts listed below beginning with the name Arce, Maribel and ending with the name Van Den Akker, Peter for the total amount of \$ 18,050.00 (budget code 1-520000-9116-1-00):

THE INSTITUTE

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Arce, Maribel	11-12:456	800.00
Bancroft, Sharon	11-12:468	360.00
Frank, Barry	11-12:476	320.00
Frank, Barry	11-12:477	320.00
Frank, Barry	11-12:481	320.00
Gettinger, Marilyn	11-12:459	600.00
Giunta, Andrew	11-12:498	600.00
Hobson, Ronald	11-12:496	800.00
Hobson, Ronald	11-12:497	800.00
Kormos, John	11-12:417	160.00
Kormos, John	11-12:418	160.00
Kormos, John	11-12:448	320.00
Kormos, John	11-12:451	320.00
Kormos, John	11-12:467	320.00
Kormos, John	11-12:484	160.00
Kormos, John	11-12:499	320.00
Koscinski, Cornelia	11-12:346	1,100.00
Leguia, Carla	11-12:433	160.00
Leguia, Carla	11-12:474	320.00
Leguia, Carla	11-12:492	320.00

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Mulholland, Robert	11-12:423	320.00
Mulholland, Robert	11-12:482	320.00
Oliver, Richard	11-12:446	320.00
Oliver, Richard	11-12:449	160.00
Oliver, Richard	11-12:478	320.00
Oliver, Richard	11-12:479	320.00
Pennington-Joyner, Lori	11-12:444	160.00
Pennington-Joyner, Lori	11-12:445	160.00
Pennington-Joyner, Lori	11-12:454	160.00
Pennington-Joyner, Lori	11-12:455	160.00
Pennington-Joyner, Lori	11-12:462	190.00
Pennington-Joyner, Lori	11-12:463	190.00
Pennington-Joyner, Lori	11-12:464	190.00
Pullara, Charles	11-12:443	160.00
Pullara, Charles	11-12:447	320.00
Pullara, Charles	11-12:450	320.00
Pullara, Charles	11-12:473	360.00
Pullara, Charles	11-12:475	360.00
Ruggeri, Adriana	11-12:441	520.00
Ruggeri, Adriana	11-12:452	520.00
Ruggeri, Adriana	11-12:461	400.00
Ruggeri, Adriana	11-12:480	400.00
Sadarangani, Komal	11-12:333	880.00
Sadarangani, Komal	11-12:345	660.00
Sclafani, Rosanne	11-12:453	400.00
Sclafani, Rosanne	11-12:469	600.00
Van Den Akker, Peter	11-12:460	600.00
	TOTAL	<u>18,050.00</u>

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2011 be approved for the indicated amounts listed below beginning with the name **Abramov, Gennadiy** and ending with the name **Watler, Charlene** for the total amount of \$17,123.00 (budget code 1-510000-9116-00):

PROFESSIONAL AND COMMUNITY PROGRAMS

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abramov, Gennadiy	11-12: 185	105.00
Abramov, Gennadiy	11-12: 185	315.00
Abramov, Gennadiy	11-12: 185	210.00
DeFeo, Michael	11-12: 197	225.00
Fitzpatrick, Nickasee	11-12: 204	525.00
Fragoso, Lori	11-12: 205	1,050.00
Frank, Barry	11-12: 206	795.00
Frank, Barry	11-12: 206	795.00
Frank, Barry	11-12: 206	795.00
Freiburg, Dana	11-12: 208	210.00
Hinton, Debbie	11-12: 216	540.00
Horne, Beverly	11-12: 218	210.00
Hye, Suzanne	11-12: 219	90.00
Hye, Suzanne	11-12: 219	90.00
Jayakumar, Shyam	11-12: 221	180.00
Jayakumar, Shyam	11-12: 221	180.00
Jayakumar, Shyam	11-12: 221	180.00
Joselson, Ruth	11-12: 222	1,500.00
Mahar, Patricia	11-12: 231	210.00
Miller, Michael	11-12: 235	222.00
Nicholas, William	11-12: 239	210.00
Nicholas, William	11-12: 239	210.00
Patel, Anjana	11-12: 243	525.00
Pucillo, Agnes	11-12: 438	630.00
Raji, Karen	11-12: 252	560.00
Raji, Karen	11-12: 182	460.00
Reinhold, Paul	11-12: 255	516.00
Sasso, William	11-12: 259	195.00
Sasso, William	11-12: 259	195.00
Shipman, Frank	11-12: 264	315.00
Stanislawczyk, Andrew	11-12: 267	900.00
Tyler, Colleen	11-12: 278	1,050.00

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Vargas, Maria	11-12: 279	1,260.00
Victors, Andrew	11-12: 280	630.00
Wallace, Regina	11-12: 181	440.00
Watler, Charlene	11-12: 284	300.00
Watler, Charlene	11-12: 284	<u>300.00</u>
	TOTAL	17,123.00

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2011 be approved for the indicated amounts listed below beginning with the name **Banks, Christine** and ending with the name **Bottega, Richard** for the total amount of \$465.00 (budget code 1-511000-9116-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Banks, Christine	11-12: 187	105.00
Bottega, Richard	11-12: 190	120.00
Bottega, Richard	11-12: 472	120.00
Bottega, Richard	11-12: 190	<u>120.00</u>
	TOTAL	465.00

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2011 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Esannason, Laura** for the total amount of \$504.00 (budget code 5-510003-9150-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (AH GRANT SUPPORT STAFF)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	11-12: 335	<u>504.00</u>
	TOTAL	504.00

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for December,

2011 be approved for the indicated amounts listed below beginning with the name **Imgrund, Colleen** and ending with the name **Welsher, Joan** for the total amount of \$14,625.00 (budget code 5-520012-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Imgrund, Colleen	11-12: 504	910.00
Kastel, Herbert	11-12: 505	2,687.50
Masterson, Robert	11-12: 506	3,116.67
Patel, Anjana	11-12: 507	3,208.33
Pullara, Charles	11-12: 681	2,625.00
Welsher, Joan	11-12: 509	<u>2,077.50</u>
	TOTAL	14,625.00

ADJUNCT COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Ganpat, Asha	Visual, Performing & Media Arts	Curator Visual Arts Exhibition <i>Reframed</i> 11/17/11	1-226500-9116-1-00	300
LeBlond, C. Merry	Dental Auxiliaries	Lecture on Oral Deviations DHY107 10/03/2011	1-213000-9116-1-00	130
McNeill, Thomas	Visual, Performing & Media Arts	Director <i>Macbeth</i> , 10/20/11	1-226500-9116-1-00	1,500

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 2011 Adjunct Payroll be approved.

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Britt, Arlene	6,183	6,772
D'Angelo, Adrienne	6,969	5,983

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Dingle, Robert	5,310	7,017
Ellison, Richard	3,640	5,460
Vogel, Stephen	4,122	3,533

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales noted that the Veterans Center ribbon cutting will take place following the Board meeting. Dr. La Perla-Morales' report for December 2011 is attached.

AUDIENCE

None.

There being no further business, the meeting adjourned at 9:06 a.m. The next scheduled regular meeting of the Board will take place on Wednesday January 25, 2012, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

HANK BAUER
Secretary